

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday, June 16, 2024

Attendance: Board: Steve Bryson, Don Mease, Mike Simons, Robert Hassell.& John Polhemus.
 Staff & Consultants: Shannon Currier & Jessi Clark.

MEETING CALLED TO ORDER AT 1727 BY STEVE BRYSON, PRESIDENT.

1. ROLL CALL: All present.
2. MINUTES
 May 21, 2024 Regular Meeting
 - **Motion 1:** Mike Simons motioned that the Board of Directors approves the minutes of the May 21, 2024 regular meeting as presented. Robert Hassell seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
 Nothing presented.
4. CONSULTANT CPA REPORT
 Financial Report – There was discussion of the changes to property tax calculations for the coming years depending on the ballot initiative passing or the legislation that passed. This will affect the budgeting process for 2025. The amount of money in the bank was discussed with the pending maturing CDs and how that should be invested to maximize interest.
 - **Motion 2:** Mike Simons motioned that the Board of Directors approves investing \$242,000 each in the following certificates of deposits (or comparable) for total of \$968,000: Flagstar Bank for 19 months at 5.20%, Bank of America for 24 months at 5.00%, Hometrust Bank for 15 months at 5.15% and Medallion Bank for 36 months at 4.75%. Don Mease seconded. Motion carried unanimously.
 - **Motion 3:** John Polhemus motioned that the Board of Directors approves the May payroll, accounts payable checks (#55462-55477) and ACH transactions and the May adjustments in the amount of \$22,243.80. Robert Hassell seconded. Motion carried unanimously.
5. ENVIRONMENTAL SERVICES
 - Landscaping – No new information was presented although the previous quotes were discussed.
 - **Motion 4:** John Polhemus motioned that the Board of Directors approves the quote to bring the landscaping back to its original form contingent upon the housekeeper position being filled. Don Mease seconded. Motion carried unanimously.
 - Hot Water Heater – The information has not been received from the HVAC company.
6. NEW BUSINESS
 Nothing presented.
7. CLINIC REPORT
 Census – there was discussion to change what data the Board of Directors wants to see for patient interactions.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	88	52	86	50	85								361
Dr # Days	10.0	6.0	9.0	6.5	10.5								42
Dr Ave/Day	9.70	10.33	10.56	9.08	9.14	####	####	####	####	#####	#####	####	9.74
Dr phone	9	10	9	9	11								48
FNP Appt	107	115	96	104	95								517
FNP Day	17.0	18.0	16.0	17.5	15.0								83.5
FNP Ave/Day	7.82	7.39	7.06	7.49	7.13	####	####	####	####	#####	#####	####	7.39
FNP phone	26	18	17	27	12								100
Lab/Inj	62	53	54	58	39								266
Pharm	0	0	0	0	0								0
AH Pharm	0	0	0	0	0								0

After Hours	3	1	0	0	0								4
Other	1	1	0	0	1								3
Paged Calls	17	10	20	15	25								87
Clinic New Pt	2	4	0	4	4								14
Clinic 1X Pt	0	0	0	0	0								0
M - Dr Appt	7	13	13	4	13								50
M - # Days	1	1	1	0.5	1.5								5
M - Ave/ day	7.00	14.00	13.00	8.00	8.67	####	####	####	####	#####	#####	####	10.20
M - DR phone	0	1	0	0	0								1
M - FNP appt	67	68	50	86	54								325
M - FNP # day	12.0	11.0	10.5	13.5	10.0								57
M - FNP ave/da	5.83	6.45	5.33	6.74	6.10	####	####	####	####	#####	#####	####	6.12
M - FNP phone	3	3	6	5	7								24
M - MA appt	18	20	19	13	15								85
M - AH	0	0	0	0	0								0
M - Pharm	0	0	0	0	0								0
M - Other	0	0	0	0	0								0
M - New Pt	4	0	2	7	2								15
M - 1 X Pt	0	0	0	0	0								0

Collbran Clinic

2024	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	97	10	9.70	86	10	8.60	40	7	5.71
Feb	62	6	10.33	84	10.5	8.00	49	7.5	6.53
Mar	95	9	10.56	75	10	7.50	38	6	6.33
Apr	59	6.5	9.08	88	12	7.33	38	5.5	6.91
May	96	10.5	9.14	62	7.5	8.27	45	7.5	6.00
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	409	42	9.74	395	50	7.90	210	33.5	6.27

Mesa Clinic

2024	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	7	1	7.00	6	1	6.00	64	11.00	5.82
Feb	14	1	14.00	10	1.5	6.67	61	9.50	6.42
Mar	13	1	13.00	8	1	8.00	55	10.50	5.24
Apr	4	0.5	8.00	9	1	9.00	82	12.50	6.56
May	13	1.5	8.67	4	0.5	8.00	57	9.50	6.00
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!

Dec	#DIV/0!			#DIV/0!			#DIV/0!
Totals	51	5	10.20	37	5	7.40	#DIV/0!

- Provider Report. – Nothing reported.
- District Administrator Report
 - Legislative Update – The property tax calculation discussion happened in the CPA report. Information was given on bills that may or may not effect the District.
 - Ice Cream Giveaway – There was discussion of who would be helping.

8. OLD BUSINESS

- Land Acquisition Committee – There was discussion of making a written document of the rationale behind building a new Mesa Clinic. This also led to the discussion of mission statements and strategic planning.
- X-ray Upgrade – No new information was given. Jessi is working on a quote from another company.
- Signage – An update was given.

9. JUNE EVALUATION / RAISES

- Annual: None
- 3 Month: None

- **Motion 4:** John Polhemus motioned that the Board of Directors adjourn the meeting at 1853. Don Mease seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator