

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
Tuesday, October 21, 2025

Attendance: Board: Don Mease, Mike Simons, Robert Hassell & Marsh Encke.
Staff & Consultants: Shannon Currier, Jessi Clark & Deborah Borrego.

MEETING CALLED TO ORDER AT 1719 BY MIKE SIMONS, SECRETARY/TREASURER.

1. ROLL CALL: Steve Bryson absent.
 - **Motion 1:** Robert Hassell motioned that the Board of Directors excuse Steve Bryson from the meeting. Don Mease seconded. Motion carried unanimously.
2. MINUTES
September 23, 2025 Regular Meeting
 - **Motion 2:** Robert Hassell motioned that the Board of Directors approves the minutes of the September 23, 2025, regular meeting as presented. Don Mease seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
Nothing reported.
4. CONSULTANT CPA REPORT
Financial Report – An analysis of the property tax receivable over several years was presented. A budget-to-actual was presented for a 3 year period for the budget line items.
 - **Motion 3:** Robert Hassell motioned that the Board of Directors approve the September payroll, ACH and checks (#55863-55878) and contractual adjustments in the amount of \$18,887.40. Marsha Encke seconded. Motion carried unanimously.
5. ENVIRONMENTAL SERVICES
Nothing reported.
6. NEW BUSINESS
Nothing reported.
7. CLINIC REPORT
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	68	57	74	82	91	104	82	100	98				756
Dr # Days	7.0	6.5	7.0	9.0	10.5	11.0	9.0	9.0	11.5				80.5
Dr Ave/Day	10.57	11.38	11.43	9.89	8.95	9.82	9.44	11.56	8.61	####	####	####	10.02
Dr phone	6	17	6	7	3	4	3	4	1				51
FNP Appt	103	126	88	97	64	68	117	115	80				858
FNP Day	17.5	17.5	14.0	17.0	13.5	12.5	18.0	14.5	13.0				137.5
FNP Ave/Day	6.97	8.23	7.86	6.06	5.63	6.24	6.89	8.34	6.77	####	####	####	7.03
FNP phone	19	18	22	6	12	10	7	6	8				108
Lab/Inj	62	54	55	51	48	56	63	64	56				509
Pharm	0	1	0	0	2	1	0	0	0				4
AH Pharm	0	0	0	0	0	0	0	0	0				0
After Hours	0	0	0	3	3	1	4	0	1				12
Other	1	0	2	0	0	4	1	0	0				8
Paged Calls	10	20	11	10	18	14	9	19	14				125

Clinic New Pt	7	11	1	1	6	12	9	8	6				61
Clinic 1X Pt	0	0	0	0	0	0	0	2	1				3
Recept calls	771	681	805	813	731	716	715	823	815				6870
MA calls	657		574	503	508	663	599	687	679				4870
Counter	169	145	169	194	169	143	145	161	148				1443
M - Dr Appt	11	7	9	7	12	7	12	10	18				93
M - # Days	1	0.5	1	1	1.5	1	1	1	1.5				9.5
M - Ave/ day	12.00	16.00	10.00	9.00	9.33	7.00	12.00	11.00	12.00	####	####	####	10.63
M - DR phone	1	1	1	2	2	0	0	1	0				8
M - FNP appt	69	54	51	62	59	57	57	53	38				500
M - FNP # day	10.5	9.5	8.5	12.0	11.5	12.0	11.0	9.5	10.5				95
M - FNP ave/da	7.62	6.32	6.71	5.67	6.00	5.58	6.09	5.89	3.71	####	####	####	5.93
M - FNP phone	11	6	6	6	10	10	10	3	1				63
M - MA appt	23	16	19	18	10	16	16	22	13				153
M - AH	0	0	0	0	0	0	0	0	0				0
M - Pharm	0	0	0	2	0	0	0	0	0				2
M - Other	0	0	0	0	0	1	0	0	0				1
M - New Pt	1	3	2	4	3	2	2	5	1				23
M - 1 X Pt	0	0	0	0	0	0	0	0	0				0
M - Recept calls	254	320	330	305	297	347	343	318	345				2859
M - MA calls	329	199	225	242	274	298	346	247	304				2464
M - Counter	54	42	49	46	36	19	46	43	41				376

Collbran Clinic

2025	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	76	7	10.86	73	10.5	6.95	49	7	7.00
Feb	74	6.5	11.38	102	11.5	8.87	42	6	7.00
Mar	80	7	11.43	66	9	7.33	44	5	8.80
Apr	89	9	9.89	65	10	6.50	38	7	5.43
May	94	10.5	8.95	46	8	5.75	30	5.5	5.45
Jun	108	11	9.82	56	7	8.00	22	5.5	4.00
Jul	85	9	9.44	73	9.5	7.68	51	8.5	6.00
Aug	104	9	11.56	86	10	8.60	35	4.5	7.78
Sep	99	11.5	8.61	54	7.5	7.20	34	5.5	6.18
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!

Mesa Clinic

2025	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	12	1	12.00	9	1.5	6.00	71	9.00	7.89
Feb	8	0.5	16.00	8	1.5	5.33	52	8.00	6.50
Mar	10	1	10.00	5	1	5.00	52	7.50	6.93

Apr	9	1	9.00	3	1	3.00	65	11.00	5.91
May	14	1.5	9.33	6	1	6.00	63	10.50	6.00
Jun	7	1	7.00	8	1	8.00	59	11.00	5.36
Jul	12	1	12.00	7	1.5	4.67	60	9.50	6.32
Aug	11	1	11.00	7	1	7.00	49	8.50	5.76
Sep	18	1.5	12.00	0	0.5	0.00	38	10.00	3.80
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	101	9.5	10.63	53	10	5.30	509	85.00	5.99

	Mon	Tues	Wed	Thur	Fri			
January	15.50	13.25	15.75	14.40	7.60			
February	15.75	15.00	14.00	16.00	10.75		2 clinics/2 providers	
March	13.40	12.00	16.00	14.75	9.33		1 clinic/2 providers	
April	13.00	10.40	12.80	15.00	9.25		1 clinic/ 1 provider	
May	12.33	11.50	13.50	14.00	9.00			
June	13.60	12.00	13.00	14.50	8.75			
July	14.00	11.80	15.00	13.80	9.67			
August	16.00	13.00	15.25	14.50	11.20			
Sept	11.00	10.20	12.75	15.00	9.25			
Oct								
Nov								
Dec								

- Provider Report – Nothing reported.
- District Administrator Report
 - Clinic Doors – The annual maintenance on the sliding doors was performed and it was determined that the source of the squealing issue was the tracks needing replaced. A proposal was submitted.
 - **Motion 4:** Don Mease motioned that the Board of Directors approve the expense to replace the tracks for the sliding doors. Robert Hassell seconded. Motion carried unanimously.
 - Compensation review – There was discussion of whether any adjustments need to be made to the wage scales for hourly staff. It was determined that the scale was comparable to Grand Junction.
 - Safety Deposit Box – In updating the banking accounts, it was determined that the access to the safety deposit box needs to be updated.
 - **Motion 5:** Robert Hassell motioned that the Board of Directors approves removing Dave Bristol and adding Don Mease in his place with Jessi Clark as those approved to access the safety deposit box. Marsha Encke seconded. Motion carried unanimously.
 - Christmas - There was discussion of what to do this year. It was determined to do the usual bonus and party. Jessi will talk to the Collbran Café again.
 - **Motion 6:** Robert Hassell motioned that the Board of Directors approves doing staff Christmas bonuses using the prior years' methodology. Marsha Encke seconded. Motion carried unanimously.
 - Electrical – A bill for an electrical issue was received on the day of the meeting and after posting the agenda. It was for an issue with the breaker for the X-ray machine that required replacement.
 - **Motion 7:** Don Mease motioned that the Board of Directors approves the expense for replacing the X-ray machine breaker. Marsha Encke seconded. The motion carried unanimously.

- Remaining meetings – A reminder was given that the November meeting will be held on the 18th and is the posted budget hearing. The December meeting will need to be rescheduled to earlier in the month to meet filing deadlines. The date will be determined at the November meeting.

8. OLD BUSINESS

- Land Acquisition Committee – There was discussion of the land the District would like to purchase. Jessi will check with the landowner that he is open to offers. If he is, Jessi will have the attorney draw up the offer.
 - **Motion 8:** Robert Hassell motioned that the Board of Directors makes an offer of the appraised value contingent on driveway access and ability to bring in necessary utilities at a reasonable cost. Marsha Encke seconded. Motion carried unanimously.

9. OCTOBER EVALUATION / RAISES

- Annual: Gregory, Latham
- 3 Month: None
- **Motion 9:** Don Mease motioned that the Board of Directors accepts the evaluations of the employees and approves the annual raises applicable. Robert Hassell seconded. Motion carried unanimously.

- **Motion 10:** Robert Hassell motioned that the Board of Directors adjourn the meeting at 1805. Don Mease seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator