

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

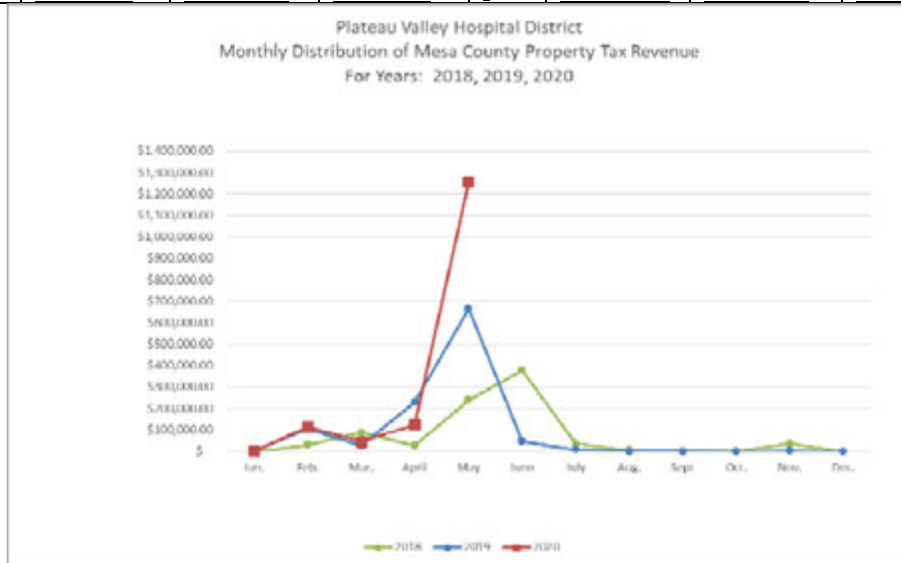
Tuesday, June 16, 2020

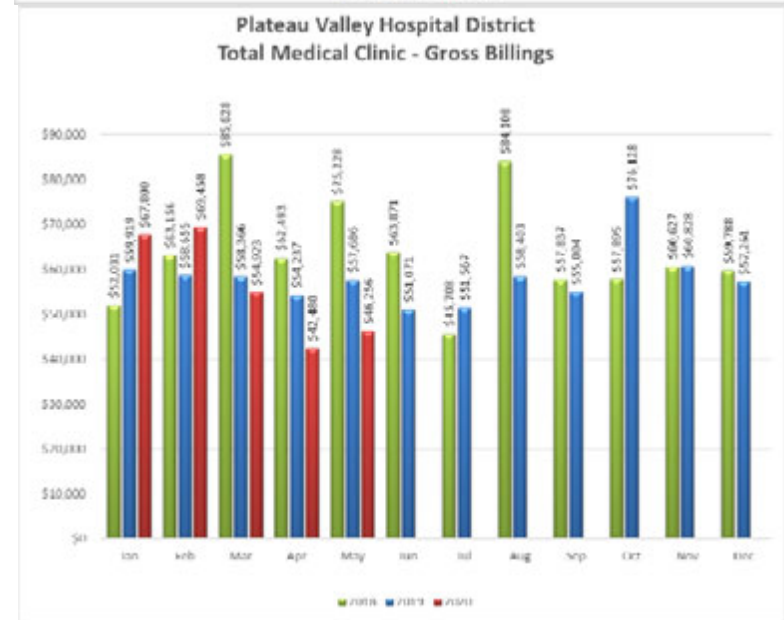
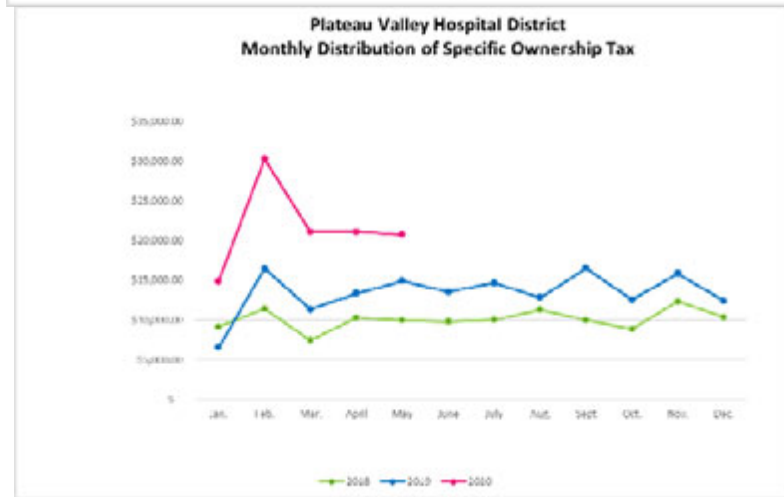
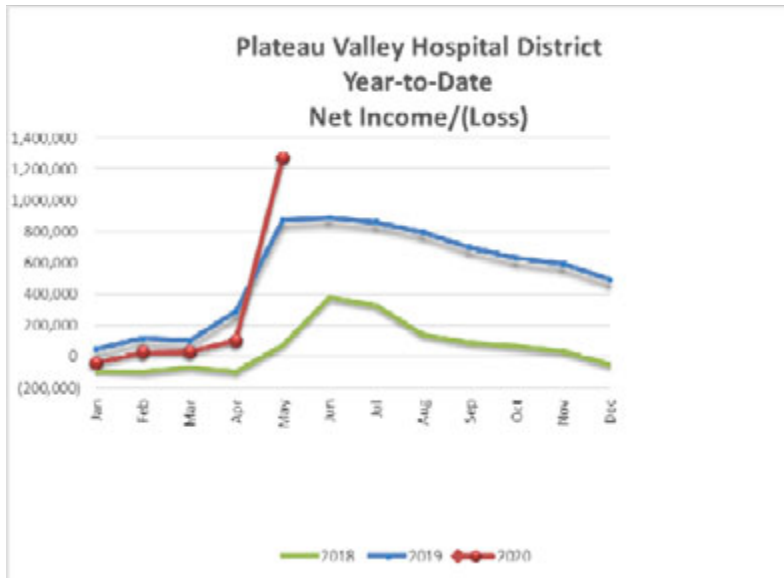
Attendance: Board: Denny Holmes, Kris McGovern, Steve Bryson, Mike Simons & Don Mease.
 Staff & Consultants: Shannon Currier & Jessi Clark.
 Other: Lisa Hemann of Chadwick, Steinkirchner, Davis & Co., P.C.

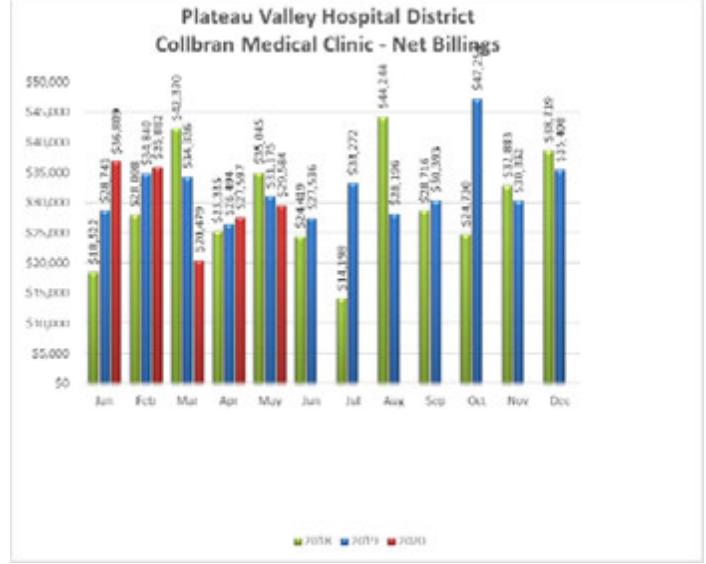
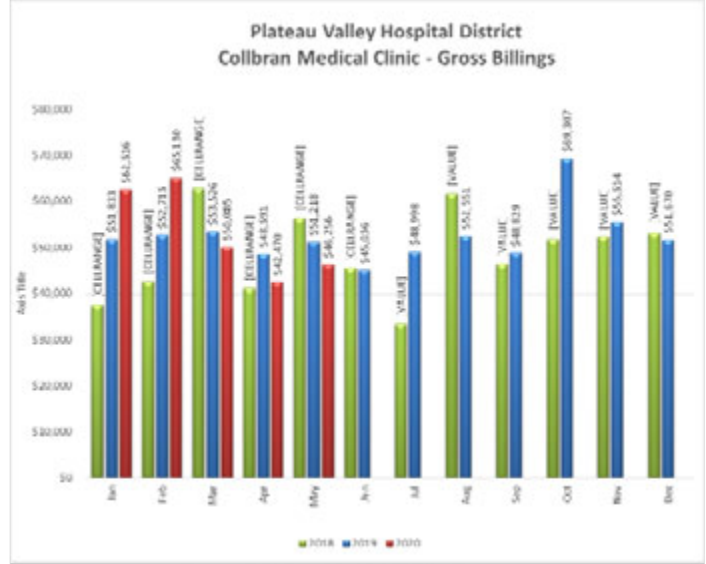
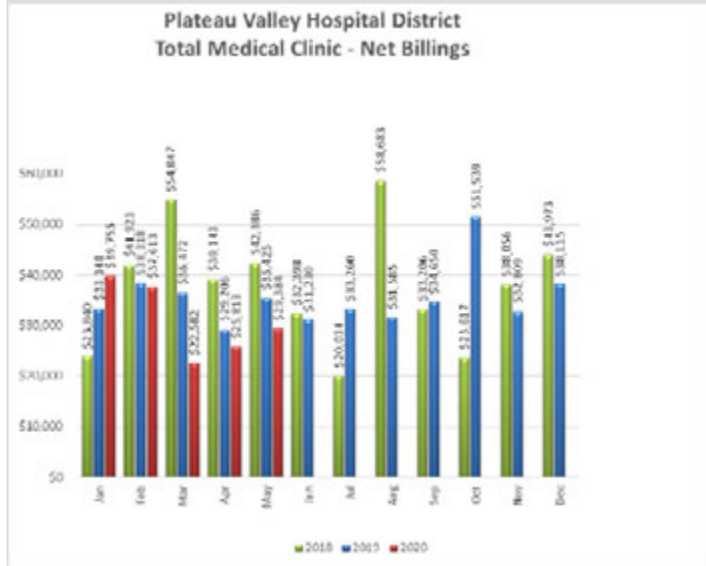
MEETING CALLED TO ORDER AT 1717 BY DENNY HOLMES, PRESIDENT.

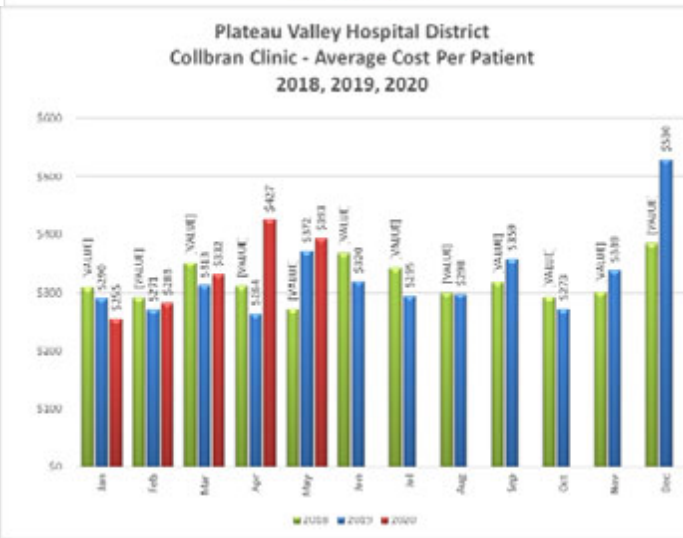
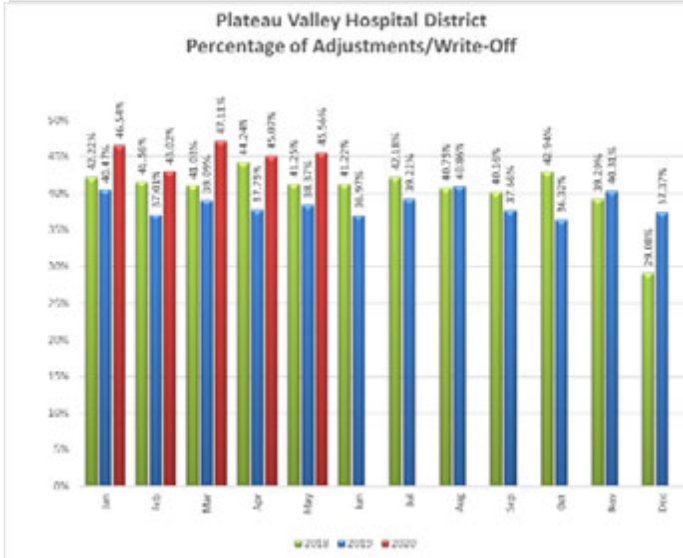
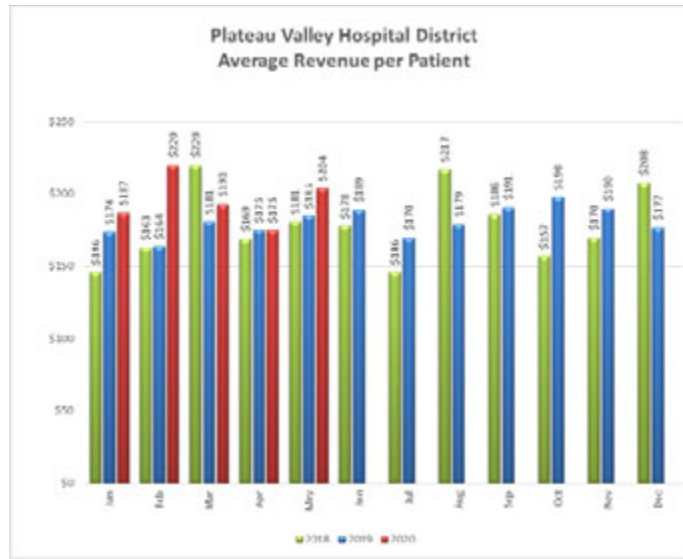
1. ROLL CALL: All present.
2. AUDIT PRESENTATION: Lisa Hemann of Chadwick, Steinkirchner, Davis & Co., P.C. presented the audit of the 2019 financial statements. No issues were reported.
3. MINUTES
 Regular Meeting
 - **Motion 1:** Steve Bryson motioned that the Board of Directors approves the minutes of the May 19, 2020 regular meeting as presented. Kris McGovern seconded. Motion carried unanimously.
4. CLINIC CONSULTANT REPORT
 Several government payers and commercial insurances have extended the use of phone consults until then end of June and some until the end of the year. Several insurances are waiving copays.
5. CONSULTANT CPA REPORT
 Financial Report

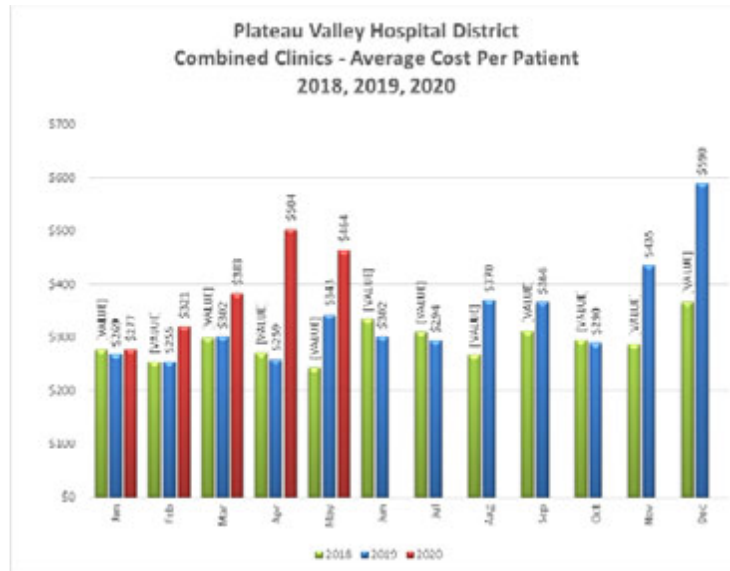
| | Charges | Write Offs Misc. Inc. | Net Receipts | May, 2020 | Operating Expense | Net Ordinary Income | Other Income/Exp | Net Income/(Loss) |
|-----------------|------------------|--------------------------|------------------|--------------|----------------------|---------------------------|---------------------|----------------------|
| Clinic-Collbran | 46,256.02 | -16,671.80 | 29,584.22 | | -86,866.20 | -57,281.98 | -6,108.47 | -63,390.45 |
| Clinic-Mesa | 0.00 | -200.32 | -200.32 | | -15,586.72 | -15,787.04 | 0.00 | -15,787.04 |
| PVHS | 0.00 | 0.00 | 0.00 | | -10.00 | -10.00 | 0.00 | -10.00 |
| Rental Building | 1,017.50 | 0.00 | 1,017.50 | | -2,273.81 | -1,256.31 | 0.00 | -1,256.31 |
| Administrative | 0.00 | 0.00 | 0.00 | | -13,336.40 | -13,336.40 | 1,262,413.01 | 1,249,076.61 |
| Total | 47,273.52 | -16,872.12 | 30,401.40 | - | 118,073.13 | -87,671.73 | 1,256,304.54 | 1,168,632.81 |











- Motion 2:** Kris McGovern motioned that the Board of Directors approves the payroll and accounts payable checks (#54036-54058) and the May write-offs in the amount of \$16,872.12. Motion carried unanimously. There was discussion of the two certificates of deposit that are maturing in the next week. The money market account has the best interest rate of all the reviewed options.
- Motion 3:** Mike Simons motioned that the Board of Directors approves moving the maturing certificates of deposit and their proceeds to the Grand Valley Bank money market account. Kris McGovern seconded. Motion carried unanimously.

6. ENVIRONMENTAL SERVICES

Nothing reported.

7. NEW BUSINESS

Nothing reported.

8. CLINIC REPORT

Census

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|---------------|-------|-------|------|------|------|------|------|------|------|-------|-------|------|-------|
| Total Dr Appt | 250 | 217 | 128 | 44 | 141 | | | | | | | | 780 |
| Dr # Days | 19.5 | 18 | 21 | 22 | 20 | | | | | | | | 100.5 |
| Dr Ave/Day | 12.82 | 12.06 | 6.10 | 2.00 | 7.05 | #### | #### | #### | #### | ##### | ##### | #### | 7.76 |
| Dr phone | | | 50 | 89 | 37 | | | | | | | | 176 |
| FNP Appt | 64 | 57 | 40 | 29 | 36 | | | | | | | | 226 |
| FNP Day | 15 | 13 | 16 | 18 | 16 | | | | | | | | 78 |
| FNP Ave/Day | 4.27 | 4.38 | 2.50 | 1.61 | 2.25 | #### | #### | #### | #### | ##### | ##### | #### | 2.90 |
| FNP phone | | | 9 | 24 | 7 | | | | | | | | 40 |
| Lab/Inj | 59 | 63 | 60 | 56 | 69 | | | | | | | | 307 |
| Pharm | 12 | 11 | 20 | 15 | 5 | | | | | | | | 63 |
| AH Pharm | 0 | 1 | 1 | 0 | 1 | | | | | | | | 3 |
| After Hours | 5 | 3 | 4 | 5 | 6 | | | | | | | | 23 |
| Other | 13 | 6 | 5 | 2 | 1 | | | | | | | | 27 |
| Paged Calls | 43 | 19 | 19 | 43 | 34 | | | | | | | | 158 |
| Clinic New Pt | 13 | 14 | 12 | 4 | 7 | | | | | | | | 50 |
| Clinic 1X Pt | 0 | 1 | 0 | 0 | 0 | | | | | | | | 1 |

| | | | | | | | | | | | | | |
|----------------|-------|-------|-------|------|------|------|------|------|------|------|------|------|-------|
| M - Dr Appt | 33 | 24 | 12 | 0 | | | | | | | | | 69 |
| M - # Days | 2.5 | 2 | 1 | 0 | | | | | | | | | 5.5 |
| M - Ave/ day | 13.20 | 12.00 | 12.00 | #### | #### | #### | #### | #### | #### | #### | #### | #### | 12.55 |
| M - FNP appt | 0 | 0 | 3 | 0 | | | | | | | | | 3 |
| M - FNP # day | 0 | 0 | 1 | 0 | | | | | | | | | 1 |
| M - FNP ave/da | #### | #### | 3.00 | #### | #### | #### | #### | #### | #### | #### | #### | #### | 3.00 |
| M - MA appt | 9 | 9 | 3 | 0 | | | | | | | | | 21 |
| M - Pharm | 0 | 0 | 0 | 0 | | | | | | | | | 0 |
| M - Other | 1 | 3 | 1 | 0 | | | | | | | | | 5 |
| M - New Pt | 0 | 1 | 1 | 0 | | | | | | | | | 2 |
| M - 1 X Pt | 0 | 0 | 0 | 0 | | | | | | | | | 0 |

Collbran Clinic

| 2020 | EW pt | EW days | EW ave | SR pt | SR days | SR ave | BH pt | BH days | BH ave |
|---------------|------------|-------------|-------------|------------|-----------|-------------|------------|-----------|-------------|
| Jan | 124 | 9.5 | 13.05 | 126 | 10 | 12.60 | 64 | 15 | 4.27 |
| Feb | 117 | 10.5 | 11.14 | 100 | 7.5 | 13.33 | 57 | 13 | 4.38 |
| Mar | 69 | 11.5 | 6.00 | 59 | 9.5 | 6.21 | 40 | 16 | 2.50 |
| Apr | 15 | 10 | 1.50 | 29 | 12 | 2.42 | 29 | 18 | 1.61 |
| May | 50 | 9 | 5.56 | 91 | 11 | 8.27 | 36 | 16 | 2.25 |
| Jun | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Jul | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Aug | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Sep | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Oct | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Nov | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Dec | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Totals | 375 | 50.5 | 7.43 | 405 | 50 | 8.10 | 226 | 78 | 2.90 |

Mesa Clinic – no patients seen at the Mesa Clinic in May.

- Physician Report.
Nothing reported.
- District Administrator Report
 - Housekeeping wage scale – information was presented on janitorial and housekeeping wages in the area.
 - **Motion 4:** Mike Simons motioned that the Board of Directors approves starting the housekeeping wage scale at \$12.50/hour and that we make that wage retroactive to the start date for the newly hired housekeeper. Steve Bryson seconded. Motion carried unanimously.
 - Computer Replacement schedule – there are four computers up for replacement this year. In the past the IT company would take the old computers at no cost but they do have to charge for it now.
 - **Motion 5:** Kris McGovern motioned that the Board of Directors approves the expense to replace the four computers and the disposal fees for the old ones. Steve Bryson seconded. Motion carried unanimously.
 - Fire Main Backflow – The repair will happen this week. The long term solution to the issue is to do a maintenance call prior to the inspection to flush it. The backflow is getting rust in it due to electrolysis occurring because of the wiring that triggers the alarm from the drive through area. If we had a water only system it would not happen as we would not need the wiring.
 - Copier – All Copy Products gave a proposal for a new copier lease that would buy out the remainder of the old lease. There is a significant drop in the monthly cost. The rates can also be adjusted throughout the lease if we are using it more or less than anticipated.
 - **Motion 6:** Mike Simons motioned that the Board of Directors approves Jessi pursuing the relationship with All Copy Products. Kris McGovern seconded. Motion carried unanimously.

- Ice Cream – the rodeo was cancelled.
- Bios – the board was asked to provide a short biography (3 or 4 sentences) for the website.
- COVID 19 update – the grant that was applied for to help with telemedicine responded by asking for more information from us. We are seeing most patients in the clinic. The phone consults have really dropped off. The employee health and dental insurances have both provided credits to the premiums due.

9. OLD BUSINESS
Nothing reported.

10. JUNE EVALUATION / RAISES

- Annual: None
- 3 Month: None

- **Motion 7:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1803. Kris McGovern seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator