

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
Tuesday, September 23, 2025

Attendance: Board: Don Mease, Mike Simons, Robert Hassell & Marsh Encke.
Staff & Consultants: Shannon Currier, Jessi Clark & Deborah Borrego.

MEETING CALLED TO ORDER AT 1712 BY MIKE SIMONS, SECRETARY/TREASURER.

1. ROLL CALL: Steve Bryson absent.
 - **Motion 1:** Robert Hassell motioned that the Board of Directors excuse Steve Bryson from the meeting. Don Mease seconded. Motion carried unanimously.
2. MINUTES
August 19, 2025 Regular Meeting
 - **Motion 2:** Don Mease motioned that the Board of Directors approves the minutes of the August 19, 2025, regular meeting as presented. Marsha Encke seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
Unless there is a change in Congress, Medicare will stop paying for telehealth. Medicaid and United Healthcare have already stopped. The other insurances will likely stop also.
4. CONSULTANT CPA REPORT
Financial Report – The budget-to-actual report was reviewed in depth.
The preliminary budget was presented for the Board's review.
 - **Motion 3:** Don Mease motioned that the Board of Directors approves the August payroll, ACH transactions and checks (#55849-55862) and the write-offs in the amount of \$26,185.09. Marsha Encke seconded. Motion carried unanimously.
 Investments –It was decided that the money from the maturing CDs and called agency bonds was to be transferred into the ColoTrust account until decisions are made on the Mesa land purchase.
5. ENVIRONMENTAL SERVICES
Nothing reported.
6. NEW BUSINESS
Nothing reported.
7. CLINIC REPORT
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	68	57	74	82	91	104	82	100					658
Dr # Days	7.0	6.5	7.0	9.0	10.5	11.0	9.0	9.0					69
Dr Ave/Day	10.57	11.38	11.43	9.89	8.95	9.82	9.44	11.56	####	####	####	####	10.26
Dr phone	6	17	6	7	3	4	3	4					50
FNP Appt	103	126	88	97	64	68	117	115					778
FNP Day	17.5	17.5	14.0	17.0	13.5	12.5	18.0	14.5					124.5
FNP Ave/Day	6.97	8.23	7.86	6.06	5.63	6.24	6.89	8.34	####	####	####	####	7.05
FNP phone	19	18	22	6	12	10	7	6					100
Lab/Inj	62	54	55	51	48	56	63	64					453
Pharm	0	1	0	0	2	1	0	0					4
AH Pharm	0	0	0	0	0	0	0	0					0
After Hours	0	0	0	3	3	1	4	0					11

Other	1	0	2	0	0	4	1	0					8
Paged Calls	10	20	11	10	18	14	9	19					111
Clinic New Pt	7	11	1	1	6	12	9	8					55
Clinic 1X Pt	0	0	0	0	0	0	0	2					2
Recept calls	771	681	805	813	731	716	715	823					6055
MA calls	657		574	503	508	663	599	687					4191
Counter	169	145	169	194	169	143	145	161					1295
M - Dr Appt	11	7	9	7	12	7	12	10					75
M - # Days	1	0.5	1	1	1.5	1	1	1					8
M - Ave/ day	12.00	16.00	10.00	9.00	9.33	7.00	12.00	11.00	####	####	####	####	10.38
M - DR phone	1	1	1	2	2	0	0	1					8
M - FNP appt	69	54	51	62	59	57	57	53					462
M - FNP # day	10.5	9.5	8.5	12.0	11.5	12.0	11.0	9.5					85
M - FNP ave/da	7.62	6.32	6.71	5.67	6.00	5.58	6.09	5.89	####	####	####	####	6.20
M - FNP phone	11	6	6	6	10	10	10	3					62
M - MA appt	23	16	19	18	10	16	16	22					140
M - AH	0	0	0	0	0	0	0	0					0
M - Pharm	0	0	0	2	0	0	0	0					2
M - Other	0	0	0	0	0	1	0	0					1
M - New Pt	1	3	2	4	3	2	2	5					22
M - 1 X Pt	0	0	0	0	0	0	0	0					0
M - Recept calls	254	320	330	305	297	347	343	318					2514
M - MA calls	329	199	225	242	274	298	346	247					2160
M - Counter	54	42	49	46	36	19	46	43					335

Collbran Clinic

	2025	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan		76	7	10.86	73	10.5	6.95	49	7	7.00
Feb		74	6.5	11.38	102	11.5	8.87	42	6	7.00
Mar		80	7	11.43	66	9	7.33	44	5	8.80
Apr		89	9	9.89	65	10	6.50	38	7	5.43
May		94	10.5	8.95	46	8	5.75	30	5.5	5.45
Jun		108	11	9.82	56	7	8.00	22	5.5	4.00
Jul		85	9	9.44	73	9.5	7.68	51	8.5	6.00
Aug		104	9	11.56	86	10	8.60	35	4.5	7.78
Sep				#DIV/0!			#DIV/0!			#DIV/0!
Oct				#DIV/0!			#DIV/0!			#DIV/0!
Nov				#DIV/0!			#DIV/0!			#DIV/0!
Dec				#DIV/0!			#DIV/0!			#DIV/0!
Totals		710	69	10.29	567	75.5	7.51	311	49	6.35

Mesa Clinic

2025	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	12	1	12.00	9	1.5	6.00	71	9.00	7.89
Feb	8	0.5	16.00	8	1.5	5.33	52	8.00	6.50
Mar	10	1	10.00	5	1	5.00	52	7.50	6.93
Apr	9	1	9.00	3	1	3.00	65	11.00	5.91
May	14	1.5	9.33	6	1	6.00	63	10.50	6.00
Jun	7	1	7.00	8	1	8.00	59	11.00	5.36
Jul	12	1	12.00	7	1.5	4.67	60	9.50	6.32
Aug	11	1	11.00	7	1	7.00	49	8.50	5.76
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	83	8	10.38	53	9.5	5.58	471	75.00	6.28

	Mon	Tues	Wed	Thur	Fri	
January	15.50	13.25	15.75	14.40	7.60	
February	15.75	15.00	14.00	16.00	10.75	2 clinics/2 providers
March	13.40	12.00	16.00	14.75	9.33	1 clinic/2 providers
April	13.00	10.40	12.80	15.00	9.25	1 clinic/ 1 provider
May	12.33	11.50	13.50	14.00	9.00	
June	13.60	12.00	13.00	14.50	8.75	
July	14.00	11.80	15.00	13.80	9.67	
August	16.00	13.00	15.25	14.50	11.20	
Sept						
Oct						
Nov						
Dec						

- Provider Report – Nothing reported.
- District Administrator Report
 - Banking accounts – the board needs to do the formal motion to add Marsha to our accounts and remove John.
 - Motion 4: Robert Hassell motioned that the Board of Directors remove John Polhemus and add Marsha Encke to all Plateau Valley Hospital District bank and financial accounts. Don Mease seconded. Motion carried unanimously.
 - Fire alarm repairs – Excel needs to complete the 5 year inspection that includes replacing valves on both the Collbran Clinic and the rental building, adding a cell dialer to the rental building and repairing the backflow preventer in the rental building.
 - Motion 5: Don Mease motioned that the Board of Directors approves the expense for the fire system and backflows repairs with Excel Fire Protection Services. Robert Hassell seconded. Motion carried unanimously.
 - Garage Door – The garage door was damaged. A claim was submitted to the insurance of the individual that hit it. The check has been received and the door ordered.

- Christmas – Start thinking about what we want to do for it.

8. OLD BUSINESS

- Land Acquisition Committee – tabled until all members are present.

9. SEPTEMBER EVALUATION / RAISES

- Annual: None
- 3 Month: None

- Motion 6: Robert Hassell motioned that the Board of Directors adjourn the meeting at 1758. Don Mease seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator