

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

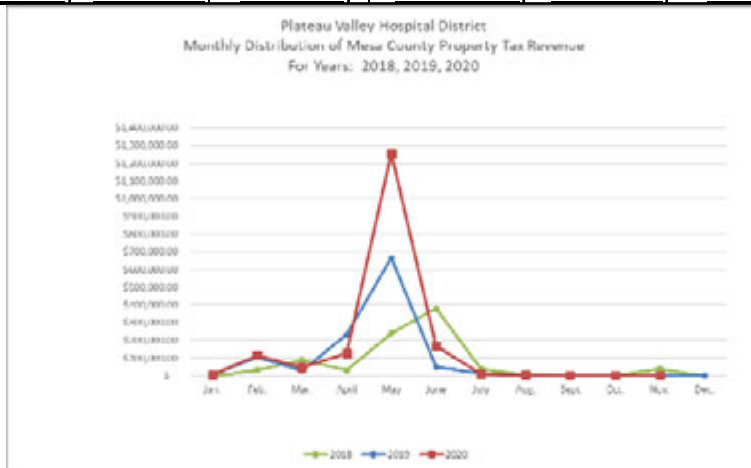
Wednesday, December 9, 2020

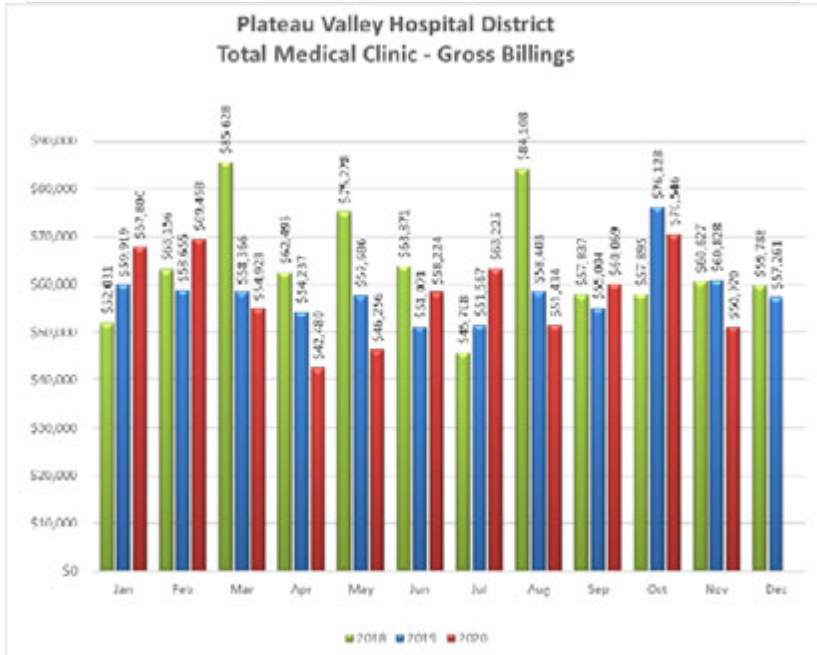
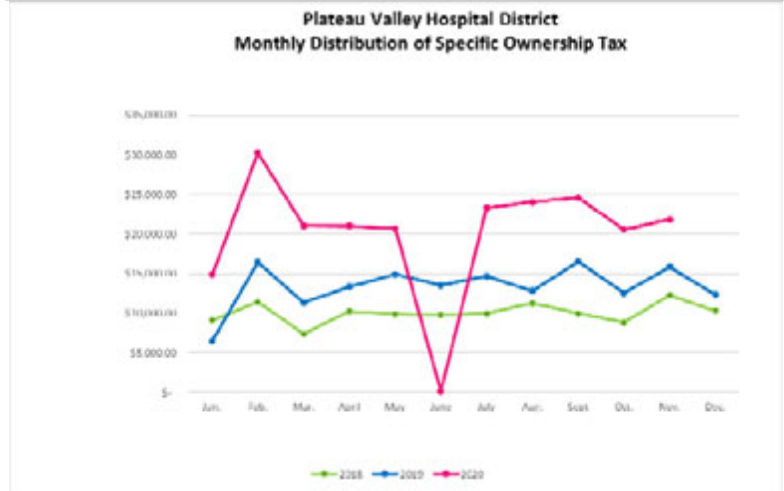
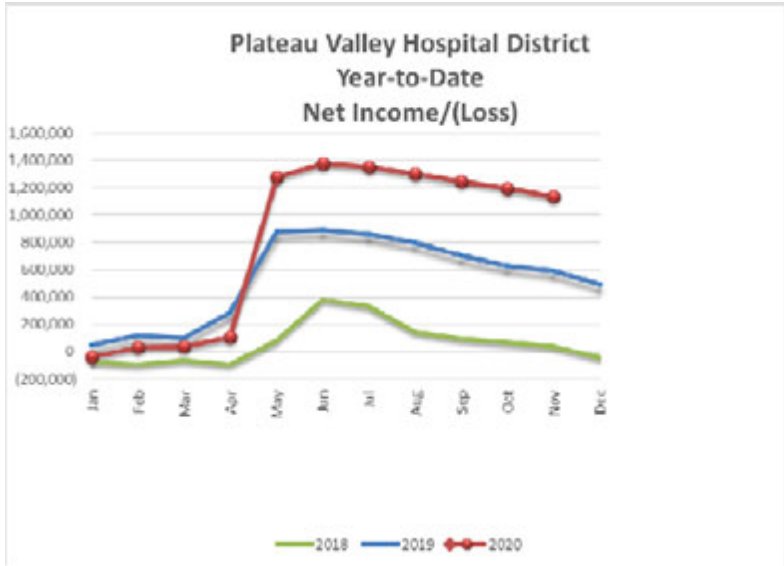
Attendance: Board: Denny Holmes, Kris McGovern, Steve Bryson & Don Mease.
 Staff & Consultants: Shannon Currier & Jessi Clark.
 Other: Robert Hassell.

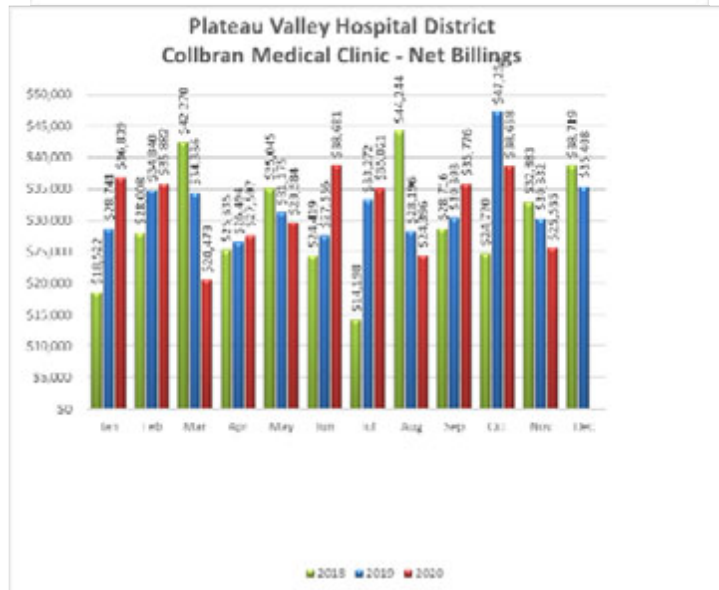
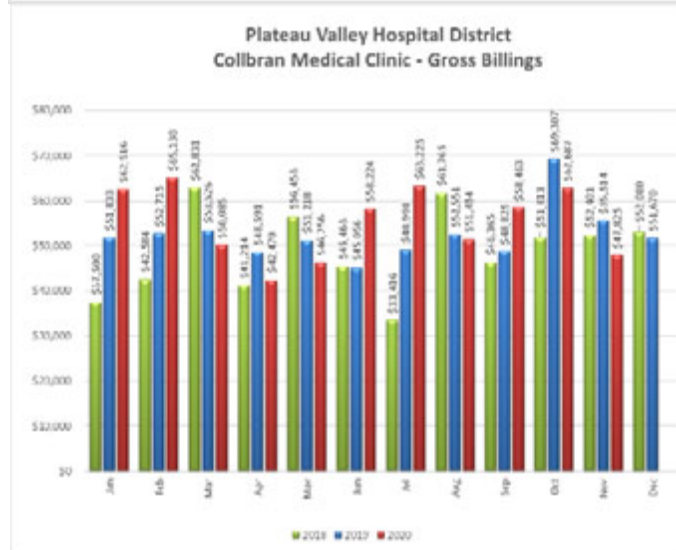
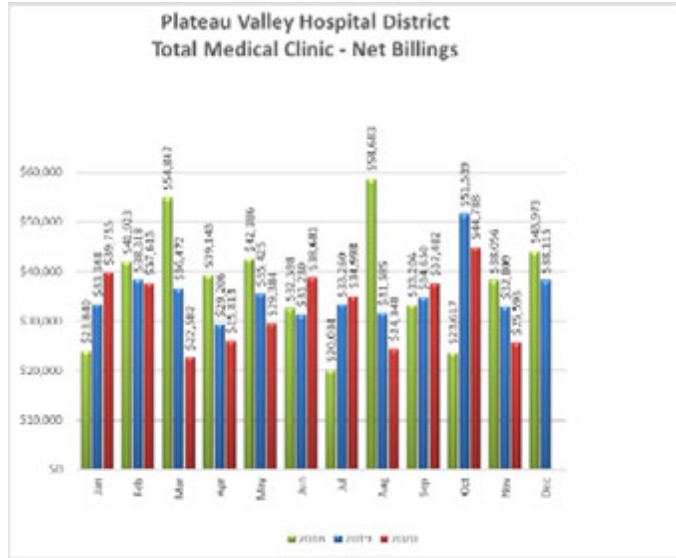
MEETING CALLED TO ORDER AT 1716 BY DENNY HOLMES, PRESIDENT.

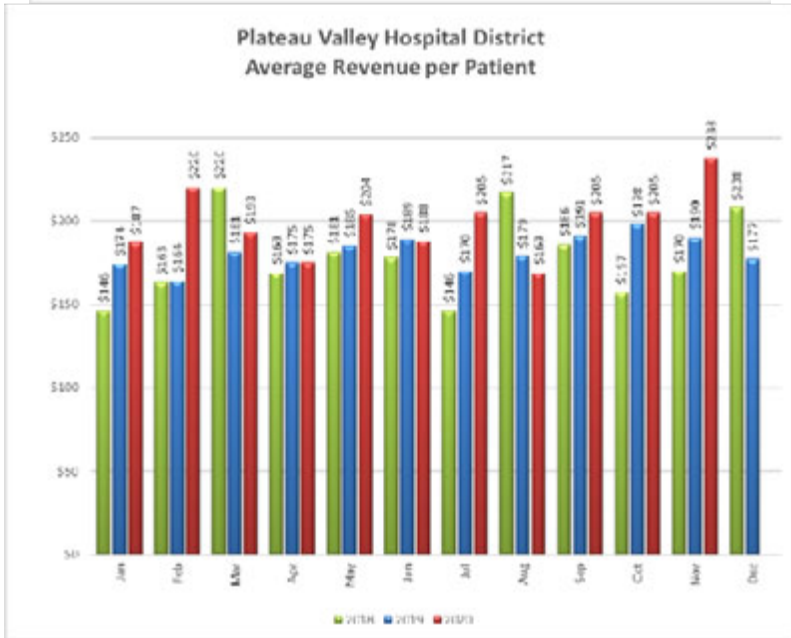
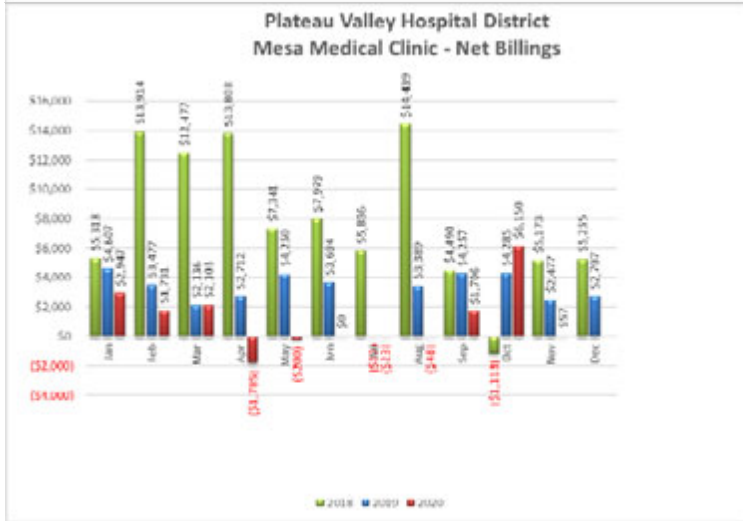
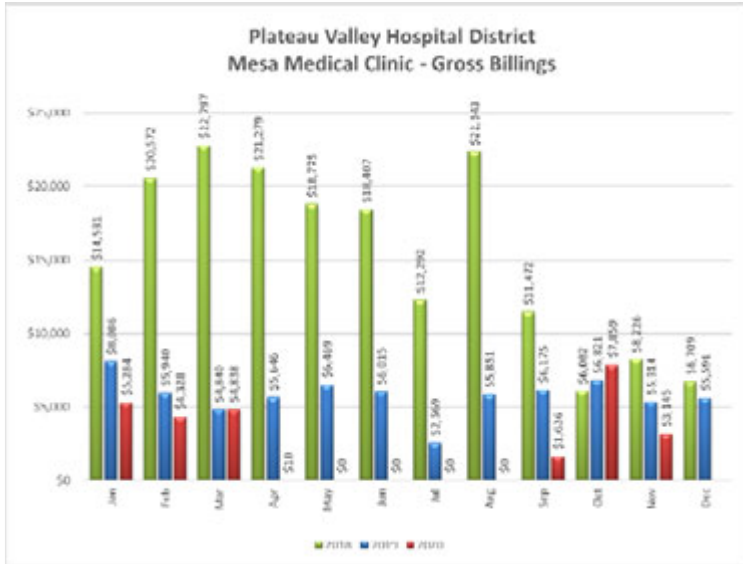
1. ROLL CALL: Mike Simons absent.
 - **Motion 1:** Kris McGovern motioned that the Board of Directors excuse Mike Simons from the meeting. Steve Bryson seconded. Motion carried unanimously.
2. MINUTES
 Regular Meeting
 - **Motion 2:** Steve Bryson motioned that the Board of Directors approves the minutes of the November 17, 2020 regular meeting as presented. Don Mease seconded. Motion carried unanimously.
3. CLINIC REPORT
 - Providers Report – Nothing reported.
 - District Administrator Report
 - Denny's last meeting – This will be Denny's last night on the Board. Robert Hassell is in attendance and has interest in the opening. There is also another interested party but is willing to wait for another opportunity due to some other circumstances. Robert introduced himself and spoke to why he was interested.
 - COVID update – There really has not been any significant changes since the November meeting.
 - Jackets were brought up from the previous meeting since we need to get them ordered so they come in during the winter months. Jessi provided the information that she has at this time but was awaiting the samples. There was discussion of ordering right away if the sample is what we want.
 - **Motion 3:** Kris McGovern motioned that the Board of Directors approves purchasing jackets for the staff, not to exceed \$1300. Steve Bryson seconded. Motion carried unanimously.
4. CLINIC CONSULTANT REPORT
 Nothing presented.
5. CONSULTANT CPA REPORT
 Financial Report

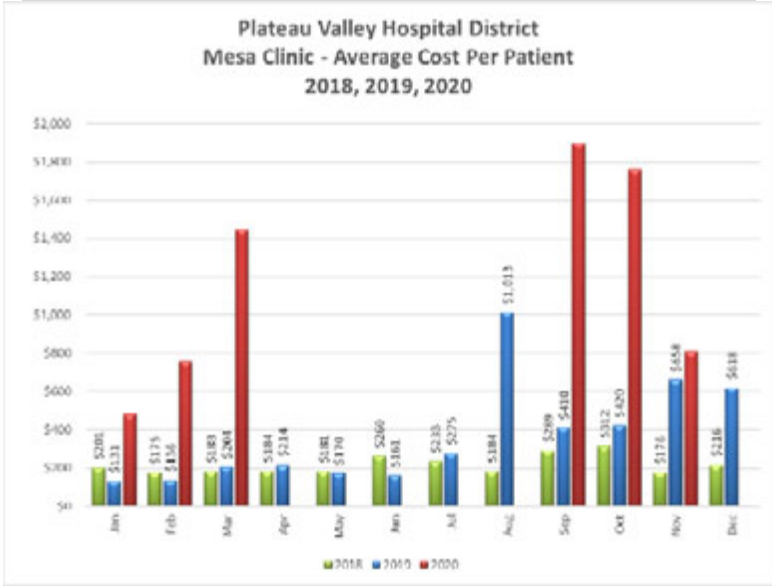
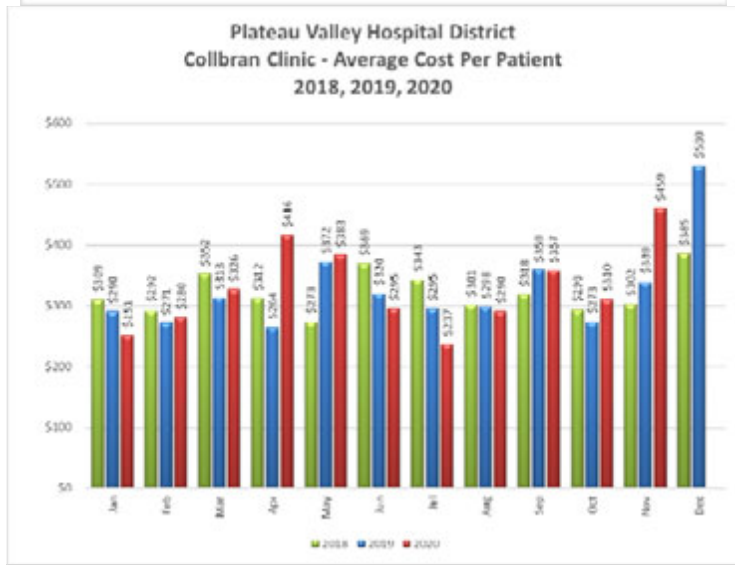
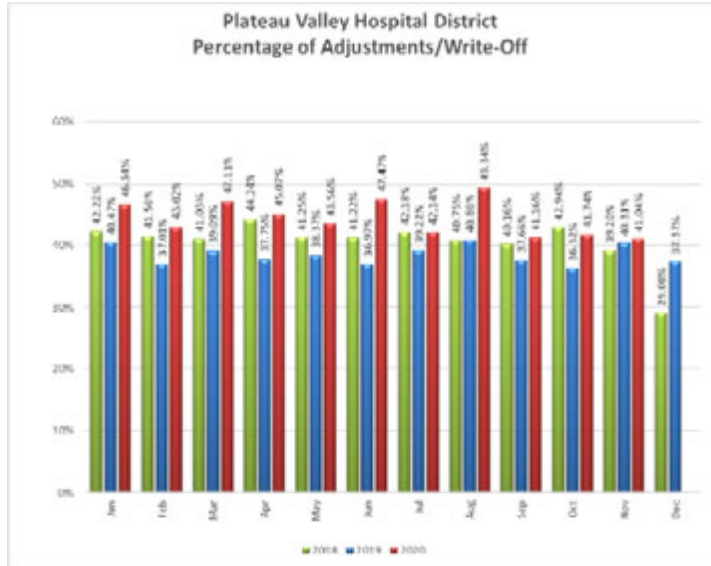
	Charges	Write Offs Misc. Inc.	November, 2020		Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
			Net Receipts	Operating Expense			
Clinic-Collbran	47,824.60	-22,288.20	25,536.40	-85,410.17	-59,873.77	0.00	-59,873.77
Clinic-Mesa	3,145.30	-3,088.34	56.96	-16,948.36	-16,891.40	0.00	-16,891.40
PVHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Rental Building	1,026.00	0.00	1,026.00	-2,291.29	-1,265.29	0.00	-1,265.29
Administrative	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-10,927.56</u>	<u>-10,927.56</u>	<u>28,895.72</u>	<u>17,968.16</u>
Total	<u>51,995.90</u>	<u>-25,376.54</u>	<u>26,619.36</u>	<u>-115,577.38</u>	<u>-88,958.02</u>	<u>28,895.72</u>	<u>-60,062.30</u>

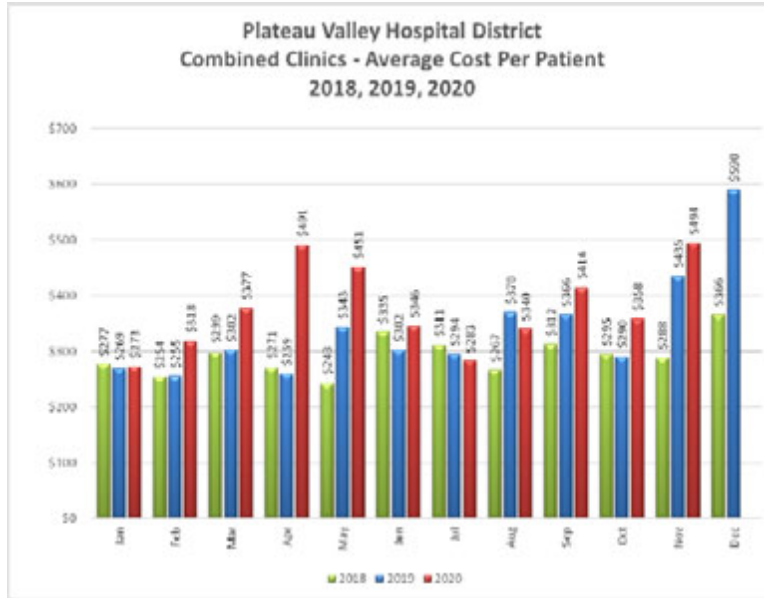












- Motion 4:** Kris McGovern motioned that the Board of Directors approves the payroll and checks (#54215-54250) and the November write-offs in the amount of \$25,376.54. Don Mease seconded. Motion carried unanimously. The Budget documents were presented.
- Motion 5:** Kris McGovern motioned that the Board of Directors approves the resolution to adopt the budget. Steve Bryson seconded. Motion carried unanimously.
- Motion 6:** Kris McGovern motioned that the Board of Directors approves the resolution to certify the mill levy. Don Mease seconded. Motion carried unanimously.
- Motion 7:** Kris McGovern motioned that the Board of Directors approves the resolution to appropriate sums of money. Steve Bryson seconded. Motion carried unanimously.

6. ENVIRONMENTAL SERVICES

The clutch went out in the plow truck again. It was towed to Baker's Transmission. The slave cylinder went out and soaked the clutch. It should be able to be picked up Thursday unless they find the master cylinder was damaged.

- Motion 8:** Steve Bryson motioned that the Board of Directors approves the expense of \$1370.69 to Baker's Transmission for the truck. Kris McGovern seconded. Motion carried unanimously.

7. NEW BUSINESS

Nothing presented.

8. CLINIC REPORT - continued

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	250	217	128	44	141	215	219	214	173	193	98		1892
Dr # Days	19.5	18	21	22	20	21	22	21	20.5	19	17.5		221.5
Dr Ave/Day	12.82	12.06	6.10	2.00	7.05	10.24	9.95	10.19	8.44	10.16	5.60	####	8.54
Dr phone			50	89	37	8	23	12	15	22	34		290
FNP Appt	64	57	40	29	36	56	57	53	60	45	44		541
FNP Day	15	13	16	18	16	17	17	16	17	10	13		168
FNP Ave/Day	4.27	4.38	2.50	1.61	2.25	3.29	3.35	3.31	3.53	4.50	3.38	####	3.22
FNP phone			9	24	7	1	1	5	9	10	10		76
Lab/Inj	59	63	60	56	69	64	60	66	79	118	92		786
Pharm	12	11	20	15	5	11	8	11	5	12	12		122
AH Pharm	0	1	1	0	1	0	0	0	0	0	1		4

After Hours	5	3	4	5	6	9	6	7	5	6	1		57
Other	13	6	5	2	1	3	4	6	9	1	1		51
Paged Calls	43	19	19	43	34	29	45	29	18	17	25	21	342
Clinic New Pt	13	14	12	4	7	17	12	16	7	8	3		113
Clinic 1X Pt	0	1	0	0	0	1	4	3	3	3	0		15
M - Dr Appt	33	24	12	0	0	0	0	0	8	26	9		112
M - # Days	2.5	2	1	0	0	0	0	0	0.5	2.5	1		9.5
M - Ave/ day	13.20	12.00	12.00	####	####	####	####	####	16.00	10.40	9.00	####	11.79
M - DR phone	0	0	0	0	0	0	0	0	0	0	1		1
M - FNP appt	0	0	3	0	0	0	0	0	2	9	5		19
M - FNP # day	0	0	1	0	0	0	0	0	1	3	2		6
M - FNP ave/da	####	####	3.00	####	####	####	####	####	4.00	3.60	2.50	####	3.17
M - FNP phone	0	0	0	0	0	0	0	0	0	1	0		1
M - MA appt	9	9	3	0	0	0	0	0	0	12	6		39
M - Pharm	0	0	0	0	0	0	0	0	0	0	0		0
M - Other	1	3	1	0	0	0	0	0	0	1	0		6
M - New Pt	0	1	1	0	0	0	0	0	0	2	0		4
M - 1 X Pt	0	0	0	0	0	0	0	0	1	0	0		1

Collbran Clinic

2020	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	124	9.5	13.05	126	10	12.60	64	15	4.27
Feb	117	10.5	11.14	100	7.5	13.33	57	13	4.38
Mar	69	11.5	6.00	59	9.5	6.21	40	16	2.50
Apr	15	10	1.50	29	12	2.42	29	18	1.61
May	50	9	5.56	91	11	8.27	36	16	2.25
Jun	92	10	9.20	123	11	11.18	56	17	3.29
Jul	123	12	10.25	119	10	11.90	58	17	3.41
Aug	106	11	9.64	120	10	12.00	58	16	3.63
Sep	82	8.5	9.65	76	7	10.86	60	17	3.53 **DT
Oct	90	9	10.00	155	10	15.50	55	18	3.06
Nov	64	6.5	9.85	58	5	11.60	54	13	4.15 **DT
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	932	107.5	8.67	1,056	103	10.25	567	176	3.22

Mesa Clinic

2020	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	19	1.5	12.67	14	1	14.00	0	0.00	#DIV/0!
Feb	11	1	11.00	13	1	13.00	0	0.00	#DIV/0!
Mar	6	0.5	12.00	6	0.5	12.00	3	1.00	3.00
Apr	0	0	#DIV/0!	0	0	#DIV/0!	0	0.00	#DIV/0!
May	0	0	#DIV/0!	0	0	#DIV/0!	0	0.00	#DIV/0!
Jun	0	0	#DIV/0!	0	0	#DIV/0!	0	0.00	#DIV/0!
Jul	0	0	#DIV/0!	0	0	#DIV/0!	0	0.00	#DIV/0!
Aug	0	0	#DIV/0!	0	0	#DIV/0!	0	0.00	#DIV/0!
Sep	8	0.5	16.00	0	0	#DIV/0!	2	0.50	4.00
Oct	9	1	9.00	17	1.5	11.33	10	2.50	4.00
Nov	4	0.5	8.00	6	0.5	12.00	5	2.00	2.50

Dec	#DIV/0!			#DIV/0!			#DIV/0!		
Totals	57	5	11.40	56	4.5	12.44	20	6.00	3.33

- District Administrator Report – continued
 - New director appointment – There was discussion of whether the Board is ready to appoint a candidate or not.
 - **Motion 9:** Steve Bryson motioned that the Board of Directors appoint Robert Hassell to fill the vacant seat that opens at the adjournment of tonight's meeting. Don Mease seconded. Motion carried unanimously.

9. DECEMBER EVALUATION / RAISES

- Annual: None
- 3 Month: None

- **Motion 10:** Kris McGovern motioned that the Board of Directors adjourn the meeting at 1814. Steve Bryson seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator