

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

Tuesday, May 19, 2020

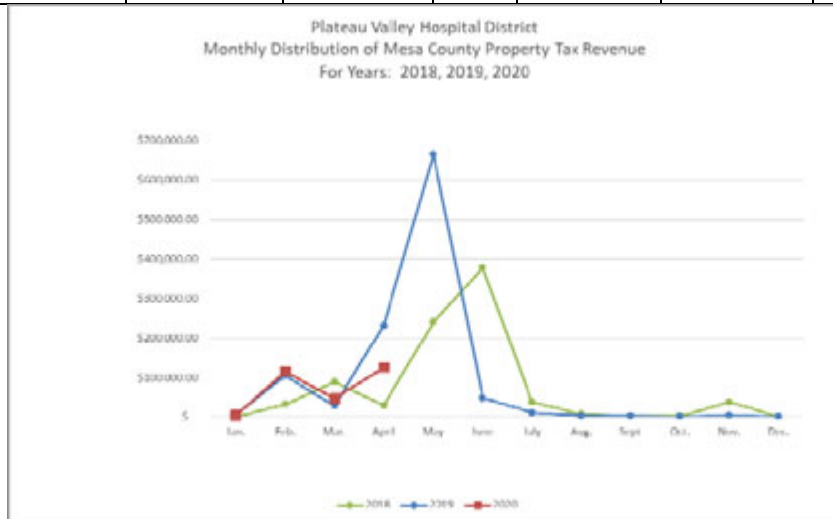
Attendance: Board: Denny Holmes, Kris McGovern, Steve Bryson, Mike Simons & Don Mease.

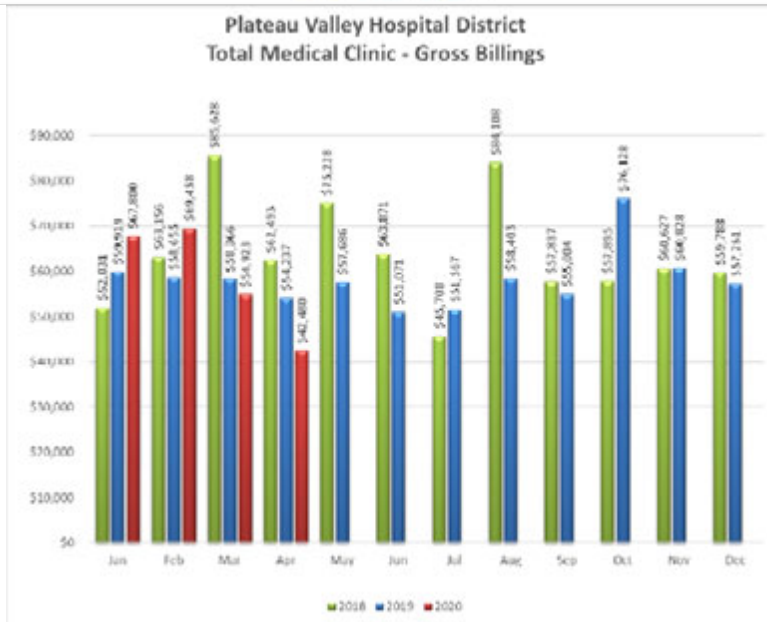
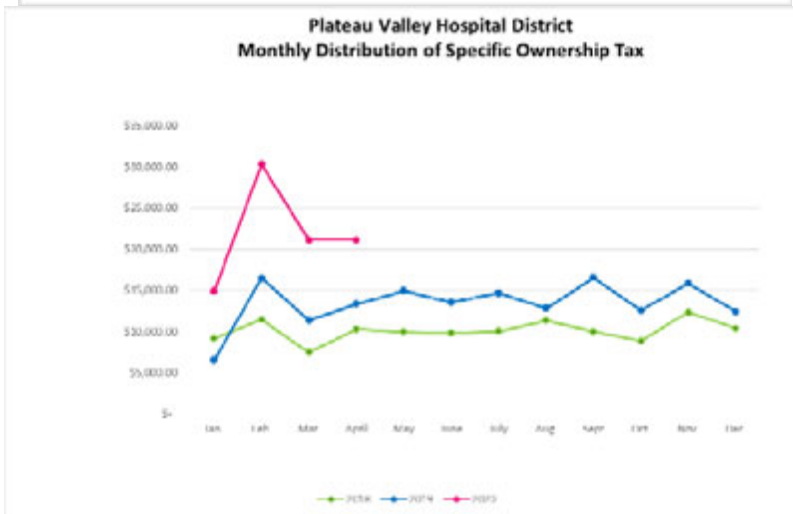
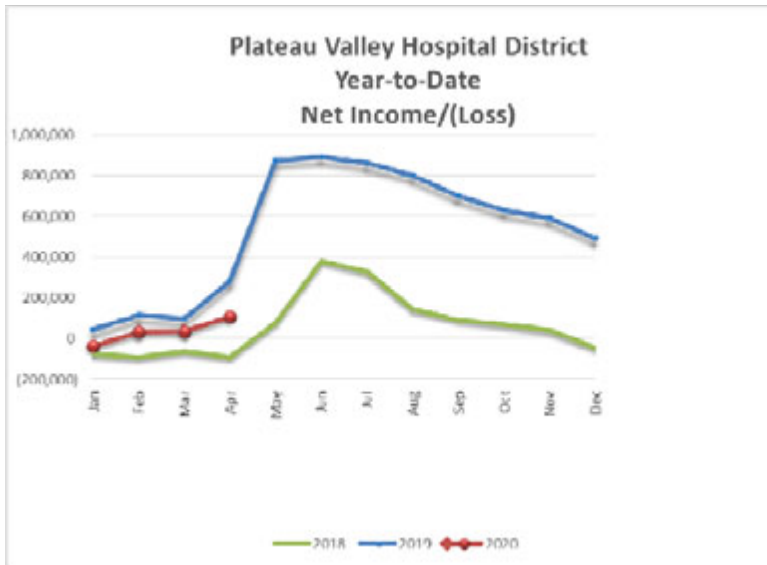
Staff & Consultants: Shannon Currier & Jessi Clark.

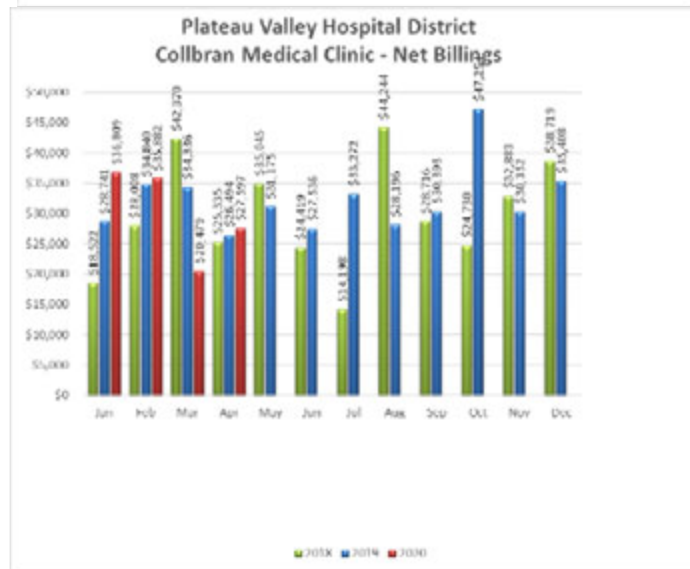
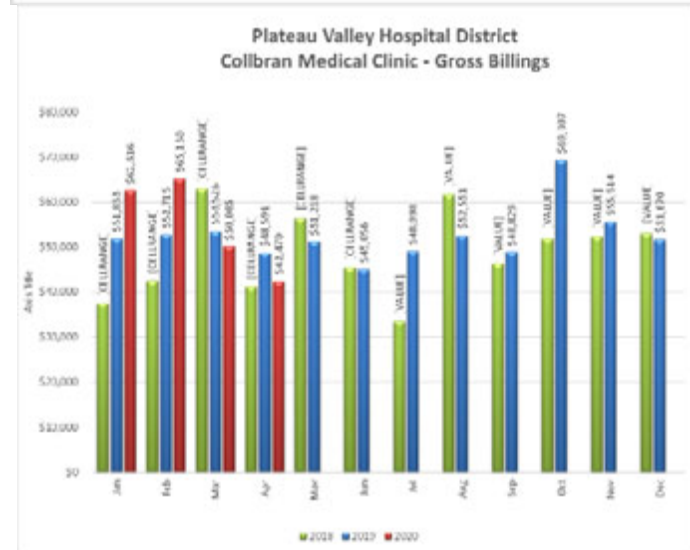
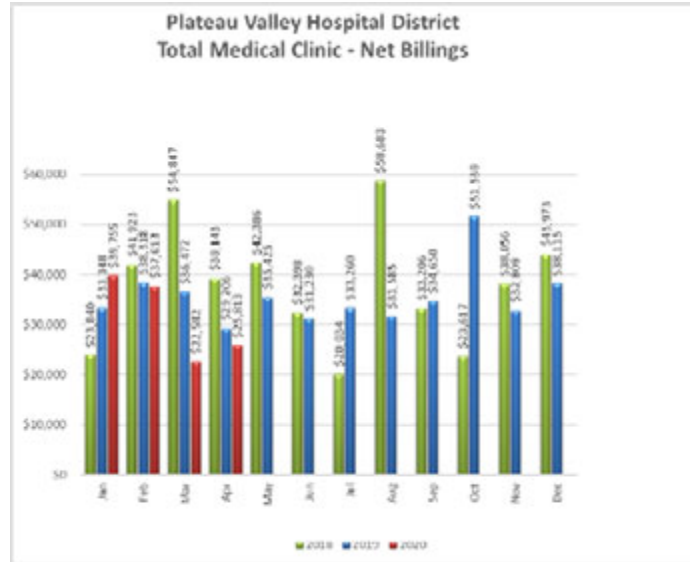
MEETING CALLED TO ORDER AT 1719 BY DENNY HOLMES, PRESIDENT.

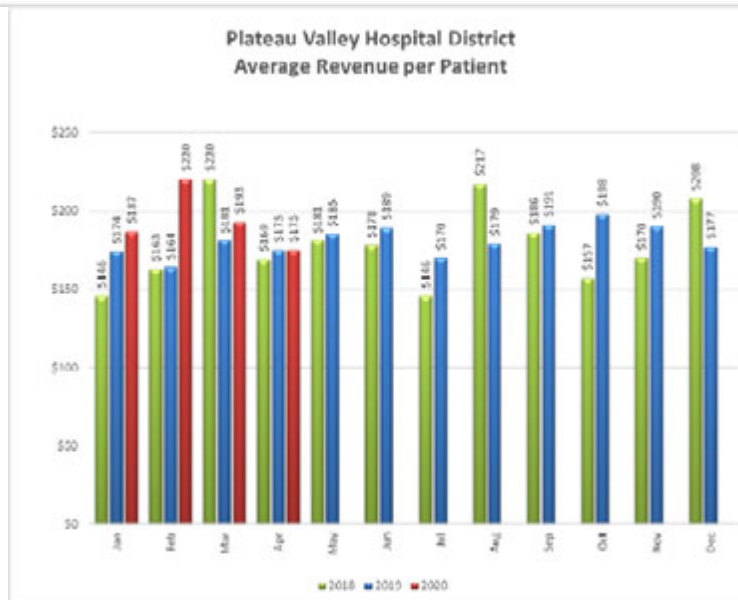
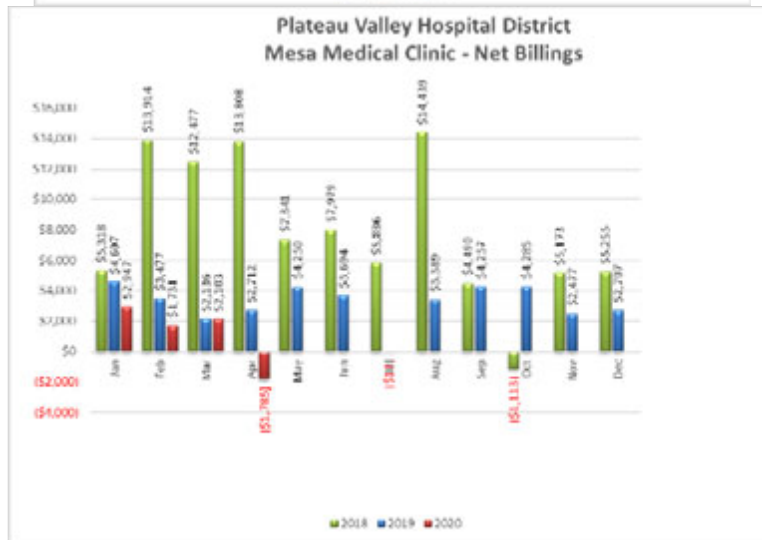
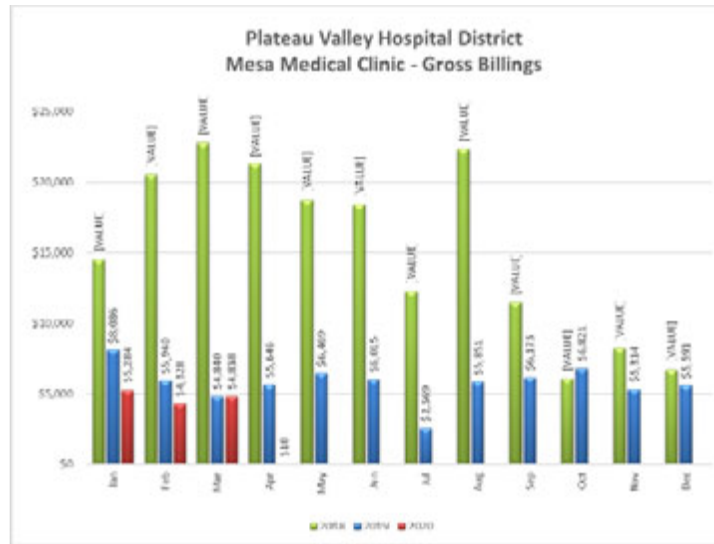
1. ROLL CALL: Denny Holmes, present. Kris McGovern, present. Steve Bryson, present. Mike Simons, present. Don Mease, present.
2. AUDIT PRESENTAION – Jessi and the auditor decided to wait until June to see how things change as far as restrictions on gatherings.
3. MINUTES
April 21, 2020 Regular Meeting
 - **Motion 1:** Mike Simons motioned that the Board of Directors approves the minutes of the April 21, 2020 virtual meeting as presented. Steve Bryson seconded. Motion carried unanimously.
4. CLINIC CONSULTANT REPORT
There was discussion of the telephone visits and the extension of coverage for them into June or July. It is determined on how long the federal government extends the crisis designation. Medicare is now paying the full amount for telephone visits and will make it retroactive to those visits in March.
5. CONSULTANT CPA REPORT
Financial Reports

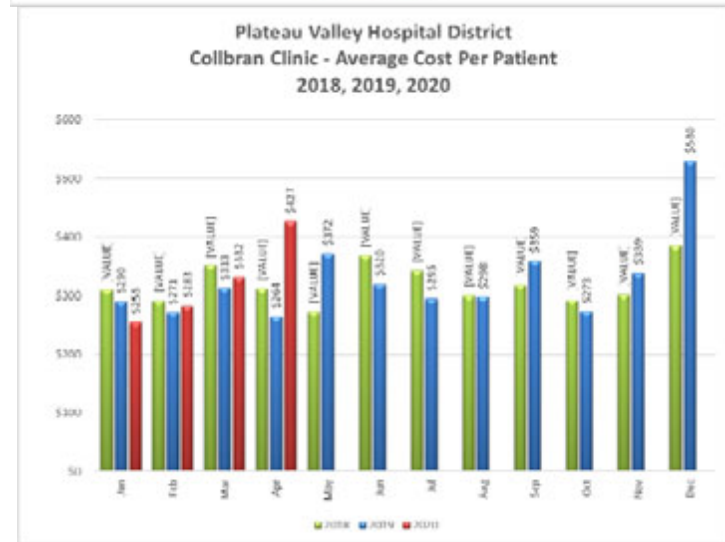
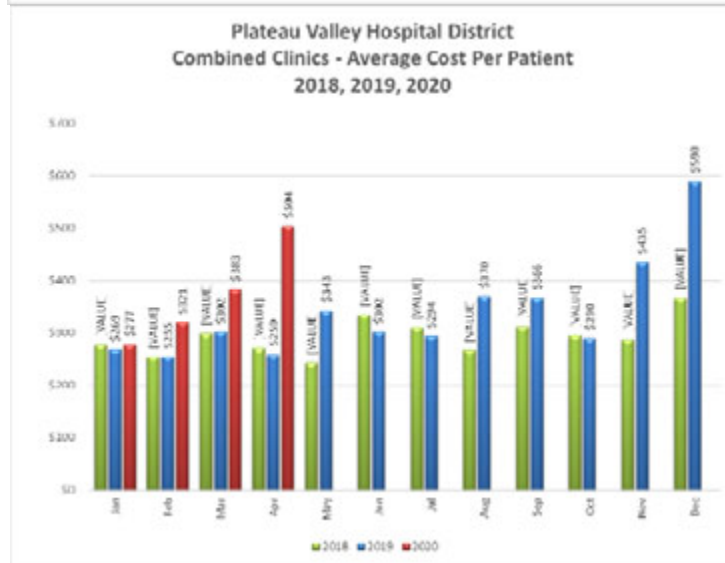
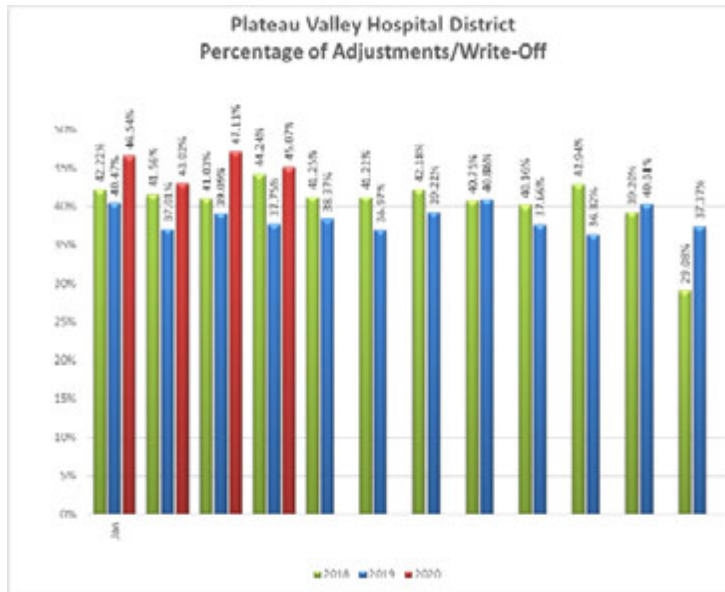
	Charges	Write Offs Misc. Inc.	Net Receipts	April, 2020	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	42,470.38	-14,872.94	27,597.44		-79,486.42	-51,888.98	2,500.00	-49,388.98
Clinic-Mesa	10.00	-1,794.90	-1,784.90		-14,205.14	-15,990.04	0.00	-15,990.04
PVHS	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	0.00	0.00	0.00		-1,906.93	-1,906.93	0.00	-1,906.93
Administrative	0.00	0.00	0.00		-17,867.15	-17,867.15	158,550.85	140,683.70
Total	42,480.38	-16,667.84	25,812.54		113,465.64	-87,653.10	161,050.85	73,397.75











- **Motion 2:** Steve Bryson motioned that the payroll and the accounts payable checks (#54016-54035) and the April write-offs in the amount of \$16,667.84 be approved. Mike Simons seconded. Motion carried unanimously.

6. ENVIRONMENTAL SERVICES
Nothing reported.

7. NEW BUSINESS
Nothing reported.

8. CLINIC REPORT
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	250	217	128	44									639
Dr # Days	19.5	18	21	22									80.5
Dr Ave/Day	12.82	12.06	6.10	2.00	####	####	####	####	####	#####	#####	####	7.94
Dr phone			50	89									139
FNP Appt	64	57	40	29									190
FNP Day	15	13	16	18									62
FNP Ave/Day	4.27	4.38	2.50	1.61	####	####	####	####	####	#####	#####	####	3.06
FNP phone			9	24									33
Lab/Inj	59	63	60	56									238
Pharm	12	11	20	15									58
AH Pharm	0	1	1	0									2
After Hours	5	3	4	5									17
Other	13	6	5	2									26
Paged Calls	43	19	19	43	34								158
Clinic New Pt	13	14	12	4									43
Clinic 1X Pt	0	1	0	0									1
M - Dr Appt	33	24	12	0									69
M - # Days	2.5	2	1	0									5.5
M - Ave/ day	13.20	12.00	12.00	####	####	####	####	####	####	#####	#####	####	12.55
M - FNP appt	0	0	3	0									3
M - FNP # day	0	0	1	0									1
M - FNP ave/da	####	####	3.00	####	####	####	####	####	####	#####	#####	####	3.00
M - MA appt	9	9	3	0									21
M - Pharm	0	0	0	0									0
M - Other	1	3	1	0									5
M - New Pt	0	1	1	0									2
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Collbran Clinic

2020	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	124	9.5	13.05	126	10	12.60	64	15	4.27
Feb	117	10.5	11.14	100	7.5	13.33	57	13	4.38
Mar	69	11.5	6.00	59	9.5	6.21	40	16	2.50
Apr	15	10	1.50	29	12	2.42	29	18	1.61
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	325	41.5	7.83	314	39	8.05	190	62	3.06

Mesa Clinic – no patients were seen at the Mesa Clinic in April.

- Physician Report – Nothing reported.
- District Administrator Report
 - Update Board Officers – Dave, the secretary is no longer a Board Member so we need to choose a new one.
 - **Motion 3:** Mike Simons motioned that the Board of Directors approves replacing Dave Bristol with Steve Bryson as secretary while keeping the other officers as they were. Kris McGovern seconded. Motion carried unanimously.
 - Elevator Inspection – A new company was used this year and was much more responsive than the previous one. There is a discount in price if we do a 5 year contract.
 - **Motion 4:** Steve Bryson motioned that the Board of Directors approves Jessi to enter into a 5 year contract with AllSafe Elevator Inspections. Mike Simons seconded. Motion carried unanimously.
 - Fire Main Backflow – The backflow on the fire main failed inspection despite work to it last year. We have to repair it again. Jessi is working with them on the root cause of the rust causing the failures.

- **Motion 5:** Mike Simons motioned that the Board of Directors approves the backflow repair proposal from Excel Fire Protection. Steve Bryson seconded. Motion carried unanimously.
- Telehealth – The COVID crisis has open us up to being able to telehealth. At minimum we need a laptop for the providers to use for it. Melissa wrote a grant to see if we can get money for a laptop for each provider plus 5 years of the cost of the program that works within our charting software.
 - **Motion 6:** Steve Bryson motioned that the Board of Directors approves the cost of a laptop not to exceed \$1000 for the providers to use for telehealth. Kris McGovern seconded. Motion carried unanimously.
- Sign Light Repair – Jessi presented a proposal to fix the wiring in the road sign and covert it to LED while in the process. The Board would like a second proposal.
- Bank Update on Signers – With Dave gone, we need to update our bank accounts. We also need a letter for the CDs indicating that he is no longer on the Board since he is one of two signers on three of the Grand Valley CDs.
 - **Motion 7:** Mike Simons motioned the Board of Directors approves removing Dave Bristol from all bank accounts and replacing him with Don Mease as well approving a letter for the Grand Valley Bank Certificates of Deposit indicating that Dave Bristol is no longer a Board Member. Kris McGovern seconded. Motion carried unanimously.
- Germ Gun – Jessi is looking into 2 different types of “germ guns” that essentially disinfect a room by fogging it with a bleach or bleach-like mist. The information will be presented at a later time.
- Video Meetings – There was discussion of whether we have any desire to be able to broadcast our meetings. The lack of internet in that building does not make feasible.
- COVID Update – Jessi gave an update as to how things are operating. She presented the numbers during the census portion including how those are already changing.
- Wage Scale – There was discussion about tabling the wage scale analysis until our normal time in the fall. We do need to address the housekeeping position so that will be presented next month.

9. OLD BUSINESS
Nothing reported.

10. MAY EVALUATION / RAISES

- Annual: None
- 3 Month: Bethel (new position)
- **Motion 8:** Kris McGovern motioned that the Board of Directors accepts the evaluation of the employee and approves the 3 month raise applicable. Steve Bryson seconded. Motion carried unanimously.

- **Motion 9:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1803. Kris McGovern seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator