

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

Tuesday, September 15, 2020

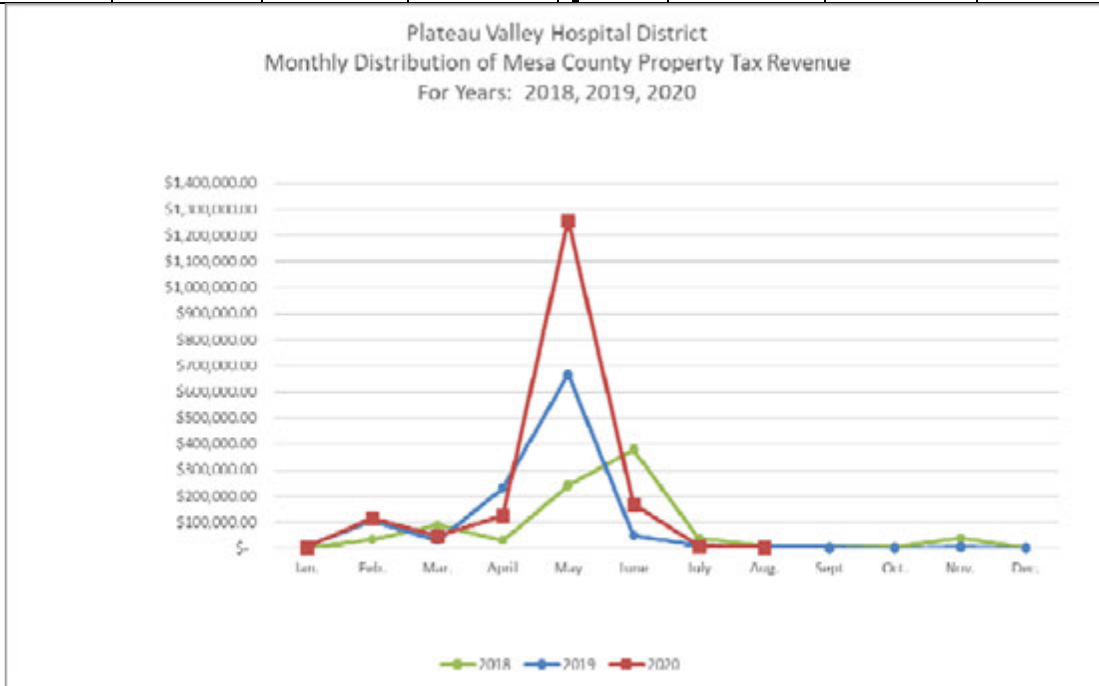
Attendance: Board: Denny Holmes, Kris McGovern, Steve Bryson, Mike Simons & Don Mease.

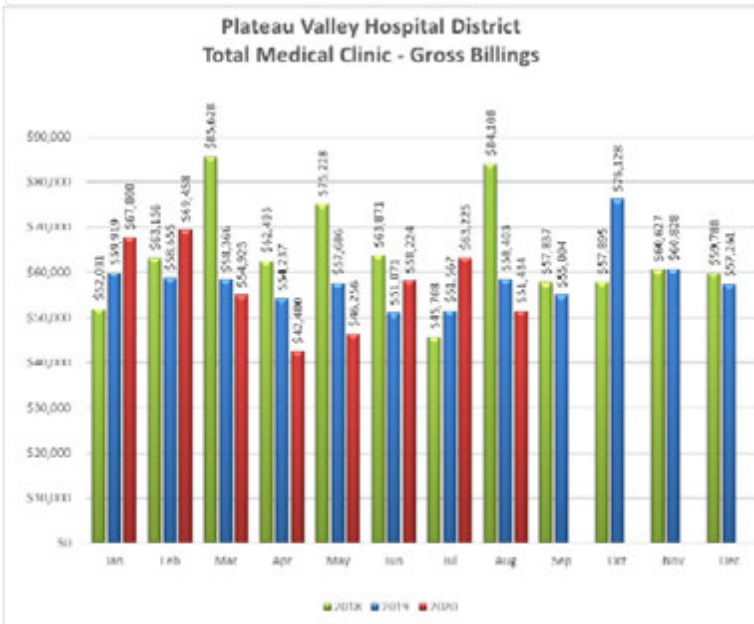
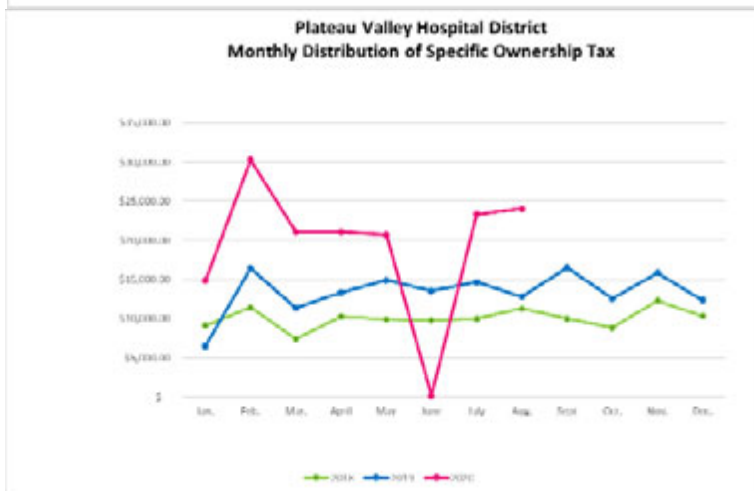
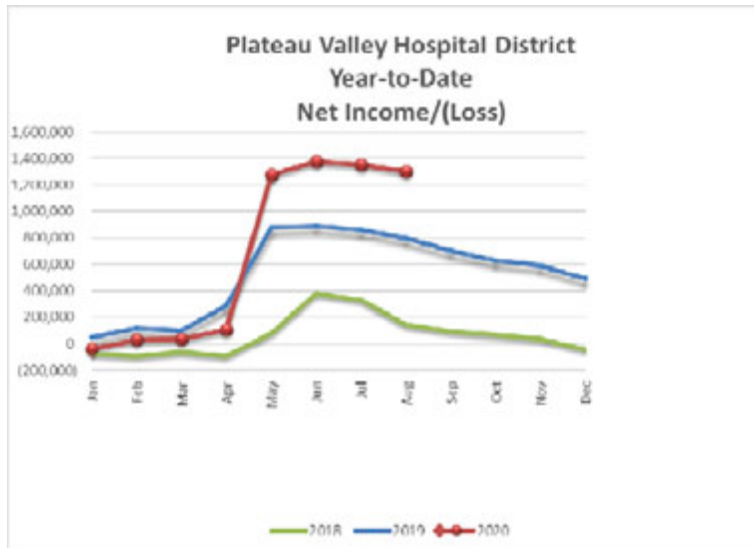
Staff & Consultants: Shannon Currier & Jessi Clark

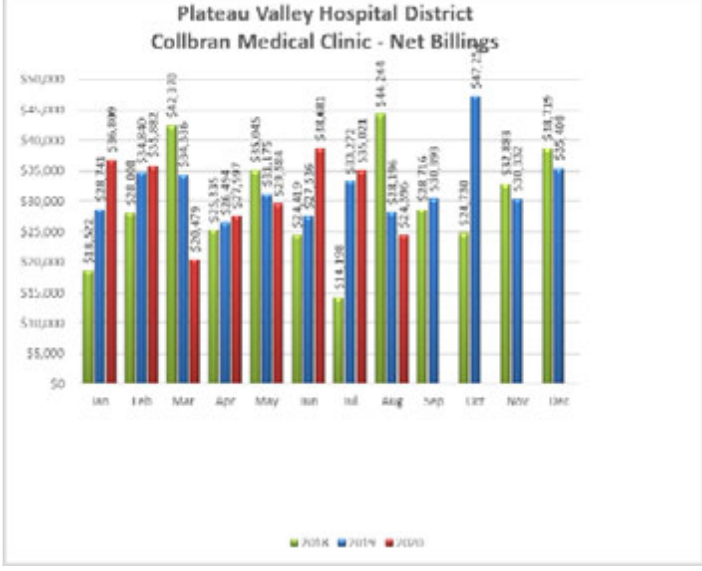
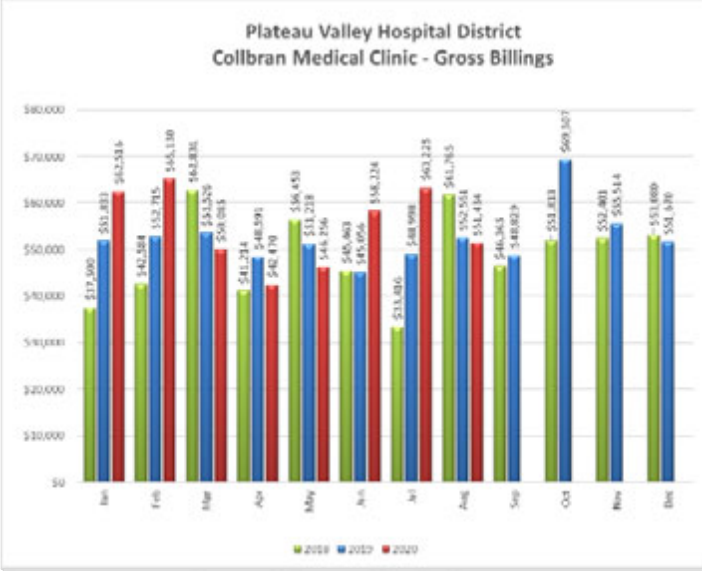
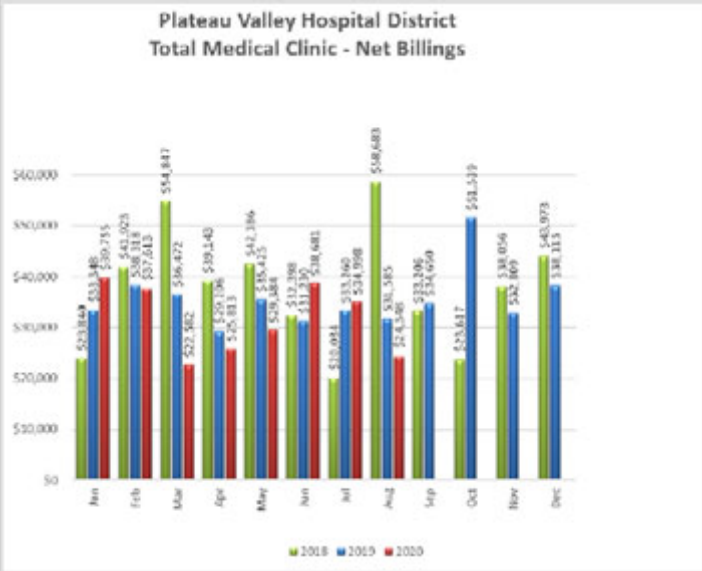
MEETING CALLED TO ORDER AT 1721 BY DENNY HOLMES, PRESIDENT.

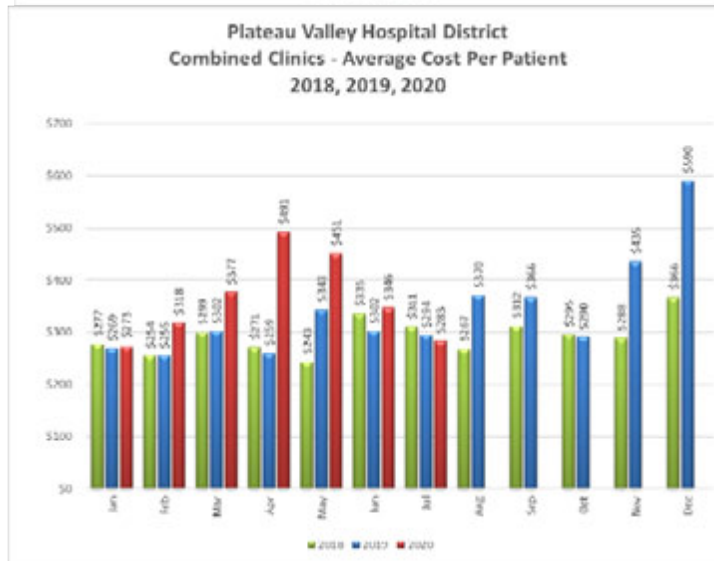
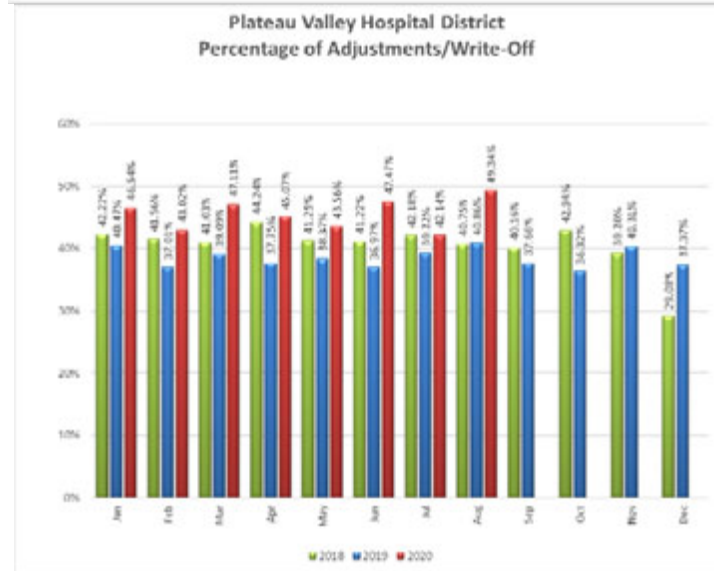
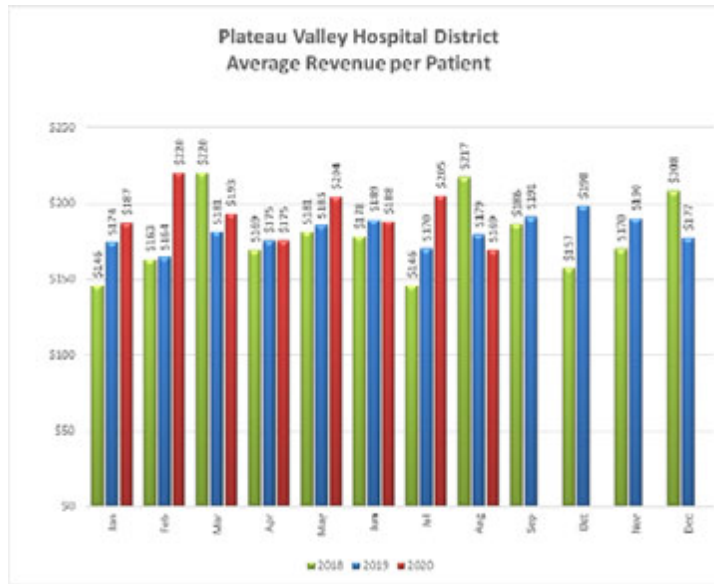
1. ROLL CALL: All present.
2. MINUTES
Regular Meeting
 - **Motion 1:** Mike Simons motioned that the Board of Directors approves the minutes of the August 18, 2020 regular meeting as presented. Steve Bryson seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
Nothing reported.
4. CONSULTANT CPA REPORT
Financial Report

	Charges	Write Offs Misc. Inc.	Net Receipts	August, 2020	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	51,434.49	-27,038.55	24,395.94		-84,348.99	-59,953.05	0.00	-59,953.05
Clinic-Mesa	0.00	-47.61	-47.61		-14,538.48	-14,586.09	0.00	-14,586.09
PVHS	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	1,198.00	0.00	1,198.00		-1,998.33	-800.33	0.00	-800.33
Administrative	0.00	0.00	0.00		-9,792.63	-9,792.63	35,579.04	25,786.41
Total	52,632.49	-27,086.16	25,546.33		-110,678.43	-85,132.10	35,579.04	-49,553.06









- **Motion 2:** Mike Simons motioned that the Board of Directors approves the payroll and accounts payable checks (#54119-54143) and the August write-offs in the amount of \$27,086.16. Steve Bryson seconded. Motion carried unanimously.
- **Motion 3:** Mike Simons motioned that the Board of Directors approves moving the money from the CD maturing in October into the Grand Valley Bank money market account at the time of maturity and that the money from the ColoTrust account also be moved to the Grand Valley Bank money market account, leaving only what is required to keep that account open. Steve Bryson seconded. Motion carried unanimously.

Preliminary Budget – The preliminary budget was presented and discussed.

Tax Withholding – There was discussion of whether to participate in the federal order allowing for deferral of payroll taxes.

It was decided not to participate due to the lack of IRS guidance and the liability to pay the money back by the District if the employee leaves employment prior to the payback and we are unable to get them to pay it.

5. ENVIRONMENTAL SERVICES

Windows in Building B – The windows are having a lot of issues with the movement of the building. We had someone look at them to give a guess at replacement costs (not an actual estimate). Given the cost and that they were just replaced in 2007, Jessi will investigate a foundation repair estimate first.

6. NEW BUSINESS

Nothing presented.

7. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	250	217	128	44	141	215	219	214					1428
Dr # Days	19.5	18	21	22	20	21	22	21					164.5
Dr Ave/Day	12.82	12.06	6.10	2.00	7.05	10.24	9.95	10.19	#####	#####	#####	#####	8.68
Dr phone			50	89	37	8	23	12					219
FNP Appt	64	57	40	29	36	56	57	53					392
FNP Day	15	13	16	18	16	17	17	16					128
FNP Ave/Day	4.27	4.38	2.50	1.61	2.25	3.29	3.35	3.31	#####	#####	#####	#####	3.06
FNP phone			9	24	7	1	1	5					47
Lab/Inj	59	63	60	56	69	64	60	66					497
Pharm	12	11	20	15	5	11	8	11					93
AH Pharm	0	1	1	0	1	0	0	0					3
After Hours	5	3	4	5	6	9	6	7					45
Other	13	6	5	2	1	3	4	6					40
Paged Calls	43	19	19	43	34	29	45	29					261
Clinic New Pt	13	14	12	4	7	17	12	16					95
Clinic 1X Pt	0	1	0	0	0	1	4	3					9
M - Dr Appt	33	24	12	0	0	0	0	0					69
M - # Days	2.5	2	1	0	0	0	0	0					5.5
M - Ave/ day	13.20	12.00	12.00	####	####	####	####	####	####	#####	#####	#####	12.55
M - FNP appt	0	0	3	0	0	0	0	0					3
M - FNP # day	0	0	1	0	0	0	0	0					1
M - FNP ave/da	####	####	3.00	####	####	####	####	####	####	#####	#####	#####	3.00
M - MA appt	9	9	3	0	0	0	0	0					21
M - Pharm	0	0	0	0	0	0	0	0					0
M - Other	1	3	1	0	0	0	0	0					5
M - New Pt	0	1	1	0	0	0	0	0					2
M - 1 X Pt	0	0	0	0	0	0	0	0					0

Collbran Clinic

2020	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	124	9.5	13.05	126	10	12.60	64	15	4.27
Feb	117	10.5	11.14	100	7.5	13.33	57	13	4.38
Mar	69	11.5	6.00	59	9.5	6.21	40	16	2.50
Apr	15	10	1.50	29	12	2.42	29	18	1.61
May	50	9	5.56	91	11	8.27	36	16	2.25
Jun	92	10	9.20	123	11	11.18	56	17	3.29
Jul	123	12	10.25	119	10	11.90	58	17	3.41
Aug	106	11	9.64	120	10	12.00	58	16	3.63
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	696	83.5	8.34	767	81	9.47	398	128	3.11

Mesa Clinic -no patients seen at Mesa in August.

- Physician Report. – nothing reported.
- District Administrator Report
 - Bios – the last ones were received prior to the meeting.
 - COVID 19 update – The Mesa Clinic will reopen on Thursdays starting 9/24. The lobby at the Collbran Clinic is now open.
 - TNKase – there was discussion of the exchange program for the heart attack medication. If there is a delay in receiving the new dose back, we will purchase it outright and the company will reimburse us the cost. This will only be used for times when the turn around would leave us without a current dose.
 - Pharmacy Inspections – the consultant inspections have not occurred since February due to COVID. Jessi will see if they will start up again, so we do not get out of compliance.

8. SEPTEMBER EVALUATION / RAISES

- Annual: Gross
- 3 Month: None
- **Motion 4:** Mike Simons motioned that the Board of Directors approves the evaluation of the employee and the applicable raise. Kris McGovern seconded. Motion carried unanimously.
- **Motion 5:** Kris McGovern motioned that the Board of Directors adjourn the meeting at 1804. Steve Bryson seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator