

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

Tuesday August 18, 2026

Attendance: Board: Steve Bryson, Don Mease, Mike Simons, Robert Hassell & Marsha Encke.
Staff & Consultants: Shannon Currier, Jessi Clark & Dr. Woodyard.

MEETING CALLED TO ORDER AT 17:19 BY STEVE BRYSON, PRESIDENT.

1. ROLL CALL: All present.
2. MINUTES
July 21, 2026, Regular Meeting
 - **Motion 1:** Don Mease motioned that the Board of Directors approves the minutes of the July 21, 2026, regular meeting as presented. Robert Hassell seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
Nothing reported.
4. CONSULTANT CPA REPORT
Financial Report – As requested, an internet cost anylisis was performed and the results discussed. Since a portion of the additional internet cost is for x-ray over reads, there was discussssion that St. Mary's Hospital informed us that they would no longer provide the over read services for us. There was discussion of other options for over reads.
 - **Motion 2:** Mike Simons motioned that the Board of Directors approves the July transfers, ACH transactions, payroll and checks (#56036-56055) and the contractual adjustments in the amount of \$20,304.12. Don Mease seconded. Motion carried unanimously.
5. ENVIRONMENTAL SERVICES
Nothing presented.
6. NEW BUSINESS
Nothing presented.
7. CLINIC REPORT
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	75	84	66	86	104	112	84						611
Dr # Days	9.0	10.0	9.0	10.5	10.0	11.0	8.0						67.5
Dr Ave/Day	8.56	8.60	8.00	8.67	11.00	10.91	10.75	####	####	####	####	####	9.51
Dr phone	2	2	6	5	6	8	2						31
FNP Appt	98	75	96	81	78	87	100						615
FNP Day	16.0	12.5	15.5	15.5	14.0	13.0	9.5						96.0
FNP Ave/Day	6.31	6.24	6.52	5.81	5.93	7.08	10.74	####	####	####	####	####	6.74
FNP phone	3	3	5	9	5	5	2						32
MA appt	50	41	52	53	51	65	48						360
Pharm	0	0	0	0	2	0	0						2
AH Pharm	0	0	0	1	0	0	0						1
After Hours	2	0	5	0	3	1	4						15
Other	0	0	0	0	3	1	0						4
Paged Calls	16	6	22	12	16	13							85

Clinic New Pt	9	8	7	7	6	14	10						61
Clinic 1X Pt	0	0	0	0	0	1	0						1
Recept calls	695	632	771	745	766	813	869						5291
MA calls	753	705	735	714	884	947	921						5659
Counter	155	128	145	137	166	184	158						1073
M - Dr Appt	10	8	8	13	10	13	21						83
M - # Days	1	1	1	1.5	1	1	2						8.5
M - Ave/ day	10.00	8.00	8.00	9.33	10.00	14.00	11.00	####	####	####	####	####	10.12
M - DR phone	0	0	0	1	0	1	1						3
M - FNP appt	59	61	66	64	56	58	26						390
M - FNP # day	11.0	10.5	12.5	11.0	10.0	8.0	2.5						66
M - FNP ave/da	5.36	5.81	5.36	6.09	5.80	7.63	11.20	####	####	####	####	####	6.12
M - FNP phone	0	0	1	3	2	3	2						11
M - MA appt	12	17	23	14	24	25	8						123
M - AH	0	0	0	0	0	0	0						0
M - Pharm	0	1	0	0	0	0	0						1
M - Other	0	0	0	0	0	0	0						0
M - New Pt	3	4	2	2	0	4	1						16
M - 1 X Pt	0	0	0	0	0	0	0						0
M - Recept calls	297	259	297	330	279	361	187						2010
M - MA calls	333	257	326	356	360	394	210						2236
M - Counter	37	36	44	23	38	35	32						245

Collbran Clinic

	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	77	9	8.56	69	10	6.90	32	6	5.33
Feb	86	10	8.60	38	6.5	5.85	40	6	6.67
Mar	72	9	8.00	75	11	6.82	26	4.5	5.78
Apr	91	10.5	8.67	63	9	7.00	27	6.5	4.15
May	110	10	11.00	55	8	6.88	28	6	4.67
Jun	120	11	10.91	72	9	8.00	20	4	5.00
Jul	75	6	12.50	102	9.5	10.74	0	0	#DIV/0!
Aug			#DIV/0!			#DIV/0!	0	0	#DIV/0!
Sep			#DIV/0!			#DIV/0!	0	0	#DIV/0!
Oct			#DIV/0!			#DIV/0!	0	0	#DIV/0!
Nov			#DIV/0!			#DIV/0!	0	0	#DIV/0!
Dec			#DIV/0!			#DIV/0!	0	0	#DIV/0!
Totals	631	65.5	9.63	474	63	7.52	173	33	5.24

Mesa Clinic

2026	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	10	1	10.00	10	1	10.00	49	10.00	4.90
Feb	8	1	8.00	3	0.5	6.00	58	10.00	5.80
Mar	8	1	8.00	9	1	9.00	58	11.50	5.04
Apr	14	1	14.00	7	1	7.00	60	10.00	6.00
May	10	1	10.00	6	1	6.00	52	9.00	5.78
Jun	14	1	14.00	11	1	11.00	50	7.00	7.14
Jul	22	2	11.00	28	2.5	11.20	0	0.00	#DIV/0!
Aug			#DIV/0!			#DIV/0!	0	0.00	#DIV/0!
Sep			#DIV/0!			#DIV/0!	0	0.00	#DIV/0!
Oct			#DIV/0!			#DIV/0!	0	0.00	#DIV/0!
Nov			#DIV/0!			#DIV/0!	0	0.00	#DIV/0!
Dec			#DIV/0!			#DIV/0!	0	0.00	#DIV/0!
Totals	86	8	10.75	74	8	9.25	327	57.50	5.69

	Mon	Tues	Wed	Thur	Fri	
January	13.00	13.00	12.75	14.00	7.20	
February	14.00	11.75	9.75	14.00	8.50	2 clinics/2 providers
March	11.80	10.40	11.50	11.75	11.00	1 clinic/2 providers
April	15.00	11.75	11.20	12.60	8.50	1 clinic/ 1 provider
May	16.33	14.25	12.00	13.50	10.60	
June	12.00	15.00	9.60	14.75	10.00	lost provider mid month
July	10.50	8.75	10.60	11.11	12.50	
August						
Sept						
Oct						
Nov						
Dec						
Ave	13.23	12.13	11.06	13.10	9.76	

- Provider Report – Nothing presented.
- District Administrator Report
 - Staff Recognition – there was continued discussion of staff anniversaries and whether to start a recognition program and how to implement it.
 - **Motion 3:** Marsha Encke motioned that the Board of Directors approves starting a staff recognition program for anniversaries in five-year increments for future anniversaries. Robert Hassell seconded. Motion carried with a 3-2 vote with Simons and Mease opposed.

8. OLD BUSINESS

- Land Acquisition Committee – Item will be removed from future agendas unless something changes.
- Succession Committee – There was discussion of what salary and benefits to offer Dr. Talbott and what to have as a starting point for advertising for a nurse practitioner position. There was discussion about contacting Express Services to help with the nurse practitioner search.

- **Motion 4:** Mike Simons motioned that the Board of Directors approves the package presented for Dr. Talbott. Don Mease seconded. Motion carried unanimously.
- **Motion 5:** Don Mease motioned that the Board of Directors approves the package for a nurse practitioner. Mike Simons seconded. Motion carried unanimously.
- **Motion 6:** Mike Simons motioned that the Board of Directors approves contacting Express Services for recruitment. Marsha Encke seconded. Motion carried unanimously.

9. AUGUST EVALUATION / RAISES

- Annual: None
- 3 Month: None

- **Motion 7:** Don Mease motioned that the Board of Directors adjourn the meeting at 18:33. Mike Simons seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator