

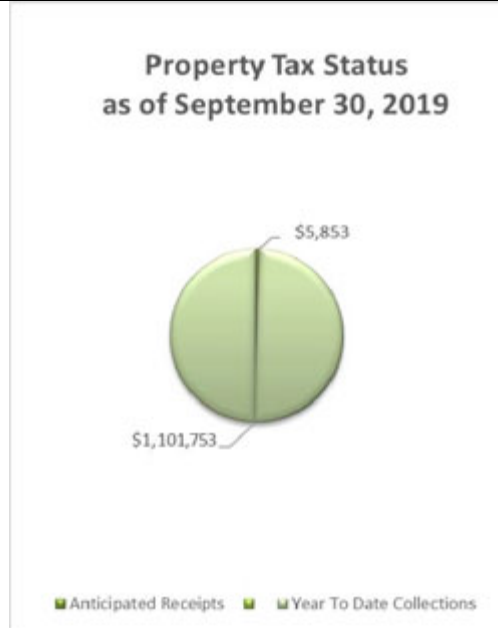
**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
 Tuesday, October 15, 2019

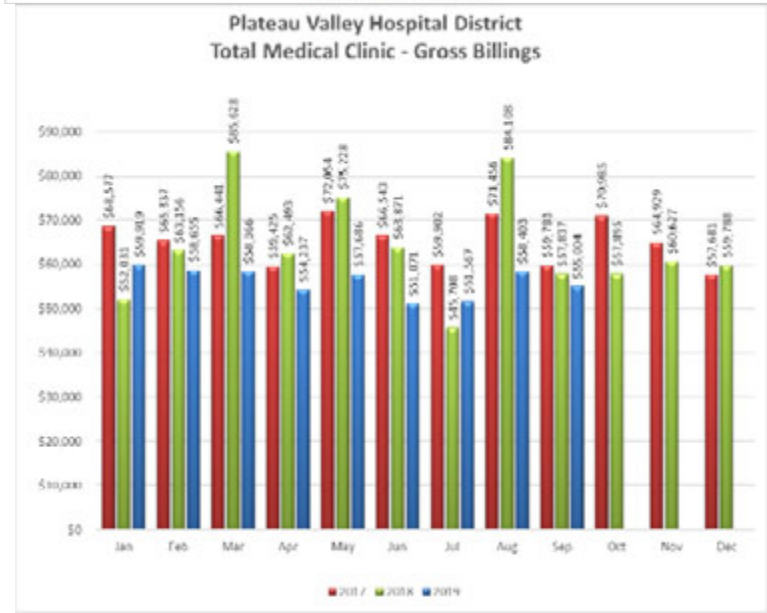
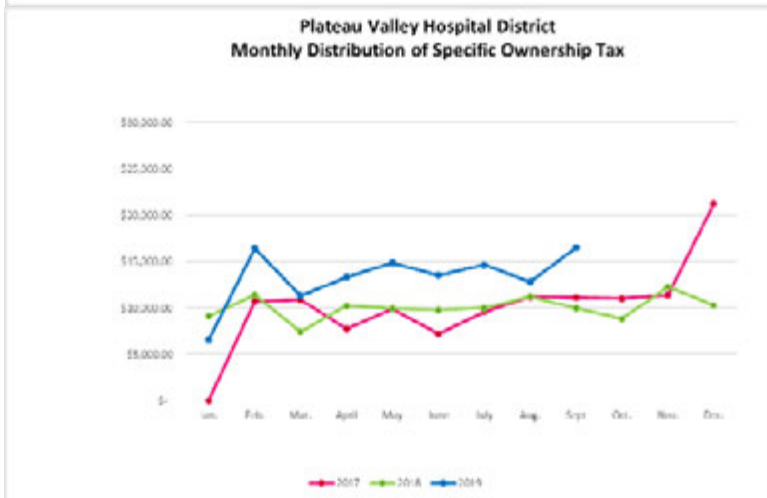
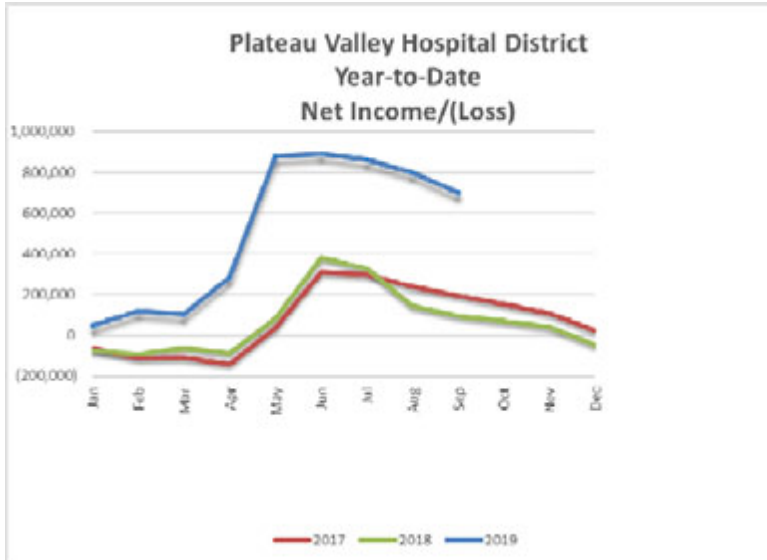
Attendance: Board: Kris McGovern, Dave Bristol & Mike Simons.  
 Staff & Consultants: Shannon Currier, Jessi Clark & Dr. Woodyard.

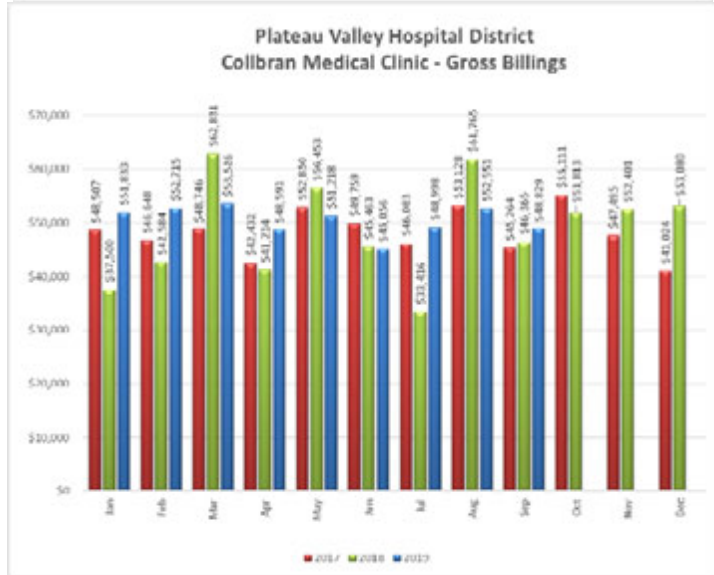
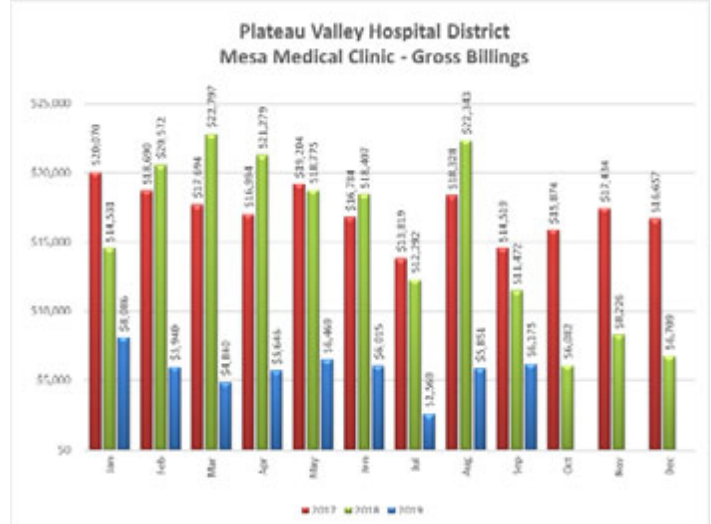
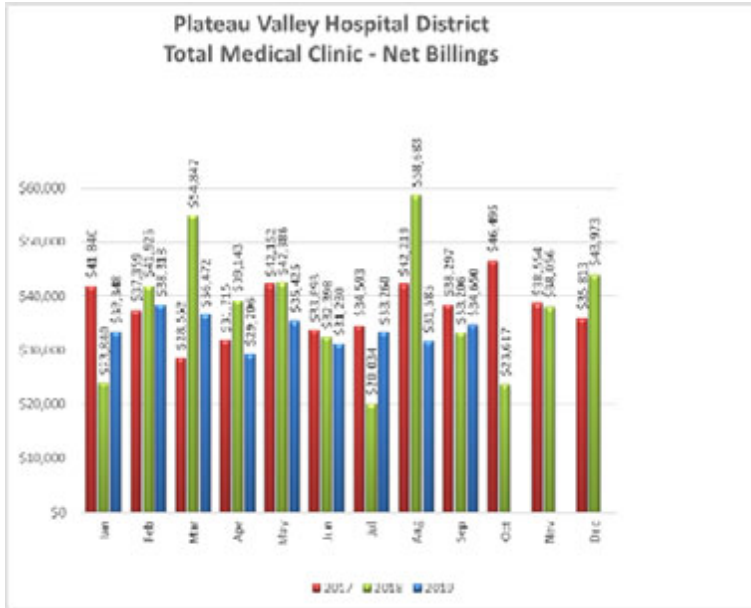
MEETING CALLED TO ORDER AT 1725 BY KRIS MCGOVERN, VICE PRESIDENT.

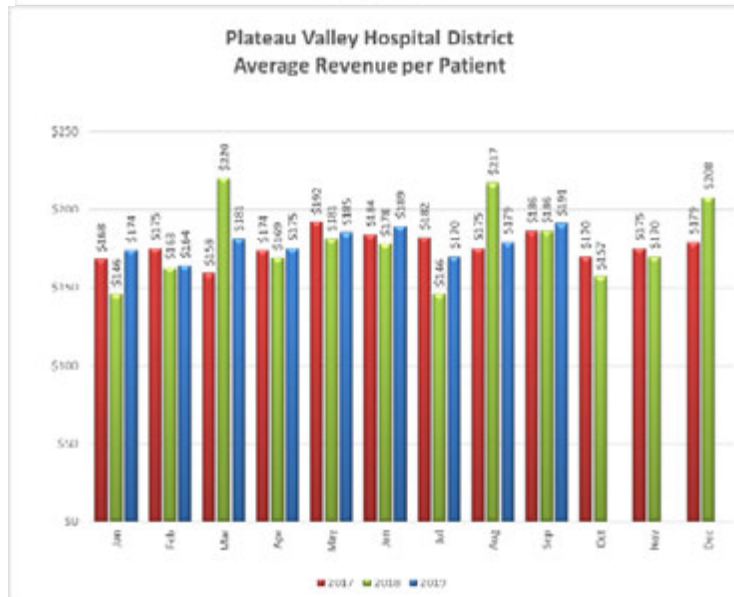
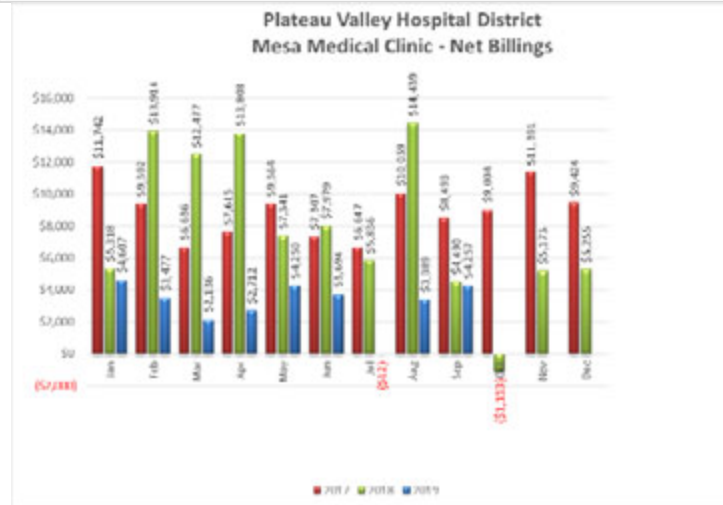
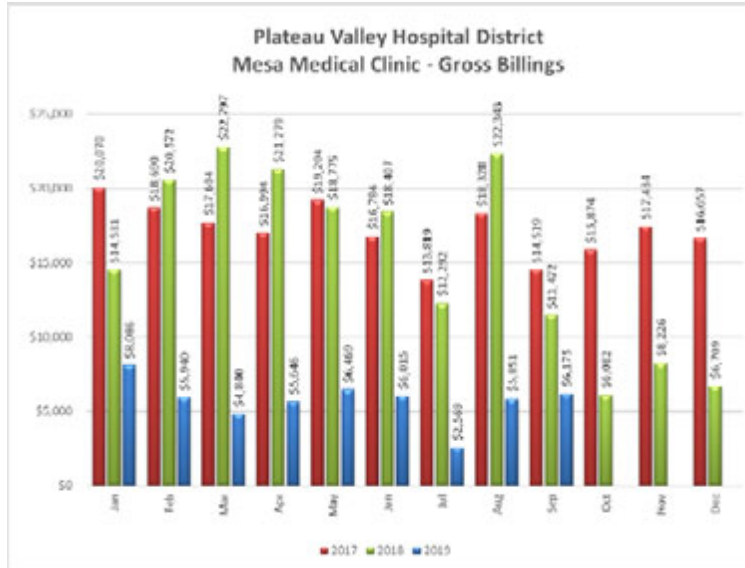
1. ROLL CALL: Dave Bristol, present. Denny Holmes, absent. Kris McGovern, present. Steve Bryson, absent. Mike Simons, present.
  - **Motion 1:** Mike Simons motioned Board of Directors not excuse Denny Holmes or Steve Bryson from the meeting. Dave Bristol seconded. Motion carried unanimously.
2. MINUTES  
 September 24, 2019 Regular Meeting
  - **Motion 2:** Dave Bristol motioned that the Board of Directors approve the minutes of the September 24, 2019 regular meeting as presented. Mike Simons seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT  
 Nothing reported.
4. CONSULTANT CPA REPORT  
 Preliminary Budget – The preliminary budget was reviewed with the Board.  
 Financial Reports

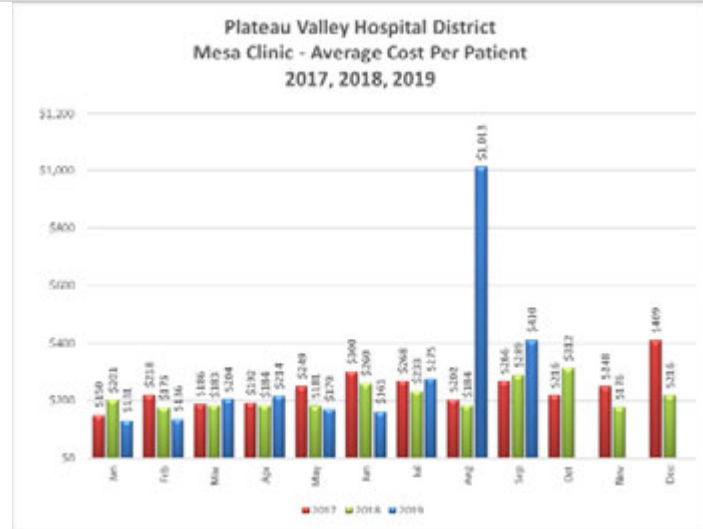
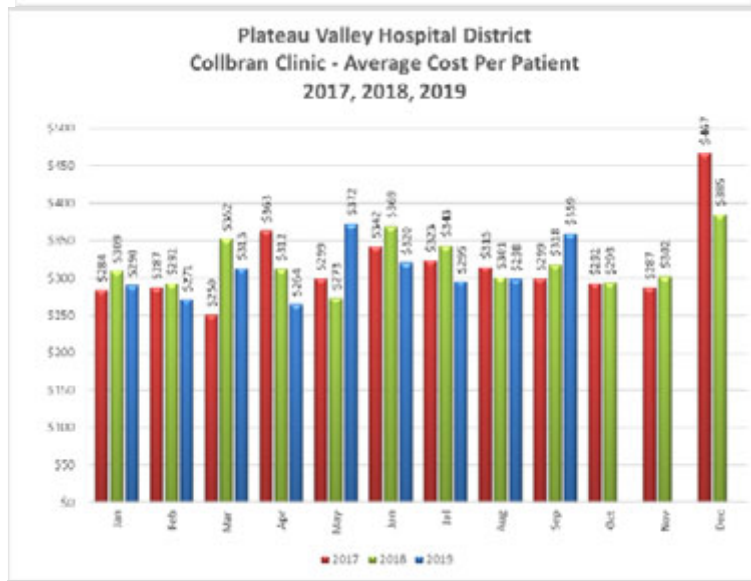
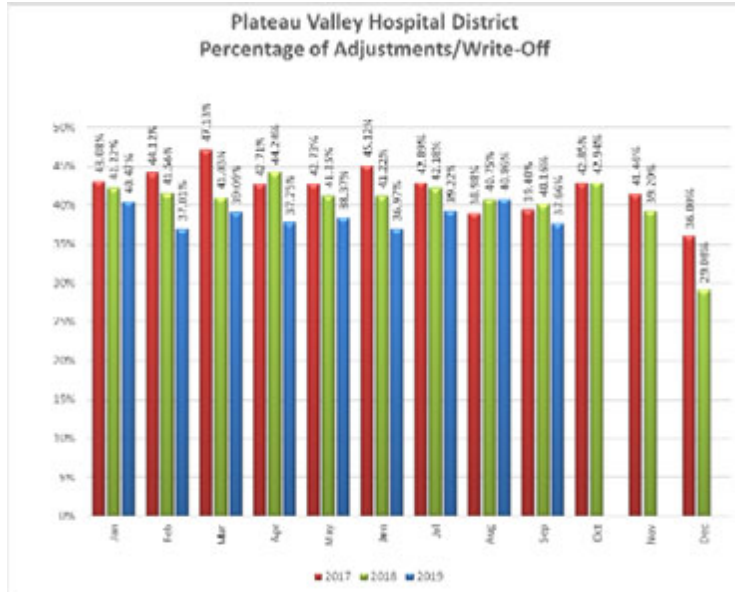
	Charges	Write Offs Misc. Inc.	September, 2019		Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
			Net Receipts	Operating Expense			
Clinic-Collbran	48,828.95	-18,436.37	30,392.58	-78,238.01	-47,845.43	-3,608.50	-51,453.93
Clinic-Mesa	6,175.30	-1,918.22	4,257.08	-15,177.89	-10,920.81	0.00	-10,920.81
PVHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Rental Building	1,971.00	0.00	1,971.00	-2,105.16	-134.16	0.00	-134.16
Administrative	0.00	0.00	0.00	-10,768.93	-10,768.93	-26,278.19	-37,047.12
<b>Total</b>	<b>56,975.25</b>	<b>-20,354.59</b>	<b>36,620.66</b>	<b>-106,289.99</b>	<b>-69,669.33</b>	<b>-29,886.69</b>	<b>-99,556.02</b>

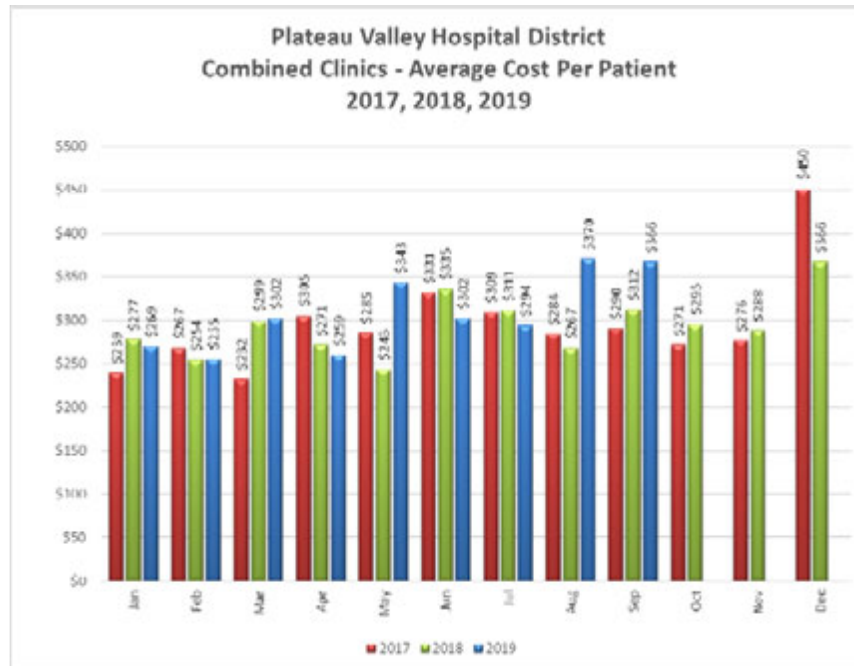












- **Motion 3:** Mike Simons motioned that the Board of Directors approves the payroll and accounts payable checks (#53713-53753) and the September write-offs in the amount of \$20,354.59. Dave Bristol seconded. Motion carried unanimously.

Investment Presentation – options with Grand Valley Bank, Peaks Investment and COLOTRUST were presented.

- **Motion 4:** Mike Simons motioned that the Board of Directors approves putting \$500,000 in the 13 month special CD with Grand Valley Bank. Dave Bristol seconded. Motion carried unanimously.
- **Motion 5:** Dave Bristol motioned that the Board of Directors approves adopting the resolution to join COLOTRUST with an initial deposit of \$250,000 in the COLOTRUST Plus account. Mike Simons seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES

Nothing presented.

6. NEW BUSINESS

Nothing presented.

7. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	271	265	269	283	242	237	253	269	198				2287
# Days	19.5	18	19	20	19.5	18	20.5	19.5	18				172
Ave/Day	13.90	14.72	14.16	14.15	12.41	13.17	12.34	13.79	11.00	#####	#DIV/0!	####	13.30
FNP Appt									20				20
Lab/Inj	87	61	52	66	63	42	63	61	69				564
Pharm	11	26	18	13	13	13	20	10	14				138
AH Pharm	0	0	0	0	0	0	0	0	0				0
After Hours	3	4	7	3	7	4	4	6	7				45
Other	6	10	6	11	11	8	10	9	17				88
Paged Calls	22	21	21	24	20	30	18	24	23	17			220
Clinic New Pt	12	24	13	10	20	21	30	23	12				165
Clinic 1X Pt	1	0	0	0	0	0	0	0	0				1
<b>M - Dr Appt</b>	<b>43</b>	<b>35</b>	<b>29</b>	<b>30</b>	<b>40</b>	<b>30</b>	<b>19</b>	<b>30</b>	<b>29</b>				<b>285</b>

M - # Days	2.5	2	2	2	2.5	2	1.5	2.5	2				19
M - Ave/ day	17.20	17.50	14.50	15.00	16.00	15.00	12.67	12.00	14.50	#####	#DIV/0!	####	15.00
M - FNP appt									8.00				
M - MA appt	10	9	7	7	9	7	4	5	10				68
M - Pharm	0	0	1	0	0	1	0	0	0				2
M - Other	0	0	0	1	0	1	0	0	0				2
M - New Pt	1	0	1	3	1	2	1	0	2				11
M - 1 X Pt	0	0	0	0	0	0	0	0	0				0

Collbran Clinic

2019	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	141	11	12.82	130	8.5	15.29			#DIV/0!
Feb	90	7	12.86	175	11	15.91			#DIV/0!
Mar	135	10	13.50	134	9	14.89			#DIV/0!
Apr	117	9	13.00	166	11	15.09			#DIV/0!
May	141	12.5	11.28	101	7	14.43			#DIV/0!
Jun	110	9	12.22	127	9	14.11			#DIV/0!
Jul	88	7.5	11.73	165	13	12.69			#DIV/0!
Aug	144	10.5	13.71	125	9	13.89			#DIV/0!
Sep	117	11	10.64	81	7	11.57	20	16	1.25
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
<b>Totals</b>	<b>1,083</b>	<b>87.5</b>	<b>12.38</b>	<b>1,204</b>	<b>84.5</b>	<b>14.25</b>	<b>20</b>	<b>16</b>	<b>1.25</b>

Mesa Clinic

EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA ave
25	1.5	16.67	18	1	18.00	#DIV/0!
18	1	18.00	17	1	17.00	#DIV/0!
14	1	14.00	15	1	15.00	#DIV/0!
16	1	16.00	14	1	14.00	#DIV/0!
22	1.5	14.67	18	1	18.00	#DIV/0!
16	1	16.00	14	1	14.00	#DIV/0!
6	0.5	12.00	13	1	13.00	#DIV/0!
18	1.5	12.00	12	1	12.00	#DIV/0!
12	1	12.00	17	1	17.00	8 2.00 4.00
		#DIV/0!			#DIV/0!	#DIV/0!
		#DIV/0!			#DIV/0!	#DIV/0!
		#DIV/0!			#DIV/0!	#DIV/0!
<b>147</b>	<b>10</b>	<b>14.70</b>	<b>138</b>	<b>9</b>	<b>15.33</b>	<b>8 2.00 4.00</b>

- Physician Report – Nothing reported.
- District Administrator Report
  - Update on FNP – update on her progress was given.
  - Compensation Committee – at time of discussion, no known reasons were given to convene the committee.
  - Christmas Party/Bonuses – both were tabled until next meeting.
  - Multi-year Leases – there was discussion of multi-year leases. It was determined that January would be a good beginning point for those.
  - Election – the changeover to odd years was discussed.
  - Sever Operating System – the pros and cons of the monthly subscription (Microsoft 365) and lump sum (Microsoft Exchange) were discussed and due to better security options the subscription service was selected.

- **Motion 6:** Mike Simons motioned that the Board of Directors approves the expense to do the Microsoft 365 system. Dave Bristol seconded. Motion carried unanimously.
  - Greenway Expenses
- **Motion 7:** Mike Simons motioned that the Board of Directors approves the expense for Greenway to migrate data to the new server. Dave Bristol seconded. Motion carried unanimously.
- **Motion 8:** Mike Simons motioned that the Board of Directors approves the Greenway expense for the PDMP (Prescription Drug Monitoring Program) and EPCS (electronic prescription controlled substance) add-ons for the Greenway system. Dave Bristol seconded. Motion carried unanimously.

8. OLD BUSINESS – Nothing presented.

9. OCTOBER EVALUATION / RAISES

- Annual: Gregory
- 3 Month: None
- **Motion 9:** Dave Bristol motioned that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. Mike Simons seconded. Motion carried unanimously.
  
- **Motion 10:** Dave Bristol motioned that the Board of Directors adjourn the meeting at 1951. Mike Simons seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator