

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

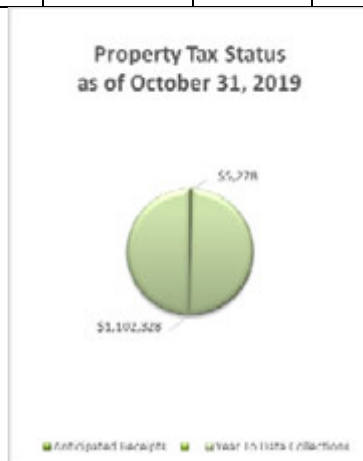
Tuesday, November 19, 2019

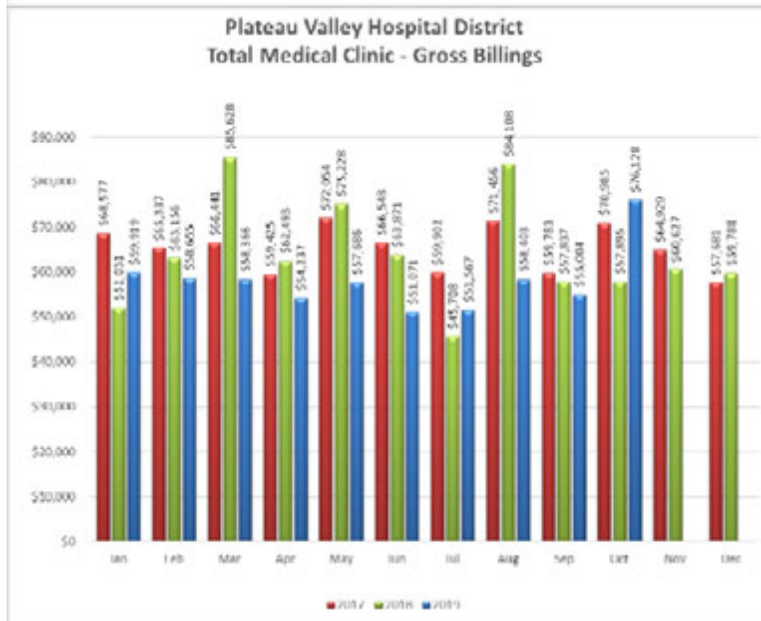
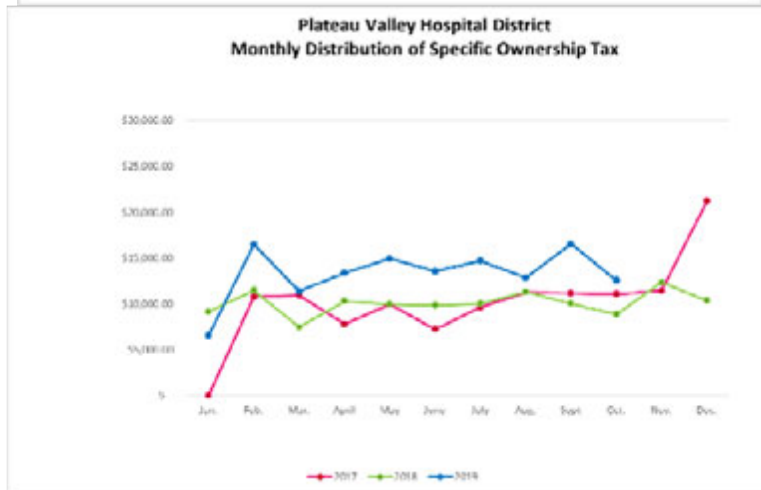
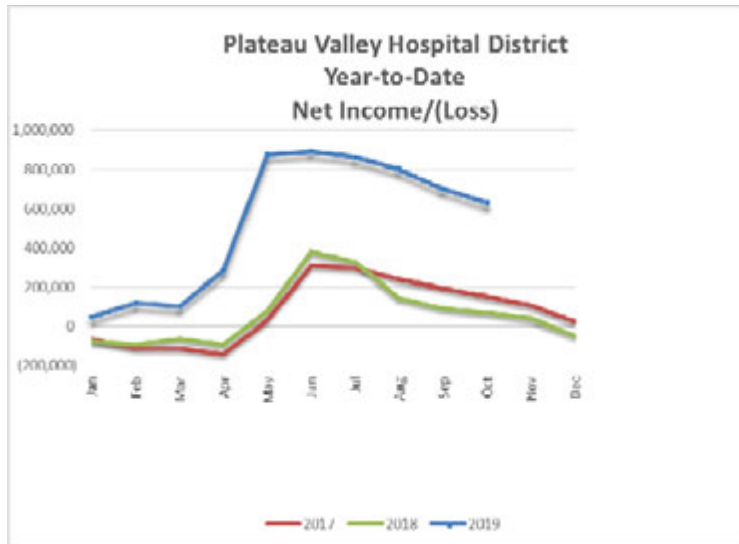
Attendance: Board: Denny Holmes, Dave Bristol, Steve Bryson, Mike Simons.
 Staff & Consultants: Shannon Currier, Jessi Clark & Dr. Rollins.
 Other: No public in attendance.

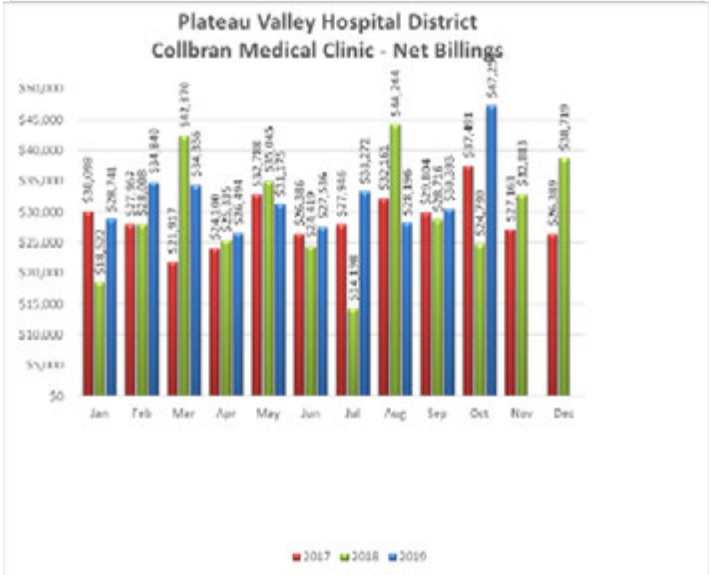
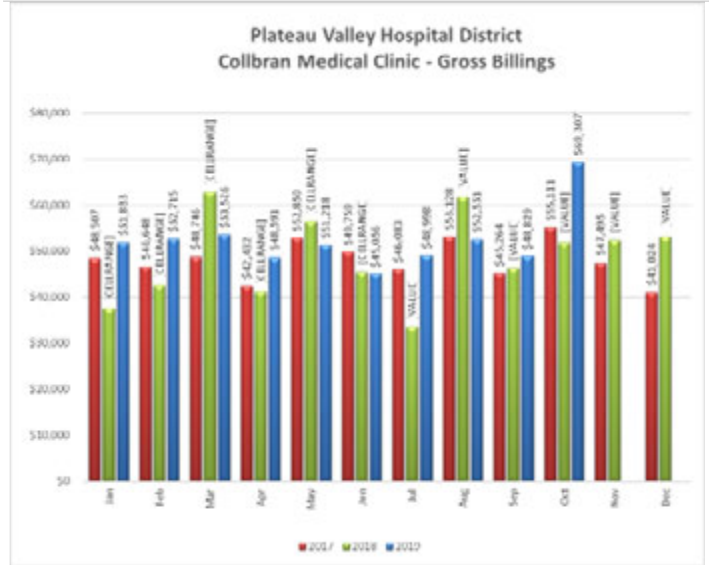
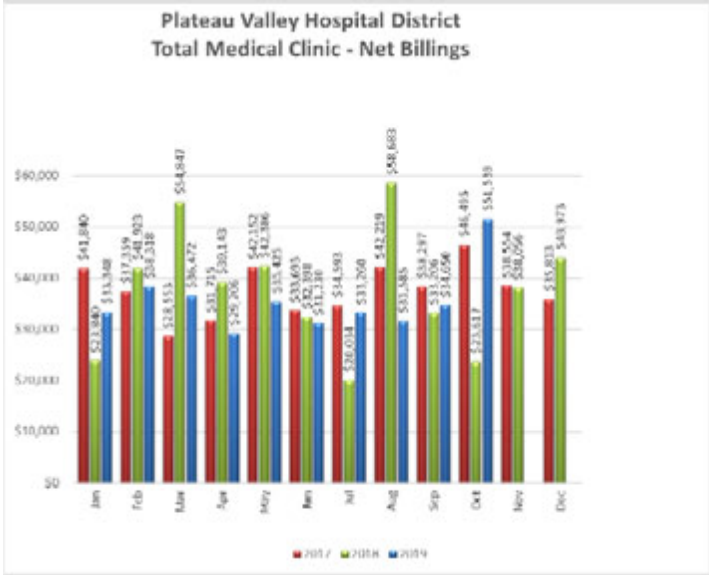
MEETING CALLED TO ORDER AT 1719 BY DENNY HOLMES, PRESIDENT.

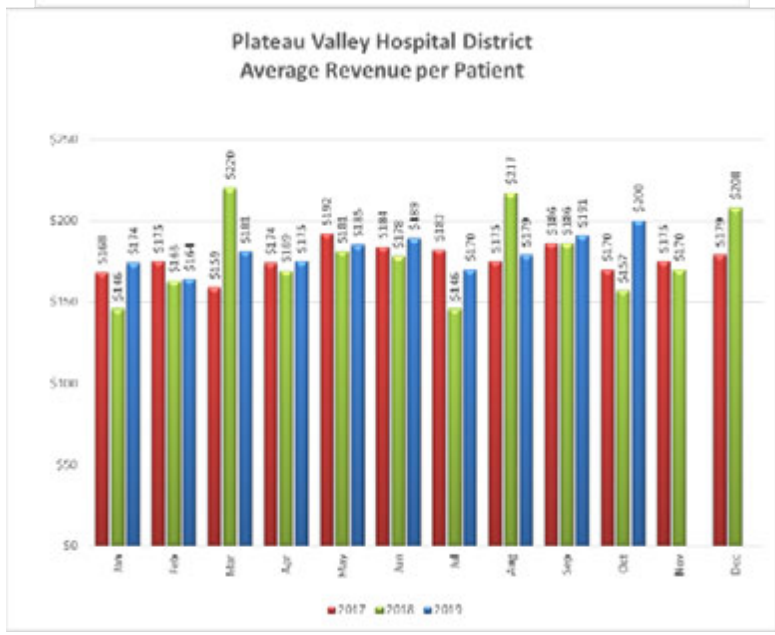
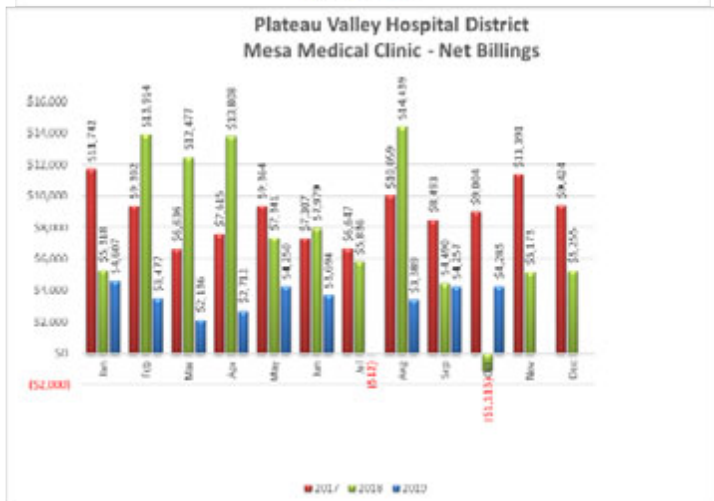
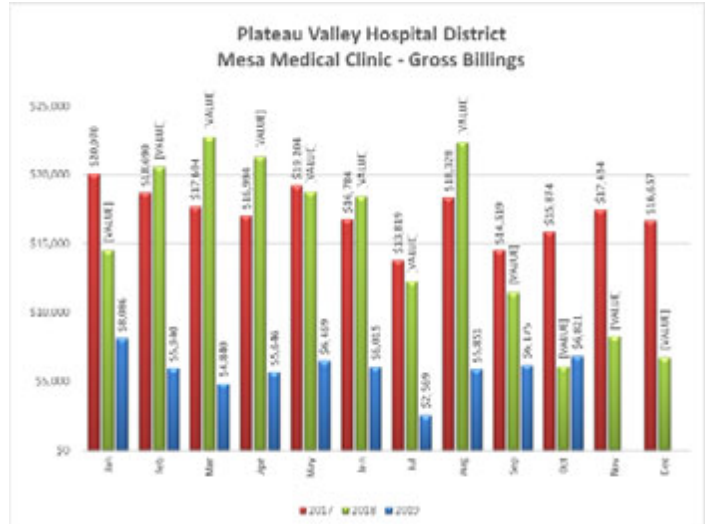
1. ROLL CALL: Dave Bristol, present. Denny Holmes, present. Kris McGovern, absent. Steve Bryson, present. Mike Simons, present.
 - **Motion 1:** Mike Simons motioned that the Board of Directors excuse Kris McGovern from the meeting. Dave Bristol seconded. Motion carried unanimously.
2. BUDGET HEARING
 The budget hearing began at 1719 with the budget being presented. No public attended the meeting. The hearing closed at 1728.
3. MINUTES
 October 15, 2019 Regular Meeting
 - **Motion 2:** Mike Simons motioned that the Board of Directors approve the minutes of the October 15, 2019 regular meeting as presented. Steve Bryson seconded. Motion carried unanimously.
4. CLINIC CONSULTANT REPORT
 Nothing reported.
5. CONSULTANT CPA REPORT
 Financial Reports

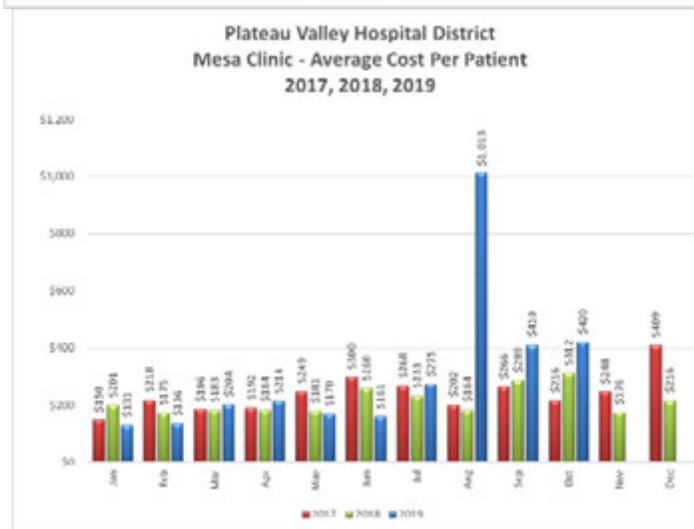
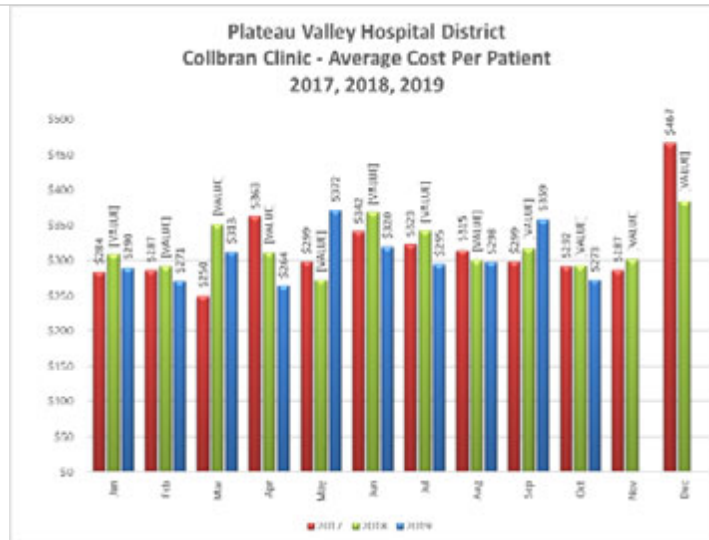
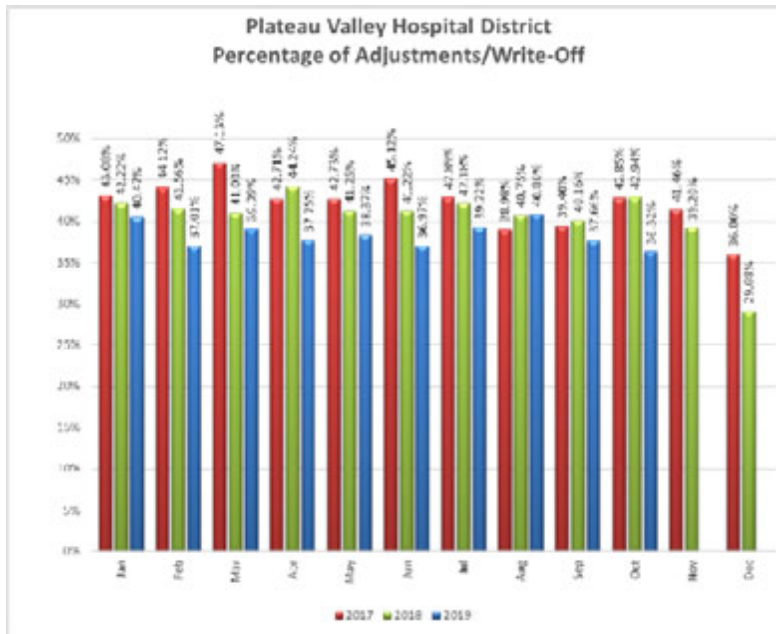
	Charges	Write Offs Misc. Inc.	Net Receipts	October, 2019	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	69,307.28	-22,052.97	47,254.31		-82,533.89	-35,279.58	0.00	-35,279.58
Clinic-Mesa	6,820.60	-2,535.96	4,284.64		-15,947.79	-11,663.15	0.00	-11,663.15
PVHS	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	1,971.00	0.00	1,971.00		-2,215.20	-244.20	0.00	-244.20
Administrative	0.00	0.00	0.00	-	-10,928.30	-10,928.30	-13,471.31	-24,399.61
Total	<u>78,098.88</u>	<u>-24,588.93</u>	<u>53,509.95</u>	-	<u>-111,625.18</u>	<u>-58,115.23</u>	<u>-13,471.31</u>	<u>-71,586.54</u>

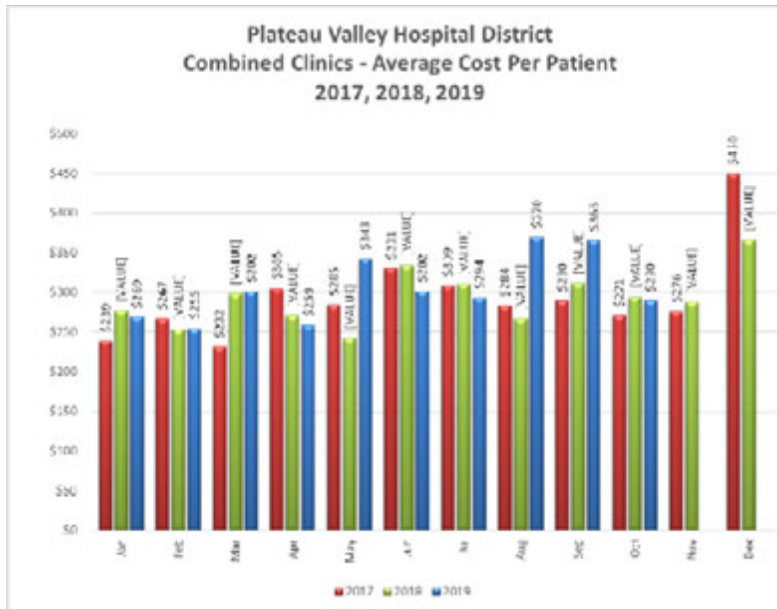












- **Motion 3:** Mike Simons motioned that the Board of Directors approve the payroll and the accounts payable checks (53754-53793) and the October write-offs in amount of \$24,588.93. Dave Bristol seconded. Motion carried unanimously.

6. ENVIRONMENTAL SERVICES

There was discussion of an issue with a neighbor and our snow piles. The plan to avoid the issue was discussed.

7. NEW BUSINESS

Nothing reported.

8. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	271	265	269	283	242	237	253	269	198	254			2541
# Days	19.5	18	19	20	19.5	18	20.5	19.5	18	20.5			192.5
Ave/Day	13.90	14.72	14.16	14.15	12.41	13.17	12.34	13.79	11.00	12.39	#DIV/0!	####	13.20
FNP Appt									20	48			68
Lab/Inj	87	61	52	66	63	42	63	61	69	115			679
Pharm	11	26	18	13	13	13	20	10	14	10			148
AH Pharm	0	0	0	0	0	0	0	0	0	0			0
After Hours	3	4	7	3	7	4	4	6	7	4			49
Other	6	10	6	11	11	8	10	9	17	12			100
Paged Calls	22	21	21	24	20	30	18	24	23	17	18		238
Clinic New Pt	12	24	13	10	20	21	30	23	12	13			178
Clinic 1X Pt	1	0	0	0	0	0	0	0	0	3			4
M - Dr Appt	43	35	29	30	40	30	19	30	29	35			320
M - # Days	2.5	2	2	2	2.5	2	1.5	2.5	2	2.5			21.5
M - Ave/ day	17.20	17.50	14.50	15.00	16.00	15.00	12.67	12.00	14.50	14.00	#DIV/0!	####	14.88
M - FNP appt									8.00	3.00			
M - MA appt	10	9	7	7	9	7	4	5	10	14			82
M - Pharm	0	0	1	0	0	1	0	0	0	1			3
M - Other	0	0	0	1	0	1	0	0	0	0			2
M - New Pt	1	0	1	3	1	2	1	0	2	1			12

M - 1 X Pt	0	0	0	0	0	0	0	0	0	0	0	0
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Collbran Clinic

2019	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	141	11	12.82	130	8.5	15.29			#DIV/0!
Feb	90	7	12.86	175	11	15.91			#DIV/0!
Mar	135	10	13.50	134	9	14.89			#DIV/0!
Apr	117	9	13.00	166	11	15.09			#DIV/0!
May	141	12.5	11.28	101	7	14.43			#DIV/0!
Jun	110	9	12.22	127	9	14.11			#DIV/0!
Jul	88	7.5	11.73	165	13	12.69			#DIV/0!
Aug	144	10.5	13.71	125	9	13.89			#DIV/0!
Sep	117	11	10.64	81	7	11.57	20	16	1.25
Oct	123	10	12.30	131	10.5	12.48	48	18	2.67
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	1,206	97.5	12.37	1,335	95	14.05	68	34	2.00

Mesa Clinic

EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA ave
25	1.5	16.67	18	1	18.00	#DIV/0!
18	1	18.00	17	1	17.00	#DIV/0!
14	1	14.00	15	1	15.00	#DIV/0!
16	1	16.00	14	1	14.00	#DIV/0!
22	1.5	14.67	18	1	18.00	#DIV/0!
16	1	16.00	14	1	14.00	#DIV/0!
6	0.5	12.00	13	1	13.00	#DIV/0!
18	1.5	12.00	12	1	12.00	#DIV/0!
12	1	12.00	17	1	17.00	8 2.00 4.00
14	1	14.00	21	1.5	14.00	3 2.00 1.50
		#DIV/0!			#DIV/0!	#DIV/0!
		#DIV/0!			#DIV/0!	#DIV/0!
161	11	14.64	159	10.5	15.14	11 4.00 2.75

- Physician Report – nothing reported.
- District Administrator Report
 - Update on FNP – Dr. Rollins gave an update on progress and possible steps to get the Mesa Clinic open more. The nurse practitioner is now staying in Collbran on Thursday afternoons. We may possibly have her do one day a week in Mesa after the New Year.
 - Compensation Committee – there was discussion of whether we need to look at our wage scale. It will be on the January agenda.
 - Christmas Party/Bonuses – there was discussion of what we have done in prior years and any changes that we may want to make.
- **Motion 4:** Steve Bryson motioned that the Board of Directors approves the Christmas bonuses as presented. Dave Bristol seconded. Motion carried with three in favor and one opposed.
- **Motion 5:** Steve Bryson motioned that the Board of Directors approves the cost of the Christmas party not to exceed \$2500. Mike Simons seconded. Motion carried unanimously.
 - Multi-year leases – there was discussion of allowing other multi-year leases. It was decided to look at it at an upcoming meeting once we know the status of the veterinarian clinic.
 - CSD letter of engagement – the letter for the audit should arrive in the near future.
- **Motion 6:** Dave Bristol motion that the Board of Directors approves signing the engagement letter with Chadwick, Steinkirchner, Davis & Co. P.C for the annual audit. Steve Bryson seconded. Motion carried unanimously.

- CSAFE – there was discussion of whether to have CSAFE present to the Board. It was decided to have them come to a meeting.

9. OLD BUSINESS

Nothing presented.

10. NOVEMBER EVALUATION / RAISES

- Annual: Schowalter
- 3 Month: None
- **Motion 7:** Mike Simons motioned that the Board of Directors approves the evaluation of the employee and the annual raise applicable. Steve Bryson seconded. Motion carried unanimously.

- **Motion 8:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1847. Steve Bryson seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator