

**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
 Tuesday February 18, 2025

Attendance: Board: Steve Bryson, Don Mease, Robert Hassell & John Polhemus.  
 Staff & Consultants: Shannon Currier, Jessi Clark & Dr. Woodyard.

MEETING CALLED TO ORDER AT 1719 BY STEVE BRYSON, PRESIDENT.

1. ROLL CALL: Mike Simons absent.
  - **Motion 1:** John Polhemus motioned that the Board of Directors excuses Mike Simons from the meeting. Robert Hassell seconded. Motion carried unanimously.
2. MINUTES  
 January 21, 2025, Regular Meeting
  - **Motion 2:** Don Mease motioned that the Board of Directors approves the minutes of the January 21, 2025, regular meeting as presented. Robert Hassell seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT  
 There was discussion of the balances from the old computer system and the lack of payment on those accounts. Debbie at MMC is reviewing and they are contacting people one last time. The results of this last effort will be available for the next board meeting.
4. CONSULTANT CPA REPORT  
 Financial Report – Financial statements were sent out prior to the meeting to the board members. There was discussion of the incomes compared to the prior year. There was discussion of the money from the matured certificate of deposit. It was decided to move it to the ColoTrust account for the time being.
  - **Motion 3:** John Polhemus motioned that the Board of Directors approves the January payroll, ACH transactions and checks (55714-55733) and the January contractual adjustments in the amount of \$12,248.81. Robert Hassell seconded. Motion carried unanimously.
5. ENVIRONMENTAL SERVICES  
 There was discussion of planning to convert fixtures into LED ones since incandescent bulbs are no longer available. There was also discussion about changing the combination lock on the back door.
6. NEW BUSINESS  
 Nothing presented.
7. CLINIC REPORT  
 Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	68												68
Dr # Days	7.0												7
Dr Ave/Day	10.57	####	####	####	####	####	####	####	####	####	####	####	10.57
Dr phone	6												6
FNP Appt	103												103
FNP Day	17.5												17.5
FNP Ave/Day	6.97	####	####	####	####	####	####	####	####	####	####	####	6.97
FNP phone	19												19
Lab/Inj	62												62
Pharm	0												0
AH Pharm	0												0

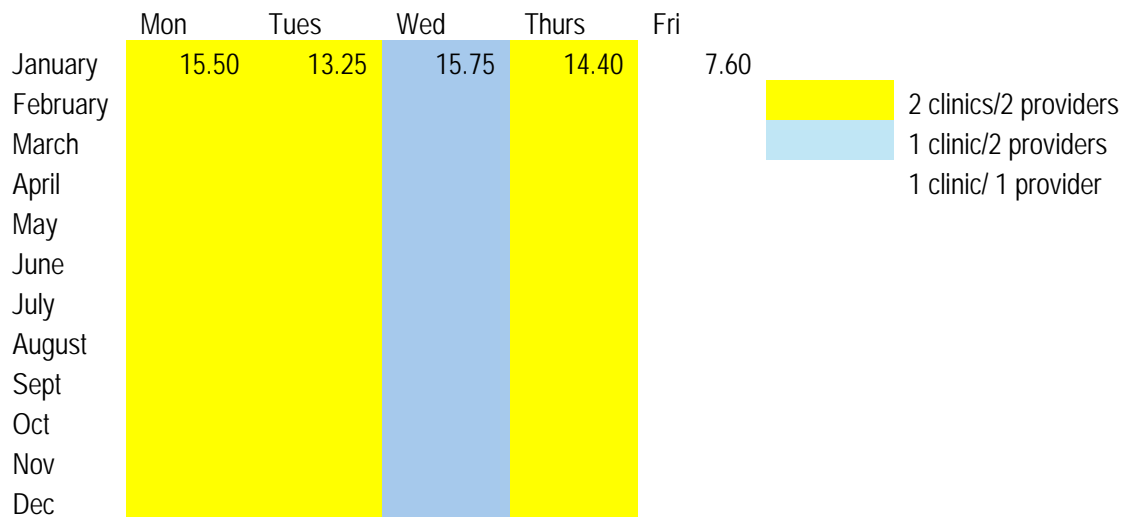
After Hours	0													0
Other	1													1
Paged Calls														0
Clinic New Pt	7													7
Clinic 1X Pt	0													0
Recept calls	771													771
MA calls	657													657
Counter	169													169
M - Dr Appt	11													11
M - # Days	1													1
M - Ave/ day	12.00	####	####	####	####	####	####	####	####	####	####	####	####	12.00
M - DR phone	1													1
M - FNP appt	69													69
M - FNP # day	10.5													11
M - FNP ave/da	7.62	####	####	####	####	####	####	####	####	####	####	####	####	7.62
M - FNP phone	11													11
M - MA appt	23													23
M - AH	0													0
M - Pharm	0													0
M - Other	0													0
M - New Pt	1													1
M - 1 X Pt	0													0
M - Recept calls	254													254
M - MA calls	329													329
M - Counter	54													54

Collbran Clinic

2025	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	76	7	10.86	73	10.5	6.95	49	7	7.00
Feb			#DIV/0!			#DIV/0!			#DIV/0!
Mar			#DIV/0!			#DIV/0!			#DIV/0!
Apr			#DIV/0!			#DIV/0!			#DIV/0!
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
<b>Totals</b>	<b>76</b>	<b>7</b>	<b>10.86</b>	<b>73</b>	<b>10.5</b>	<b>6.95</b>	<b>49</b>	<b>7</b>	<b>7.00</b>

Mesa Clinic

2025	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	12	1	12.00	9	1.5	6.00	71	9.00	7.89
Feb			#DIV/0!			#DIV/0!			#DIV/0!
Mar			#DIV/0!			#DIV/0!			#DIV/0!
Apr			#DIV/0!			#DIV/0!			#DIV/0!
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	12	1	12.00	9	1.5	6.00	71	9.00	7.89



- Provider Report – Dr. Woodyard brought up succession planning and interviewing students.
- District Administrator Report
  - Audit – The audit will be conducted next week, and the presentation will be scheduled.
  - District Administrator review – Discussion of paperwork was tabled until everyone is present.

8. OLD BUSINESS

- Land Acquisition Committee – The concept plan was reviewed and discussed. Don is going to talk to surrounding landowner(s) about the entrance.
- X-ray Upgrade – The installation is complete and training is being scheduled.
- Signage – No update was available on when the last portion will be completed.

9. FEBRUARY EVALUATION / RAISES

- Annual: Bethel
- 3 Month: None

- **Motion 4:** John Polhemus motioned that the Board of Directors adjourn the meeting at 1810. Don Mease seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator