

**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**

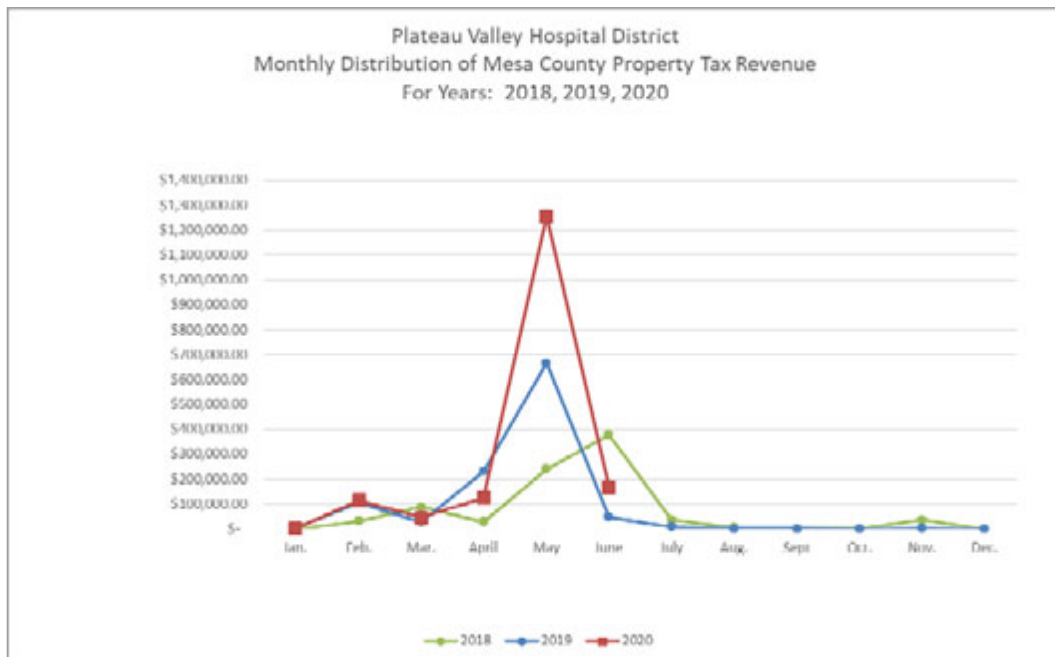
Tuesday, July 21, 2020

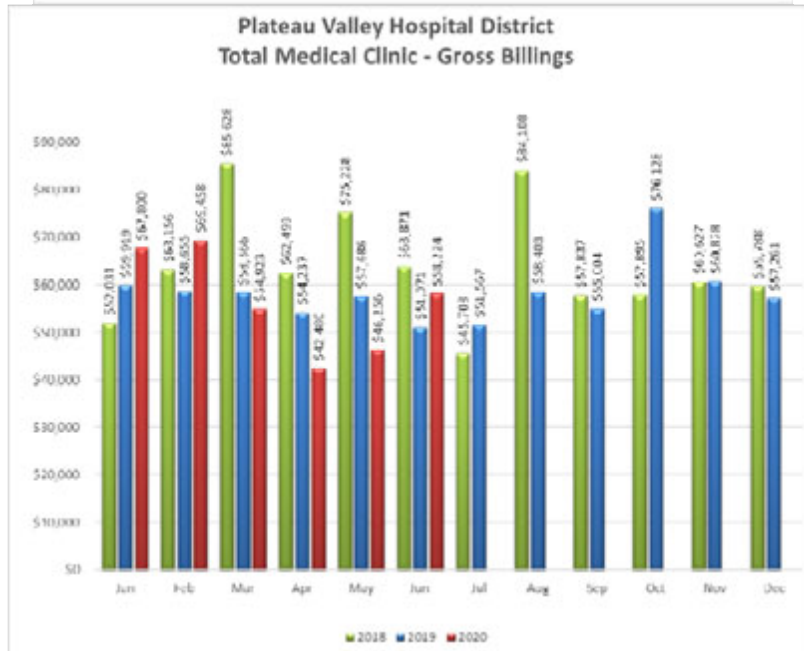
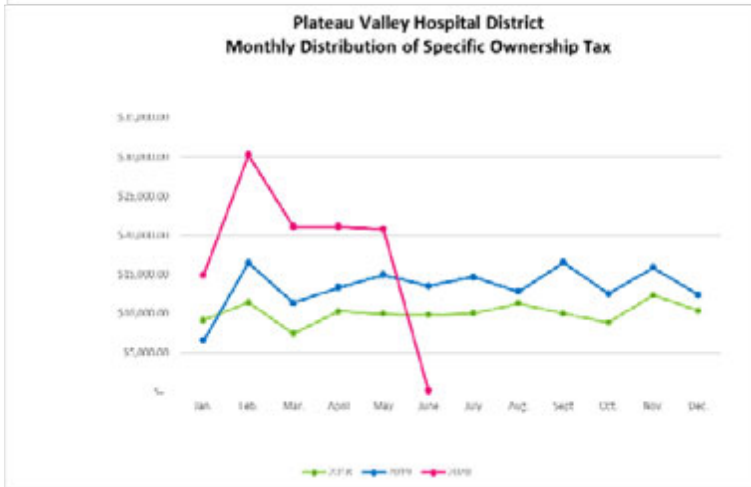
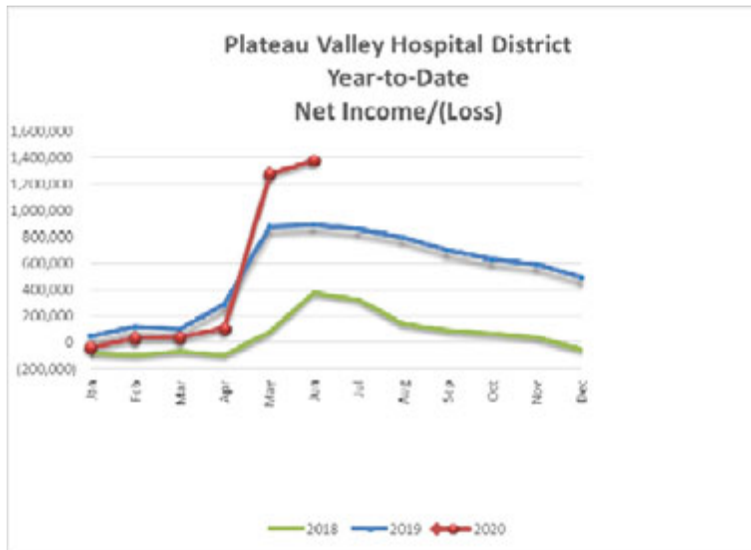
Attendance: Board: Denny Holmes, Kris McGovern, Steve Bryson, Mike Simons & Don Mease.  
 Staff & Consultants: Shannon Currier, Jessi Clark & Dr. Woodyard.  
 Other

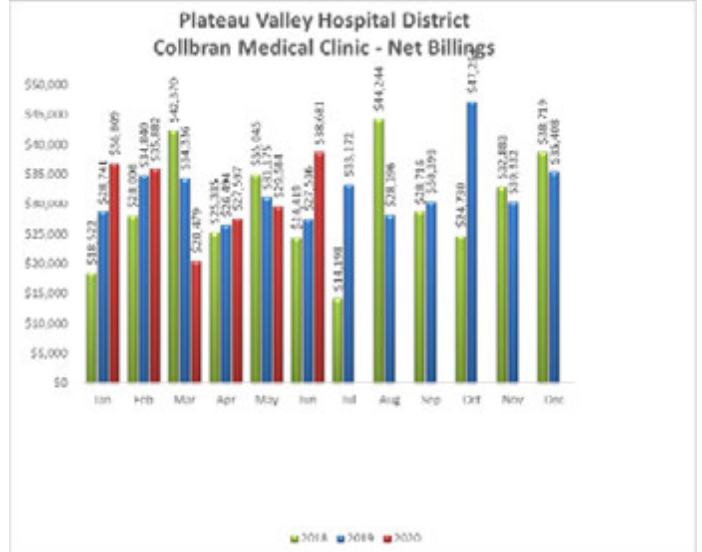
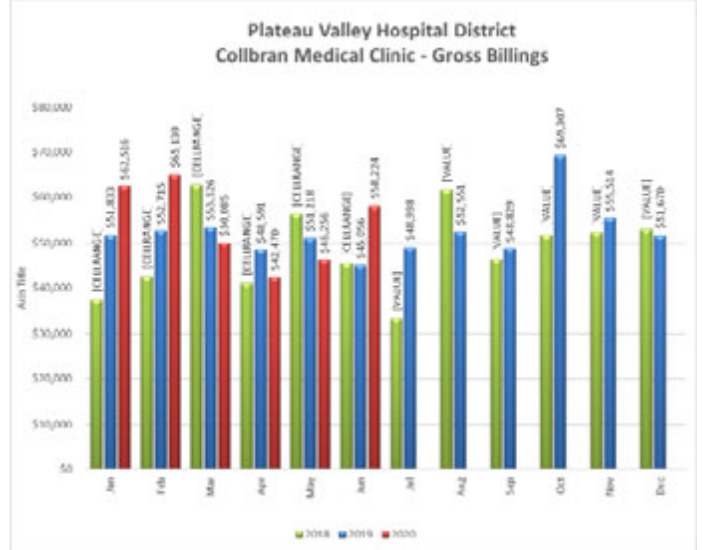
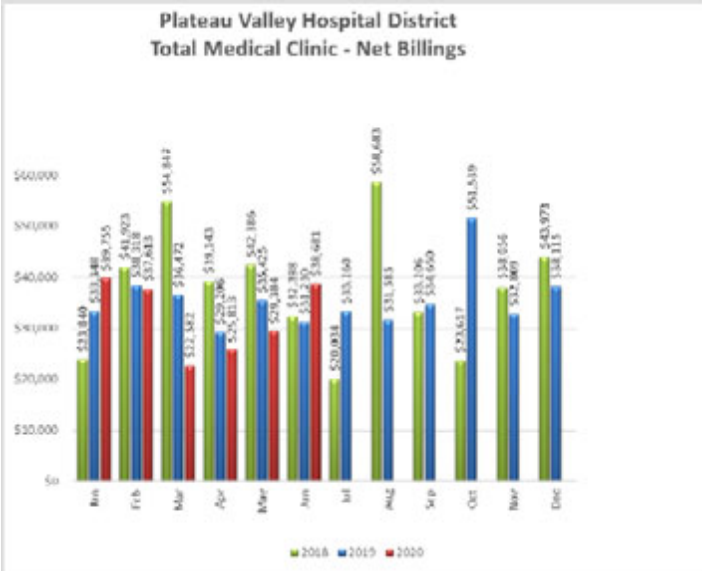
MEETING CALLED TO ORDER AT 1719 BY DENNY HOLMES, PRESIDENT.

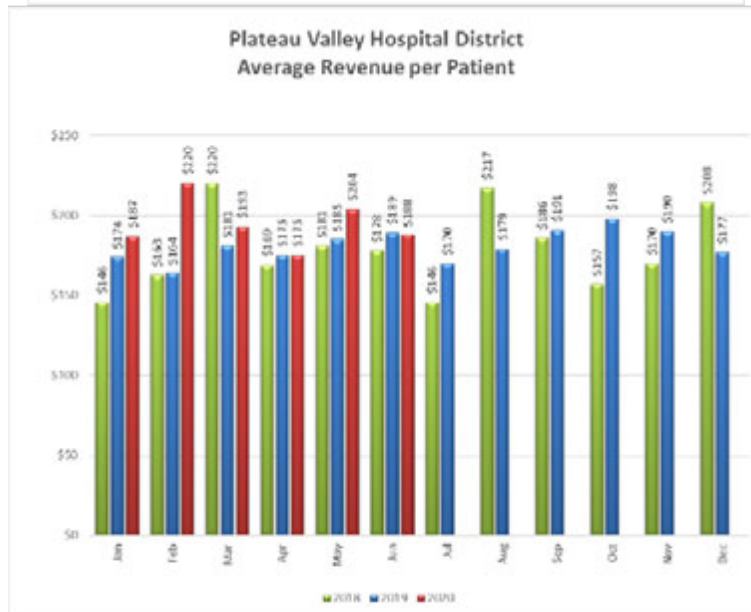
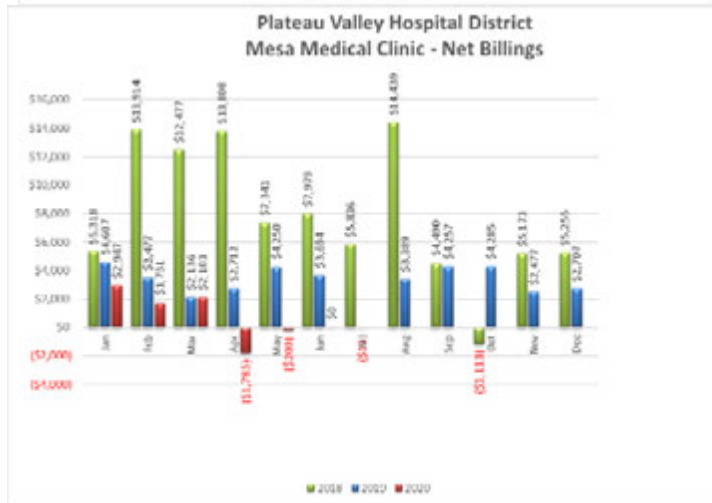
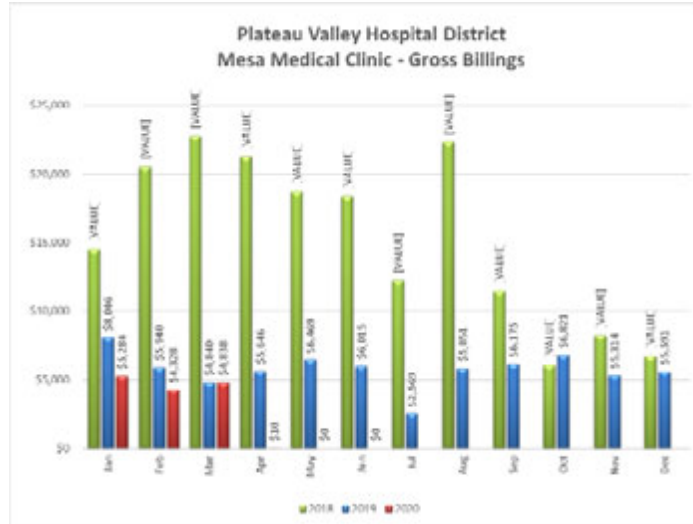
1. ROLL CALL – All Board members present.
2. MINUTES  
 Regular Meeting
  - **Motion 1:** Steve Bryson motioned that the Board of Directors approves the minutes of the June 16, 2020 regular meeting as presented. Kris McGovern seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT  
 The federal government is pushing commercial insurances to extend the telehealth changes. Medicare may send out a second stimulus. Both issues are up for vote in the first week of August.
4. CONSULTANT CPA REPORT

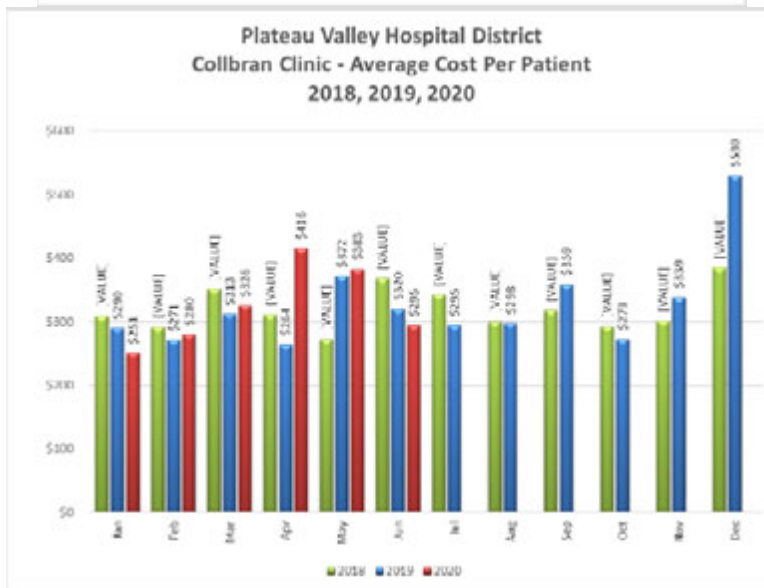
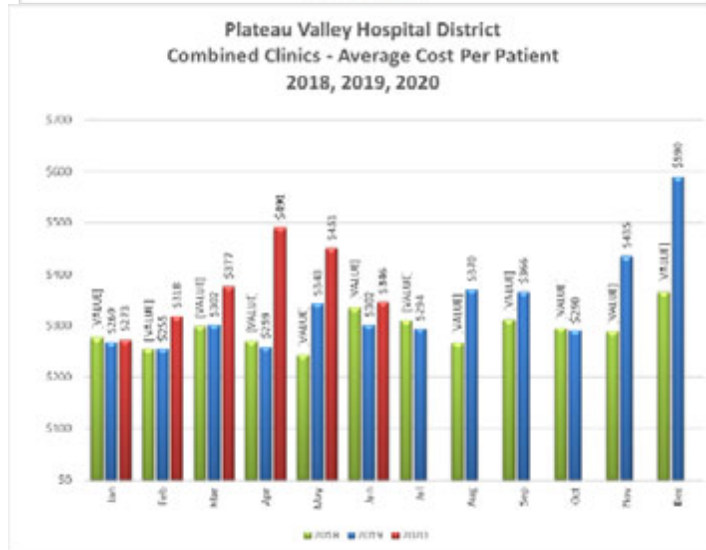
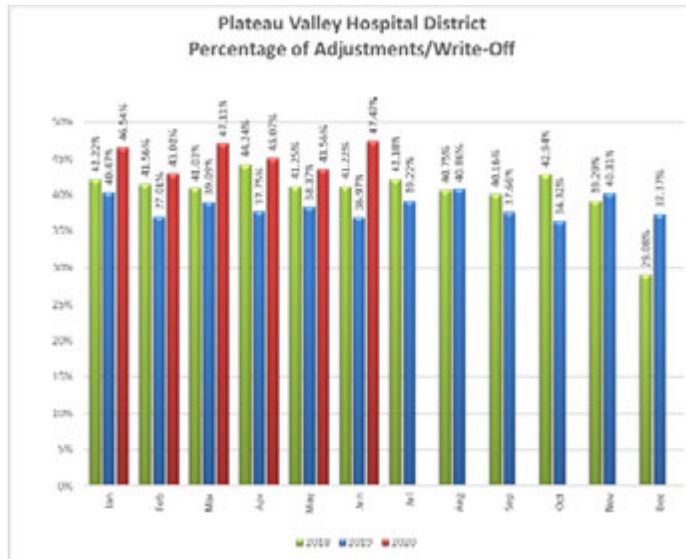
	Charges	Write Offs Misc. Inc.	Net Receipts	June, 2020	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	58,223.80	-19,543.24	38,680.56		-85,301.77	-46,621.21	0.00	-46,621.21
Clinic-Mesa	0.00	0.00	0.00		-14,581.39	-14,581.39	0.00	-14,581.39
PVHS	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	1,767.50	0.00	1,767.50		-1,890.87	-123.37	0.00	-123.37
Administrative	0.00	0.00	0.00		-9,862.04	-9,862.04	173,112.45	163,250.41
Total	59,991.30	-19,543.24	40,448.06		111,636.07	-71,188.01	173,112.45	101,924.44











Financial Report

- **Motion 2:** Mike Simons motioned that the Board of Directors approves the June payroll and accounts payable checks (#54059-54086) and write-offs in the amount of \$19,543.24. Steve Bryson seconded. Motion carried unanimously.
- **Motion 3:** Mike Simons motioned that the Board of Directors approves moving the maturing CD with Peaks Investments to the money market account at Grand Valley Bank. Don Mease seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES – Nothing presented.

6. NEW BUSINESS – Nothing presented.

7. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	250	217	128	44	141	215							995
Dr # Days	19.5	18	21	22	20	21							121.5
Dr Ave/Day	12.82	12.06	6.10	2.00	7.05	10.24	####	####	####	#####	#####	####	8.19
Dr phone			50	89	37	8							184
FNP Appt	64	57	40	29	36	56							282
FNP Day	15	13	16	18	16	17							95
FNP Ave/Day	4.27	4.38	2.50	1.61	2.25	3.29	####	####	####	#####	#####	####	2.97
FNP phone			9	24	7	1							41
Lab/Inj	59	63	60	56	69	64							371
Pharm	12	11	20	15	5	11							74
AH Pharm	0	1	1	0	1	0							3
After Hours	5	3	4	5	6	9							32
Other	13	6	5	2	1	3							30
Paged Calls	43	19	19	43	34	29							187
Clinic New Pt	13	14	12	4	7	17							67
Clinic 1X Pt	0	1	0	0	0	1							2
M - Dr Appt	33	24	12	0	0	0							69
M - # Days	2.5	2	1	0	0	0							5.5
M - Ave/ day	13.20	12.00	12.00	####	####	####	####	####	####	#####	#####	####	12.55
M - FNP appt	0	0	3	0									3
M - FNP # day	0	0	1	0									1
M - FNP ave/da	####	####	3.00	####	####	####	####	####	####	#####	#####	####	3.00
M - MA appt	9	9	3	0									21
M - Pharm	0	0	0	0									0
M - Other	1	3	1	0									5
M - New Pt	0	1	1	0									2
M - 1 X Pt	0	0	0	0									0

Collbran Clinic

2020	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	124	9.5	13.05	126	10	12.60	64	15	4.27
Feb	117	10.5	11.14	100	7.5	13.33	57	13	4.38
Mar	69	11.5	6.00	59	9.5	6.21	40	16	2.50
Apr	15	10	1.50	29	12	2.42	29	18	1.61
May	50	9	5.56	91	11	8.27	36	16	2.25
Jun	92	10	9.20	123	11	11.18	56	17	3.29
Jul			#DIV/0!			#DIV/0!			#DIV/0!

Aug		#DIV/0!		#DIV/0!		#DIV/0!			
Sep		#DIV/0!		#DIV/0!		#DIV/0!			
Oct		#DIV/0!		#DIV/0!		#DIV/0!			
Nov		#DIV/0!		#DIV/0!		#DIV/0!			
Dec		#DIV/0!		#DIV/0!		#DIV/0!			
<b>Totals</b>	<b>467</b>	<b>60.5</b>	<b>7.72</b>	<b>528</b>	<b>61</b>	<b>8.66</b>	<b>282</b>	<b>95</b>	<b>2.97</b>

Mesa Clinic – no patients seen in Mesa.

- Physician Report – Nothing presented.
- District Administrator Report
  - Nurse Practitioner Review – There was a discussion of what a review for the nurse practitioner should look like. The physicians and administrator will collaborate and present it in August
  - Mesa Desk- A proposal for a new desk for the provider office in Mesa was given. It is the same as the ones in Collbran and will allow for more work space and reference storage.
    - **Motion 4:** Steve Bryson motioned that the Board of Directors approves the proposal from ProSpace for a desk for the Mesa provider's office. Kris McGovern seconded. Motion carried unanimously.
  - Electric Bid – A bid to fix the sign was presented previously. Another was obtained and added some additional work in the stairwell of Building B.
    - **Motion 5:** Steve Bryson motioned that the Board of Directors accepts the bid from White Star Electric for the sign and stairwell work not to exceed \$2000. Mike Simons seconded. Motion carried unanimously.
  - COVID 19 update – an operational update was given.
  - Black Hills Bill – Credits for overpayment were received on all three accounts.
  - SDA manual – They updated their manual to include changes in the sick leave laws. Due to our size, we do not have to be in compliance until a later date. Jessi will check if our current policy is compliant.

8. JULY EVALUATION / RAISES

- Annual: None
  - 3 Month: None
- It is the physicians' anniversary month.

- **Motion 6:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1801. Kris McGovern seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator