

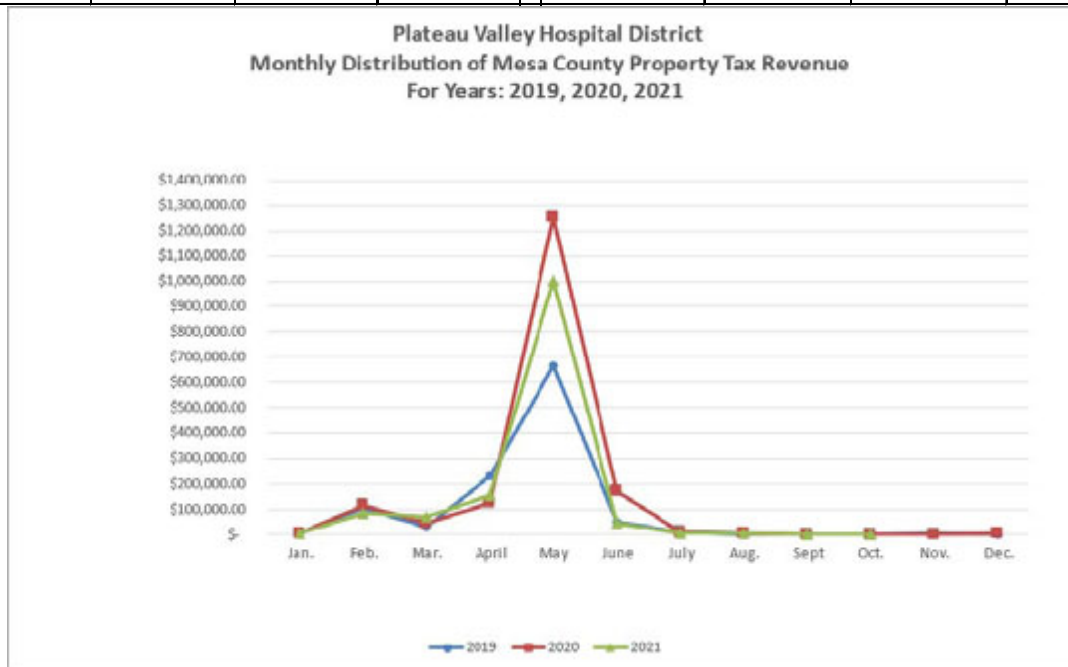
PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday, November 16, 2021

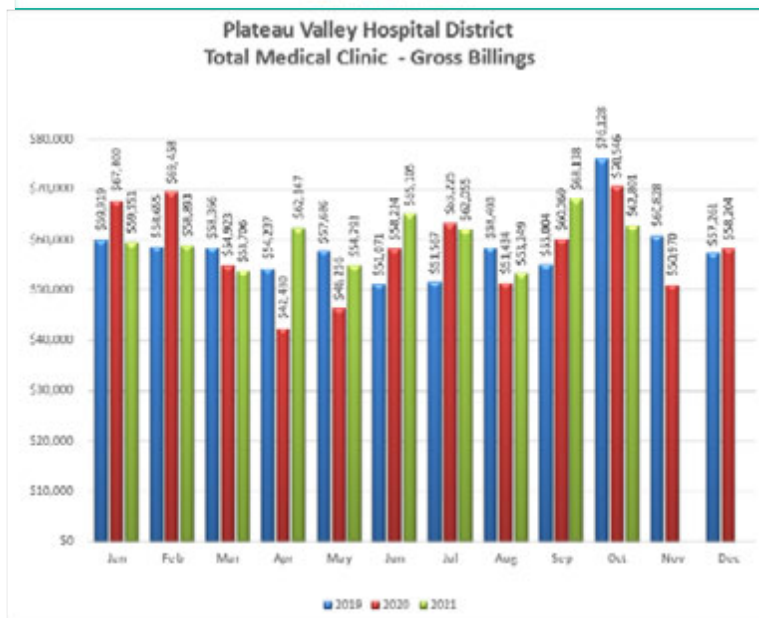
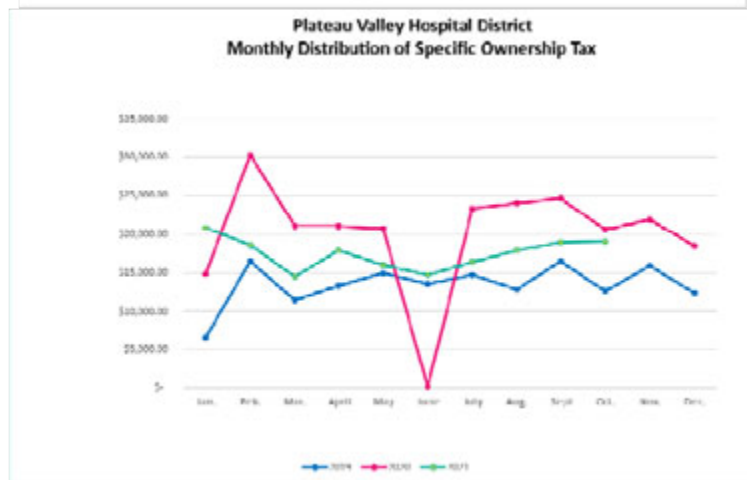
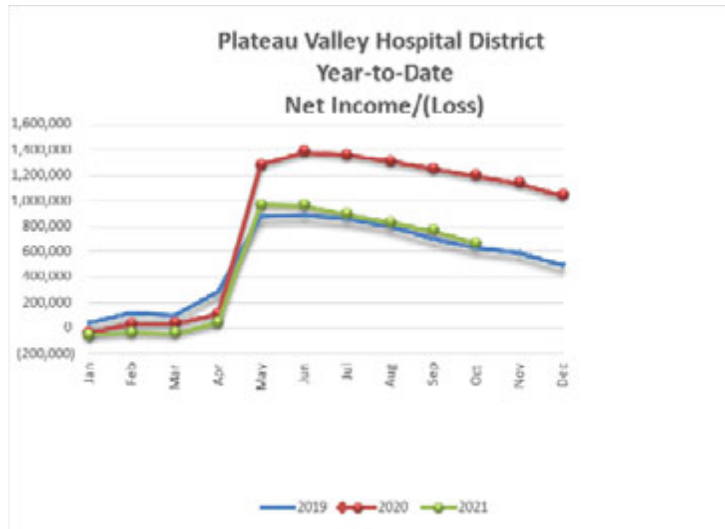
Attendance: Board: Kris McGovern, Steve Bryson, Mike Simons, Don Mease & Robert Hassell.
 Staff & Consultants: Shannon Currier & Jessi Clark.

MEETING CALLED TO ORDER AT 1717 BY KRIS MCGOVERN, PRESIDENT.

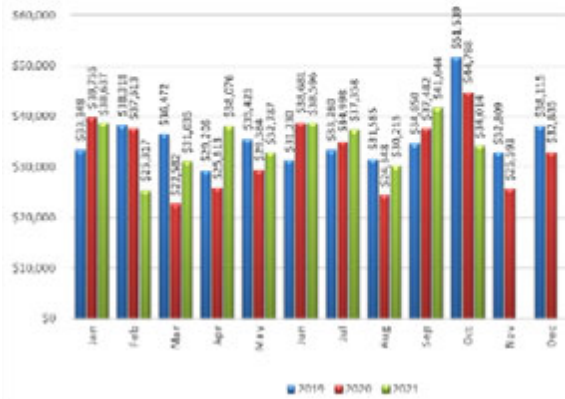
1. ROLL CALL: All present.
2. BUDGET HEARING – The budget hearing opened at 1717 with no public present. The hearing concluded at 1733, still with no public present.
3. MINUTES
 Regular Meeting
 - **Motion 1:** Mike Simons motioned that the Board of Directors approves the minutes of the October 19, 2021 regular meeting as presented. Steve Bryson seconded. Motion carried unanimously.
4. CLINIC CONSULTANT REPORT - Nothing reported.
5. CONSULTANT CPA REPORT
 Financial Report

	Charges	Write Offs Misc. Inc.	October, 2021		Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
			Net Receipts	Operating Expense			
Clinic-Collbran	53,174.10	-24,127.59	29,046.51	-99,900.03	-70,853.52	0.00	-70,853.52
Clinic-Mesa	9,627.05	-4,659.86	4,967.19	-22,098.36	-17,131.17	0.00	-17,131.17
PVHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Rental Building	1,236.00	0.00	1,236.00	-2,540.04	-1,304.04	0.00	-1,304.04
Administrative	0.00	0.00	0.00	-14,479.75	-14,479.75	-497.78	-14,977.53
Total	64,037.15	-28,787.45	35,249.70	-139,018.18	-103,768.48	-497.78	-104,266.26

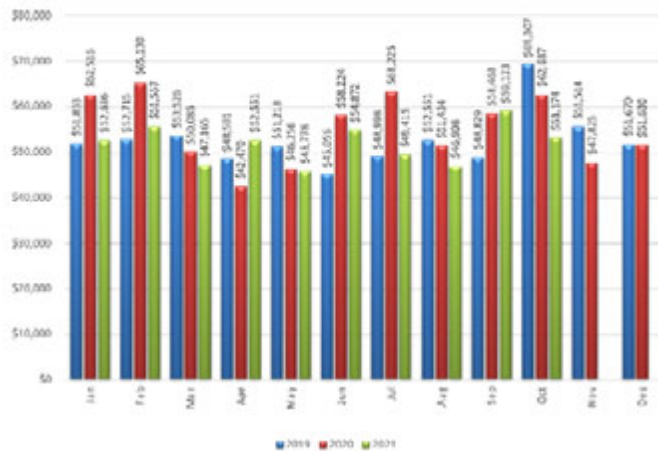




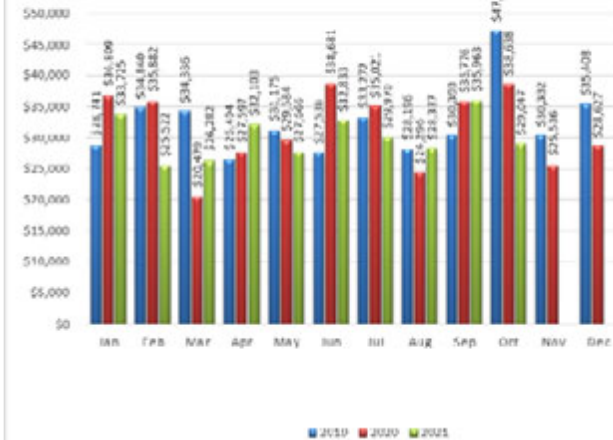
Plateau Valley Hospital District
Total Medical Clinic - Net Billings

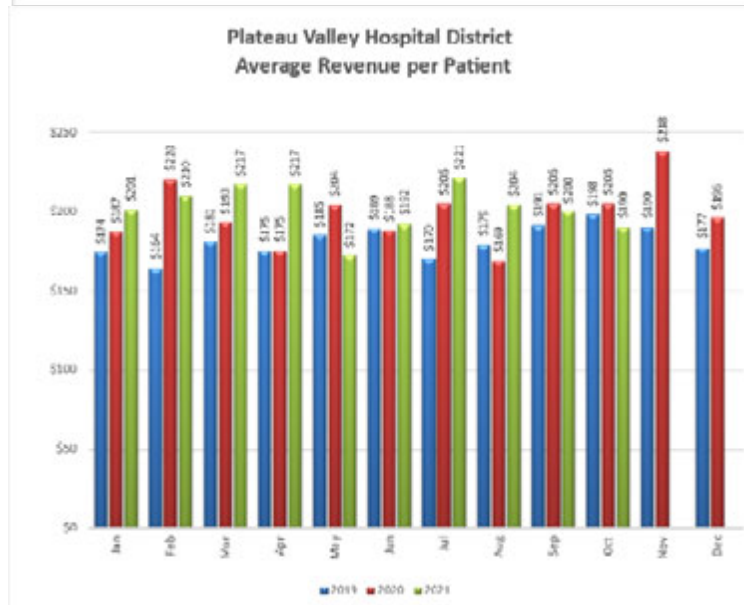
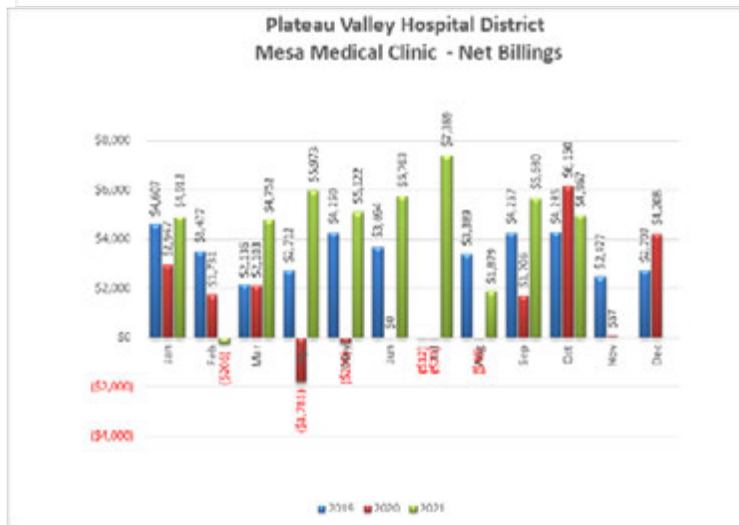
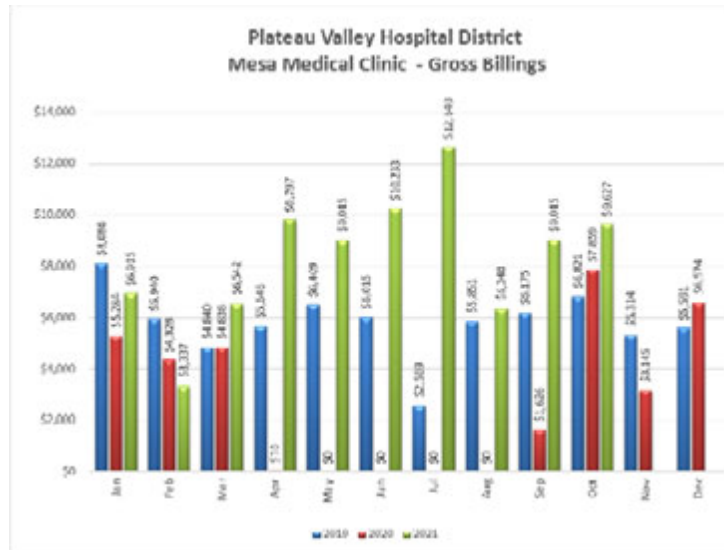


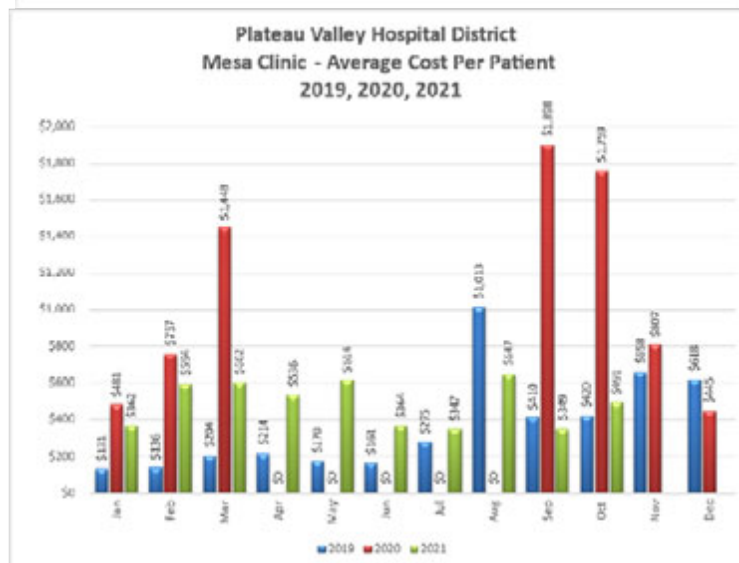
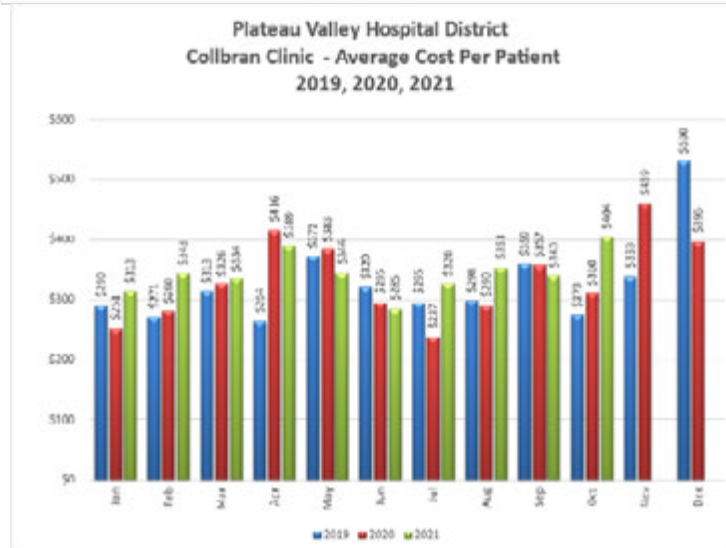
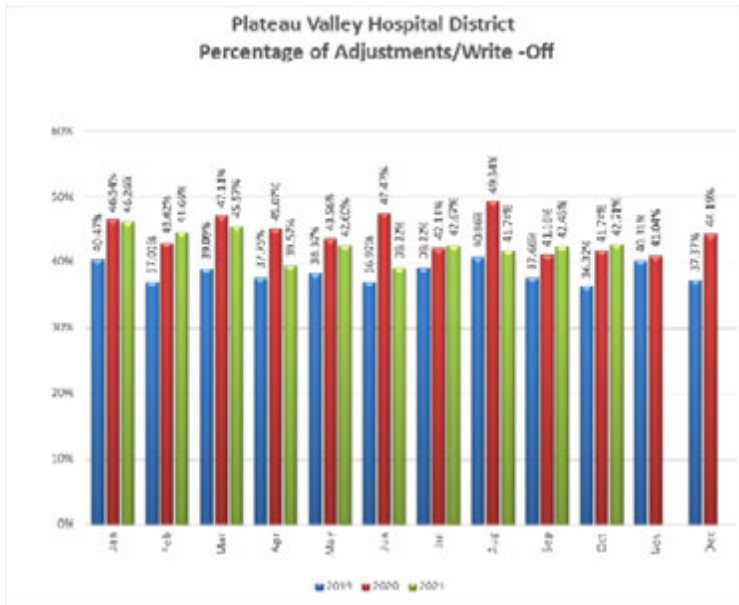
Plateau Valley Hospital District
Collbran Medical Clinic - Gross Billings

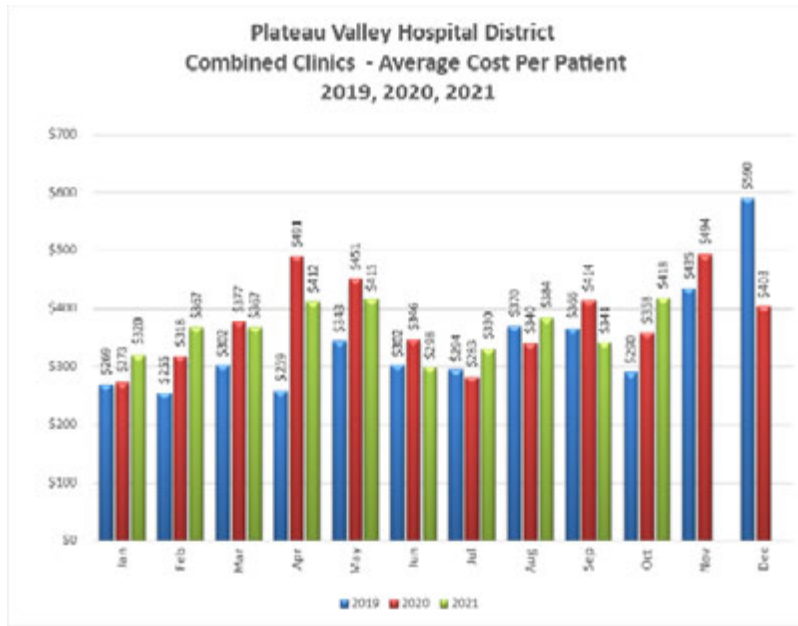


Plateau Valley Hospital District
Collbran Medical Clinic - Net Billings









- **Motion 2:** Robert Hassell motioned that the Board of Directors approves the payroll and accounts payable checks (#54548-54581) and the October write-offs in the amount of \$28,787.45. Don Mease seconded. Motion carried unanimously.

6. ENVIRONMENTAL SERVICES – The backflow preventer on the fire suppression system had to be rebuilt again. A new rebuild kit will be ordered to keep one on hand for the next time it happens.
7. NEW BUSINESS – Nothing reported.
8. CLINIC REPORT
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	155	164	178	181	171	214	187	150	199	141			1740
Dr # Days	16	18	21	19.5	18	20	19.5	21	18.5	19.5			191
Dr Ave/Day	10.75	10.22	9.05	10.36	10.17	11.05	10.62	8.95	11.78	10.10	#####	####	10.27
Dr phone	17	20	12	21	12	7	20	38	19	56			222
FNP Appt	62	43	40	22	33	40	35	49	46	31			401
FNP Day	15	15	14	10.5	12	12	13	13	11	14			129
FNP Ave/Day	5.13	4.00	3.50	2.38	3.33	3.92	2.69	4.54	4.64	3.26	#####	####	3.78
FNP phone	15	17	9	3	7	7	0	10	5	13			86
Lab/Inj	61	55	66	64	50	65	65	77	61	106			670
Pharm	3	7	5	8	15	16	15	22	14	23			128
AH Pharm	0	0	1	2	0	0	0	0	0	0			3
After Hours	4	0	3	5	5	3	5	2	6	6			39
Other	9	6	14	2	6	5	7	7	7	6			69
Paged Calls	17	18	17	17	17	28	23	37	17	31			222
Clinic New Pt	9	11	10	15	9	11	13	20	18	21			137
Clinic 1X Pt	2	0	0	0	1	1	2	0	3	0			9
M - Dr Appt	24	17	20	28	21	25	33	11	27	14			220
M - # Days	2	2	2	2.5	2	2	2.5	1	2.5	1.5			20
M - Ave/ day	13.00	11.00	11.00	11.60	12.00	13.50	13.60	12.00	12.00	10.67	#####	####	12.10

M - DR phone	2	5	2	1	3	2	1	1	3	2			22
M - FNP appt	9	3	10	14	16	20	24	17	23	17			153
M - FNP # day	2	2	4	8	6	6	7	3	5	6			47
M - FNP ave/da	5.00	2.67	3.00	2.40	3.00	3.83	4.15	5.67	5.00	5.27	#####	####	3.89
M - FNP phone	1	1	2	4	2	3	3	0	2	12			30
M - MA appt	10	6	8	13	12	15	13	2	17	18			114
M - Pharm	0	1	0	1	2	0	0	1	2	1			8
M - Other	2	0	1	2	2	1	0	0	1	3			12
M - New Pt	0	0	2	3	1	3	3	5	2	0			19
M - 1 X Pt	0	0	0	0	0	3	0	0	0	0			3

Collbran Clinic

2021	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	75	7	10.71	97	9	10.78	77	15	5.13
Feb	63	6.5	9.69	121	11.5	10.52	60	15	4.00
Mar	89	11	8.09	101	10	10.10	49	14	3.50
Apr	105	10.5	10.00	97	9	10.78	25	10.5	2.38
May	82	9	9.11	89	9	9.89	33	12	2.75
Jun	110	10	11.00	111	10	11.10	47	12	3.92
Jul	88	8.5	10.35	119	11	10.82	35	13	2.69
Aug	98	11.5	8.52	90	9.5	9.47	59	14	4.21
Sep	79	6.5	12.15	139	12	11.58	51	11	4.64
Oct	128	12	10.67	54	5.5	9.82	44	13.5	3.26
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	917	92.5	9.91	1,018	96.5	10.55	480	130	3.69

Mesa Clinic

2021	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	12	1	12.00	14	1	14.00	10	2.00	5.00
Feb	6	0.5	12.00	16	1.5	10.67	4	1.50	2.67
Mar	10	2	5.00	12	2	6.00	12	4.00	3.00
Apr	17	1.5	11.33	12	1	12.00	18	7.50	2.40
May	11	1	11.00	10	1	10.00	16	6.00	2.67
Jun	12	1	12.00	15	1	15.00	23	6.00	3.83
Jul	20	1.5	13.33	13	1	13.00	24	6.50	3.69
Aug	6	0.5	12.00	5	0.5	10.00	17	3.00	5.67
Sep	6	0.5	12.00	24	2	12.00	25	5.00	5.00
Oct	9	1	9.00	7	0.5	14.00	29	5.50	5.27
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	109	10.5	10.38	128	11.5	11.13	178	47.00	3.79

- Provider Report – Contracts were discussed.
 - **Motion 3:** Steve Bryson motioned that the Board of Directors approves the provider contracts as written with the only addition being the inclusion of the CPI language back into the Nurse Practitioner contract. Robert Hassell seconded. Motion carried unanimously.

- District Administrator Report
 - December meeting – There was a reminder that the December meeting is a week early. It will be held Tuesday, December 12, 2021.
 - Christmas Party – There was discussion of the menu since the price of prime rib has increased significantly.
 - Defibrillator – We are working with the Fire Chief to talk to the rep for the brand they use.
 - ACH limits - If the wage scale is increased, we will need to increase the limit on the ACH for doing payroll.
 - Insurance – Rocky Mountain Health Plans will no longer offer insurance to small business. We have proposals from Anthem and United Healthcare. Anthem is around \$1000 less per month for a similar plan. We will go with Anthem.

9. OLD BUSINESS

- Truck – The truck was picked up on Monday. The plow is on it.
- Combining Parcels – The paperwork was submitted. Jessi has not looked into changing the boundary yet.
- Internet – No update.
- Signage – They will hopefully have the proofs to us this week.
- COVID Update – The lobby continues to be closed to keep patients separated from each other. We are having some troubles getting some of the testing supplies. We are over the biggest hurdle to becoming a vaccination site.
- Wage Scale – The wage scale was presented with different percent increases and information on the current wages in the valley for the different positions.
- **Motion 4:** Robert Hassell motioned that the Board of Directors approves a 7% increase on the wage scale effective 1/1/2022. Mike Simons seconded. Motion carried unanimously.

10. OCTOBER EVALUATION / RAISES

- Annual: Schowalter, Clark
- 3 Month: None
Schowalter
- **Motion 5:** Steve Bryson motioned that the Board of Directors accepts the evaluation of the employee and the annual raise to bring her to the correct level on the wage scale. Robert Hassell seconded. Motion carried unanimously. Clark – Mike Simons presented the evaluation.
- **Motion 6:** Mike Simons motioned that the Board of Directors accepts the evaluation of the employee and a 7% raise effective 1/1/2022. Robert Hassell seconded. Motion carried unanimously.
- **Motion 7:** Mike Simons motioned that the Board of Directors approves increasing the expense limit to \$1000 before the Jessi must seek Board approval. Don Mease seconded. Motion carried unanimously.

- **Motion 8:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1854. Steve Bryson seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator