

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

Tuesday April 21, 2026

Attendance: Board: Steve Bryson, Don Mease, Mike Simons, Robert Hassell & Marsha Encke.
 Staff & Consultants: Shannon Currier, Jessi Clark & Dr. Woodyard.

MEETING CALLED TO ORDER AT 1714 BY STEVE BRYSON, PRESIDENT.

1. ROLL CALL: All present.
2. MINUTES
 March 24, 2026, Regular Meeting
 - **Motion 1:** Robert Hassell motioned that the Board of Directors approves the minutes of the March 24, 2026 regular meeting as presented. Mike Simons seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
 Debbie brought lunch to the staff and met with Erica to work on workflows to capture billing correctly. It was agreed that it would be beneficial to continue to do these meetings periodically.
4. CONSULTANT CPA REPORT
 Financial Report – Deeper analysis was done looking at revenue numbers with census numbers, number of providers, adjustments and charges.
 - **Motion 2:** Don Mease motioned that the Board of Directors approves the March ACH transactions, payroll and checks (#55971-55984) and the contractual adjustments in the amount of \$18,305.91. Marsha Encke seconded. Motion carried unanimously.
 - **Motion 3:** Mike Simons motioned that the Board of Directors reinvest the maturing funds plus additional funds to put \$750,000 in an agency bond to mature in 5 years at no less than 4.1% and \$245,000 in a five-year certificate of deposit at no less than 3.95%. Robert Hassell seconded. Motion carried unanimously.
5. ENVIRONMENTAL SERVICES
 - Crack sealing work will be done the weekend of May 30th and 31st.
6. NEW BUSINESS
 Nothing reported.
7. CLINIC REPORT
 Census

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|---------------|------|------|------|------|------|------|------|------|------|------|------|------|------|
| Total Dr Appt | 75 | 84 | 66 | | | | | | | | | | 225 |
| Dr # Days | 9.0 | 10.0 | 9.0 | | | | | | | | | | 28 |
| Dr Ave/Day | 8.56 | 8.60 | 8.00 | #### | #### | #### | #### | #### | #### | #### | #### | #### | 8.39 |
| Dr phone | 2 | 2 | 6 | | | | | | | | | | 10 |
| FNP Appt | 98 | 75 | 96 | | | | | | | | | | 269 |
| FNP Day | 16.0 | 12.5 | 15.5 | | | | | | | | | | 44.0 |
| FNP Ave/Day | 6.31 | 6.24 | 6.52 | #### | #### | #### | #### | #### | #### | #### | #### | #### | 6.36 |
| FNP phone | 3 | 3 | 5 | | | | | | | | | | 11 |
| MA appt | 50 | 41 | 52 | | | | | | | | | | 143 |
| Pharm | 0 | 0 | 0 | | | | | | | | | | 0 |
| AH Pharm | 0 | 0 | 0 | | | | | | | | | | 0 |
| After Hours | 2 | 0 | 5 | | | | | | | | | | 7 |

| | | | | | | | | | | | | | | |
|------------------|-------|------|------|------|------|------|------|------|------|------|------|------|------|------|
| Other | 0 | 0 | 0 | | | | | | | | | | | 0 |
| Paged Calls | 16 | 6 | 22 | | | | | | | | | | | 44 |
| Clinic New Pt | 9 | 8 | 7 | | | | | | | | | | | 24 |
| Clinic 1X Pt | 0 | 0 | 0 | | | | | | | | | | | 0 |
| Recept calls | 695 | 632 | 771 | | | | | | | | | | | 2098 |
| MA calls | 753 | 705 | 735 | | | | | | | | | | | 2193 |
| Counter | 155 | 128 | 145 | | | | | | | | | | | 428 |
| M - Dr Appt | 10 | 8 | 8 | | | | | | | | | | | 26 |
| M - # Days | 1 | 1 | 1 | | | | | | | | | | | 3 |
| M - Ave/ day | 10.00 | 8.00 | 8.00 | #### | #### | #### | #### | #### | #### | #### | #### | #### | #### | 8.67 |
| M - DR phone | 0 | 0 | 0 | | | | | | | | | | | 0 |
| M - FNP appt | 59 | 61 | 66 | | | | | | | | | | | 186 |
| M - FNP # day | 11.0 | 10.5 | 12.5 | | | | | | | | | | | 34 |
| M - FNP ave/da | 5.36 | 5.81 | 5.36 | #### | #### | #### | #### | #### | #### | #### | #### | #### | #### | 5.50 |
| M - FNP phone | 0 | 0 | 1 | | | | | | | | | | | 1 |
| M - MA appt | 12 | 17 | 23 | | | | | | | | | | | 52 |
| M - AH | 0 | 0 | 0 | | | | | | | | | | | 0 |
| M - Pharm | 0 | 1 | 0 | | | | | | | | | | | 1 |
| M - Other | 0 | 0 | 0 | | | | | | | | | | | 0 |
| M - New Pt | 3 | 4 | 2 | | | | | | | | | | | 9 |
| M - 1 X Pt | 0 | 0 | 0 | | | | | | | | | | | 0 |
| M - Recept calls | 297 | 259 | 297 | | | | | | | | | | | 853 |
| M - MA calls | 333 | 257 | 326 | | | | | | | | | | | 916 |
| M - Counter | 37 | 36 | 44 | | | | | | | | | | | 117 |

Collbran Clinic

| | EW pt | EW days | EW ave | BH pt | BH days | BH ave | DB pt | DB days | DB ave |
|---------------|--------------|----------------|---------------|--------------|----------------|---------------|--------------|----------------|---------------|
| Jan | 77 | 9 | 8.56 | 69 | 10 | 6.90 | 32 | 6 | 5.33 |
| Feb | 86 | 10 | 8.60 | 38 | 6.5 | 5.85 | 40 | 6 | 6.67 |
| Mar | 72 | 9 | 8.00 | 75 | 11 | 6.82 | 26 | 4.5 | |
| Apr | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| May | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Jun | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Jul | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Aug | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Sep | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Oct | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Nov | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Dec | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Totals | 235 | 28 | 8.39 | 182 | 27.5 | 6.62 | 98 | 16.5 | 5.94 |

Mesa Clinic

| 2026 | EW pt | EW days | EW ave | BH pt | BH days | BH ave | DB pt | DB days | DB ave |
|--------|-------|---------|---------|-------|---------|---------|-------|---------|---------|
| Jan | 10 | 1 | 10.00 | 10 | 1 | 10.00 | 49 | 10.00 | 4.90 |
| Feb | 8 | 1 | 8.00 | 3 | 0.5 | 6.00 | 58 | 10.00 | 5.80 |
| Mar | 8 | 1 | 8.00 | 9 | 1 | 9.00 | 58 | 11.50 | 5.04 |
| Apr | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| May | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Jun | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Jul | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Aug | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Sep | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Oct | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Nov | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Dec | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Totals | 26 | 3 | 8.67 | 22 | 2.5 | 8.80 | 165 | 31.50 | 5.24 |

| | Mon | Tues | Wed | Thur | Fri | |
|----------|-------|-------|-------|-------|-------|-----------------------|
| January | 13.00 | 13.00 | 12.75 | 14.00 | 7.20 | |
| February | 14.00 | 11.75 | 9.75 | 14.00 | 8.50 | 2 clinics/2 providers |
| March | 11.80 | 10.40 | 11.50 | 11.75 | 11.00 | 1 clinic/2 providers |
| April | | | | | | 1 clinic/ 1 provider |
| May | | | | | | |
| June | | | | | | |
| July | | | | | | |
| August | | | | | | |
| Sept | | | | | | |
| Oct | | | | | | |
| Nov | | | | | | |
| Dec | | | | | | |
| Ave | 12.93 | 11.72 | 11.33 | 13.25 | 8.90 | |

- Provider Report – Nothing reported.
- District Administrator Report
 - Time Capsule – it was decided to open it July 4, and Jessi will work with the other event organizers for that day to determine the time.
 - Staff Recognition – Jessi is going to continue to research anniversary ideas.
 - Copier Lease – the copier lease is up in June, and a new one needs to be signed to continue.
 - **Motion 4:** Mike Simons motioned that the Board of Directors approves the copier lease with All Copy Products. Don Mease seconded. Motion carried unanimously.
 - SDA Regional Workshop – The local workshop will be at Clifton Water on June 18. Jessi will sign up herself, Shannon and Steve to attend.

8. OLD BUSINESS

- Land Acquisition Committee – no update available.
- Succession Committee – Jessi is working with Dr. Talbott on what should go into a letter of intent.

9. MARCH EVALUATION / RAISES

- Annual: None
- 3 Month: None.

- **Motion 5:** Robert Hassell motioned that the Board of Directors adjourn the meeting at 1801. Mike Simons seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator