

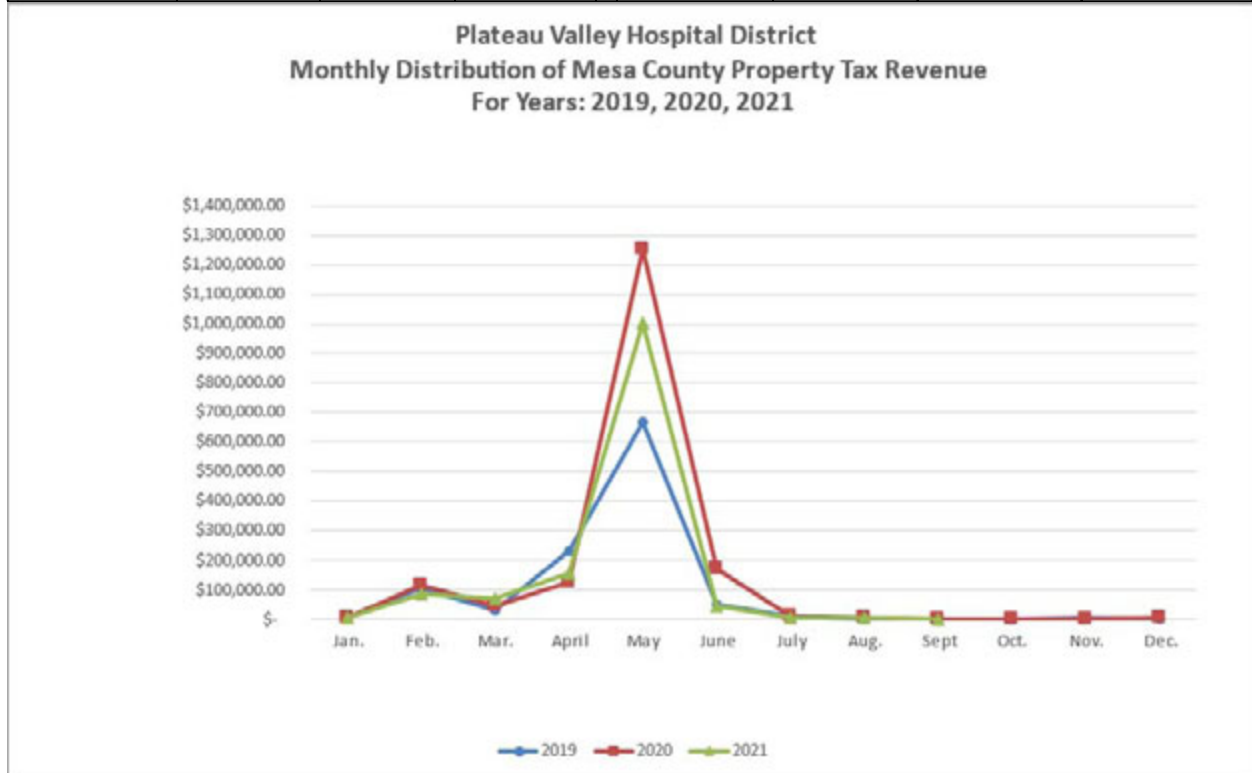
PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday, October 19, 2021

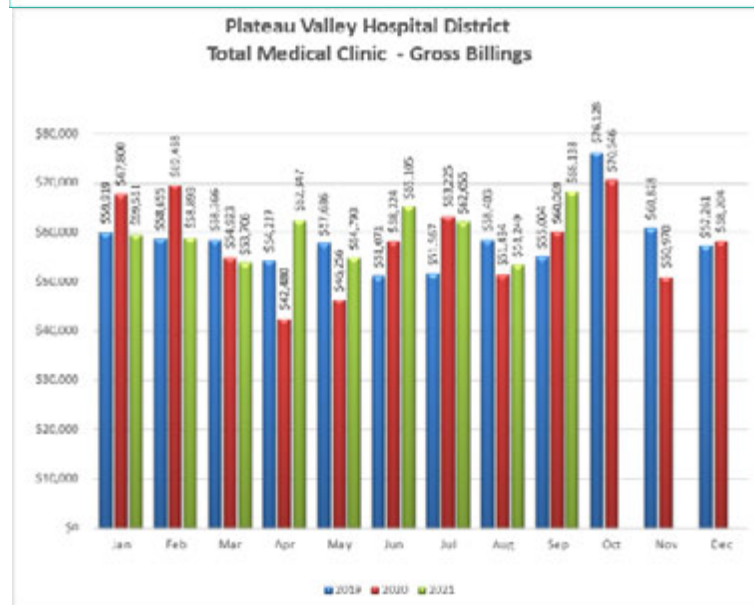
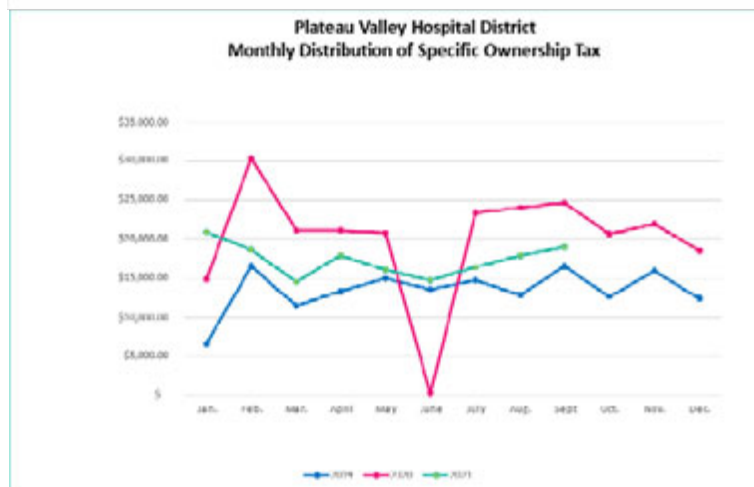
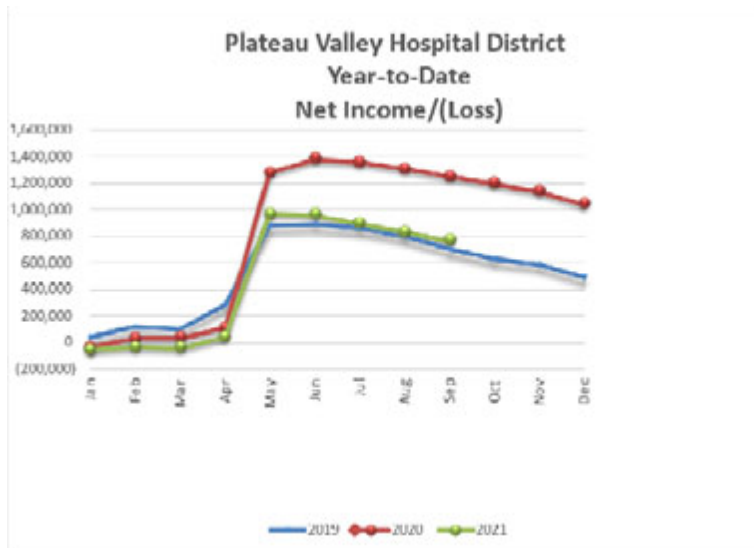
Attendance: Board: Kris McGovern, Steve Bryson, Mike Simons, Don Mease & Robert Hassell.
 Staff & Consultants: Shannon Currier, Jessi Clark & Dr. Woodyard.

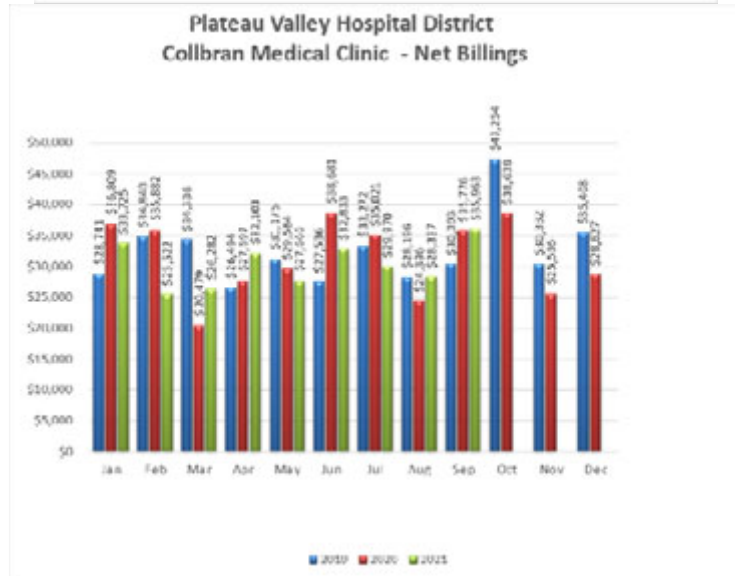
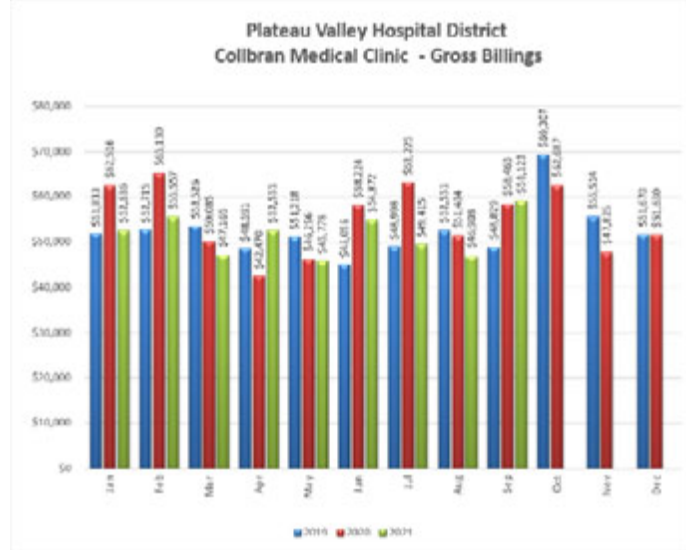
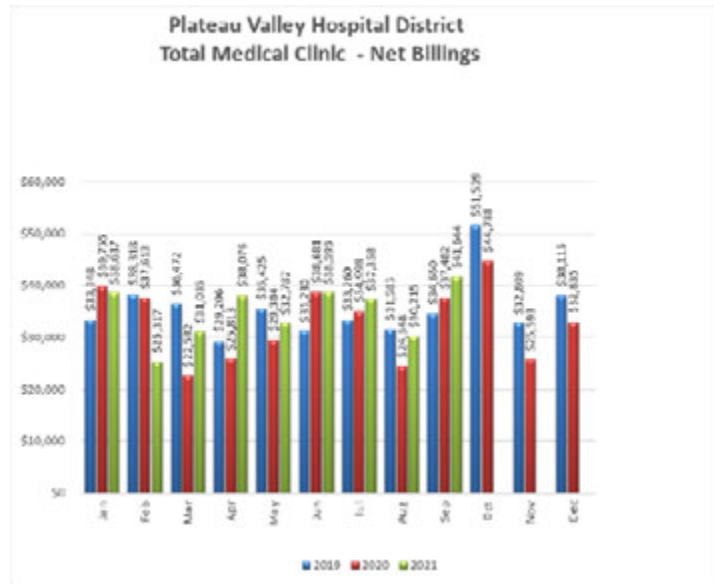
MEETING CALLED TO ORDER AT 1713 BY KRIS MCGOVERN, PRESIDENT.

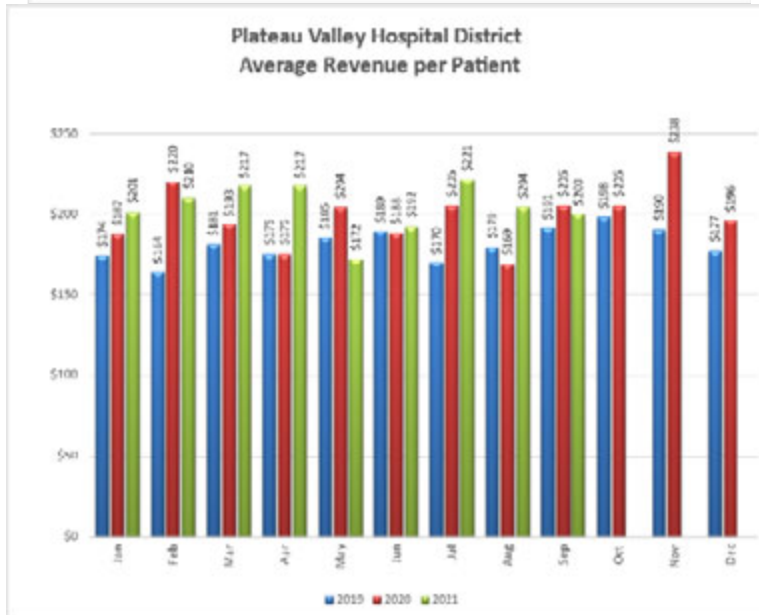
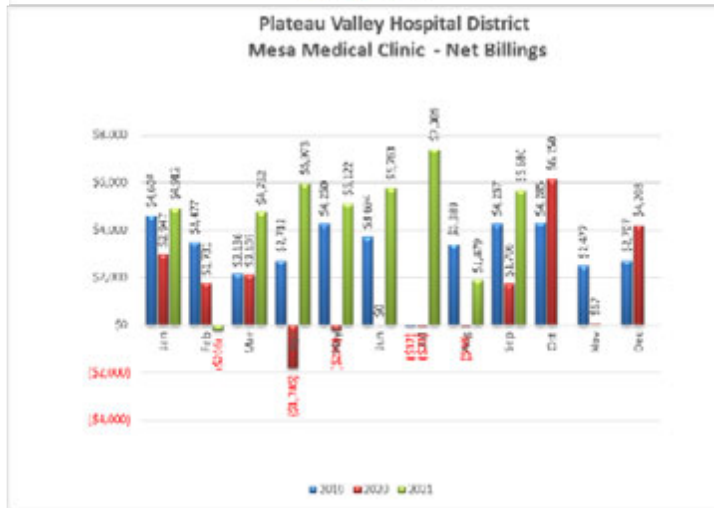
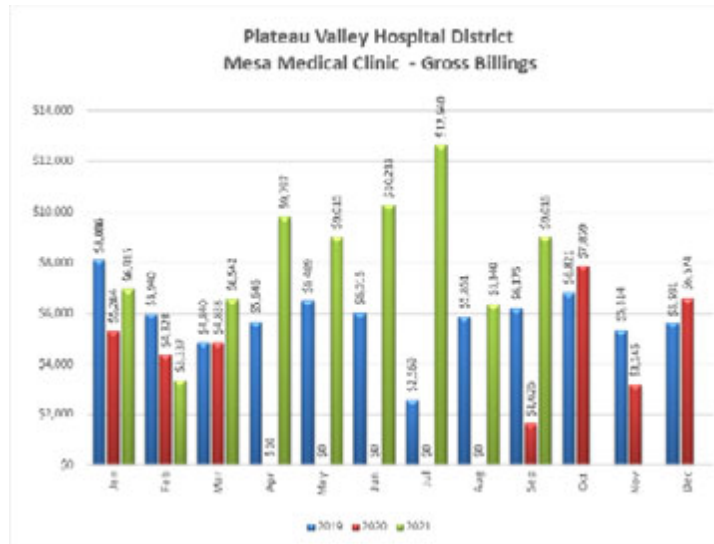
1. ROLL CALL: All present.
2. MINUTES
 Regular Meeting
 - **Motion 1:** Steve Bryson motioned that the Board of Directors approves the minutes of the September 21, 2021 regular meeting as presented. Robert Hassell seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT - Nothing presented.
4. CONSULTANT CPA REPORT
 Financial Report

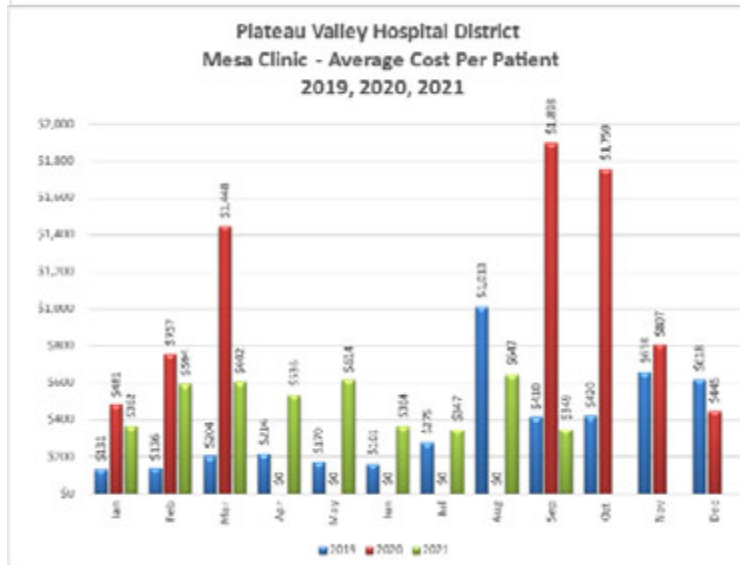
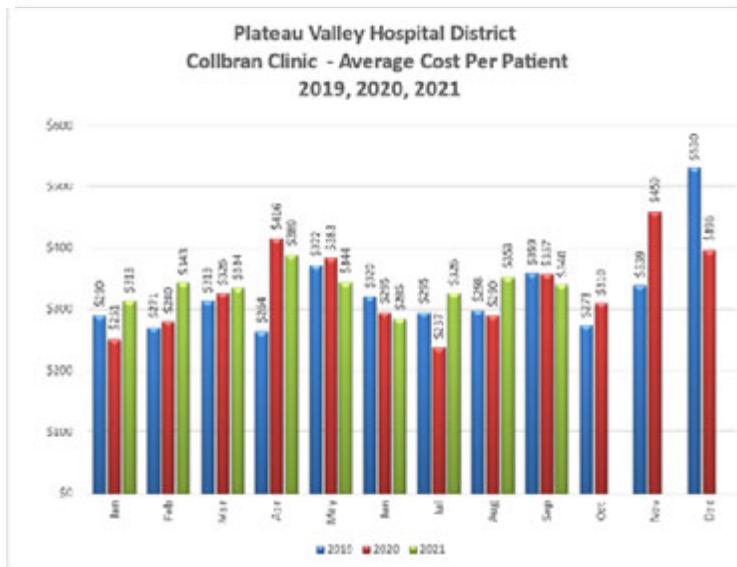
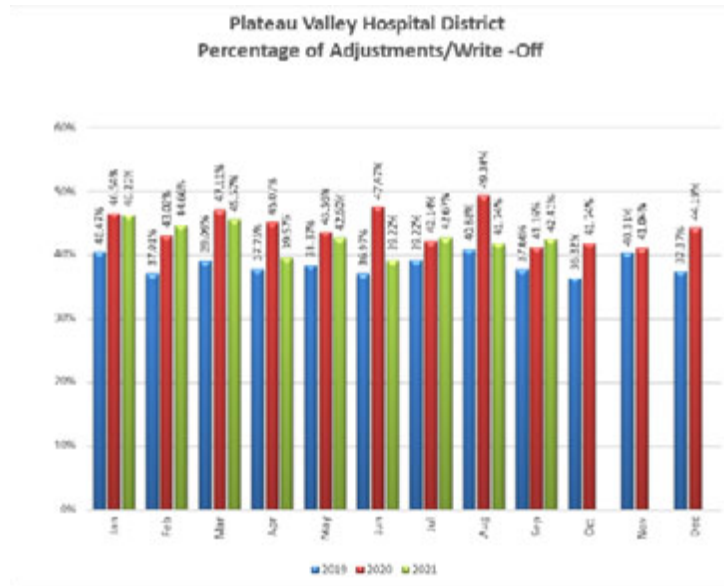
	Charges	Write Offs Misc. Inc.	September, 2021		Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
			Net Receipts	Operating Expense			
Clinic-Collbran	59,122.63	-23,159.25	35,963.38	-93,404.25	-57,440.87	-2,350.00	-59,790.87
Clinic-Mesa	9,015.00	-3,334.83	5,680.17	-19,173.16	-13,492.99	0.00	-13,492.99
PVHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Rental Building	1,200.00	0.00	1,200.00	-2,153.16	-953.16	0.00	-953.16
Administrative	0.00	0.00	0.00	-10,197.41	-10,197.41	23,150.45	12,953.04
Total	69,337.63	-26,494.08	42,843.55	-124,927.98	-82,084.43	20,800.45	-61,283.98

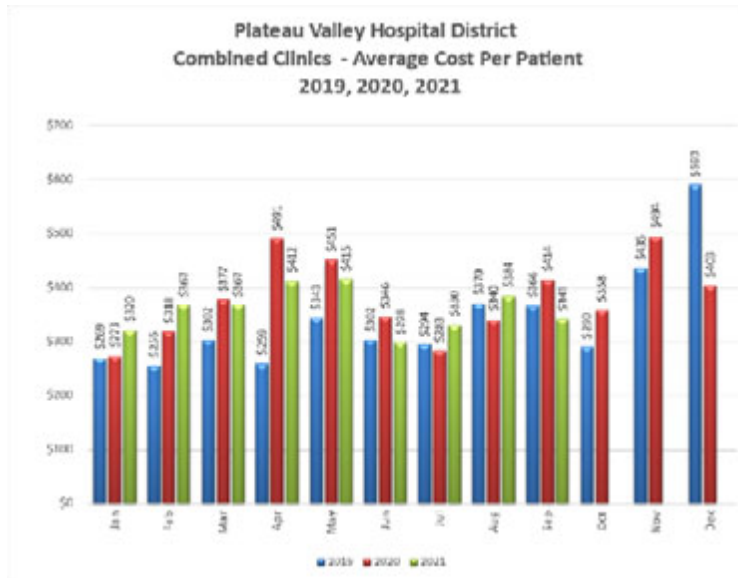












- **Motion 2:** Mike Simons motioned that the Board of Directors approves the payroll and accounts payable checks (#54452-54476) and the July write-offs in the amount of \$24,697.10. Don Mease seconded. Motion carried unanimously.
- **Motion 3:** Robert Hassell motioned that the Board of Directors approves the payroll and accounts payable checks (#54520-54547) and the September write-offs in the amount of \$26,494.08. Steve Bryson seconded. Motion carried unanimously.

Preliminary Budget – There was an explanation of the capital expense item in the financials where the Board previously set aside an amount for future capital expense. It was also explained what would need to happen to take the money out of that line item or to add money to it.

5. ENVIRONMENTAL SERVICES – Nothing presented.

6. NEW BUSINESS – Nothing presented.

7. CLINIC REPORT
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	155	164	178	181	171	214	187	150	199				1599
Dr # Days	16	18	21	19.5	18	20	19.5	21	18.5				171.5
Dr Ave/Day	10.75	10.22	9.05	10.36	10.17	11.05	10.62	8.95	11.78	#####	#####	####	10.29
Dr phone	17	20	12	21	12	7	20	38	19				166
FNP Appt	62	43	40	22	33	40	35	49	46				370
FNP Day	15	15	14	10.5	12	12	13	13	11				116
FNP Ave/Day	5.13	4.00	3.50	2.38	3.33	3.92	2.69	4.54	4.64	#####	#####	####	3.84
FNP phone	15	17	9	3	7	7	0	10	5				73
Lab/Inj	61	55	66	64	50	65	65	77	61				564
Pharm	3	7	5	8	15	16	15	22	14				105
AH Pharm	0	0	1	2	0	0	0	0	0				3
After Hours	4	0	3	5	5	3	5	2	6				33
Other	9	6	14	2	6	5	7	7	7				63
Paged Calls	17	18	17	17	17	28	23	37	17				191
Clinic New Pt	9	11	10	15	9	11	13	20	18				116
Clinic 1X Pt	2	0	0	0	1	1	2	0	3				9
M - Dr Appt	24	17	20	28	21	25	33	11	27				206

M - # Days	2	2	2	2.5	2	2	2.5	1	2.5				18.5
M - Ave/ day	13.00	11.00	11.00	11.60	12.00	13.50	13.60	12.00	12.00	#####	#####	####	12.22
M - DR phone	2	5	2	1	3	2	1	1	3				20
M - FNP appt	9	3	10	14	16	20	24	17	23				136
M - FNP # day	2	2	4	8	6	6	7	3	5				42
M - FNP ave/da	5.00	2.67	3.00	2.40	3.00	3.83	4.15	5.67	5.00	#####	#####	####	3.71
M - FNP phone	1	1	2	4	2	3	3	0	2				18
M - MA appt	10	6	8	13	12	15	13	2	17				96
M - Pharm	0	1	0	1	2	0	0	1	2				7
M - Other	2	0	1	2	2	1	0	0	1				9
M - New Pt	0	0	2	3	1	3	3	5	2				19
M - 1 X Pt	0	0	0	0	0	3	0	0	0				3

Collbran Clinic

2021	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	75	7	10.71	97	9	10.78	77	15	5.13
Feb	63	6.5	9.69	121	11.5	10.52	60	15	4.00
Mar	89	11	8.09	101	10	10.10	49	14	3.50
Apr	105	10.5	10.00	97	9	10.78	25	10.5	2.38
May	82	9	9.11	89	9	9.89	33	12	2.75
Jun	110	10	11.00	111	10	11.10	47	12	3.92
Jul	88	8.5	10.35	119	11	10.82	35	13	2.69
Aug	98	11.5	8.52	90	9.5	9.47	59	14	4.21
Sep	79	6.5	12.15	139	12	11.58	51	11	4.64
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	789	80.5	9.80	964	91	10.59	436	116.5	3.74

Mesa Clinic

2021	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	12	1	12.00	14	1	14.00	10	2.00	5.00
Feb	6	0.5	12.00	16	1.5	10.67	4	1.50	2.67
Mar	10	2	5.00	12	2	6.00	12	4.00	3.00
Apr	17	1.5	11.33	12	1	12.00	18	7.50	2.40
May	11	1	11.00	10	1	10.00	16	6.00	2.67
Jun	12	1	12.00	15	1	15.00	23	6.00	3.83
Jul	20	1.5	13.33	13	1	13.00	24	6.50	3.69
Aug	6	0.5	12.00	5	0.5	10.00	17	3.00	5.67
Sep	6	0.5	12.00	24	2	12.00	25	5.00	5.00
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	100	9.5	10.53	121	11	11.00	149	41.50	3.59

- Provider Report – There was discussion of the Nurse Practitioner contract and her request for changes. Last year we removed the language for using the CPI for annual increases. She requested a flat rate. The Board decided to add the

CPI language back in. She also asked about sick leave. The Board did not add new language to the contract but will deal with sick leave on a case-by-case basis.

- District Administrator Report
 - Vital Sign Monitor – The District received an anonymous donation to purchase an electronic blood pressure machine. Several options were discussed including a stand-alone blood pressure machine and a complete vital signs monitor. It was decided that we could purchase all the components of the vital signs monitor for a better price and keep them together on the stand with just the electronic blood pressure machine.
 - **Motion 4:** Mike Simons motioned that the Board of Directors approves the purchase of the electronic blood pressure machine with the use of the donated money. Don Mease seconded. Motion carried unanimously.
 - Defibrillator – There was discussion that our machine will reach the end of the time in which it is supported by the manufacturer. Jessi will find out what the fire department uses.
 - Christmas – There was discussion of the upcoming holiday season and what the Board may want to do for the staff.
 - **Motion 5:** Steve Bryson motioned that the Board of Directors approves the expense of doing the Christmas Party at Vega like in previous years. Robert Hassell seconded. The motion carried 4-1 with Simons opposed.
 - **Motion 6:** Steve Bryson motioned that the Board of Director approves doing the bonuses for the staff and gift cards for Board and consultants using the same formula as before. Robert Hassell seconded. The motion carried 4-1 with Simons opposed.
 - Wage Scale – Information on the current wage scale was presented with information on the current CPI and wages offered in ads from openings in Grand Junction. More information will be presented next meeting.
 - COVID Update – With the increase in COVID cases in the valley, the lobby has been closed. We are still seeing patients, but they wait in their vehicle until they are roomed.

8. OLD BUSINESS

- Truck – Information was presented on a truck available through Fuoco Motor in Grand Junction through their fleet program which gives a significant discount to governmental entities. The plow to fit it was also discussed. Neither of the Ford dealerships contacted gave any options.
 - **Motion 7:** Robert Hassell motioned that the Board of Directors approves the purchase of the truck and plow not to exceed \$35,000 after trading-in the Ford Ranger. Don Mease seconded. Motion carried unanimously.
- Land Parcels – Changing the boundaries is a separate issue from combining the two parcels. Jessi will research that further and the associated costs.
 - **Motion 8:** Don Mease motioned that the Board of Directors agree to combine the parcels that the current clinic building straddles as the County requested. Mike Simons seconded. Motion carried unanimously.
- Flooring – Two proposals were presented to do the floor on the lower level of Building B. It was determined that this project could wait for a later time.

9. OCTOBER EVALUATION / RAISES

- Annual: Gregory.
- 3 Month: None
- **Motion 9:** Mike Simons motioned that the Board of Directors accepts the evaluation of the employee and the annual raise applicable. Steve Bryson seconded. Motion carried unanimously.

- **Motion 10:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1848. Steve Bryson seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator