

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

Tuesday June 19, 2026

Attendance: Board: Steve Bryson, Mike Simons, Robert Hassell & Marsha Encke.
Staff & Consultants: Shannon Currier, Jessi Clark, Erica Satterfield & Dr. Woodyard.

MEETING CALLED TO ORDER AT 1719 BY STEVE BRYSON, PRESIDENT.

1. ROLL CALL: Don Mease absent.
 - **Motion 1:** Mike Simons motioned that the Board of Directors excuse Don Mease from the meeting. Marsha Encke seconded. Motion carried unanimously.
2. MINUTES
May 19, 2026, Regular Meeting
 - **Motion 2:** Mike Simons motioned that the Board of Directors approves the minutes of the May 19, 2026, regular meeting as presented. Robert Hassell seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
Nothing presented.
4. CONSULTANT CPA REPORT
Audit Presentation – Shannon presented the audit of the 2025 financials that was completed by Blair and Associates.
 - **Motion 3:** Mike Simons motioned that the Board of Directors accept the audit of the 2025 financials. Marsha Encke seconded. Motion carried unanimously.
 - **Motion 4:** Robert Hassell motioned that the Board of Directors approves the May transfers, ACH transactions, payroll and checks (#55998-56017) and the contractual adjustments in the amount of \$21,100.22. Mike Simons seconded. Motion carried unanimously.

There was discussion of what to do with the money in the CD maturing at the end of the month. It was decided to put in ColoTrust until next month and a decision could be made to reinvest then.
5. ENVIRONMENTAL SERVICES
Nothing presented.
6. NEW BUSINESS
Nothing presented.

7. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	75	84	66	86	104	112							527
Dr # Days	9.0	10.0	9.0	10.5	10.0	11.0							59.5
Dr Ave/Day	8.56	8.60	8.00	8.67	11.00	10.91	####	####	####	####	####	####	9.34
Dr phone	2	2	6	5	6	8							29
FNP Appt	98	75	96	81	78	87							515
FNP Day	16.0	12.5	15.5	15.5	14.0	13.0							86.5
FNP Ave/Day	6.31	6.24	6.52	5.81	5.93	7.08	####	####	####	####	####	####	6.30
FNP phone	3	3	5	9	5	5							30
MA appt	50	41	52	53	51	65							312
Pharm	0	0	0	0	2	0							2
AH Pharm	0	0	0	1	0	0							1
After Hours	2	0	5	0	3	1							11

Other	0	0	0	0	3	1							4
Paged Calls	16	6	22	12	16	13							85
Clinic New Pt	9	8	7	7	6	14							51
Clinic 1X Pt	0	0	0	0	0	1							1
Recept calls	695	632	771	745	766	813							4422
MA calls	753	705	735	714	884	947							4738
Counter	155	128	145	137	166	184							915
M - Dr Appt	10	8	8	13	10	13							62
M - # Days	1	1	1	1.5	1	1							6.5
M - Ave/ day	10.00	8.00	8.00	9.33	10.00	14.00	####	####	####	####	####	####	9.85
M - DR phone	0	0	0	1	0	1							2
M - FNP appt	59	61	66	64	56	58							364
M - FNP # day	11.0	10.5	12.5	11.0	10.0	8.0							63
M - FNP ave/da	5.36	5.81	5.36	6.09	5.80	7.63	####	####	####	####	####	####	5.92
M - FNP phone	0	0	1	3	2	3							9
M - MA appt	12	17	23	14	24	25							115
M - AH	0	0	0	0	0	0							0
M - Pharm	0	1	0	0	0	0							1
M - Other	0	0	0	0	0	0							0
M - New Pt	3	4	2	2	0	4							15
M - 1 X Pt	0	0	0	0	0	0							0
M - Recept calls	297	259	297	330	279	361							1823
M - MA calls	333	257	326	356	360	394							2026
M - Counter	37	36	44	23	38	35							213

Collbran Clinic

	EW pt	EW days	EW ave		BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	77	9	8.56		69	10	6.90	32	6	5.33
Feb	86	10	8.60		38	6.5	5.85	40	6	6.67
Mar	72	9	8.00		75	11	6.82	26	4.5	5.78
Apr	91	10.5	8.67		63	9	7.00	27	6.5	4.15
May	110	10	11.00		55	8	6.88	28	6	4.67
Jun			#DIV/0!				#DIV/0!			#DIV/0!
Jul			#DIV/0!				#DIV/0!			#DIV/0!
Aug			#DIV/0!				#DIV/0!			#DIV/0!
Sep			#DIV/0!				#DIV/0!			#DIV/0!
Oct			#DIV/0!				#DIV/0!			#DIV/0!
Nov			#DIV/0!				#DIV/0!			#DIV/0!
Dec			#DIV/0!				#DIV/0!			#DIV/0!
Totals	436	48.5	8.99		300	44.5	6.74	153	29	5.28

Mesa Clinic

2026	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	10	1	10.00	10	1	10.00	49	10.00	4.90
Feb	8	1	8.00	3	0.5	6.00	58	10.00	5.80
Mar	8	1	8.00	9	1	9.00	58	11.50	5.04
Apr	14	1	14.00	7	1	7.00	60	10.00	6.00
May	10	1	10.00	6	1	6.00	52	9.00	5.78
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	50	5	10.00	35	4.5	7.78	277	50.50	5.49

	Mon	Tues	Wed	Thur	Fri	
January	13.00	13.00	12.75	14.00	7.20	
February	14.00	11.75	9.75	14.00	8.50	2 clinics/2 providers
March	11.80	10.40	11.50	11.75	11.00	1 clinic/2 providers
April	15.00	11.75	11.20	12.60	8.50	1 clinic/ 1 provider
May	16.33	14.25	12.00	13.50	10.60	
June						
July						
August						
Sept						
Oct						
Nov						
Dec						
Ave	14.03	12.23	11.44	13.17	9.16	

- Provider Report – Nothing presented.
- District Administrator Report
 - Time Capsule – a reminder was given of the date and time. Job Corp is helping with removing it from the concrete.
 - Ice Cream Giveaway – it was decided to continue the tradition of giving away ice cream at the Calcutta on July 2. Steve, Robert and Marsh agreed to help.
 - Staff Recognition – tabled until entire board present.
 - Thrive Conference – Erica presented information on Athena's Thrive Conference.
 - **Motion 5:** Mike Simons motioned that the Board of Directors approves Erica and Jessi attending the conference with the total cost not to exceed \$7000. Marsh Encke seconded. Motion carried unanimously.

8. OLD BUSINESS

- Land Acquisition Committee – A contract was received from the landowner. The district's attorney reviewed the contract and did not recommend signing the contract as there were several items that were not clear in the contract and possibly contrary to laws special districts must abide by.
 - **Motion 6:** Mike Simons motioned that the Board of Directors not accept the contract for the land in Mesa. Robert Hassell seconded. Motion passed unanimously.
- Succession Committee – We have received the list of items to include in the letter of intent with Dr. Talbott. The attorney said it is okay to sign a contract now with stipulations that must be met instead of doing a letter of intent. The items for the letter of intent are already included in our contracts. Deborah Borrego has submitted her resignation to the Board. There was discussion of whether to make her fulfill the required 90 days' notice or whether to pay out the 90 days immediately.
 - **Motion 7:** Robert Hassell motioned that the Board of Directors accept the resignation from Deborah Borrego and pay out the contractually required 90 days. Marsha Encke seconded. Motion carried unanimously.

9. JUNE EVALUATION / RAISES

- Annual: None
- 3 Month: None
- **Motion 8:** Robert Hassell motioned that the Board of Directors adjourn the meeting at 1831. Mike Simons seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator