

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday, January 15, 2019

Attendance: Board: Denny Holmes, Kris McGovern, Dave Bristol, Steve Bryson & Mike Simons.
 Staff & Consultants: Shannon Currier & Jessi Clark

MEETING CALLED TO ORDER AT 1721 BY DENNY HOLMES, PRESIDENT.

1. ROLL CALL: Dave Bristol, present. Denny Holmes, present. Kris McGovern, present. Steve Bryson, present. Mike Simons, present.
2. MINUTES
 December 10, 2018 Regular Meeting and January 8, 2019 Special Meeting
 - **Motion 1:** Dave Bristol motioned that the minutes of both the December 10, 2018 regular meeting and the January 8, 2019 special meeting be approved as presented. Steve Bryson seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
 Nothing presented.
4. ENVIRONMENTAL SERVICES
 Nothing presented.
5. NEW BUSINESS
 Nothing presented.
6. CLINIC REPORT
 Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	231	241	255	240	262	232	211	274	225	258	248	222	2899
# Days	22	20	22	21	22	21	21	22	15	21	17.5	16.5	241
Ave/Day	10.50	12.05	11.59	11.43	11.91	11.05	10.05	12.45	15.00	12.29	14.17	13.45	12.03
Lab/Inj	82	65	73	74	70	56	87	87	81	112	64	67	918
Pharm	6	7	13	10	22	11	11	15	7	5	10	10	127
AH Pharm	0	0	0	0	0	0	0	0	0	0	0	0	0
After Hours	4	6	2	1	4	1	3	2	3	5	8	2	41
Other	8	15	4	9	7	15	11	3	11	11	7	15	116
Paged Calls	23	34	18	17	31	24	<17	18	22	31	22	30	270
Clinic New Pt	20	15	13	9	14	12	13	25	11	18	10	9	169
Clinic 1X Pt	0	0	0	0	0	0	0	1	0	0	2	0	3
M - Dr Appt	98	114	118	113	126	106	85	111	62	27	29	28	1017
M - # Days	11	10	11.5	10	11.5	11	11	9.5	4	2	2	2	95.5
M - Ave/ day	8.91	11.40	10.26	11.30	10.96	9.64	7.73	11.68	15.50	13.50	14.50	14.00	10.65
M - MA appt	23	14	17	18	26	14	16	21	15	17	7	6	194
M - Pharm	0	0	4	1	1	1	2	1	2	0	0	0	12
M - Other	0	0	0	1	1	1	1	0	0	0	0	0	4
M - New Pt	8	5	4	0	6	11	4	4	4	3	2	2	53
M - 1 X Pt	0	0	0	0	0	0	0	0	0	0	0	0	0

Collbran Clinic

2018	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days
Jan	117	12.5	9.36	92	7.5	12.27	22	2 11.00

Feb	111	9	12.33	106	9	11.78	24	2	12.00
Mar	87	7.5	11.60	128	9.5	13.47	40	5	8.00
Apr	101	10	10.10	122	9	13.56	17	2	8.50
May	102	9	11.33	137	10.5	13.05	23	2.5	9.20
Jun	80	9	8.89	134	10	13.40	18	2	9.00
Jul	108	11	9.82	90	8.5	10.59	13	1.5	8.67
Aug	95	8	11.88	146	11	13.27	33	3	11.00
Sep	114	8	14.25	111	7	15.86	0	0	#DIV/0!
Oct	158	14.5	10.90	100	6.5	15.38	0	0	#DIV/0!
Nov	115	8.5	13.53	133	9	14.78	0	0	#DIV/0!
Dec	87	7	12.43	135	9.5	14.21	0	0	#DIV/0!
Totals	1,275	114	11.18	1,434	107	13.40	190	20	9.50

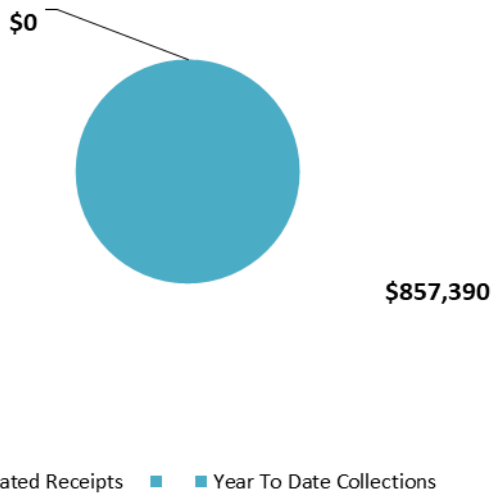
Mesa Clinic									
2018	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	13	1.5	8.67	16	1.5	10.67	69	8.00	8.63
Feb	14	1	14.00	24	2	12.00	76	7.00	10.86
Mar	15	2	7.50	27	2.5	10.80	76	7.00	10.86
Apr	11	1	11.00	30	2	15.00	72	7.00	10.29
May	8	1	8.00	36	2.5	14.40	81	8.00	10.13
Jun	18	2	9.00	24	2	12.00	64	7.00	9.14
Jul	16	2	8.00	16	2	8.00	52	7.00	7.43
Aug	15	1.5	10.00	44	3	14.67	52	5.00	10.40
Sep	31	2	15.50	31	2	15.50	0	0.00	#DIV/0!
Oct	21	1.5	14.00	8	0.5	16.00	0	0.00	#DIV/0!
Nov	20	1.5	13.33	9	0.5	18.00	0	0.00	#DIV/0!
Dec	9	0.5	18.00	19	1.5	12.67	0	0.00	#DIV/0!
Totals	191	17.5	10.91	284	22	12.91	542	56.00	9.68

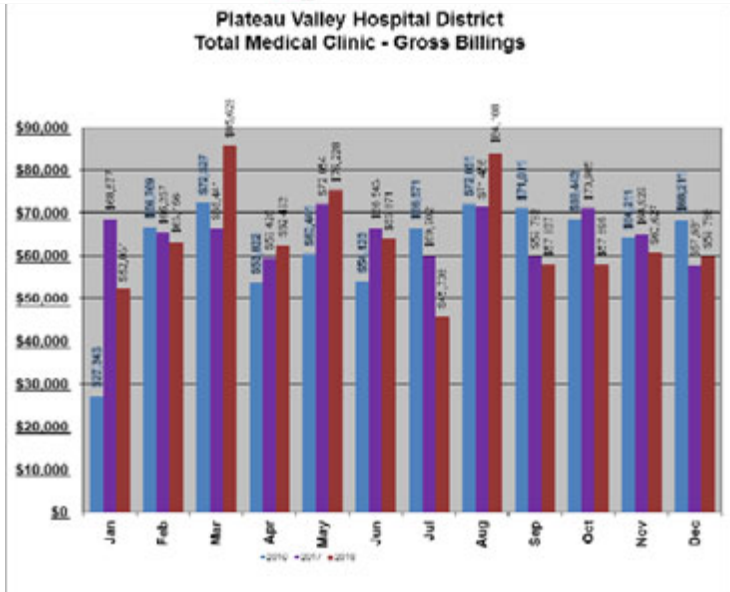
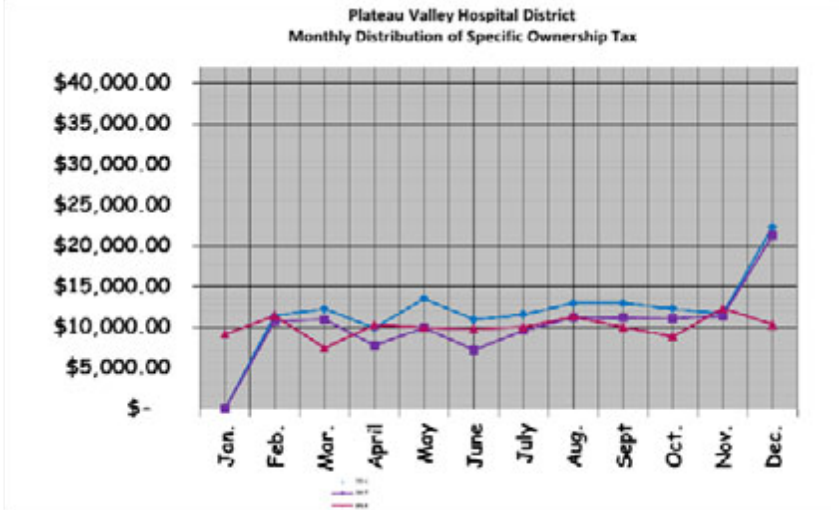
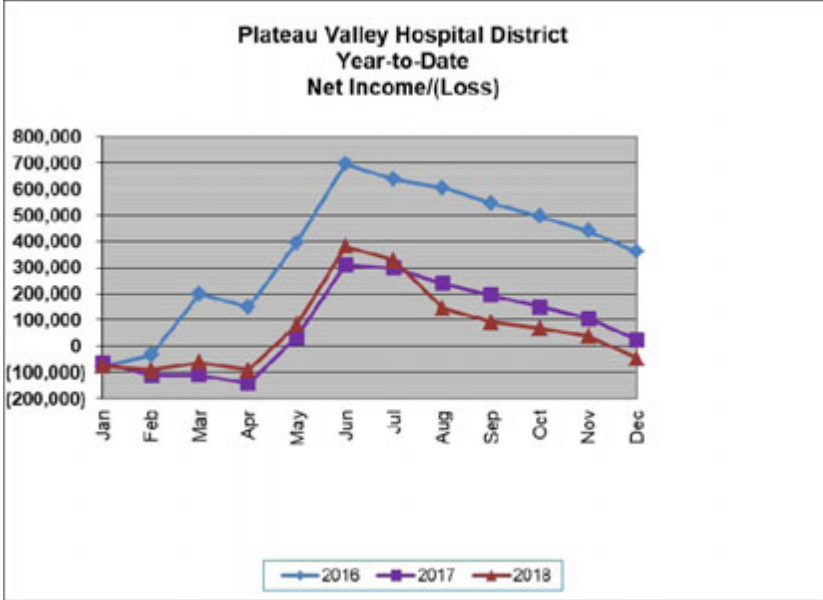
- Physician Report – Physicians were unable to be present and requested a special meeting. It was decided to put the contracts on the February regular meeting agenda instead.
- District Administrator Report
 - Provider Recruitment – There is an interview with a local candidate and two board members on Thursday. We are also working on an interview with a candidate out of California.
 - EKG machines – There was discussion at a previous meeting to price replacing the EKG machines at both clinics.
- **Motion 2:** Steve Bryson motioned that the Board of Directors approves the expense to replace the EKG machine in Collbran not to exceed \$6000. Mike Simons seconded. Motion carried unanimously.
 - Designating posting place and meeting times – There was discussion of whether any change is needed and it was determined that it was not needed.
- **Motion 3:** Mike Simons motioned that the Board of Directors keep the posting places the same for the District (notices at the Collbran Clinic, Mesa Clinic and the Collbran Library and the agendas at the Collbran Clinic). Steve Bryson seconded. Motion carried unanimously.
 - Determining board officers – There was discussion of whether any changes were needed and it was determined that it was not needed.
- **Motion 4:** Steve Bryson motioned that the Board of Directors keep the officers the same for the District (Denny Holmes as president, Kris McGovern as vice president and Dave Bristol as secretary/treasurer). Dave Bristol seconded. Motion carried unanimously.
 - Audit – The audit is at the end of the month. The presentation will be in February or March.

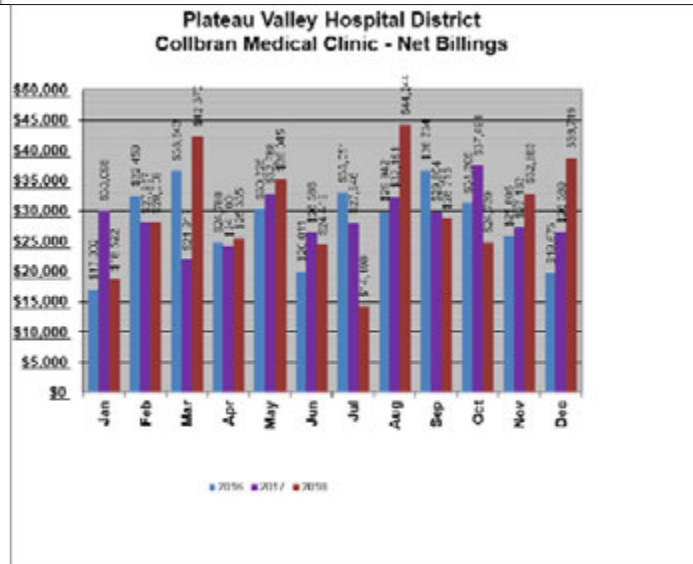
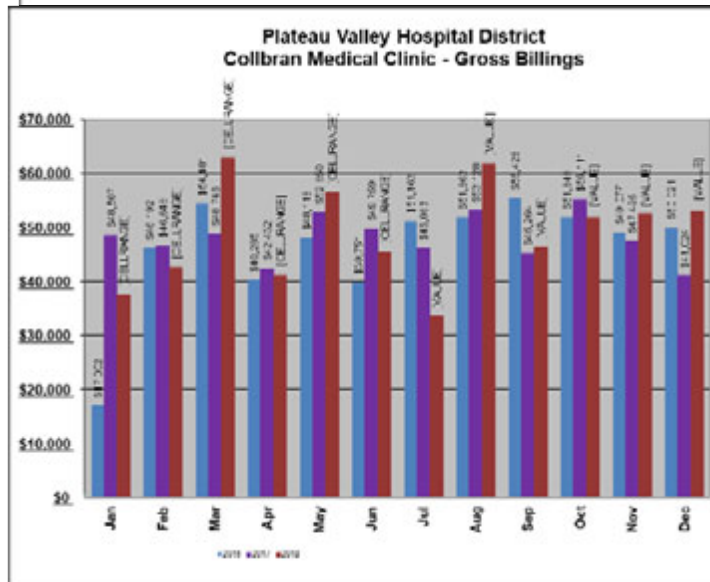
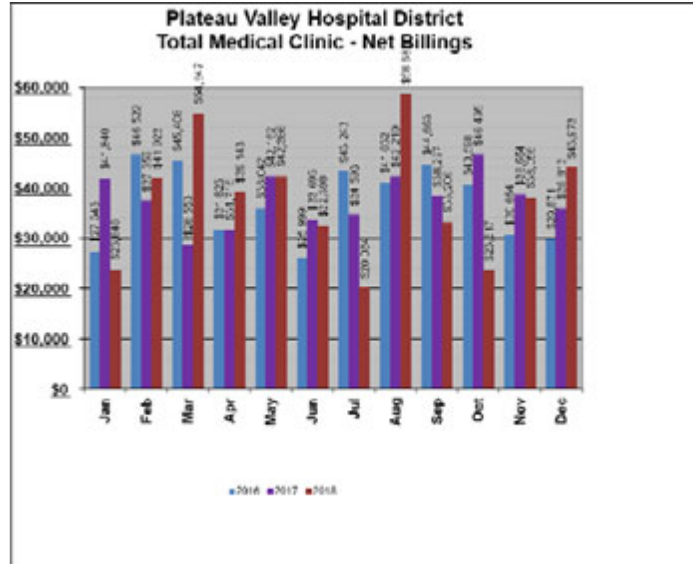
- 7. OLD BUSINESS
Nothing presented.
- 8. JANUARY EVALUATION / RAISES
 - Annual: None
 - 3 Month: None
- 9. CONSULTANT CPA REPORT
Financial Reports

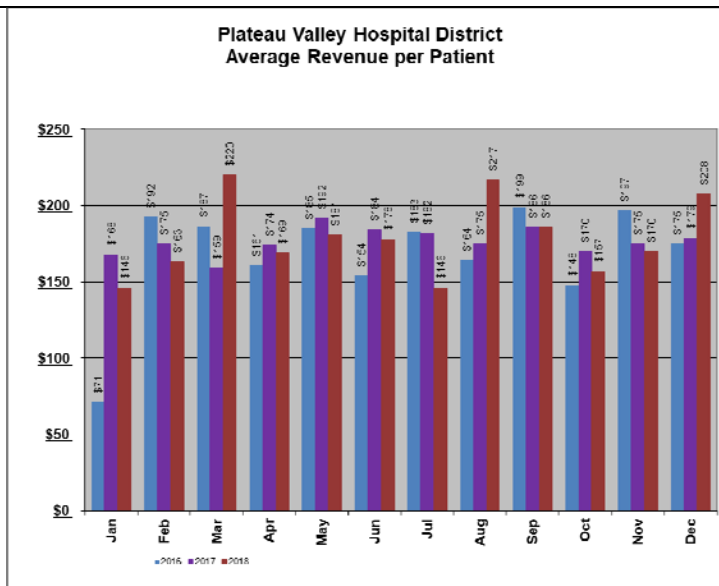
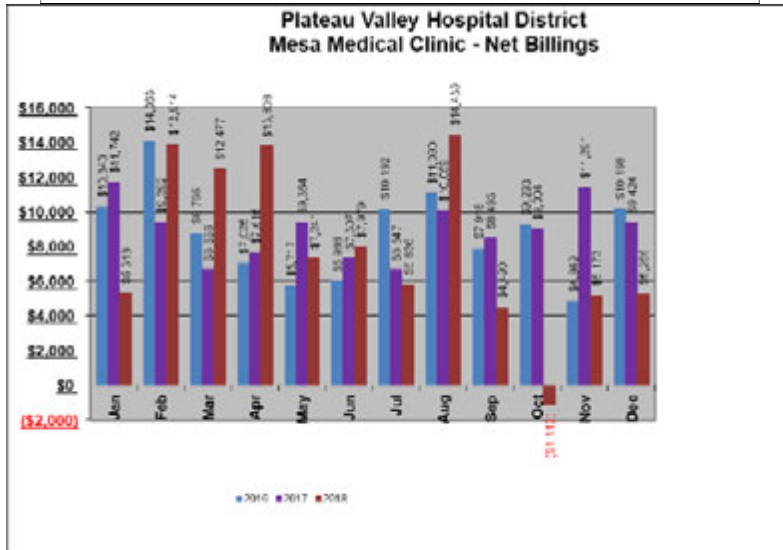
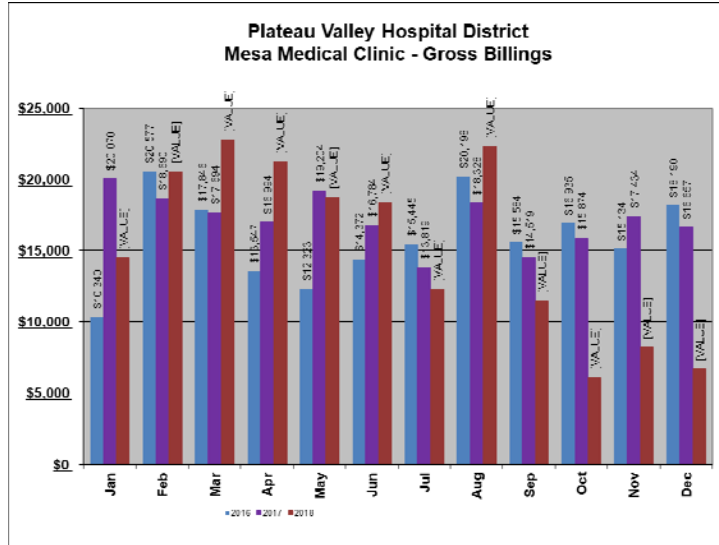
	Charges	Write Offs Misc. Inc.	Net Receipts	December, 2018	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	53,079.67	-14,360.90	38,718.77		-85,416.29	-46,697.52	814.78	-45,882.74
Clinic-Mesa	6,708.64	-1,453.98	5,254.66		-6,036.69	-782.03	0.00	-782.03
PVHS	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	2,130.00	0.00	2,130.00		-6,082.87	-3,952.87	0.00	-3,952.87
Administrative	0.00	0.00	0.00	-	-13,850.02	-13,850.02	17,206.89	3,356.87
Total	<u>61,918.31</u>	<u>-15,814.88</u>	<u>46,103.43</u>	-	<u>-111,385.87</u>	<u>-65,282.44</u>	<u>18,021.67</u>	<u>-47,260.77</u>

Property Tax Status as of December 31, 2018

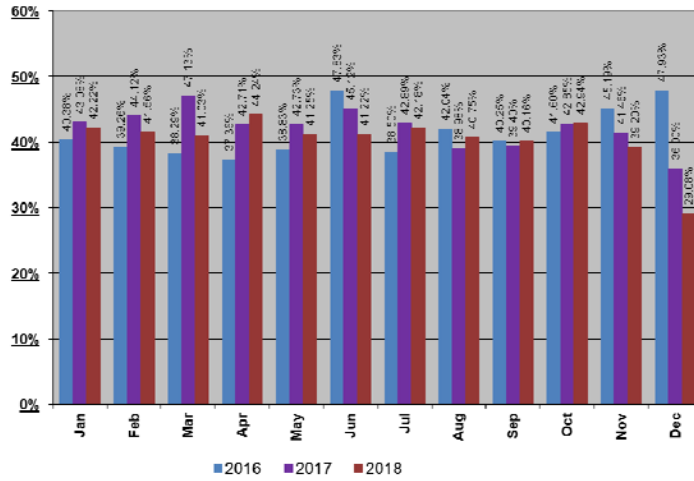




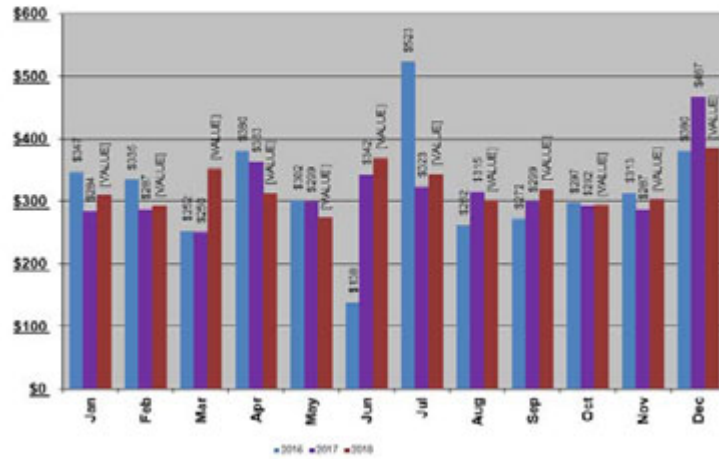




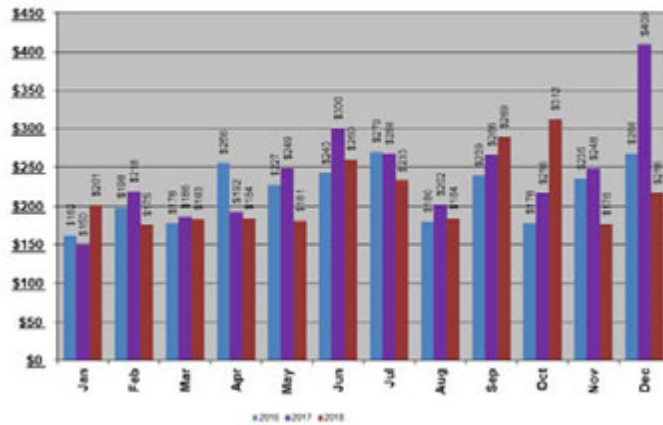
**Plateau Valley Hospital District
Percentage of Adjustments/Write-Off**

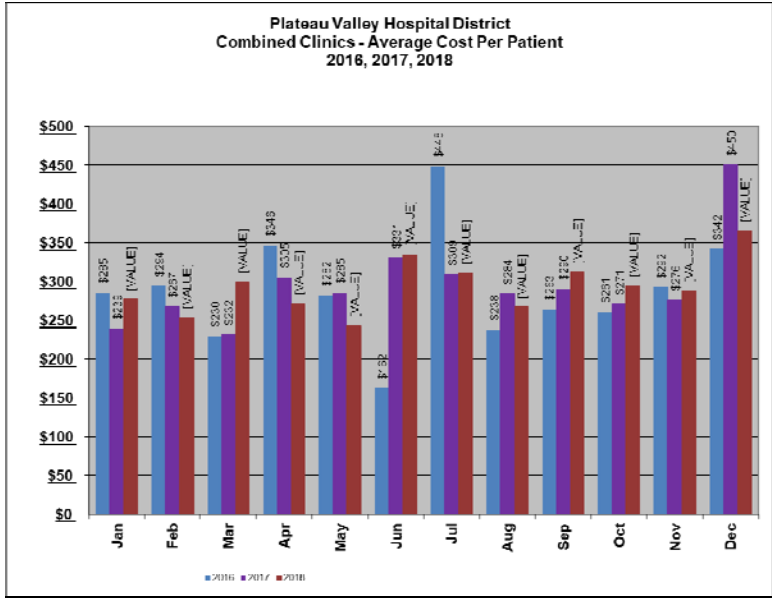


**Plateau Valley Hospital District
Colbran Clinic - Average Cost Per Patient
2016, 2017, 2018**



**Plateau Valley Hospital District
Mesa Clinic - Average Cost Per Patient
2016, 2017, 2018**





- Motion 5:** Mike Simons motioned that the Board of Directors approves the December accounts payable checks and payroll (#53351-53401) and write-offs in the amount of \$15,814.88. Kris McGovern seconded. Motion carried unanimously.
- Motion 6:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1809. Steve Bryson seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator