

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

Tuesday, January 21, 2020

Attendance: Board: Denny Holmes, Kris McGovern, Dave Bristol, Steve Bryson, Mike Simons
 Staff & Consultants: Shannon Currier, Jessi Clark, Beth Hedstrom & Dr. Woodyard.
 Other: Brian Bristol & Trevor Long from PV School.

MEETING CALLED TO ORDER AT 1721 BY DENNY HOLMES, PRESIDENT.

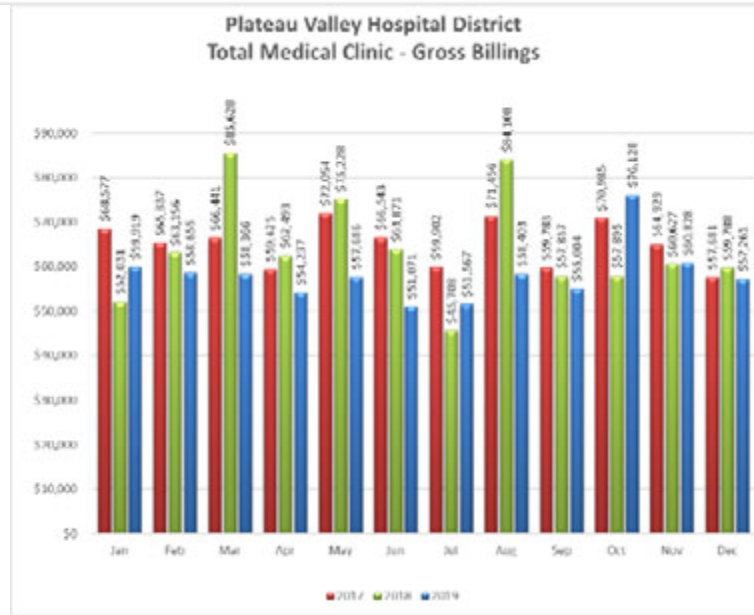
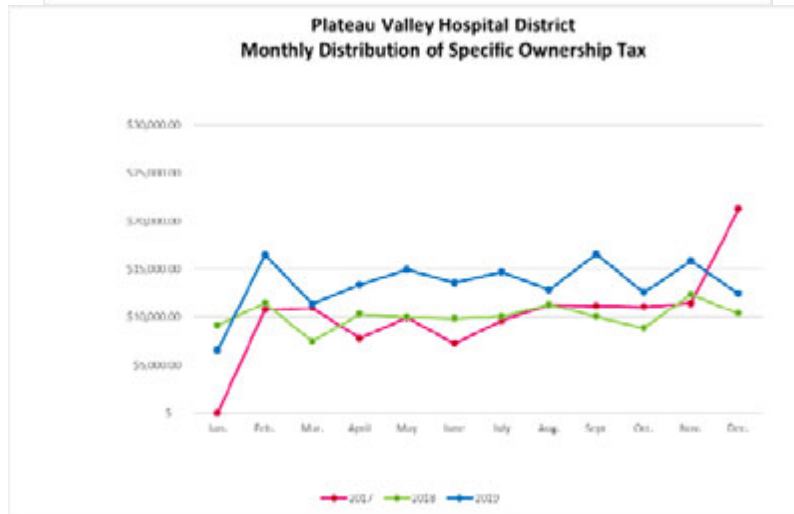
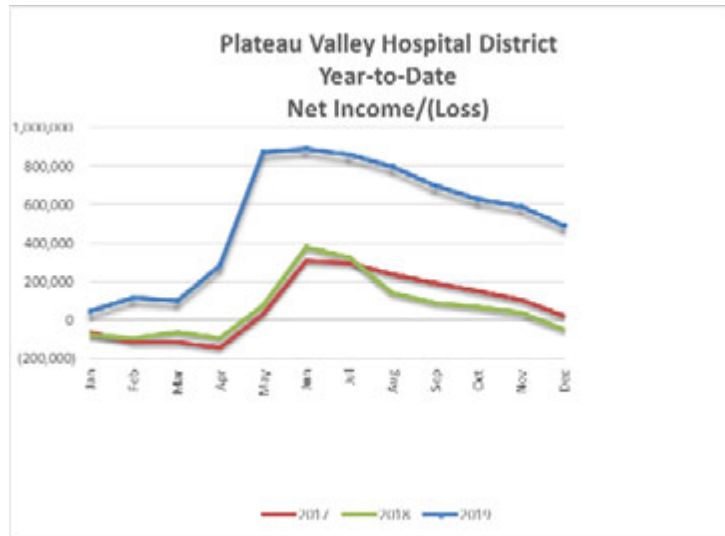
1. ROLL CALL: Dave Bristol, present. Denny Holmes, present. Kris McGovern, present. Steve Bryson, present. Mike Simons, present.
2. MINUTES
 December 3, 2019 Regular Meeting
 - **Motion 1:** Kris McGovern motioned that the Board of Directors approves the minutes of the December 3, 2019 regular meeting as presented. Steve Bryson seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT - nothing reported.
4. CONSULTANT CPA REPORT - partial
 Financial Reports

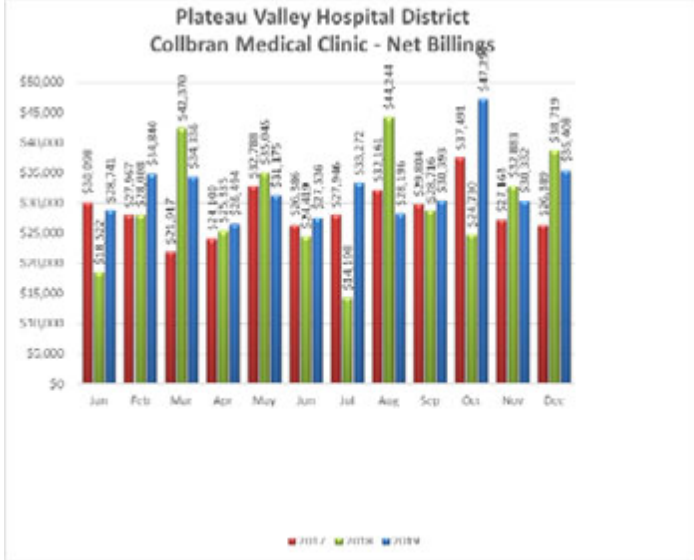
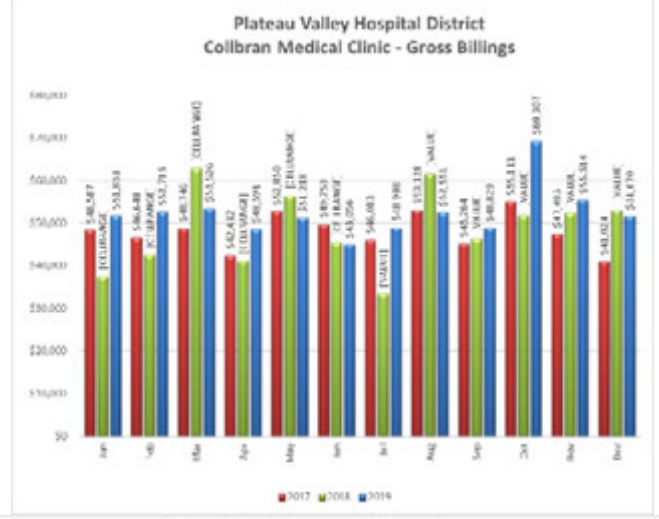
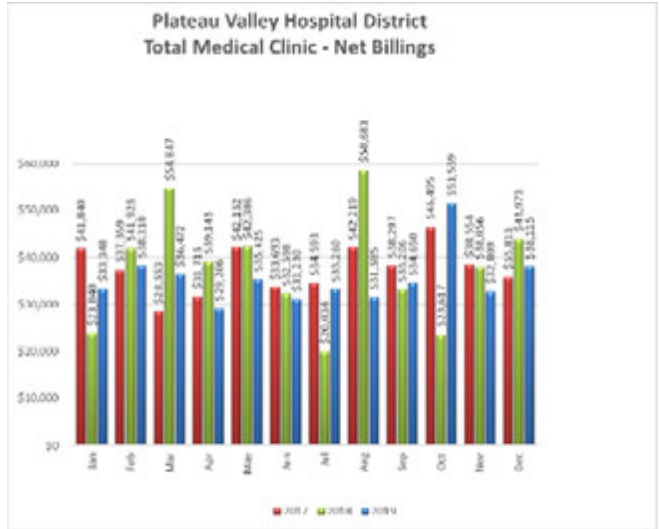
| | Charges | Write Offs Misc. Inc. | Net Receipts | December, 2019 | Operating Expense | Net Ordinary Income | Other Income/Exp | Net Income/(Loss) |
|-----------------|-----------|--------------------------|-----------------|-------------------|----------------------|---------------------------|---------------------|----------------------|
| Clinic-Collbran | 51,670.31 | -16,261.91 | 35,408.40 | | -132,378.00 | -96,969.60 | 2,500.00 | -94,469.60 |
| Clinic-Mesa | 5,591.00 | -2,884.16 | 2,706.84 | | -14,221.62 | -11,514.78 | 0.00 | -11,514.78 |
| PVHS | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 |
| Rental Building | 2,136.00 | 0.00 | 2,136.00 | | -2,411.31 | -275.31 | 0.00 | -275.31 |
| Administrative | 0.00 | 0.00 | 0.00 | | -11,783.24 | -11,783.24 | 20,793.12 | 9,009.88 |
| Total | 59,397.31 | -19,146.07 | 40,251.24 | | -160,794.17 | -120,542.93 | 23,293.12 | -97,249.81 |

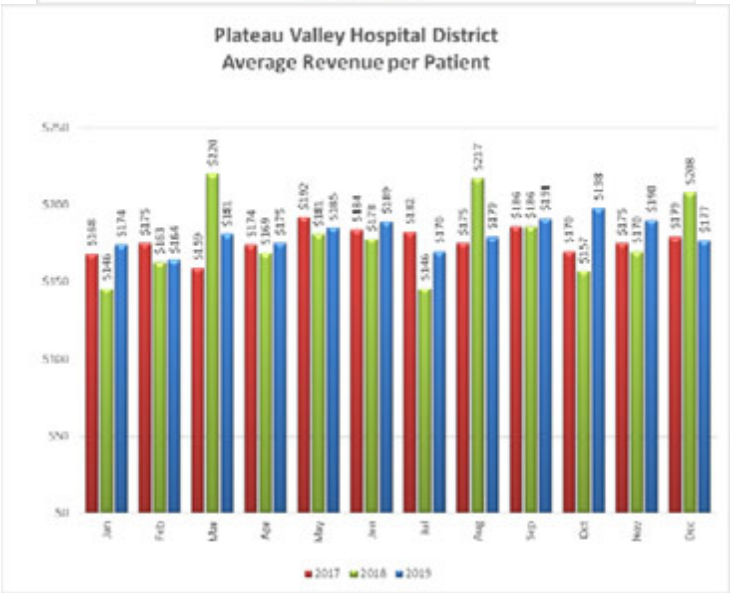
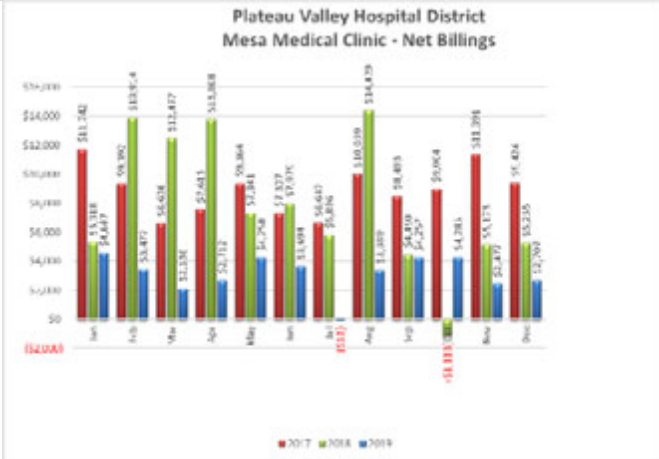
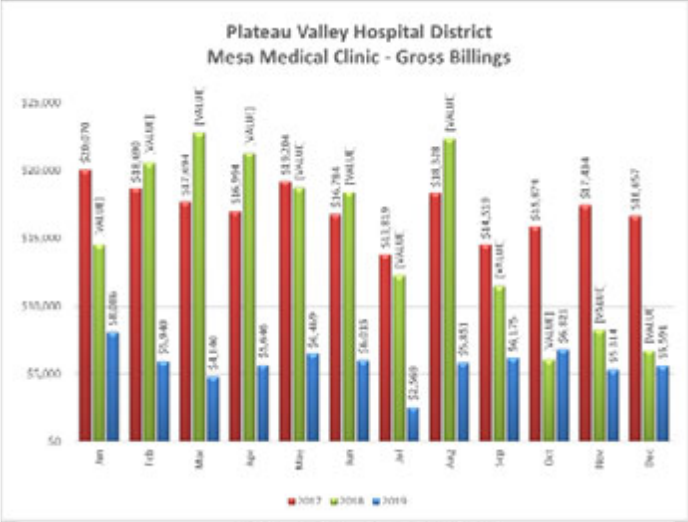
**Property Tax Status
as of December 31, 2019**

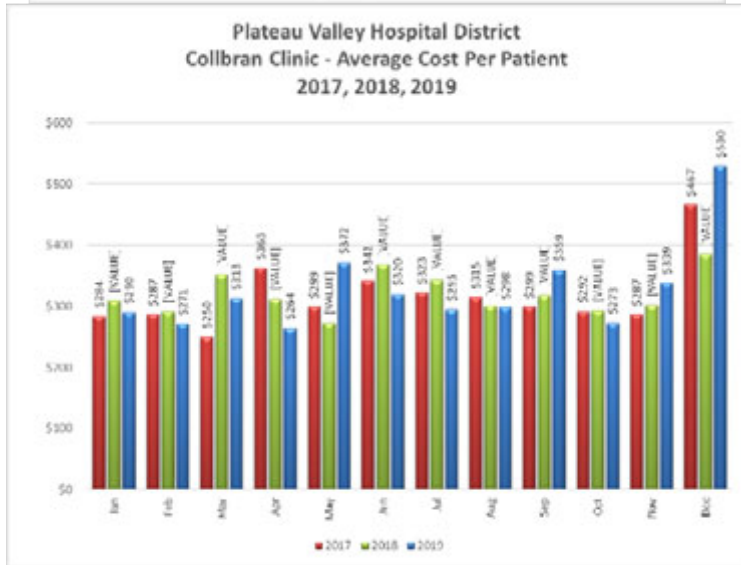
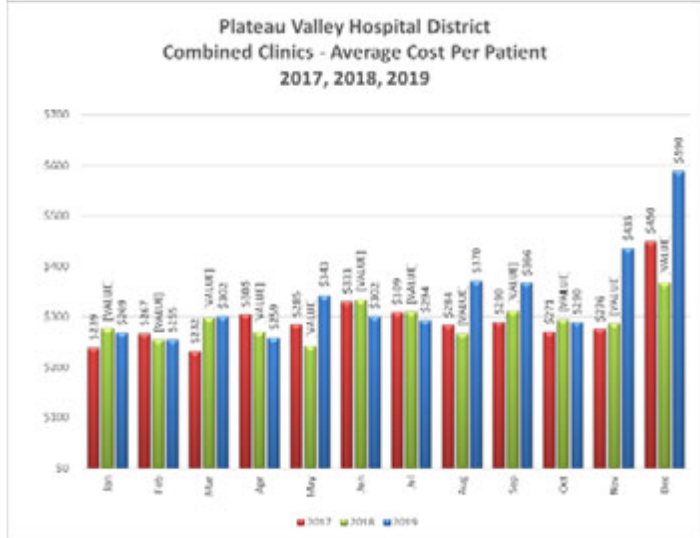
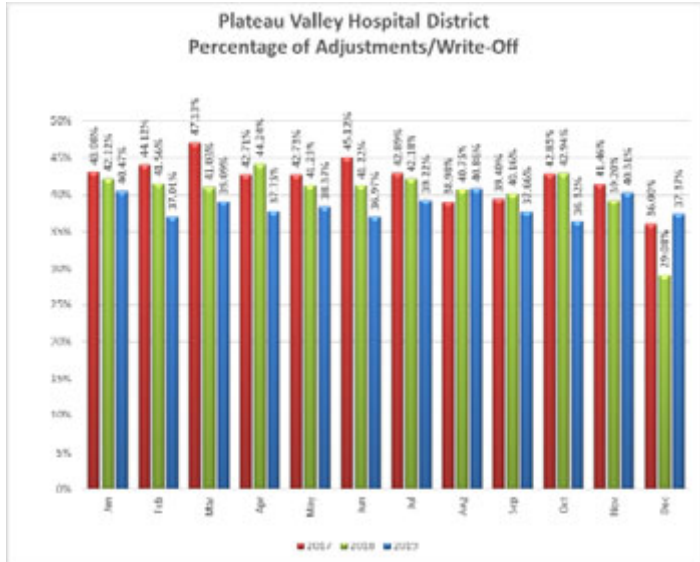


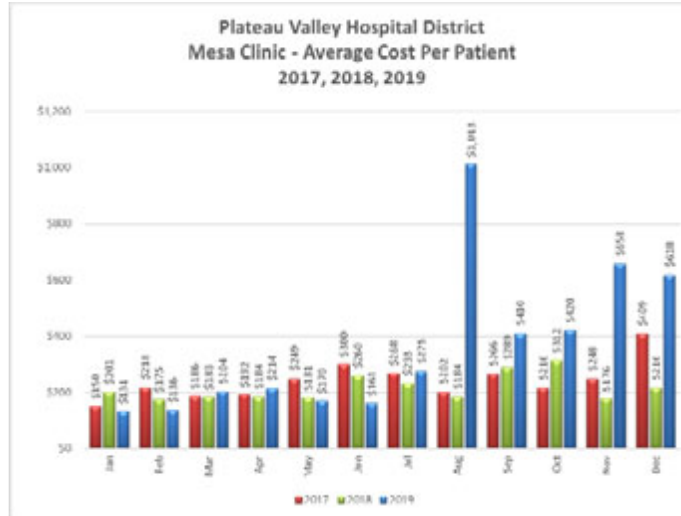
■ Anticipated Receipts ■ Year To Date Collections











5. SCHOOL DISCUSSION OF CONCUSSION PROTOCOLS – The school principal and football coach were present to discuss how the concussion protocol works and how we may be able to help them. They would like coverage at football games by a physician or nurse practitioner to be able to evaluate a player for concussion. They are interested in help with ours covering or helping them find someone who could do it.
6. CONSULTANT CPA REPORT – continued
 - **Motion 2:** Mike Simons motioned that the Board of Directors approves the payroll and checks (#53794-53886) and both the November and December write-offs of \$28,019.18 and \$19,146.07 respectively. Kris McGovern seconded. Motion carried unanimously.
7. ENVIRONMENTAL SERVICES

Clint has given his notice. It was decided to promote from within since we have a qualified candidate.

 - **Motion 3:** Kris McGovern motioned that the Board of Directors approves hiring Bill Bethel at the level 7 on the wage scale with eligibility to move to level 8 after a probationary 90 days. Steve Bryson seconded. Motion carried unanimously.
8. NEW BUSINESS – nothing reported.
9. CLINIC REPORT
Census

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|---------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Total Dr Appt | 271 | 265 | 269 | 283 | 242 | 237 | 253 | 269 | 198 | 254 | 206 | 182 | 2929 |
| # Days | 19.5 | 18 | 19 | 20 | 19.5 | 18 | 20.5 | 19.5 | 18 | 20.5 | 17 | 18.5 | 228 |
| Ave/Day | 13.90 | 14.72 | 14.16 | 14.15 | 12.41 | 13.17 | 12.34 | 13.79 | 11.00 | 12.39 | 12.12 | 9.84 | 12.85 |
| FNP Appt | | | | | | | | | 20 | 48 | 50 | 68 | 186 |
| Lab/Inj | 87 | 61 | 52 | 66 | 63 | 42 | 63 | 61 | 69 | 115 | 68 | 53 | 800 |
| Pharm | 11 | 26 | 18 | 13 | 13 | 13 | 20 | 10 | 14 | 10 | 12 | 11 | 171 |
| AH Pharm | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| After Hours | 3 | 4 | 7 | 3 | 7 | 4 | 4 | 6 | 7 | 4 | 6 | 6 | 61 |
| Other | 6 | 10 | 6 | 11 | 11 | 8 | 10 | 9 | 17 | 12 | 3 | 10 | 113 |
| Paged Calls | 22 | 21 | 21 | 24 | 20 | 30 | 18 | 24 | 23 | 17 | 18 | 23 | 261 |
| Clinic New Pt | 12 | 24 | 13 | 10 | 20 | 21 | 30 | 23 | 12 | 13 | 14 | 12 | 204 |
| Clinic 1X Pt | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 1 | 0 | 5 |
| M - Dr Appt | 43 | 35 | 29 | 30 | 40 | 30 | 19 | 30 | 29 | 35 | 21 | 23 | 364 |
| M - # Days | 2.5 | 2 | 2 | 2 | 2.5 | 2 | 1.5 | 2.5 | 2 | 2.5 | 1.5 | 2 | 25 |
| M - Ave/ day | 17.20 | 17.50 | 14.50 | 15.00 | 16.00 | 15.00 | 12.67 | 12.00 | 14.50 | 14.00 | 14.00 | 11.50 | 14.56 |

| | | | | | | | | | | | | | |
|--------------|----|---|---|---|---|---|---|---|------|------|------|------|-------|
| M - FNP appt | | | | | | | | | 8.00 | 3.00 | 3.00 | 0.00 | 14.00 |
| M - MA appt | 10 | 9 | 7 | 7 | 9 | 7 | 4 | 5 | 10 | 14 | 11 | 8 | 101 |
| M - Pharm | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 4 | 0 | 7 |
| M - Other | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| M - New Pt | 1 | 0 | 1 | 3 | 1 | 2 | 1 | 0 | 2 | 1 | 2 | 1 | 15 |
| M - 1 X Pt | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Collbran Clinic

| 2019 | EW pt | EW days | EW ave | SR pt | SR days | SR ave | BH pt | BH days | BH ave |
|---------------|--------------|--------------|--------------|--------------|--------------|--------------|------------|-----------|-------------|
| Jan | 141 | 11 | 12.82 | 130 | 8.5 | 15.29 | | | #DIV/0! |
| Feb | 90 | 7 | 12.86 | 175 | 11 | 15.91 | | | #DIV/0! |
| Mar | 135 | 10 | 13.50 | 134 | 9 | 14.89 | | | #DIV/0! |
| Apr | 117 | 9 | 13.00 | 166 | 11 | 15.09 | | | #DIV/0! |
| May | 141 | 12.5 | 11.28 | 101 | 7 | 14.43 | | | #DIV/0! |
| Jun | 110 | 9 | 12.22 | 127 | 9 | 14.11 | | | #DIV/0! |
| Jul | 88 | 7.5 | 11.73 | 165 | 13 | 12.69 | | | #DIV/0! |
| Aug | 144 | 10.5 | 13.71 | 125 | 9 | 13.89 | | | #DIV/0! |
| Sep | 117 | 11 | 10.64 | 81 | 7 | 11.57 | 20 | 16 | 1.25 |
| Oct | 123 | 10 | 12.30 | 131 | 10.5 | 12.48 | 48 | 18 | 2.67 |
| Nov | 78 | 7 | 11.14 | 128 | 10 | 12.80 | 50 | 14 | 3.57 |
| Dec | 53 | 4 | 13.25 | 78 | 5.5 | 14.18 | 68 | 17 | 4.00 |
| Totals | 1,337 | 108.5 | 12.32 | 1,541 | 110.5 | 13.95 | 186 | 65 | 2.86 |

Mesa Clinic

| 2019 | EW pt | EW days | EW ave | SR pt | SR days | SR ave | | | EA ave |
|---------------|------------|-------------|--------------|------------|-------------|--------------|-----------|-------------|-------------|
| Jan | 25 | 1.5 | 16.67 | 18 | 1 | 18.00 | | | #DIV/0! |
| Feb | 18 | 1 | 18.00 | 17 | 1 | 17.00 | | | #DIV/0! |
| Mar | 14 | 1 | 14.00 | 15 | 1 | 15.00 | | | #DIV/0! |
| Apr | 16 | 1 | 16.00 | 14 | 1 | 14.00 | | | #DIV/0! |
| May | 22 | 1.5 | 14.67 | 18 | 1 | 18.00 | | | #DIV/0! |
| Jun | 16 | 1 | 16.00 | 14 | 1 | 14.00 | | | #DIV/0! |
| Jul | 6 | 0.5 | 12.00 | 13 | 1 | 13.00 | | | #DIV/0! |
| Aug | 18 | 1.5 | 12.00 | 12 | 1 | 12.00 | | | #DIV/0! |
| Sep | 12 | 1 | 12.00 | 17 | 1 | 17.00 | 8 | 2.00 | 4.00 |
| Oct | 14 | 1 | 14.00 | 21 | 1.5 | 14.00 | 3 | 2.00 | 1.50 |
| Nov | 13 | 1 | 13.00 | 8 | 0.5 | 16.00 | 3 | 0.50 | 6.00 |
| Dec | 6 | 0.5 | 12.00 | 8 | 0.5 | 16.00 | 0 | 0.00 | #DIV/0! |
| Totals | 180 | 12.5 | 14.40 | 175 | 11.5 | 15.22 | 14 | 4.50 | 3.11 |

- Provider Report – There were no changes to the physician contracts except the adjustment dictated in the contract so they were signed. There was clarification needed on the nurse practitioner contract as the vacation was only listed for the partial year it covered. That adjustment will be made for the full year amount.

- District Administrator Report
 - Wage Scale – tabled until the February meeting.
 - Annual first meeting items – the need to announce where we are posting the meetings has been changed as we are allowed to post them on our website now. There was not a need to change the meeting time or the officers.
 - Election –there was discussion of designating the DEO
 - **Motion 4:** Denny Holmes motioned that the Board of Directors approves the resolution naming Jessi Clark as the DEO and authorizing cancelling the election under certain circumstances. Dave Bristol seconded. Motion carried unanimously.
 - Insurance – the insurance policy changed to a very large deductible for hail damage. There is a way to buy back the deductible to a lower amount but it is pricey. It was decided to just leave it as is since we can meet the deductible if it were needed.
 - Greenway conference – Greenway (charting software) has their annual conference in August and this year it is in the Denver area.
 - **Motion 5:** Mike Simons motioned that the Board of Directors approves the expense of sending Jessi and Melissa to the Greenway conference in Denver. Dave Bristol seconded. Motion carried unanimously.
 - Rental building- The veterinarian formally submitted his intent to vacate the lower portion of the building although he would like to keep the Lobby and X-ray room one additional month. Grand Junction Therapies has had a change in ownership. Jessi will discuss with the new owners whether they are interested in part of the lower section.
 - Mesa Clinic – We are going to have Beth start doing one full day in Mesa a week. Jessi is still working on which day.

10. OLD BUSINESS – nothing reported.

11. JANUARY EVALUATION / RAISES

- Annual: Clark
- 3 Month: None
- **Motion 6:** Kris McGovern motioned that the Board of Directors approves the evaluation and approves the annual raise based on the CPI. Mike Simons seconded. Motion carried unanimously.

- **Motion 7:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1907. Kris McGovern seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator