

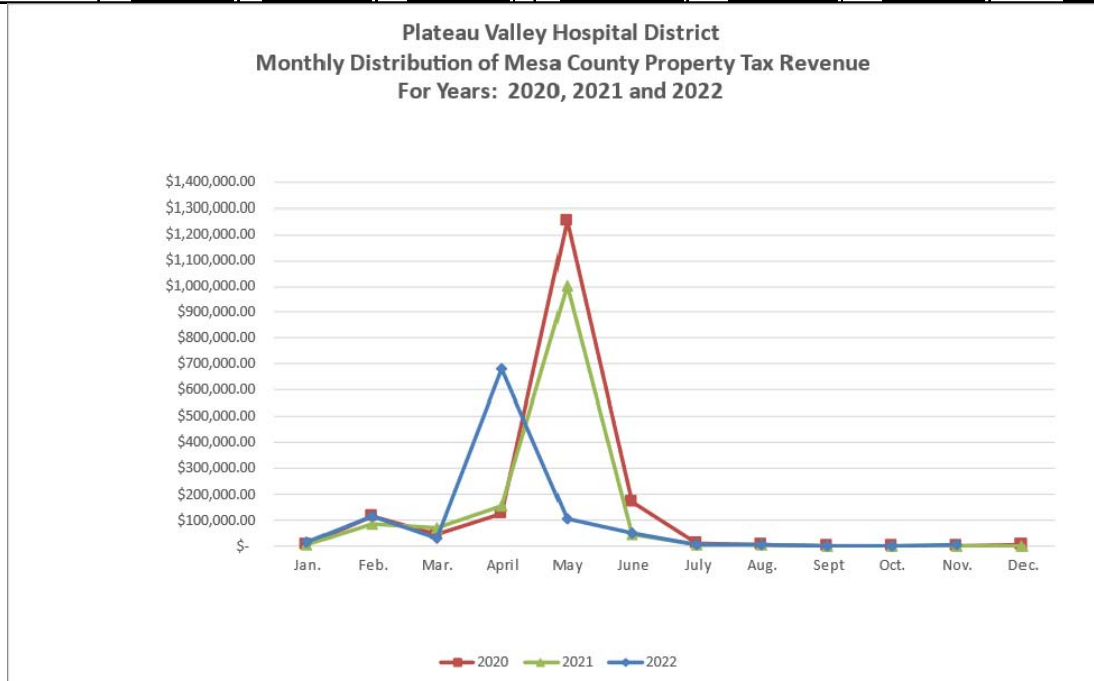
PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday, December 13, 2022

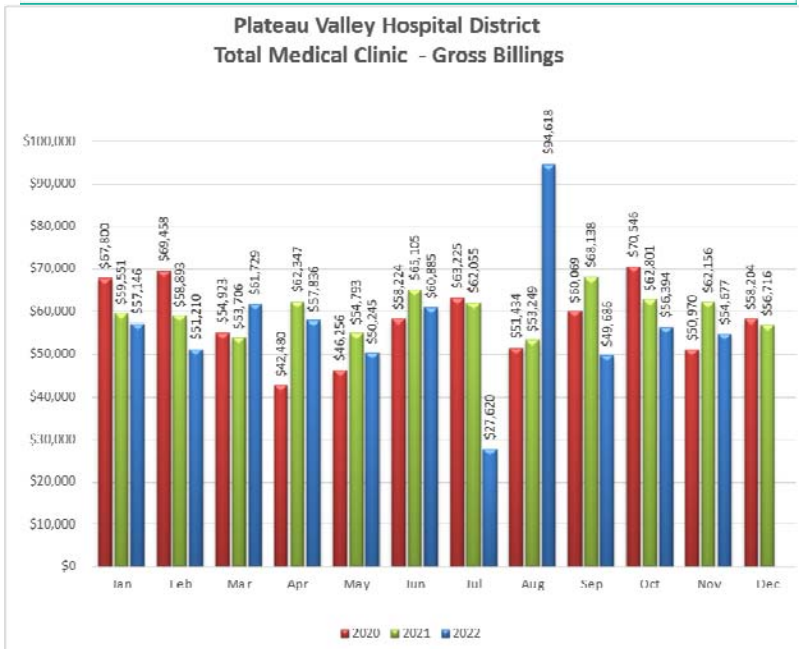
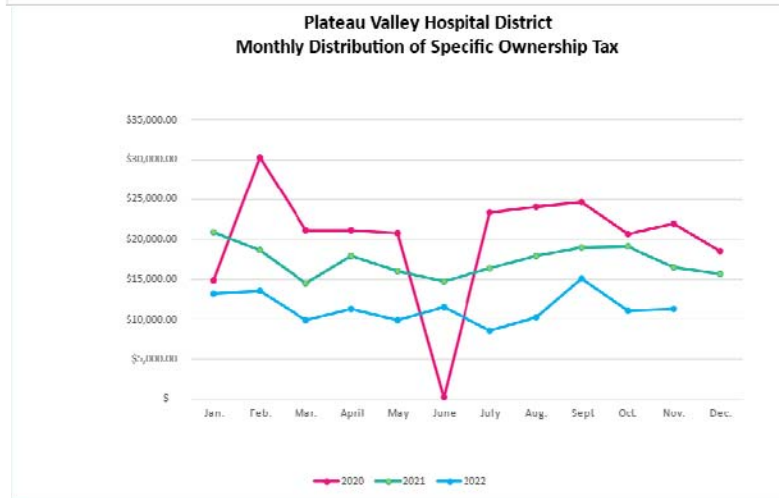
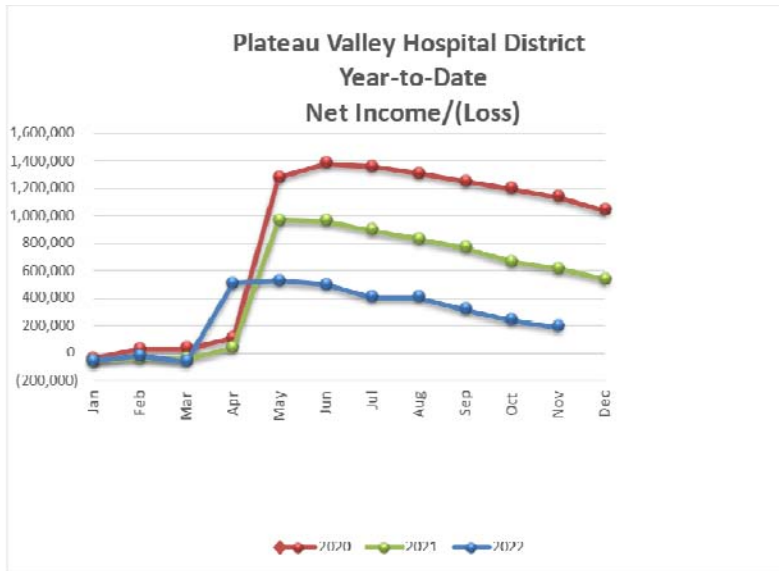
Attendance: Board: Don Mease, Mike Simons, Robert Hassell & John Polhemus.
 Staff & Consultants: Shannon Currier, Jessi Clark & Dr. Rollins.

MEETING CALLED TO ORDER AT 1721 BY DON MEASE, VICE PRESIDENT.

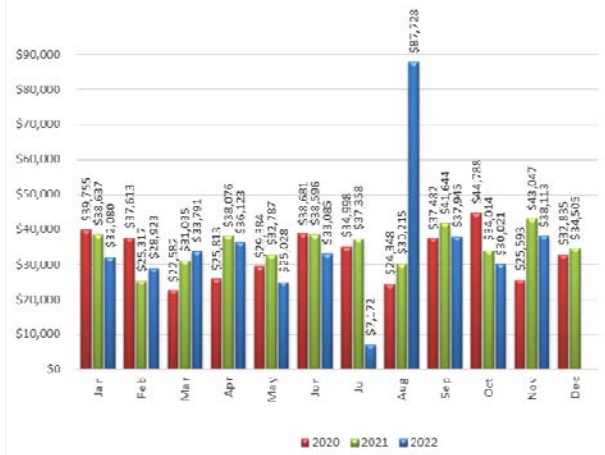
1. ROLL CALL: Steve Bryson absent.
 - **Motion 1:** Robert Hassell motioned that the Board of Directors excuses Steve Bryson from the meeting. John Polhemus seconded. Motion carried unanimously.
2. MINUTES
 Regular Meeting
 - **Motion 2:** Robert Hassell motioned that the Board of Directors approves the minutes of the November 15, 2022 regular meeting as presented. John Polhemus seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
 Nothing reported.
4. CONSULTANT CPA REPORT
 Financial Report

	Charges	Write Offs Misc. Inc.	November, 2022		Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
			Net Receipts	Operating Expense			
Clinic-Collbran	48,896.91	-14,317.96	34,578.95	-85,547.24	-50,968.29	547.84	-50,420.45
Clinic-Mesa	5,779.64	-2,245.76	3,533.88	-19,537.36	-16,003.48	0.00	-16,003.48
PVHS	0.00	0.00	0.00	-895.16	-895.16	0.00	-895.16
Rental Building	933.00	0.00	933.00	-2,450.26	-1,517.26	0.00	-1,517.26
Administrative	0.00	0.00	0.00	-12,847.04	-12,847.04	35,388.77	22,541.73
Total	55,609.55	-16,563.72	39,045.83	-121,277.06	-82,231.23	35,936.61	-46,294.62

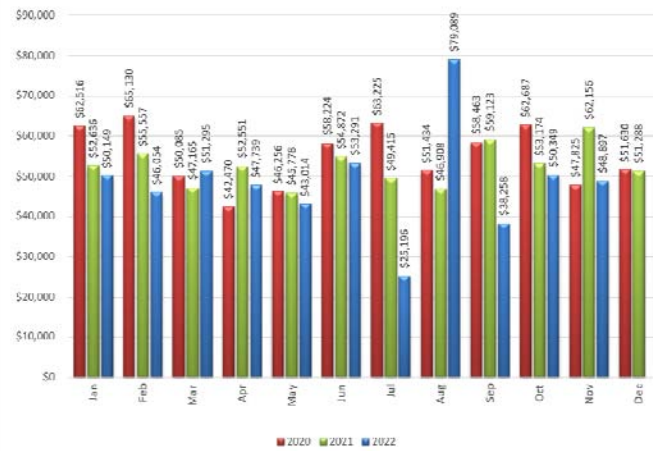




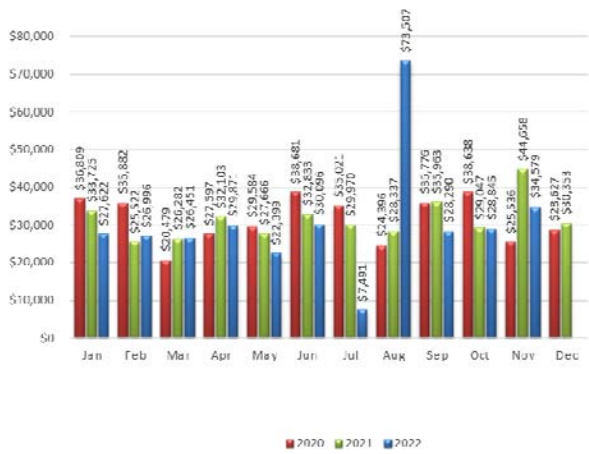
**Plateau Valley Hospital District
Total Medical Clinic - Net Billings**

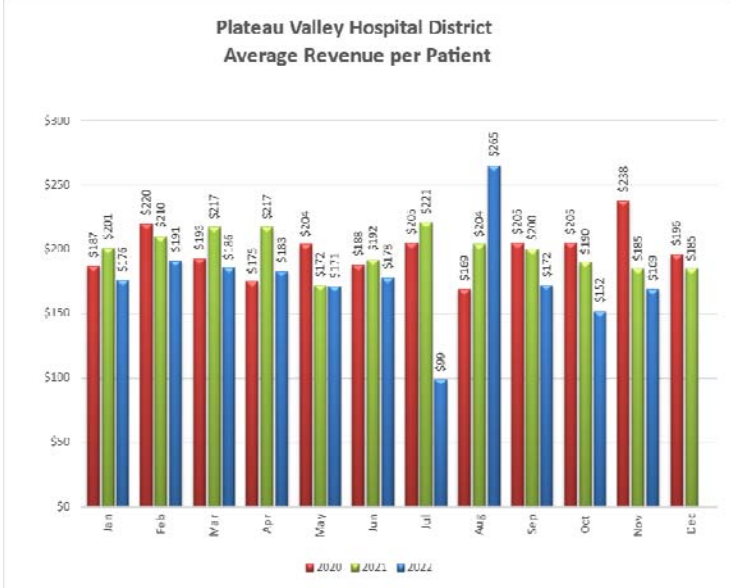
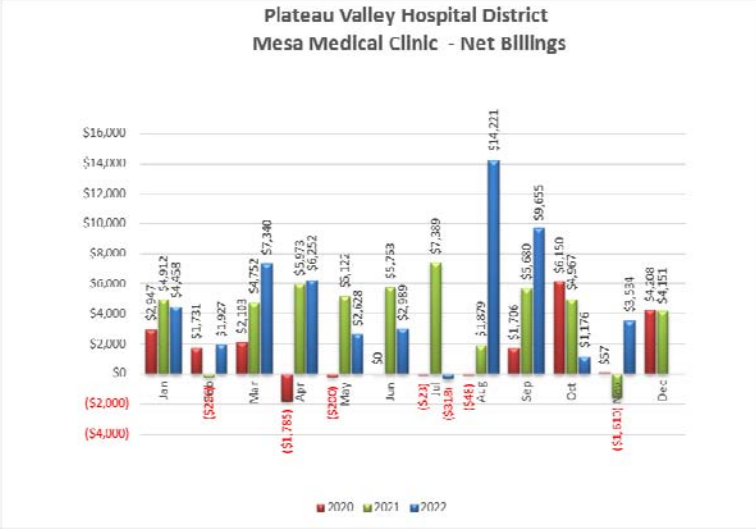
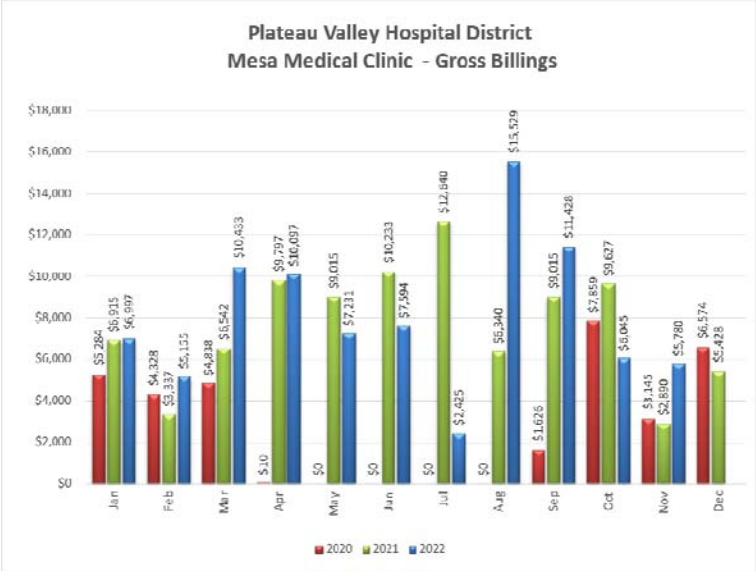


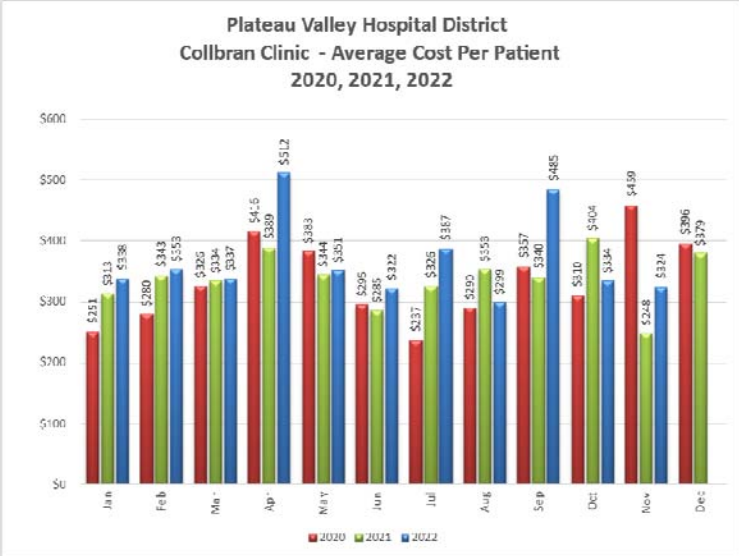
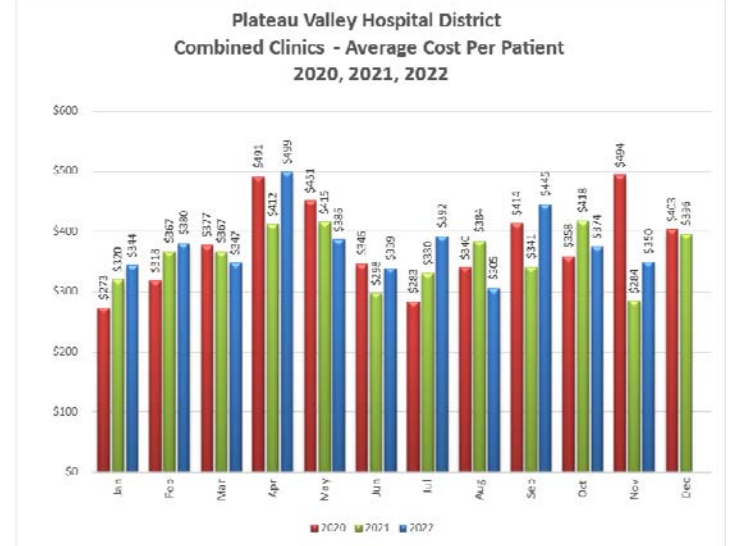
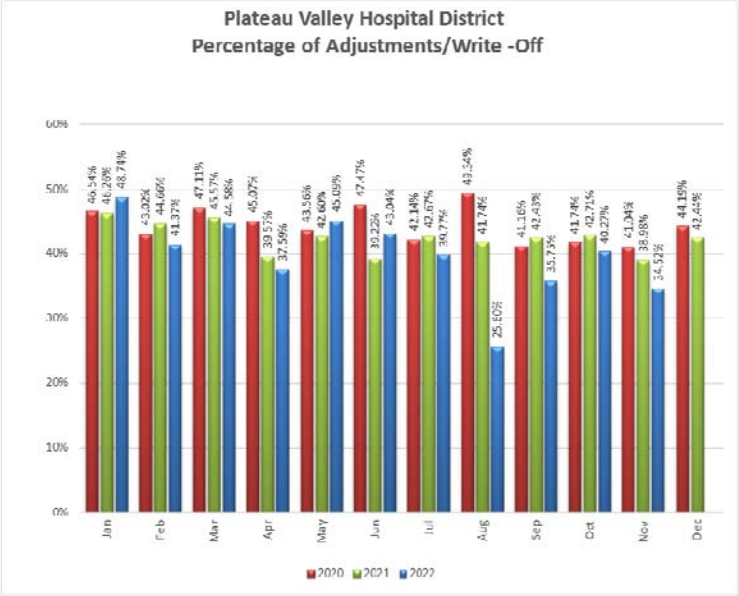
**Plateau Valley Hospital District
Collbran Medical Clinic - Gross Billings**

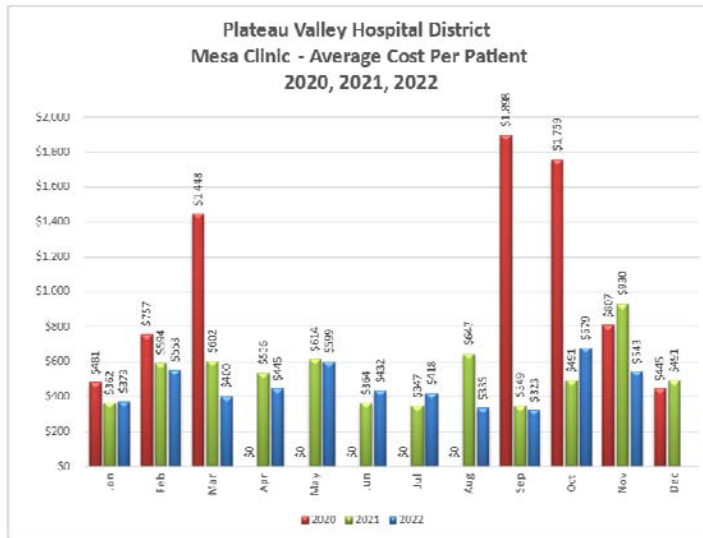


**Plateau Valley Hospital District
Collbran Medical Clinic - Net Billings**









- **Motion 3:** Mike Simons motioned that the Board of Directors approves the payroll and accounts payable checks (#54876-54897) and the November write-offs in the amount of \$16,563.72. John Polhemus seconded. The motion carried unanimously.

The budget packet was reviewed.

- **Motion 4:** John Polhemus motioned that the Board of Directors approves the resolution to adopt the budget. Robert Hassell seconded. Motion carried unanimously.
- **Motion 5:** Robert Hassell motioned that the Board of Directors approved the resolution to certify the mill levy. Mike Simons seconded. Motion carried unanimously.
- **Motion 6:** John Polhemus motioned that the Board of Directors approves the resolution to appropriate sums of money. Robert Hassell seconded. The motion carried unanimously.

Options for investment of reserves was reviewed

- **Motion 7:** Mike Simons motioned that the Board of Directors approves opening three marketable CDS of \$245,000 each through Peaks Investments (Charles Schwab Bank maturing in 2023, Connect One Bank maturing in 2024 and American Bank & Trust maturing in 2025). John Polhemus seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES

Nothing reported.

6. NEW BUSINESS

Nothing reported.

7. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	143	154	188	157	183	194	178	200	143	176	166		1882
Dr # Days	19	18	20.5	19.5	19	19.5	18	21	18.5	19.5	18		210.5
Dr Ave/Day	10.11	9.83	10.10	9.13	10.42	10.46	10.44	10.19	8.49	9.74	10.50	####	9.95
Dr phone	49	23	19	21	15	10	10	14	14	14	23		212
FNP Appt	36	37	55	27	43	50	32	62	48	68	59		517
FNP Day	12	10	13	9.5	10	12	7.5	11	11	11	10		115
FNP Ave/Day	5.00	4.60	4.88	3.58	4.70	5.22	4.93	5.91	5.52	8.38	7.89	####	5.51
FNP phone	24	9	6	7	4	10	5	3	10	20	16		114
Lab/Inj	49	47	42	55	42	46	35	39	38	98	47		538
Pharm	7	5	6	10	4	19	10	8	8	10	5		92
AH Pharm	0	0	0	0	0	0	1	0	0	1	0		2
After Hours	2	1	3	2	2	4	4	3	3	1	0		25

Other	3	3	7	3	3	7	1	5	4	1	4		41
Paged Calls	18	17	23	17	28	27	22	17	21	17			207
Clinic New Pt	18	5	12	9	9	22	10	13	8	11	8		125
Clinic 1X Pt	0	0	0	0	0	0	7	5	2	1	1		16
M - Dr Appt	22	20	23	13	22	21	19	18	26	16	10		210
M - # Days	2	2	2.5	1.5	2	2.5	2	2	2.5	1.5	1.5		22
M - Ave/ day	13.50	10.50	9.20	10.00	11.50	10.00	10.50	10.50	11.60	10.67	6.67	####	10.50
M - DR phone	5	1	0	2	1	4	2	3	3	0	0		21
M - FNP appt	22	8	27	31	14	17	21	27	36	20	26		249
M - FNP # day	6.0	5.0	6.5	7.5	5.0	6.0	6.0	6.0	7.5	4.5	4.5		65
M - FNP ave/da	4.50	3.00	4.92	4.80	3.60	3.50	4.17	6.17	5.60	4.67	5.78	####	4.65
M - FNP phone	5	7	5	5	4	4	4	10	6	1	0		51
M - MA appt	15	8	15	17	4	10	12	6	13	22	12		134
M - Pharm	1	1	1	0	3	0	0	1	0	0	0		7
M - Other	0	1	0	2	0	0	0	0	0	0	1		4
M - New Pt	1	3	3	3	1	3	2	6	1	0	4		27
M - 1 X Pt	0	0	1	0	0	0	1	0	2	0	0		4

Collbran Clinic

2022	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	89	10	8.90	103	9	11.44	60	12	5.00
Feb	98	11.5	8.52	79	5.5	14.36	46	10	4.60
Mar	84	10	8.40	123	10.5	11.71	61	12.5	4.88
Apr	64	7	9.14	84	7.5	11.20	34	9.5	3.58
May	87	9	9.67	111	10	11.10	47	10	4.70
Jun	104	10.5	9.90	100	9	11.11	60	11.5	5.22
Jul	87	9	9.67	101	9	11.22	37	7.5	4.93
Aug	113	11	10.27	101	10	10.10	65	11	5.91
Sep	80	9	8.89	77	9.5	8.11	58	10.5	5.52
Oct	101	9	11.22	80	8.5	9.41	88	10.5	8.38
Nov	109	10	10.90	80	8	10.00	75	9.5	7.89
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	1,016	106	9.58	1,039	96.5	10.77	631	114.5	5.51

Mesa Clinic

2022	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	8	2	4.00	13	2	6.50	32	6.00	5.33
Feb	13	1.5	8.67	8	0.5	16.00	15	5.00	3.00
Mar	4	1	4.00	19	1.5	12.67	32	6.50	4.92
Apr	7	1	7.00	6	0.5	12.00	31	7.50	4.13
May	10	1	10.00	13	1	13.00	18	5.00	3.60
Jun	13	1.5	8.67	12	1	12.00	21	6.00	3.50
Jul	12	2	6.00	9	1	9.00	25	6.00	4.17
Aug	11	1	11.00	10	1	10.00	37	6.00	6.17
Sep	11	1	11.00	18	1.5	12.00	42	7.50	5.60
Oct	10	1	10.00	6	0.5	12.00	21	4.50	4.67
Nov	6	1	6.00	4	0.5	8.00	26	4.50	5.78
Dec			#DIV/0!			#DIV/0!			#DIV/0!

Totals	105	14	7.50	118	11	10.73	300	64.50	4.65
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- Provider Report – Dr Rollins discussed at willingness to provide locum coverage for us and discussed the need to continue to keep his current plan active instead of taking the tail coverage now since this is the plan that would cover him while doing locums. There was discussion that since the tail coverage is a part of his current contract that we should develop a new contract for locums coverage.
 - **Motion 8:** Mike Simons motioned that the Board o Directors approves doing a contract with Dr. Rollins for locums coverage that includes reimbursing the malpractice insurance, putting off the tail coverage and paying him at this current daily rate for 2023. John Polhemus seconded. The motion carried unanimously.
- District Administrator Report
 - SDA Membership- It is time to renew our membership for the Special Districts Association.
 - **Motion 9:** Robert Hassell motioned that the Board of Directors approves the expense to renew the District’s membership with the Special Districts Association. John Polhemus seconded. Motion carried unanimously.
 - Audit – We should be receiving an engagement letter from the auditor to do the annual financial audit.
 - **Motion 10:** Don Mease motioned that the Board of Directors approves the expense for Chadwick, Steinkirchner, Davis and Co. P.C. to do our 2022 financial audit. Mike Simons seconded. Motion carried unanimously.

8. OLD BUSINESS

- Succession Committee – The use of using Dr. Rollins for locums covered was discussed earlier. We have an interview with a candidate that Express found for us. There was discussion of how we may want to proceed after the interview. There may have to be a special meeting called.
- EMR – The go-live date was pushed back to the beginning of February. This was due to issues with the insurance credentialing going slower. The staff continues to train.
- Internet – Mike gave an update after he spoke with the Town. They were still hoping to start work this winter.
- Signage – Jessi did speak with the company that looked at the project last. They are having staffing issues but are still going to get us a proposal

9. DECEMBER EVALUATION / RAISES

- Annual: Allen, Clark
- 3 Month: None
- **Motion 11:** Mike Simons motioned that the Board of Directors accepts the evaluations of the employees and approves the annual raises applicable. John Polhemus seconded. Motion carried unanimously.
- **Motion 12:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1823. Robert Hassell seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator