

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

Tuesday, December 14, 2021

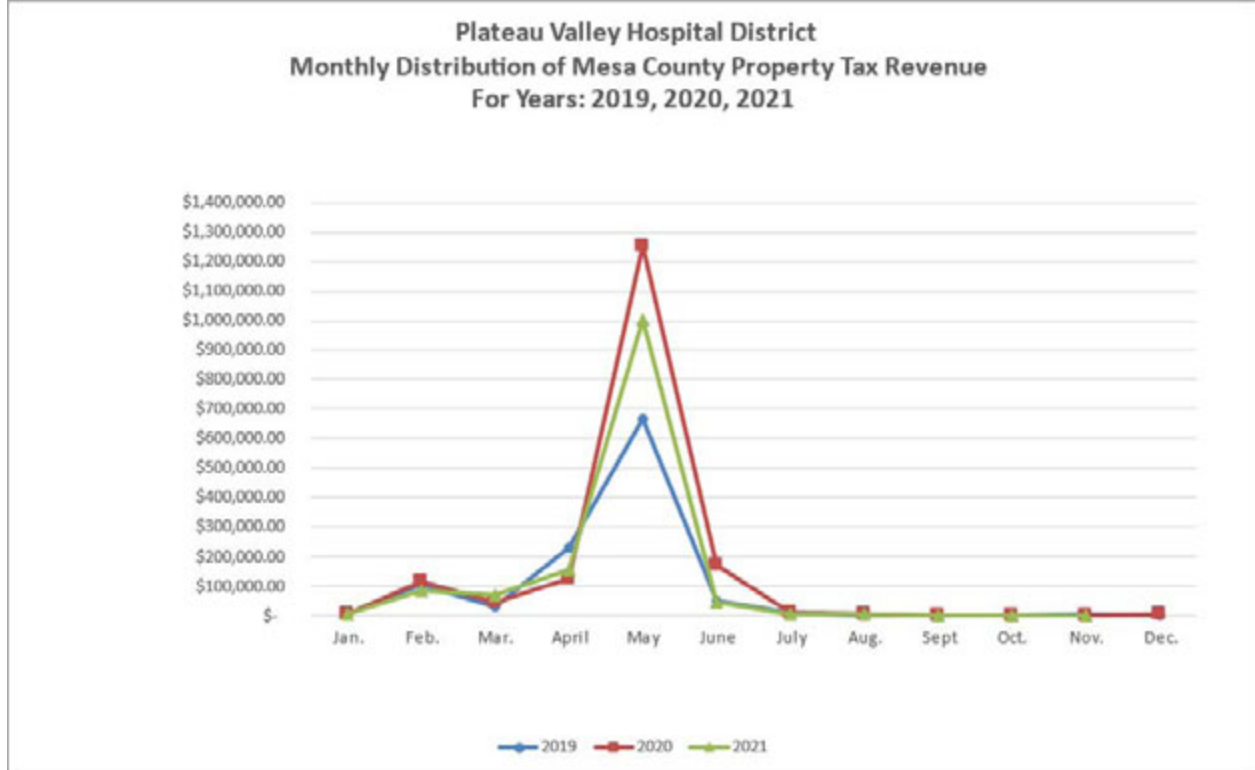
Attendance: Board: Kris McGovern, Steve Bryson, Don Mease & Robert Hassell.

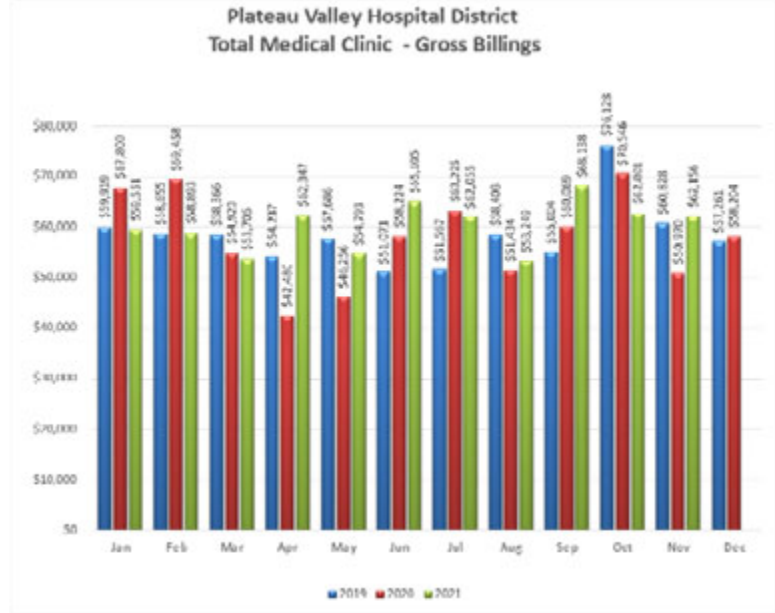
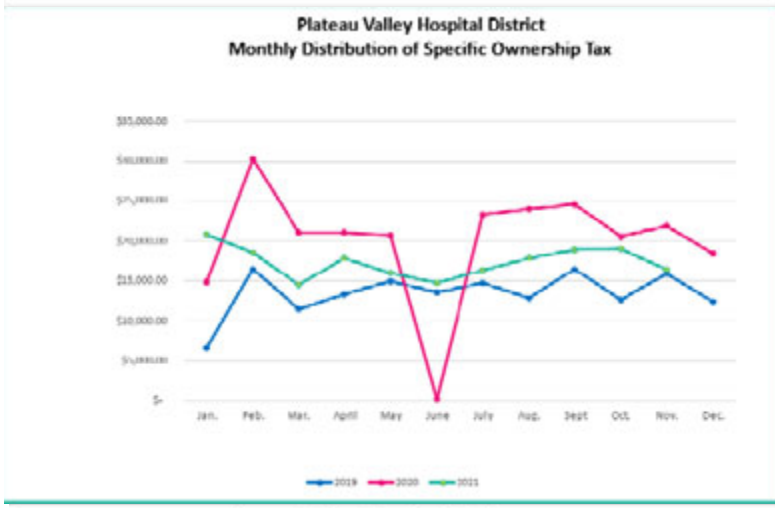
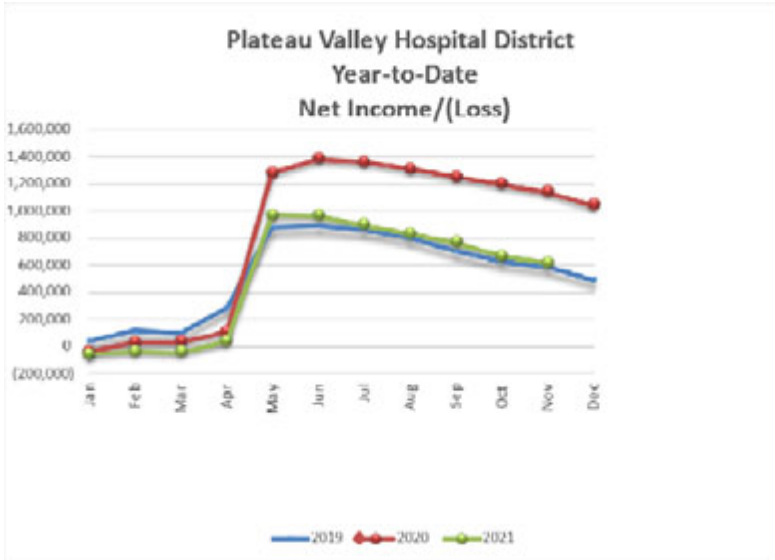
Staff & Consultants: Shannon Currier & Jessi Clark.

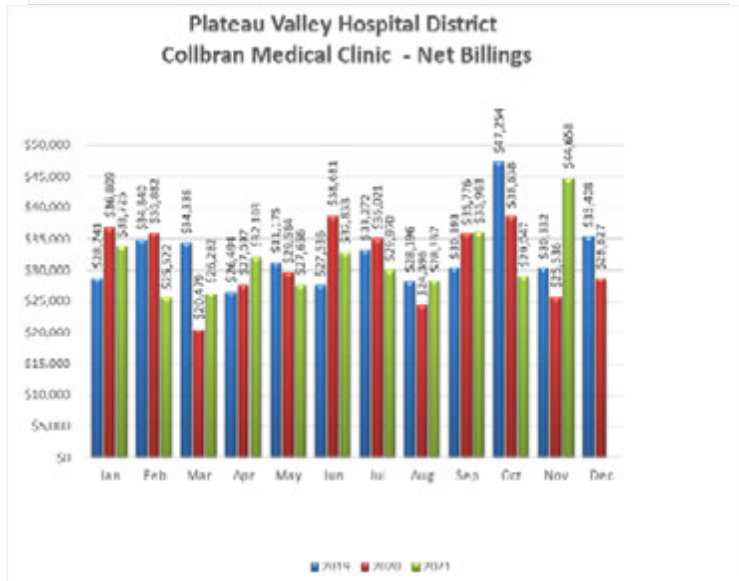
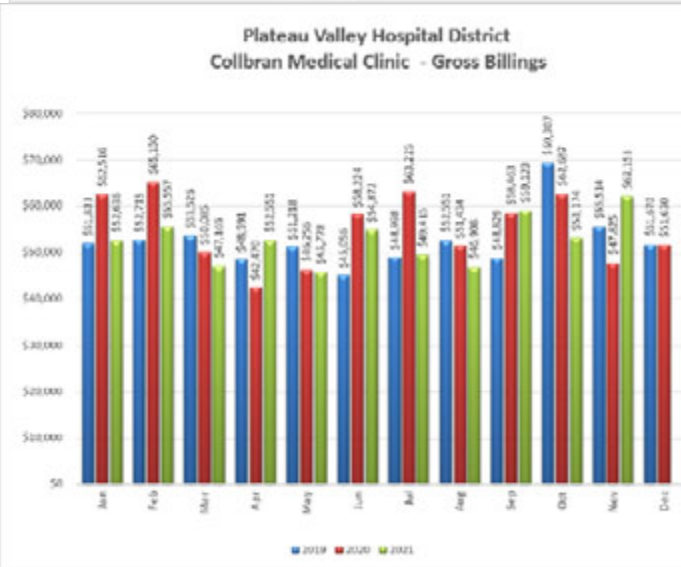
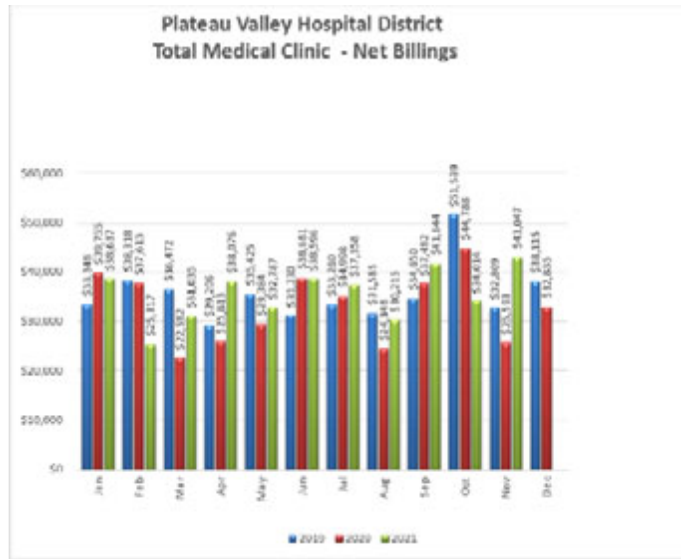
MEETING CALLED TO ORDER AT 1719 BY KRIS MCGOVERN, PRESIDENT.

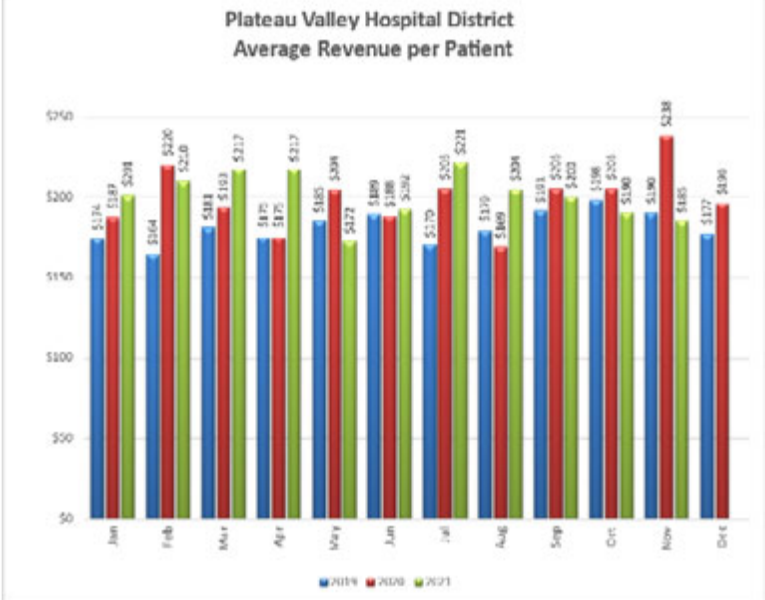
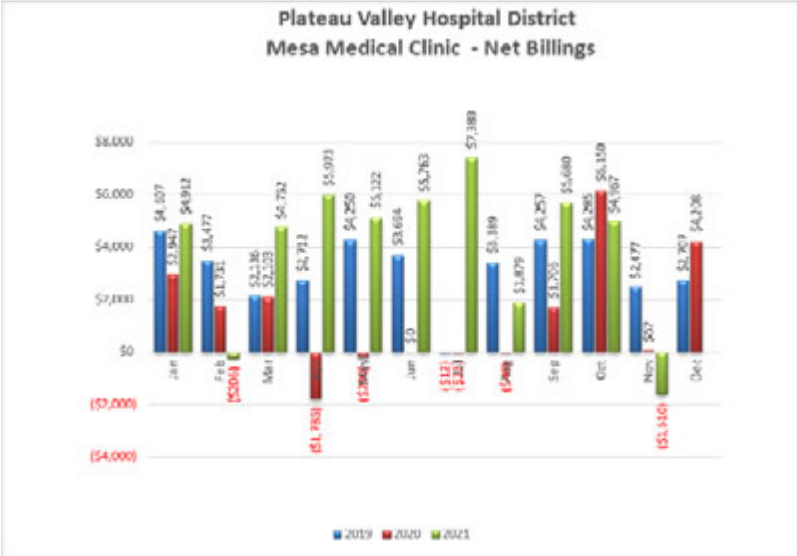
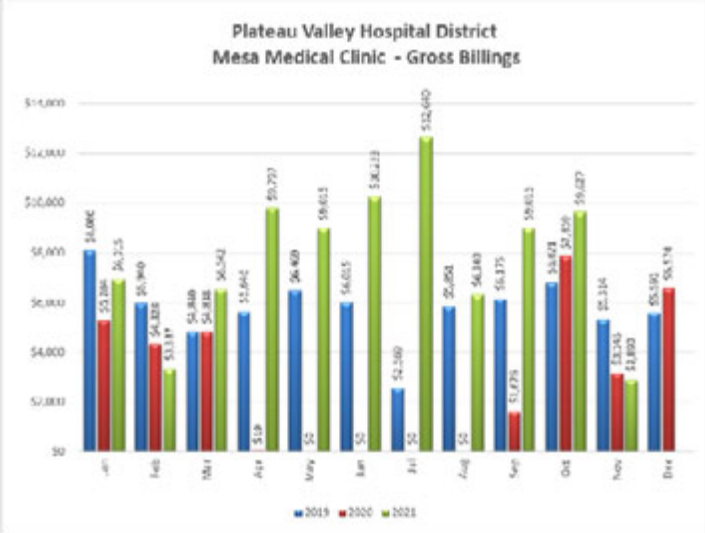
1. ROLL CALL: Mike Simons absent, all others present.
 - **Motion 1:** Steve Bryson motioned that the Board of Directors excuses Mike Simons from the meeting. Don Mease seconded. Motion carried unanimously.
2. MINUTES
Regular Meeting
 - **Motion 2:** Steve Bryson motioned that the Board of Directors approves the minutes of the November 16, 2021 regular meeting as presented. Robert Hassell seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT - Nothing presented.
4. CONSULTANT CPA REPORT
Financial Report

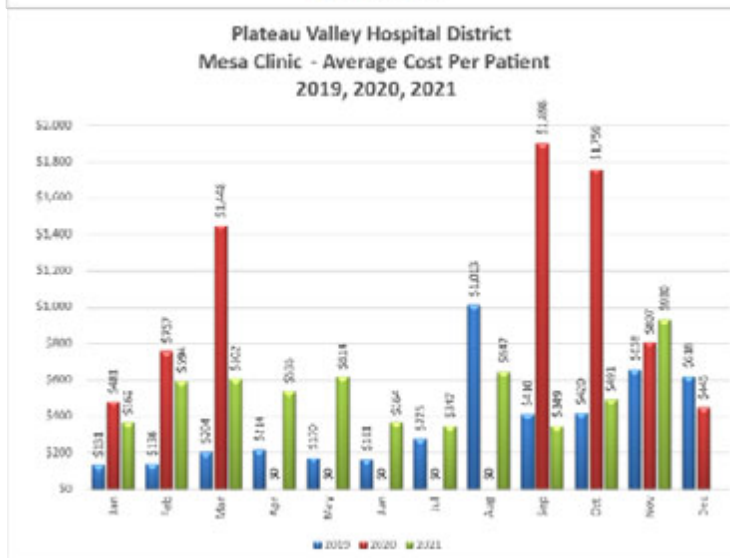
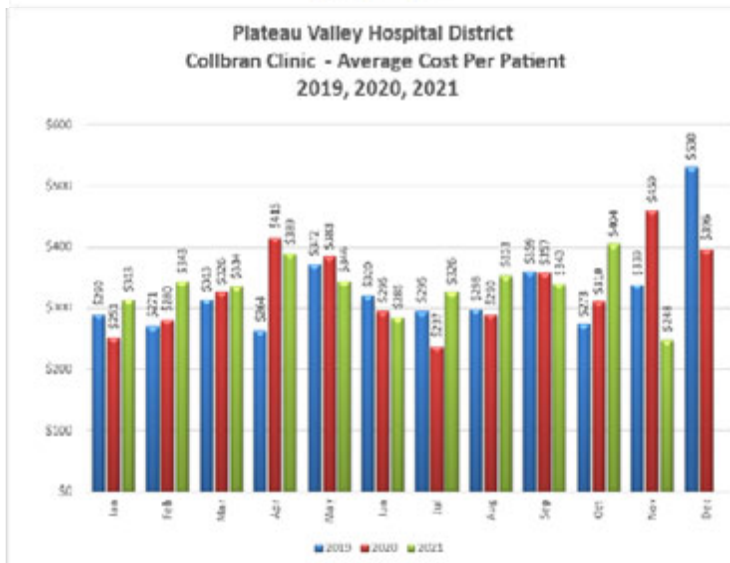
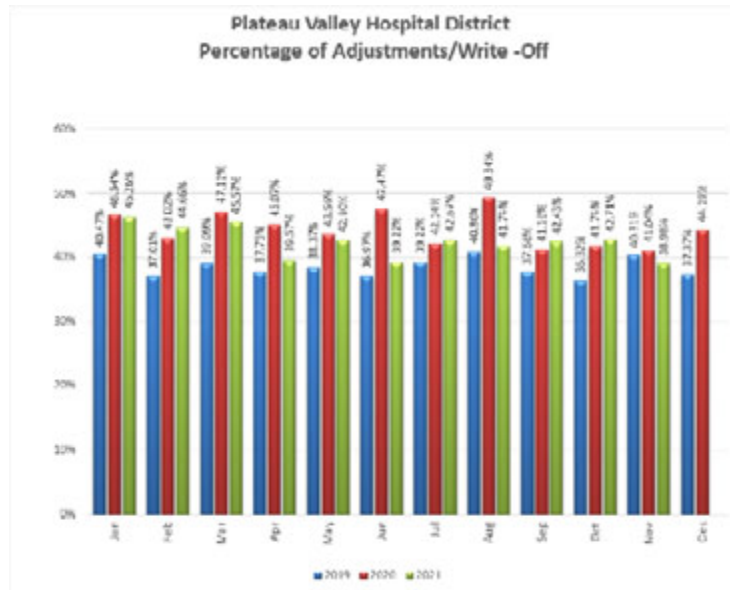
	Charges	Write Offs Misc. Inc.	November, 2021		Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
			Net Receipts	Operating Expense			
Clinic-Collbran	62,155.74	-17,497.80	44,657.94	-77,732.17	-33,074.23	0.00	-33,074.23
Clinic-Mesa	2,890.12	-4,500.57	-1,610.45	-16,744.11	-18,354.56	0.00	-18,354.56
PVHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Rental Building	1,200.00	0.00	1,200.00	-2,297.89	-1,097.89	0.00	-1,097.89
Administrative	0.00	0.00	0.00	-11,844.88	-11,844.88	14,570.08	2,725.20
Total	66,245.86	-21,998.37	44,247.49	-108,619.05	-64,371.56	14,570.08	-49,801.48

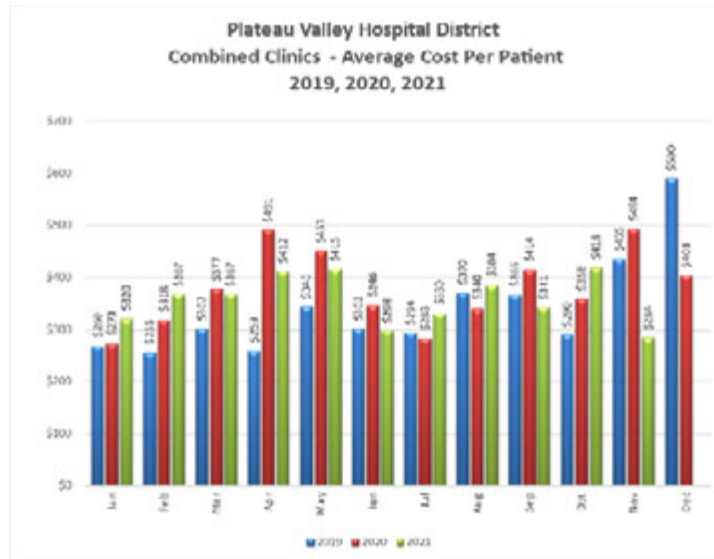












- **Motion 3:** Don Mease motioned that the Board of Directors approves the payroll and accounts payable checks (#54582-54607) and the November write-offs in the amount of \$21,998.37. Steve Bryson seconded. Motion carried unanimously.
- **Motion 4:** Robert Hassell motioned that the Board of Directors approves the adoption of the Budget Resolution. Steve Bryson seconded. Motion carried unanimously.
- **Motion 5:** Steve Bryson motioned that the Board of Directors approves the adoption of the Resolution to Certify the Mill Levy. Don Mease seconded. Motion carried unanimously.
- **Motion 6:** Don Mease motioned that the Board of Directors approves the adoption of the Resolution to Appropriate Sums of Money. Robert Hassell seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES – Nothing reported.

6. NEW BUSINESS – Nothing reported.

7. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	155	164	178	181	171	214	187	150	199	141	136		1876
Dr # Days	16	18	21	19.5	18	20	19.5	21	18.5	19.5	19		210
Dr Ave/Day	10.75	10.22	9.05	10.36	10.17	11.05	10.62	8.95	11.78	10.10	12.16	####	10.44
Dr phone	17	20	12	21	12	7	20	38	19	56	95		317
FNP Appt	62	43	40	22	33	40	35	49	46	31	51		452
FNP Day	15	15	14	10.5	12	12	13	13	11	14	12		141
FNP Ave/Day	5.13	4.00	3.50	2.38	3.33	3.92	2.69	4.54	4.64	3.26	6.08	####	3.97
FNP phone	15	17	9	3	7	7	0	10	5	13	22		108
Lab/Inj	61	55	66	64	50	65	65	77	61	106	70		740
Pharm	3	7	5	8	15	16	15	22	14	23	16		144
AH Pharm	0	0	1	2	0	0	0	0	0	0	0		3
After Hours	4	0	3	5	5	3	5	2	6	6	10		49
Other	9	6	14	2	6	5	7	7	7	6	8		77
Paged Calls	17	18	17	17	17	28	23	37	17	31			222
Clinic New Pt	9	11	10	15	9	11	13	20	18	21	12		149
Clinic 1X Pt	2	0	0	0	1	1	2	0	3	0	1		10
M - Dr Appt	24	17	20	28	21	25	33	11	27	14	7		227

M - # Days	2	2	2	2.5	2	2	2.5	1	2.5	1.5	0.5		20.5
M - Ave/ day	13.00	11.00	11.00	11.60	12.00	13.50	13.60	12.00	12.00	10.67	18.00	####	12.24
M - DR phone	2	5	2	1	3	2	1	1	3	2	2		24
M - FNP appt	9	3	10	14	16	20	24	17	23	17	8		161
M - FNP # day	2	2	4	8	6	6	7	3	5	6	2		49
M - FNP ave/da	5.00	2.67	3.00	2.40	3.00	3.83	4.15	5.67	5.00	5.27	6.00	####	3.96
M - FNP phone	1	1	2	4	2	3	3	0	2	12	1		31
M - MA appt	10	6	8	13	12	15	13	2	17	18	4		118
M - Pharm	0	1	0	1	2	0	0	1	2	1	0		8
M - Other	2	0	1	2	2	1	0	0	1	3	0		12
M - New Pt	0	0	2	3	1	3	3	5	2	0	0		19
M - 1 X Pt	0	0	0	0	0	3	0	0	0	0	0		3

Collbran Clinic

2021	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	75	7	10.71	97	9	10.78	77	15	5.13
Feb	63	6.5	9.69	121	11.5	10.52	60	15	4.00
Mar	89	11	8.09	101	10	10.10	49	14	3.50
Apr	105	10.5	10.00	97	9	10.78	25	10.5	2.38
May	82	9	9.11	89	9	9.89	33	12	2.75
Jun	110	10	11.00	111	10	11.10	47	12	3.92
Jul	88	8.5	10.35	119	11	10.82	35	13	2.69
Aug	98	11.5	8.52	90	9.5	9.47	59	14	4.21
Sep	79	6.5	12.15	139	12	11.58	51	11	4.64
Oct	128	12	10.67	54	5.5	9.82	44	13.5	3.26
Nov	99	9	11.00	110	11	10.00	73	12	6.08
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	1,016	101.5	10.01	1,128	107.5	10.49	553	142	3.89

Mesa Clinic

2021	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	12	1	12.00	14	1	14.00	10	2.00	5.00
Feb	6	0.5	12.00	16	1.5	10.67	4	1.50	2.67
Mar	10	2	5.00	12	2	6.00	12	4.00	3.00
Apr	17	1.5	11.33	12	1	12.00	18	7.50	2.40
May	11	1	11.00	10	1	10.00	16	6.00	2.67
Jun	12	1	12.00	15	1	15.00	23	6.00	3.83
Jul	20	1.5	13.33	13	1	13.00	24	6.50	3.69
Aug	6	0.5	12.00	5	0.5	10.00	17	3.00	5.67
Sep	6	0.5	12.00	24	2	12.00	25	5.00	5.00
Oct	9	1	9.00	7	0.5	14.00	29	5.50	5.27
Nov	7	0.5	14.00	0	0	#DIV/0!	9	1.50	6.00
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	116	11	10.55	128	11.5	11.13	187	48.50	3.86

- Provider Report – Nothing reported.
- District Administrator Report
 - SDA Dues – it is time to renew our due with the Special District Association.

- **Motion 7:** Robert Hassell motioned that the Board of Directors approves the expense to renew our membership with the Special District Association. Steve Bryson seconded. Motion carried unanimously.
- CSD audit – we should be receiving information soon to schedule our audit.
 - **Motion 8:** Don Mease motioned that the Board of Directors approves signing the engagement letter with Chadwick, Steinkichner, Davis & Co., P.C. for the financial audit. Robert Hassell seconded. Motion carried unanimously.
- Rental Building – Physical therapy will be ending their contract at the end of January.
- Unused physician vacation – There was discussion of whether Dr. Woodyard's remaining vacation time could be rolled over to 2022. It was determined that could be done.
- Elections – The elections are in the spring. Kris, Mike and Robert are all up for reelection.
- Sick Policy – Jessi is working on changing the policy to comply with the law going into effect 1/1/2022. The only changes that need to happen are for those in their first year of employment.

8. OLD BUSINESS

- Defibrillator – Jessi is working with our normal supplier to find the model we want. It should be close to what we originally thought.
- Combining Parcels- Jessi has not worked on the boundary issues. It won't be until after the new year.
- Internet – No update available.
- Signage – Jessi contacted Bud's Signs and the proofs are wrong. She will contact them and possibly look for someone else.
- Wage Scale – With the change in the wage scale we need to adjust the limit for the ACH for those payrolls when there might be extra expense like overtime.
- COVID 19 – The lobby is still closed. We did receive more testing supplies along with masks from the health department. We received the approval to have the vaccine but are now running into issues with their ordering system.

9. DECEMBER EVALUATION / RAISES

- Annual: None
- 3 Month: None

- **Motion 9:** Steve Bryson motioned that the Board of Directors adjourn the meeting at 1808. Don Mease seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator