

**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**

Tuesday, August 18, 2020

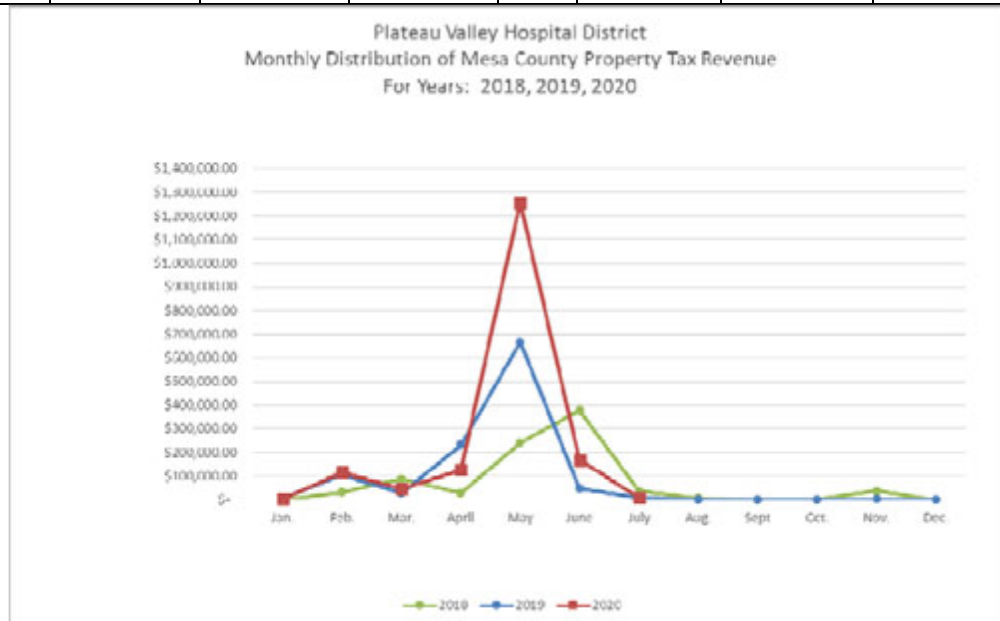
Attendance: Board: Steve Bryson, Mike Simmons & Don Mease.

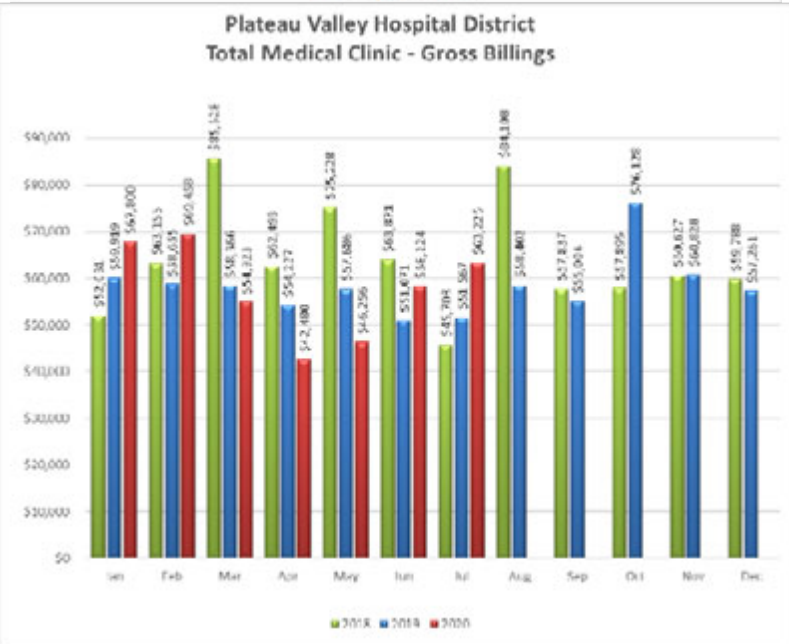
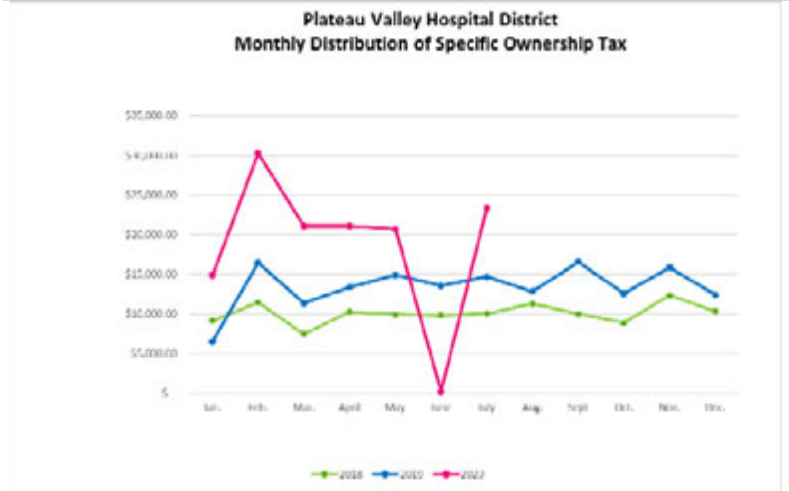
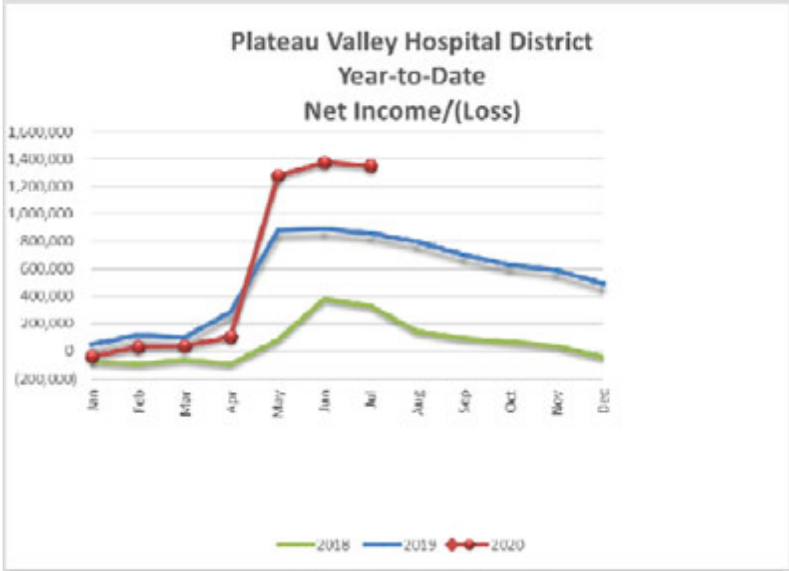
Staff & Consultants: Shannon Currier, Jessi Clark & Dr. Woodyard.

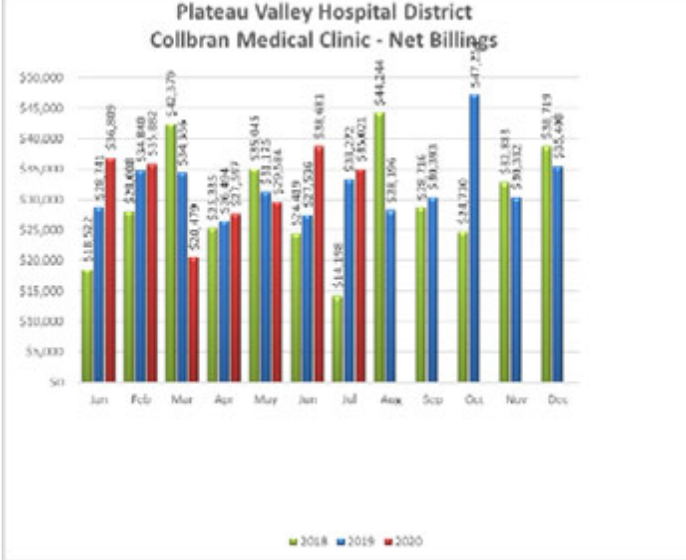
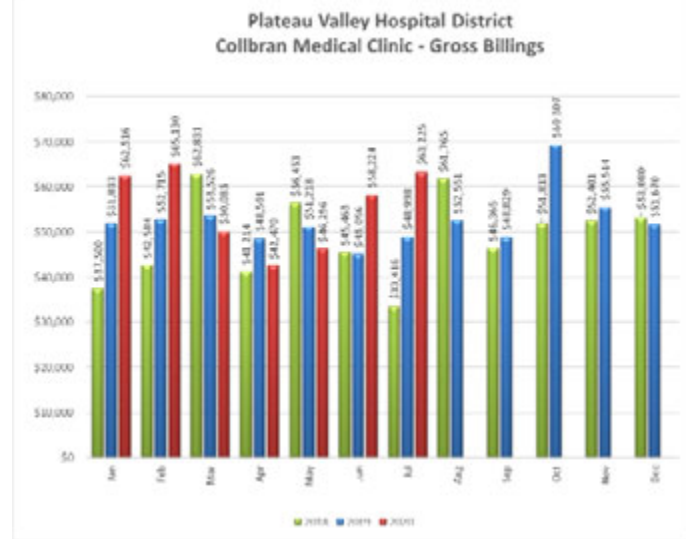
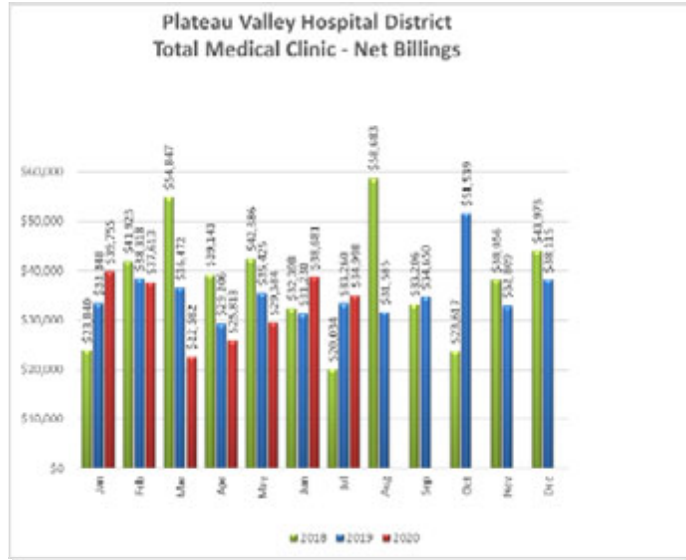
MEETING CALLED TO ORDER AT 1720 BY STEVE BRYSON, BOARD SECRETARY.

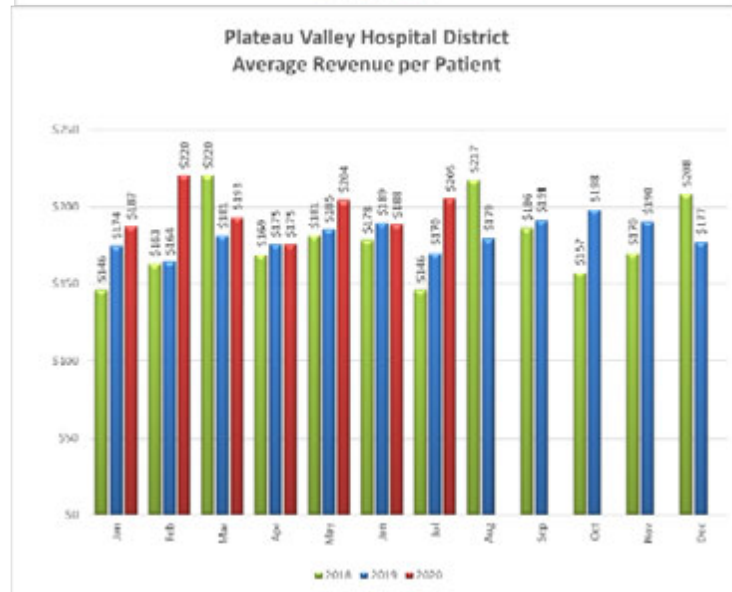
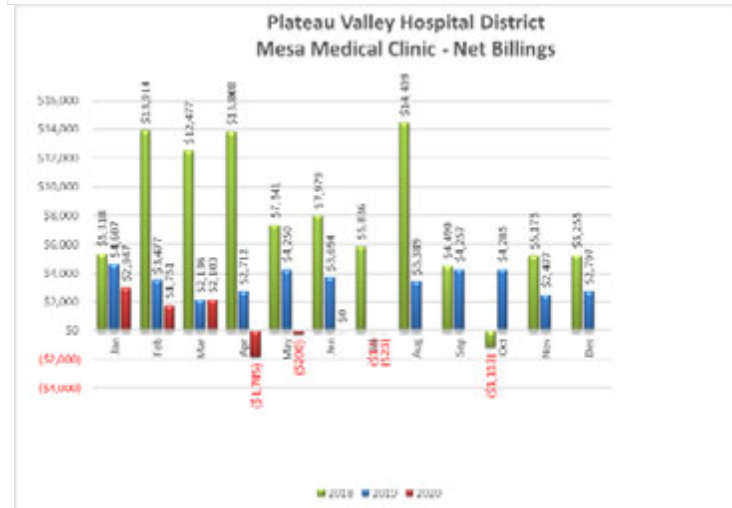
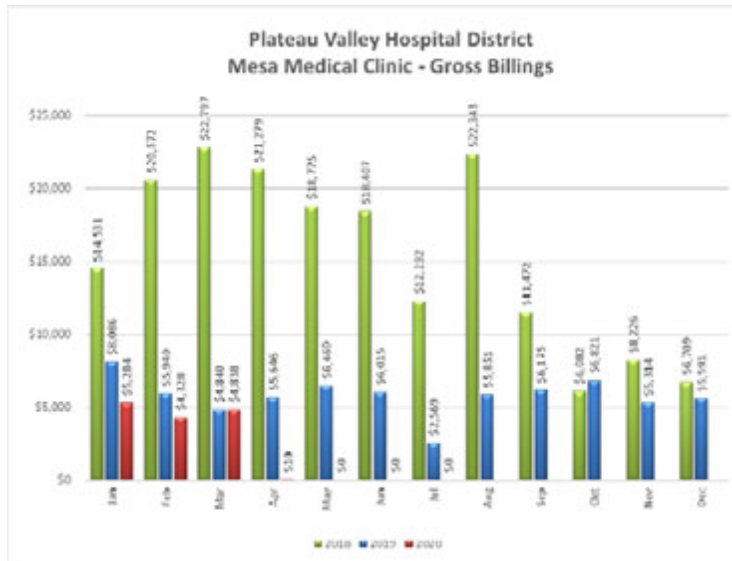
1. ROLL CALL: Denny Holmes and Kris McGovern absent.
  - **Motion 1:** Don Mease motioned that the Board of Directors excuse both Denny Holmes and Kris McGovern from the meeting. Mike Simons seconded. Motion carried unanimously.
2. MINUTES  
Regular Meeting
  - **Motion 2:** Mike Simons motioned that the Board of Directors approves the minutes of the July 21, 2020 regular meeting as presented. Don Mease seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT  
Almost all commercial insurances have extended the telemedicine rules until the end of the year and there is a possibility of extending them into next year. The second stimulus check for Medicare providers is stuck in Congress.
4. CONSULTANT CPA REPORT  
Financial Report

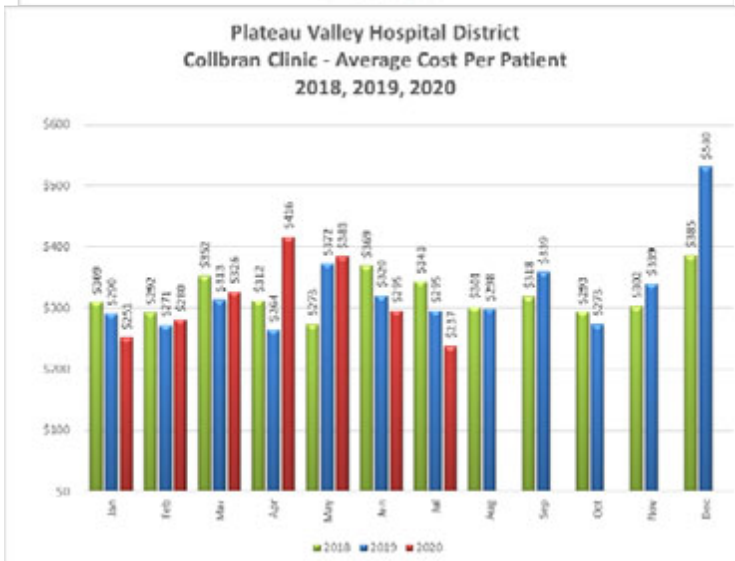
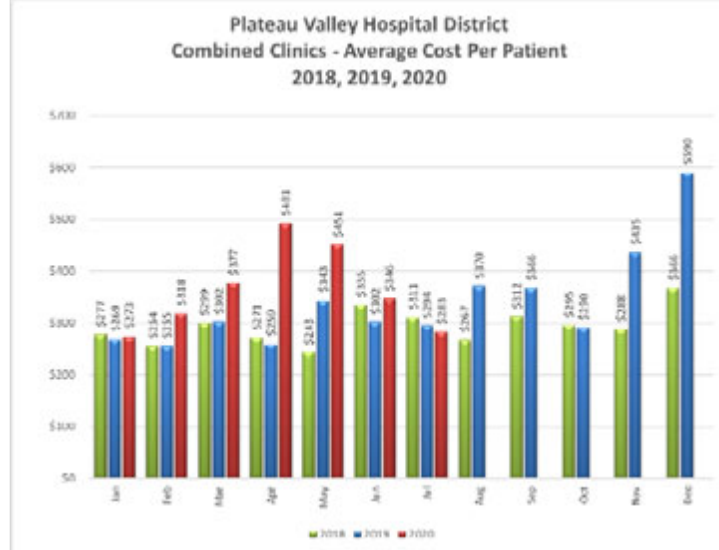
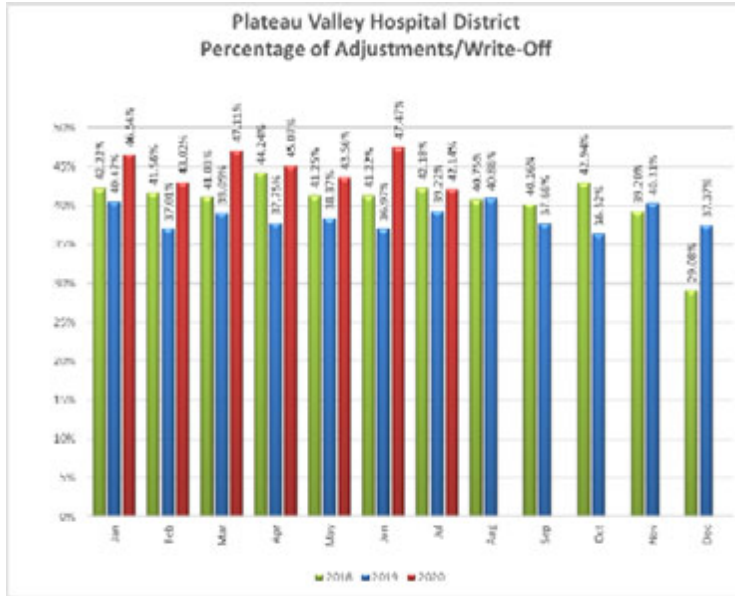
				July, 2020				
		Write Offs	Net		Operating	Net Ordinary	Other	Net
	Charges	Misc. Inc.	Receipts		Expense	Income	Income/Exp	Income/(Loss)
Clinic-Collbran	63,225.36	-28,204.37	35,020.99		-72,396.79	-37,375.80	0.00	-37,375.80
Clinic-Mesa	0.00	-22.71	-22.71		-14,189.36	-14,212.07	-1,937.08	-16,149.15
PVHS	0.00	0.00	0.00		-10.00	-10.00	0.00	-10.00
Rental Building	1,017.50	0.00	1,017.50		-1,961.33	-943.83	0.00	-943.83
Administrative	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	-	<u>-9,925.03</u>	<u>-9,925.03</u>	<u>40,331.90</u>	<u>30,406.87</u>
Total	<u>64,242.86</u>	<u>-28,227.08</u>	<u>36,015.78</u>	-	<u>-98,482.51</u>	<u>-62,466.73</u>	<u>38,394.82</u>	<u>-24,071.91</u>











- **Motion 3:** Mike Simons motioned that the Board of Directors approves the July payroll and accounts payable checks (#54087-54118) and the write-offs in the amount of \$28,277.08. Don Mease seconded. Motion carried unanimously.
- **Motion 4:** Mike Simons motioned that the Board of Directors approves moving the money from the maturing Grand Valley Bank CD into the Money Market account. Don Mease seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES

Nothing presented.

6. NEW BUSINESS

Nothing presented.

7. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	250	217	128	44	141	215	219						1214
Dr # Days	19.5	18	21	22	20	21	22						143.5
Dr Ave/Day	12.82	12.06	6.10	2.00	7.05	10.24	9.95	####	####	#####	#####	####	8.46
Dr phone			50	89	37	8	23						207
FNP Appt	64	57	40	29	36	56	57						339
FNP Day	15	13	16	18	16	17	17						112
FNP Ave/Day	4.27	4.38	2.50	1.61	2.25	3.29	3.35	####	####	#####	#####	####	3.03
FNP phone			9	24	7	1	1						42
Lab/Inj	59	63	60	56	69	64	60						431
Pharm	12	11	20	15	5	11	8						82
AH Pharm	0	1	1	0	1	0	0						3
After Hours	5	3	4	5	6	9	6						38
Other	13	6	5	2	1	3	4						34
Paged Calls	43	19	19	43	34	29							187
Clinic New Pt	13	14	12	4	7	17	12						79
Clinic 1X Pt	0	1	0	0	0	1	4						6
M - Dr Appt	33	24	12	0	0	0	0						69
M - # Days	2.5	2	1	0	0	0	0						5.5
M - Ave/ day	13.20	12.00	12.00	####	####	####	####	####	####	#####	#####	####	12.55
M - FNP appt	0	0	3	0	0	0	0						3
M - FNP # day	0	0	1	0	0	0	0						1
M - FNP ave/da	####	####	3.00	####	####	####	####	####	####	#####	#####	####	3.00
M - MA appt	9	9	3	0	0	0	0						21
M - Pharm	0	0	0	0	0	0	0						0
M - Other	1	3	1	0	0	0	0						5
M - New Pt	0	1	1	0	0	0	0						2
M - 1 X Pt	0	0	0	0	0	0	0						0

Collbran Clinic

2020	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	124	9.5	13.05	126	10	12.60	64	15	4.27
Feb	117	10.5	11.14	100	7.5	13.33	57	13	4.38
Mar	69	11.5	6.00	59	9.5	6.21	40	16	2.50
Apr	15	10	1.50	29	12	2.42	29	18	1.61
May	50	9	5.56	91	11	8.27	36	16	2.25

Jun	92	10	9.20	123	11	11.18	56	17	3.29
Jul	123	12	10.25	119	10	11.90	58	17	3.41
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
<b>Totals</b>	<b>590</b>	<b>72.5</b>	<b>8.14</b>	<b>647</b>	<b>71</b>	<b>9.11</b>	<b>340</b>	<b>112</b>	<b>3.04</b>

Mesa Clinic – no patients seen at the Mesa Clinic

- Physician Report – nothing presented
- District Administrator Report
  - Bios – Jessi still needs a short biography paragraph on Board members for the website.
  - Cyber security training – There is a training available to those with log-ins to the SDA website on cyber security from a guest speaker at last year’s conference who was very good. Jessi will look into how to allow employees to access it also.
  - COVID 19 update – Our patients realize we are taking appointments so we have had a relatively full schedule. We continue to adapt as needed. Jessi is looking at opening the Mesa Clinic back up in September now that we have an additional medical assistant.
  - There was discussion of rental space at a reduced rate for a non-profit. This is table until next week.

#### 8. AUGUST EVALUATION / RAISES

- Annual: Hedstrom, Addison
- 3 Month: Hopkins, Appelhanz
- **Motion 5:** Don Mease motioned that the Board of Directors approves the employee evaluations and any applicable raises with those evaluations. Mike Simons seconded. Motion carried unanimously.
  
- **Motion 6:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1747. Don Mease seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator