

**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**

Tuesday, July 16, 2024

Attendance: Board: Steve Bryson, Don Mease, Mike Simons, Robert Hassell & John Polhemus.  
Staff & Consultants: Shannon Currier & Jessi Clark.

MEETING CALLED TO ORDER AT 1725 BY STEVE BRYSON, PRESIDENT.

1. ROLL CALL: All present.
2. MINUTES  
June 18, 2024, Regular Meeting
  - **Motion 1:** Robert Hassell motioned that the Board of Directors accepts the minutes of the June 18, 2024 regular meeting as presented. Mike Simons seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT  
Nothing reported.
4. CONSULTANT CPA REPORT  
Financial Report  
The financial report was discussed and questions answered. Shannon also presented information about how the county operates financially per a board member request. Investment opportunities were presented.
  - **Motion 2:** Mike Simons motioned that the Board of Directors approves putting \$175,000 into the FFCB agency bond at 5.39% for 5 years and \$125,000 into the Sallie Mae certificate of deposit at 4.50% for 3 years. John Polhemus seconded. Motion carried unanimously.
  - **Motion 3:** Don Mease motioned that the Board of Directors approves the June payroll, accounts payable checks (#55478-55504) and ACH transactions and the June adjustments in the amount of \$17,900.43. John Polhemus seconded. Motion carried unanimously.

The audit was presented and discussed.

  - **Motion 4:** John Polhemus motioned that the Board of Directors accepts the audit of the 2023 financials. Robert Hassell seconded. Motion carried unanimously.
5. ENVIRONMENTAL SERVICES
  - Landscaping – the landscaper was contacted but no response has been received yet.
  - Hot water heater – the proposal was reviewed. Due to the expense, other options are being explored.
6. NEW BUSINESS  
Mission Statement and Strategic Planning – nothing was presented on this subject.

7. CLINIC REPORT  
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	88	52	86	50	85	86							447
Dr # Days	10.0	6.0	9.0	6.5	10.5	9.0							51
Dr Ave/Day	9.70	10.33	10.56	9.08	9.14	10.67	#####	#####	#####	#####	#####	#####	9.90
Dr phone	9	10	9	9	11	10							58
FNP Appt	107	115	96	104	95	110							627
FNP Day	17.0	18.0	16.0	17.5	15.0	13.5							97.0
FNP Ave/Day	7.82	7.39	7.06	7.49	7.13	9.41	#####	#####	#####	#####	#####	#####	7.67
FNP phone	26	18	17	27	12	17							117
Lab/Inj	62	53	54	58	39	55							321
Pharm	0	0	0	0	0	0							0
AH Pharm	0	0	0	0	0	0							0

After Hours	3	1	0	0	0	0							4
Other	1	1	0	0	1	0							3
Paged Calls	17	10	20	15	25	25							112
Clinic New Pt	2	4	0	4	4	6							20
Clinic 1X Pt	0	0	0	0	0	1							1
<b>M - Dr Appt</b>	<b>7</b>	<b>13</b>	<b>13</b>	<b>4</b>	<b>13</b>	<b>10</b>							<b>60</b>
<b>M - # Days</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0.5</b>	<b>1.5</b>	<b>1</b>							<b>6</b>
<b>M - Ave/ day</b>	<b>7.00</b>	<b>14.00</b>	<b>13.00</b>	<b>8.00</b>	<b>8.67</b>	<b>10.00</b>	<b>####</b>	<b>####</b>	<b>####</b>	<b>#####</b>	<b>#####</b>	<b>####</b>	<b>10.17</b>
<b>M - DR phone</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>							<b>1</b>
<b>M - FNP appt</b>	<b>67</b>	<b>68</b>	<b>50</b>	<b>86</b>	<b>54</b>	<b>61</b>							<b>386</b>
<b>M - FNP # day</b>	<b>12.0</b>	<b>11.0</b>	<b>10.5</b>	<b>13.5</b>	<b>10.0</b>	<b>8.5</b>							<b>66</b>
<b>M - FNP ave/da</b>	<b>5.83</b>	<b>6.45</b>	<b>5.33</b>	<b>6.74</b>	<b>6.10</b>	<b>7.88</b>	<b>####</b>	<b>####</b>	<b>####</b>	<b>#####</b>	<b>#####</b>	<b>####</b>	<b>6.35</b>
<b>M - FNP phone</b>	<b>3</b>	<b>3</b>	<b>6</b>	<b>5</b>	<b>7</b>	<b>6</b>							<b>30</b>
<b>M - MA appt</b>	<b>18</b>	<b>20</b>	<b>19</b>	<b>13</b>	<b>15</b>	<b>20</b>							<b>105</b>
<b>M - AH</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>							<b>0</b>
<b>M - Pharm</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>							<b>0</b>
<b>M - Other</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>							<b>0</b>
<b>M - New Pt</b>	<b>4</b>	<b>0</b>	<b>2</b>	<b>7</b>	<b>2</b>	<b>1</b>							<b>16</b>
<b>M - 1 X Pt</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>							<b>0</b>

Collbran Clinic

2024	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	97	10	9.70	86	10	8.60	40	7	5.71
Feb	62	6	10.33	84	10.5	8.00	49	7.5	6.53
Mar	95	9	10.56	75	10	7.50	38	6	6.33
Apr	59	6.5	9.08	88	12	7.33	38	5.5	6.91
May	96	10.5	9.14	62	7.5	8.27	45	7.5	6.00
Jun	96	9	10.67	87	9	9.67	40	4.5	8.89
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
<b>Totals</b>	<b>505</b>	<b>51</b>	<b>9.90</b>	<b>482</b>	<b>59</b>	<b>8.17</b>	<b>250</b>	<b>38</b>	<b>6.58</b>

Mesa Clinic

2024	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	7	1	7.00	6	1	6.00	64	11.00	5.82
Feb	14	1	14.00	10	1.5	6.67	61	9.50	6.42
Mar	13	1	13.00	8	1	8.00	55	10.50	5.24
Apr	4	0.5	8.00	9	1	9.00	82	12.50	6.56
May	13	1.5	8.67	4	0.5	8.00	57	9.50	6.00
Jun	10	1	10.00	11	1	11.00	56	7.50	7.47
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!

Sep			#DIV/0!			#DIV/0!		#DIV/0!
Oct			#DIV/0!			#DIV/0!		#DIV/0!
Nov			#DIV/0!			#DIV/0!		#DIV/0!
Dec			#DIV/0!			#DIV/0!		#DIV/0!
Totals	61	6	10.17	48	6	8.00		#DIV/0!

- Provider Report. – Nothing reported.
- District Administrator Report
  - Thrive conference – There was a discussion of the Thrive conference.
    - **Motion 5:** Mike Simons motioned that the Board of Directors approves the expense of sending both Jessi and Amanda back to the Thrive conference for the Athena computer program. Don Mease seconded. Motion carried unanimously.
  - QHN – There was discussion of the change to us having to pay for QHN ourselves instead of the IPA and Rocky Mountain Health Plans providing it for us.
    - **Motion 6:** John Polhemus motioned that the Board of Directors approves the expense of keeping QHN available to the medical staff. Don Mease seconded. Motion carried unanimously.
  - Provider Recognition – there was a discussion of recognition for providers.
  - Ice Cream – numbers were discussed from the ice cream giveaway at the rodeo.

8. OLD BUSINESS

- Land Acquisition Committee – Nothing new was discussed. A handout was given on reasons why we are looking at a new Mesa Clinic.
- X-ray upgrade – tabled for next month.
- Signage – The sign proofs are in and Jessi is reviewing.

9. JULY EVALUATION / RAISES

- Annual: Satterfield, Barr
- 3 Month: None
- **Motion 7:** Robert Hassell motioned that the Board of Directors approves the evaluations of the employees and approves the annual raises applicable. John Polhemus seconded. Motion carried unanimously.
- **Motion 8:** Don Mease motioned that the Board of Directors adjourn the meeting at 1818. Robert Hassell seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator