

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
Tuesday, August 19, 2025

Attendance: Board: Steve Bryson, Don Mease, Mike Simons, Robert Hassell & Marsh Encke.
Staff & Consultants: Shannon Currier, Jessi Clark & Beth Hedstrom.

MEETING CALLED TO ORDER AT 1718 BY STEVE BRYSON, PRESIDENT.

1. ROLL CALL: All present.
2. MINUTES
July 15, 2025, Regular Meeting
 - **Motion 1:** Don Mease motioned that the Board of Directors accepts the minutes of the July 15, 2025 regular meeting as presented. Marsh Encke seconded. Motioned carried unanimously.
3. CLINIC CONSULTANT REPORT
Nothing reported.
4. CONSULTANT CPA REPORT
Financial Report – The complete report was presented including the budget-to-actual.
 - **Motion 2:** Robert Hassell motioned that the Board of Directors approve the July payroll, ACH transactions and checks (#55808-55848) and the July contractual adjustments in the amount of \$17,874.77. Don Mease seconded. Motion carried unanimously.

There was discussion of maturing investments and what to do with them and the accrued interest on them. Options for CDs and agency bonds were presented.

 - **Motion 3:** Mike Simons motioned that the Board of Directors approves investing \$500,000 each in the FHLB (4.25%) and FFCB (4.33%) agency bonds and \$240,000 in the following marketable certificates of deposit: Safra National Bank, Cathay Bank and Haddon Savings Bank or similar. Robert Hassell seconded. Motion carried unanimously.
5. ENVIRONMENTAL SERVICES
Nothing presented.
6. NEW BUSINESS
Nothing presented.
7. CLINIC REPORT
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	68	57	74	82	91	104	82						558
Dr # Days	7.0	6.5	7.0	9.0	10.5	11.0	9.0						60
Dr Ave/Day	10.57	11.38	11.43	9.89	8.95	9.82	9.44	####	####	####	####	####	10.07
Dr phone	6	17	6	7	3	4	3						46
FNP Appt	103	126	88	97	64	68	117						663
FNP Day	17.5	17.5	14.0	17.0	13.5	12.5	18.0						110.0
FNP Ave/Day	6.97	8.23	7.86	6.06	5.63	6.24	6.89	####	####	####	####	####	6.88
FNP phone	19	18	22	6	12	10	7						94
Lab/Inj	62	54	55	51	48	56	63						389
Pharm	0	1	0	0	2	1	0						4
AH Pharm	0	0	0	0	0	0	0						0

After Hours	0	0	0	3	3	1	4						11
Other	1	0	2	0	0	4	1						8
Paged Calls	10	20	11	10	18	14	9						92
Clinic New Pt	7	11	1	1	6	12	9						47
Clinic 1X Pt	0	0	0	0	0	0	0						0
Recept calls	771	681	805	813	731	716	715						5232
MA calls	657		574	503	508	663	599						3504
Counter	169	145	169	194	169	143	145						1134
M - Dr Appt	11	7	9	7	12	7	12						65
M - # Days	1	0.5	1	1	1.5	1	1						7
M - Ave/ day	12.00	16.00	10.00	9.00	9.33	7.00	12.00	####	####	####	####	####	10.29
M - DR phone	1	1	1	2	2	0	0						7
M - FNP appt	69	54	51	62	59	57	57						409
M - FNP # day	10.5	9.5	8.5	12.0	11.5	12.0	11.0						75
M - FNP ave/da	7.62	6.32	6.71	5.67	6.00	5.58	6.09	####	####	####	####	####	6.24
M - FNP phone	11	6	6	6	10	10	10						59
M - MA appt	23	16	19	18	10	16	16						118
M - AH	0	0	0	0	0	0	0						0
M - Pharm	0	0	0	2	0	0	0						2
M - Other	0	0	0	0	0	1	0						1
M - New Pt	1	3	2	4	3	2	2						17
M - 1 X Pt	0	0	0	0	0	0	0						0
M - Recept calls	254	320	330	305	297	347	343						2196
M - MA calls	329	199	225	242	274	298	346						1913
M - Counter	54	42	49	46	36	19	46						292

Collbran Clinic

2025	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	76	7	10.86	73	10.5	6.95	49	7	7.00
Feb	74	6.5	11.38	102	11.5	8.87	42	6	7.00
Mar	80	7	11.43	66	9	7.33	44	5	8.80
Apr	89	9	9.89	65	10	6.50	38	7	5.43
May	94	10.5	8.95	46	8	5.75	30	5.5	5.45
Jun	108	11	9.82	56	7	8.00	22	5.5	4.00
Jul	85	9	9.44	73	9.5	7.68	51	8.5	6.00
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!

Totals	606	60	10.10	481	65.5	7.34	276	44.5	6.20
Mesa Clinic									
2025	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	12	1	12.00	9	1.5	6.00	71	9.00	7.89
Feb	8	0.5	16.00	8	1.5	5.33	52	8.00	6.50
Mar	10	1	10.00	5	1	5.00	52	7.50	6.93
Apr	9	1	9.00	3	1	3.00	65	11.00	5.91
May	14	1.5	9.33	6	1	6.00	63	10.50	6.00
Jun	7	1	7.00	8	1	8.00	59	11.00	5.36
Jul	12	1	12.00	7	1.5	4.67	60	9.50	6.32
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	72	7	10.29	46	8.5	5.41	422	66.50	6.35
	Mon	Tues	Wed	Thur	Fri				
January	15.50	13.25	15.75	14.40	7.60				
February	15.75	15.00	14.00	16.00	10.75		2 clinics/2 providers		
March	13.40	12.00	16.00	14.75	9.33		1 clinic/2 providers		
April	13.00	10.40	12.80	15.00	9.25		1 clinic/ 1 provider		
May	12.33	11.50	13.50	14.00	9.00				
June	13.60	12.00	13.00	14.50	8.75				
July	14.00	11.80	15.00	13.80	9.67				

- Provider Report – nothing presented.
- District Administrator Report
 - September meeting – There was discussion about rescheduling the September meeting to 9/23 and it will include the preliminary budget presentation.
 - Computer replacement schedule – There was discussion the replacement schedule and this year is the server itself.
 - Motion 4: Mike Simons motioned that the Board of Directors approves the quote from Information Technology Solutions to replace the server. Don Mease seconded. Motion carried unanimously.

8. OLD BUSINESS

- Land Acquisition Committee – There was discussion of the parcel of land the District is looking at, the current finances and what future finances could look like.
 - Motion 5: Mike Simons motioned that the Board of Directors approves getting another appraisal of the parcel of land of interest. Robert Hassell seconded. Motion carried unanimously.

9. AUGUST EVALUATION / RAISES

- Annual: None
- 3 Month: None

- **Motion 6:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1829. Don Mease seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator