

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

Tuesday May 19, 2026

Attendance: Board: Steve Bryson, Don Mease & Robert Hassell.
 Staff & Consultants: Shannon Currier, Jessi Clark & Deborah Borrego (1730).

MEETING CALLED TO ORDER AT 1714 BY STEVE BRYSON, PRESIDENT.

1. ROLL CALL: Mike Simons and Marsha Encke were absent.
 - **Motion 1:** Don Mease motioned that the Board of Directors excuses Mike Simons and Marsha Encke from the meeting. Robert Hassell seconded. Motion carried unanimously.
2. MINUTES
 April 21, 2026, Regular Meeting
 - **Motion 2:** Don Mease motioned that the Board of Directors approves the minutes of the April 21, 2026 regular meeting as presented. Robert Hassell seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
 Nothing presented.
4. CONSULTANT CPA REPORT
 Financial Report – The budget-to-actual report was reviewed in depth. Shannon will present the audit of the 2025 financials at the June meeting.
 - **Motion 3:** Don Mease motioned that the Board of Directors approves the April ACH transactions, payroll and checks (#55984-55997) and the contractual adjustments in the amount of \$18,575.47. Robert Hassell seconded. Motion carried unanimously.
5. ENVIRONMENTAL SERVICES
 Nothing presented.
6. NEW BUSINESS
 Nothing presented.
7. CLINIC REPORT
 Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	75	84	66	86									311
Dr # Days	9.0	10.0	9.0	10.5									38.5
Dr Ave/Day	8.56	8.60	8.00	8.67	####	####	####	####	####	####	####	####	8.47
Dr phone	2	2	6	5									15
FNP Appt	98	75	96	81									350
FNP Day	16.0	12.5	15.5	15.5									59.5
FNP Ave/Day	6.31	6.24	6.52	5.81	####	####	####	####	####	####	####	####	6.22
FNP phone	3	3	5	9									20
MA appt	50	41	52	53									196
Pharm	0	0	0	0									0
AH Pharm	0	0	0	1									1
After Hours	2	0	5	0									7
Other	0	0	0	0									0
Paged Calls	16	6	22	12									56

Clinic New Pt	9	8	7	7									31
Clinic 1X Pt	0	0	0	0									0
Receipt calls	695	632	771	745									2843
MA calls	753	705	735	714									2907
Counter	155	128	145	137									565
M - Dr Appt	10	8	8	13									39
M - # Days	1	1	1	1.5									4.5
M - Ave/ day	10.00	8.00	8.00	9.33	####	####	####	####	####	####	####	####	8.89
M - DR phone	0	0	0	1									1
M - FNP appt	59	61	66	64									250
M - FNP # day	11.0	10.5	12.5	11.0									45
M - FNP ave/da	5.36	5.81	5.36	6.09	####	####	####	####	####	####	####	####	5.64
M - FNP phone	0	0	1	3									4
M - MA appt	12	17	23	14									66
M - AH	0	0	0	0									0
M - Pharm	0	1	0	0									1
M - Other	0	0	0	0									0
M - New Pt	3	4	2	2									11
M - 1 X Pt	0	0	0	0									0
M - Receipt calls	297	259	297	330									1183
M - MA calls	333	257	326	356									1272
M - Counter	37	36	44	23									140

Collbran Clinic

	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	77	9	8.56	69	10	6.90	32	6	5.33
Feb	86	10	8.60	38	6.5	5.85	40	6	6.67
Mar	72	9	8.00	75	11	6.82	26	4.5	5.78
Apr	91	10.5	8.67	63	9	7.00	27	6.5	4.15
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	326	38.5	8.47	245	36.5	6.71	125	23	5.43

Mesa Clinic

Jan	10	1	10.00	10	1	10.00	49	10.00	4.90
Feb	8	1	8.00	3	0.5	6.00	58	10.00	5.80

Mar	8	1	8.00	9	1	9.00	58	11.50	5.04
Apr	14	1	14.00	7	1	7.00	60	10.00	6.00
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	40	4	10.00	29	3.5	8.29	225	41.50	5.42

	Mon	Tues	Wed	Thur	Fri	
January	13.00	13.00	12.75	14.00	7.20	
February	14.00	11.75	9.75	14.00	8.50	2 clinics/2 providers
March	11.80	10.40	11.50	11.75	11.00	1 clinic/2 providers
April	15.00	11.75	11.20	12.60	8.50	1 clinic/ 1 provider
May						
June						
July						
August						
Sept						
Oct						
Nov						
Dec						
Ave	13.45	11.73	11.30	13.09	8.80	

- Provider Report – Nothing presented.
- District Administrator Report
 - Time Capsule – We will do the opening of the time capsule on July 4 at 11:00AM in front of the old building (Building B). We are being added to the official Heritage Days schedule. Jessi will work on advertising from us.
 - Staff Recognition – Tabled until next month.
 - Amazon – SDA is covering the Prime Business membership again this year.

8. OLD BUSINESS

- Land Acquisition Committee – No update available.
- Succession Committee – No update available.

9. MAY EVALUATION / RAISES

- Annual: None
- 3 Month: None

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- **Motion 4:** Robert Hassell motioned that the Board of Directors adjourn the meeting at 1736. Don Mease seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator