

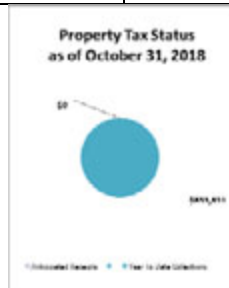
PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday, November 20, 2018

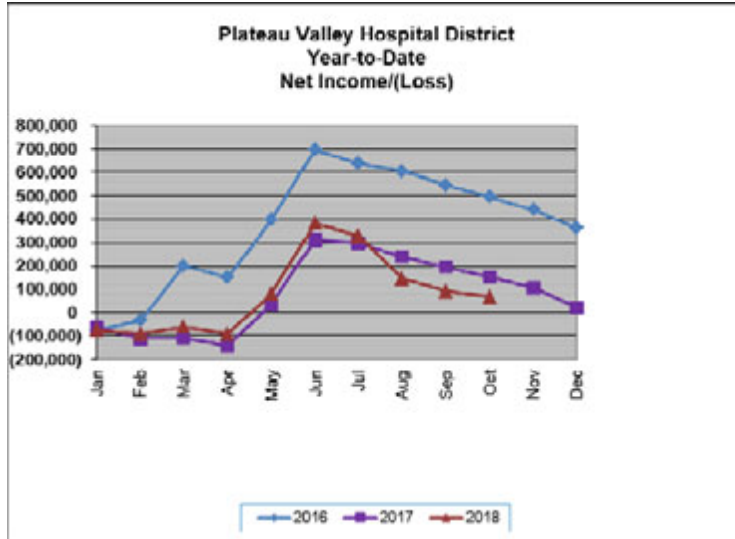
Attendance: Board: Denny Holmes, Dave Bristol & Steve Bryson.
 Staff & Consultants: Shannon Currier, Jessi Clark & Dr. Woodyard.
 Other: No audience present.

MEETING CALLED TO ORDER AT 1718 BY DENNY HOLMES, PRESIDENT.

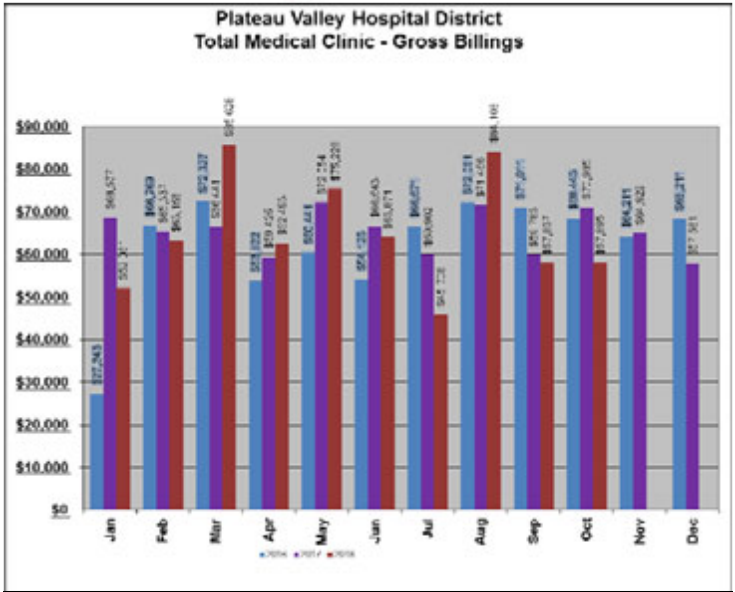
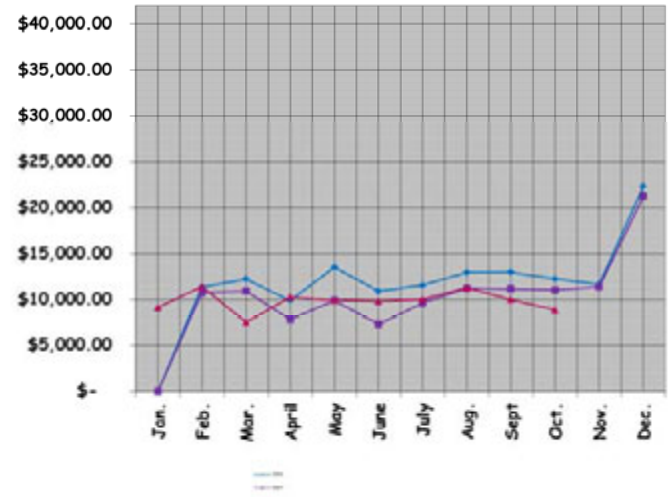
1. ROLL CALL: Dave Bristol, present. Denny Holmes, present. Kris McGovern, absent. Steve Bryson, present. Mike Simons, absent.
 - **Motion 1:** Steve Bryson motioned that the Board of Directors excuse both Mike Simons and Kris McGovern from the meeting. Dave Bristol seconded. Motion carried unanimously.
2. BUDGET HEARING – Budget hearing opened at 1719. No audience was present. Budget was reviewed by the Board. Hearing closed at 1722.
3. EXECUTIVE SESSION – personnel wages
 - **Motion 2:** Steve Bryson motioned for the Board of Directors to enter executive session to discuss personnel matters per §24-6-402(4)(f) C.R.S. at 1723. Dave Bristol seconded. Motion carried unanimously.
 - Meeting reconvened at 1746.
 - **Motion 3:** Steve Bryson motioned that the Board of Directors provide non-contracted employees with a 5% increase to salaries effective 11/25/18. Dave Bristol seconded. Motion carried unanimously.
4. MINUTES
 October 16, 2018 Regular Meeting
 - **Motion 4:** Steve Bryson motioned that the Board of Directors approve the minutes of the October 16, 2018 regular meeting as presented. Dave Bristol seconded. Motion carried unanimously.
5. CLINIC CONSULTANT REPORT
 Congress made the decision to have Medicare keep the current payment system of five levels of visits instead of one flat rate.
6. CONSULTANT CPA REPORT
 Financial Reports

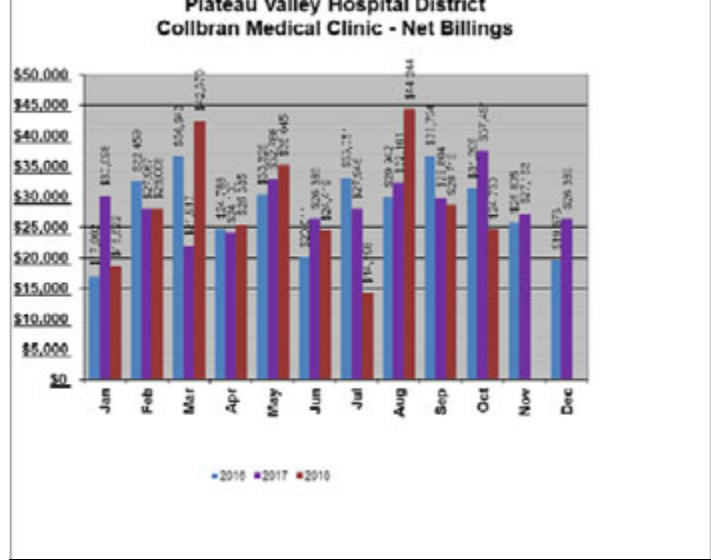
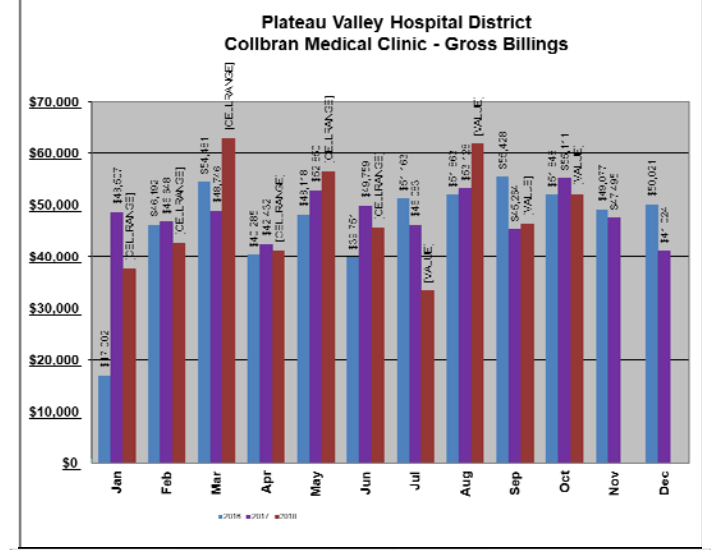
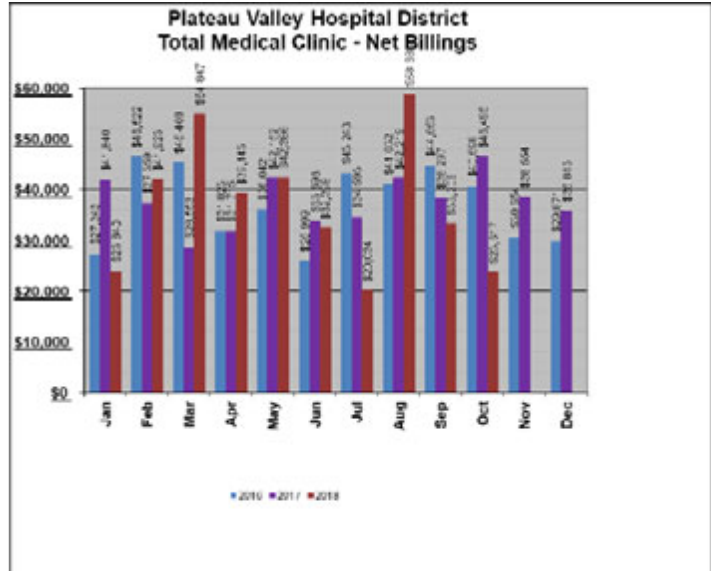
	Charges	Write Offs Misc. Inc.	Net Receipts	October, 2018	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	51,813.80	-27,083.46	24,730.34		-75,616.40	-50,886.06	0.00	-50,886.06
Clinic-Mesa	6,081.50	-7,194.84	-1,113.34		-8,421.63	-9,534.97	0.00	-9,534.97
PVHS	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	2,136.00	0.00	2,136.00		-2,457.26	-321.26	0.00	-321.26
Administrative	0.00	0.00	0.00		-13,461.61	-13,461.61	50,471.75	37,010.14
Total	60,031.30	-34,278.30	25,753.00		-99,956.90	-74,203.90	50,471.75	-23,732.15



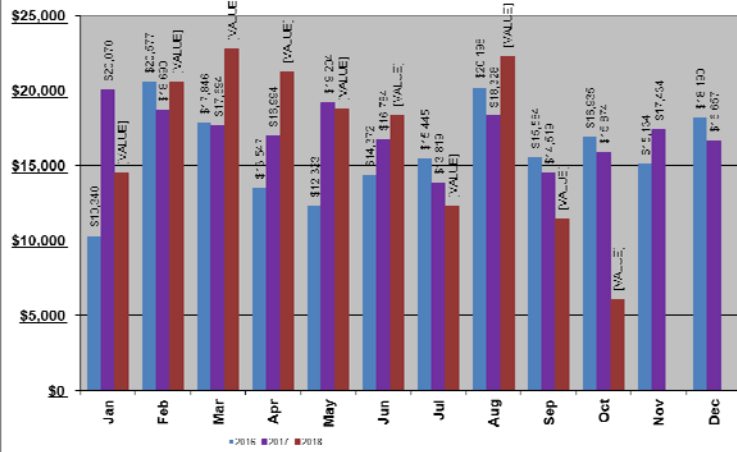


Plateau Valley Hospital District
Monthly Distribution of Specific Ownership Tax
For Years 2016 - 2018

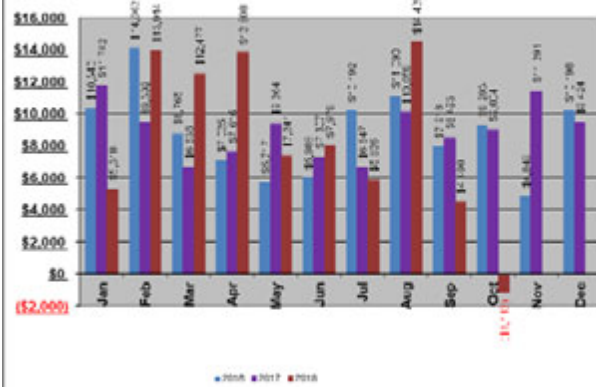




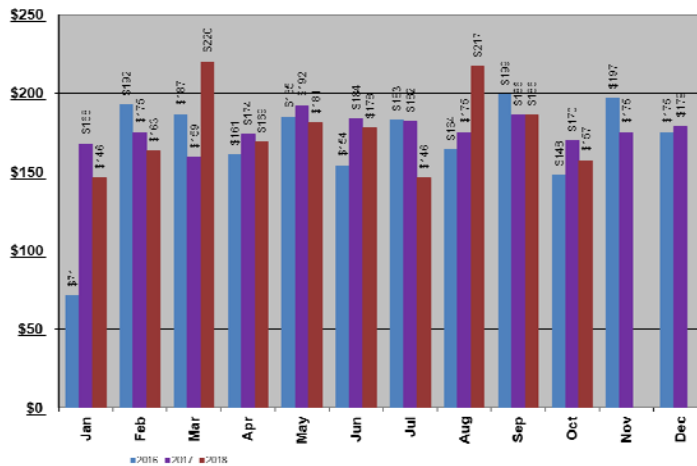
**Plateau Valley Hospital District
Mesa Medical Clinic - Gross Billings**



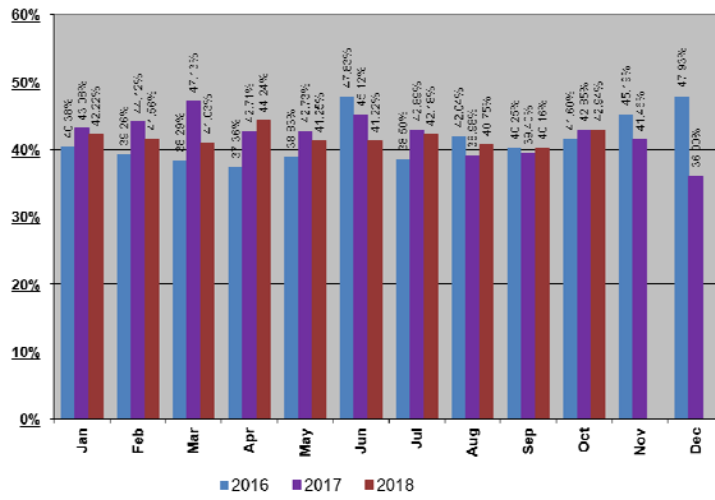
**Plateau Valley Hospital District
Mesa Medical Clinic - Net Billings**



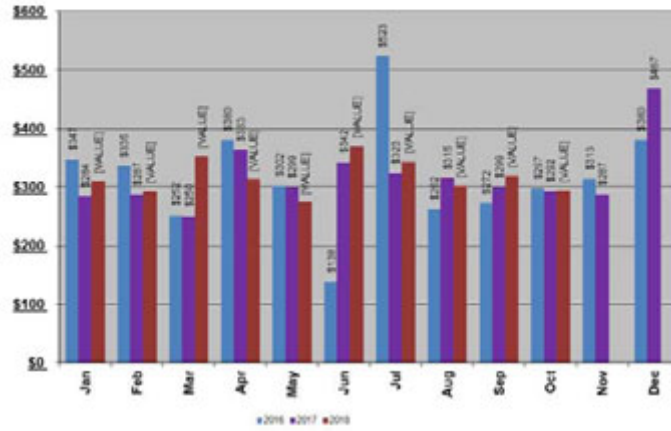
**Plateau Valley Hospital District
Average Revenue per Patient**



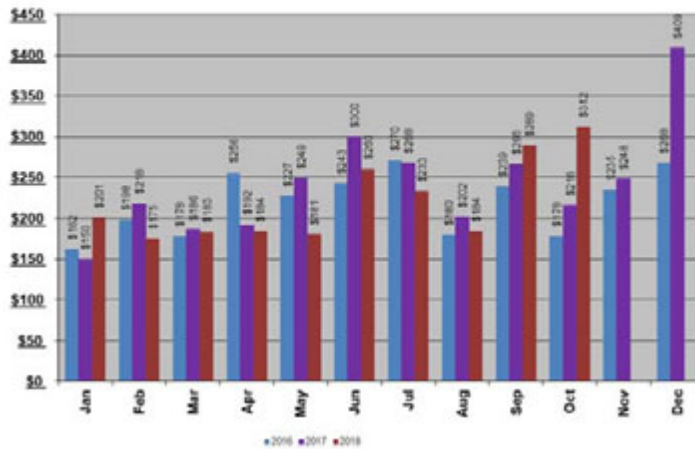
**Plateau Valley Hospital District
Percentage of Adjustments/Write-Off**

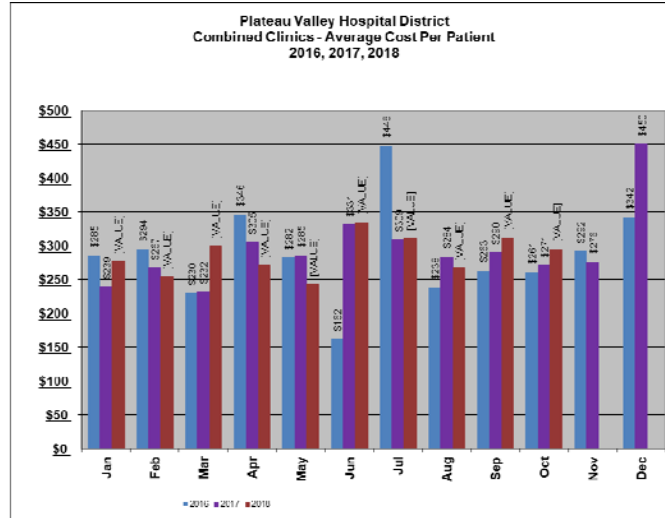


**Plateau Valley Hospital District
Colbran Clinic - Average Cost Per Patient
2016, 2017, 2018**



**Plateau Valley Hospital District
Mesa Clinic - Average Cost Per Patient
2016, 2017, 2018**





- **Motion 5:** Dave Bristol motioned that the Board of Directors approves the accounts payable checks (53279-53314), payroll and October write-offs in the amount of \$34,278.30. Steve Bryson seconded. Motion carried unanimously.

The investment information was presented by tabled for decision making at the next meeting.

7. ENVIRONMENTAL SERVICES

The drain issue in Building B was discussed. The proposal from GMMI was presented.

- **Motion 6:** Steve Bryson motioned that the Board of Directors approves the proposal for GMMI to fix the drains issue in Building B for \$3050. Dave Bristol seconded. Motion carried unanimously.

8. NEW BUSINESS

Nothing presented.

9. CLINIC REPORT

2018 Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	231	241	255	240	262	232	211	274	225	258			2429
# Days	22	20	22	21	22	21	21	22	15	21			207
Ave/Day	10.50	12.05	11.59	11.43	11.91	11.05	10.05	12.45	15.00	12.29	#DIV/0!	####	11.73
Lab/Inj	82	65	73	74	70	56	87	87	81	112			787
Pharm	6	7	13	10	22	11	11	15	7	5			107
AH Pharm	0	0	0	0	0	0	0	0	0	0			0
After Hours	4	6	2	1	4	1	3	2	3	5			31
Other	8	15	4	9	7	15	11	3	11	11			94
Paged Calls	23	34	18	17	31	24	<17	18	22	31			218
Clinic New Pt	20	15	13	9	14	12	13	25	11	18			150
Clinic 1X Pt	0	0	0	0	0	0	0	1	0	0			1
M - Dr Appt	98	114	118	113	126	106	85	111	62	27			960
M - # Days	11	10	11.5	10	11.5	11	11	9.5	4	2			91.5
M - Ave/ day	8.91	11.40	10.26	11.30	10.96	9.64	7.73	11.68	15.50	13.50	#DIV/0!	####	10.49
M - MA appt	23	14	17	18	26	14	16	21	15	17			181
M - Pharm	0	0	4	1	1	1	2	1	2	0			12
M - Other	0	0	0	1	1	1	1	0	0	0			4
M - New Pt	8	5	4	0	6	11	4	4	4	3			49
M - 1 X Pt	0	0	0	0	0	0	0	0	0	0			0

Collbran Clinic

2018	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	
Jan	117	12.5	9.36	92	7.5	12.27	22	2	11.00
Feb	111	9	12.33	106	9	11.78	24	2	12.00
Mar	87	7.5	11.60	128	9.5	13.47	40	5	8.00
Apr	101	10	10.10	122	9	13.56	17	2	8.50
May	102	9	11.33	137	10.5	13.05	23	2.5	9.20
Jun	80	9	8.89	134	10	13.40	18	2	9.00
Jul	108	11	9.82	90	8.5	10.59	13	1.5	8.67
Aug	95	8	11.88	146	11	13.27	33	3	11.00
Sep	114	8	14.25	111	7	15.86	0	0	#DIV/0!
Oct	158	14.5	10.90	100	6.5	15.38	0	0	#DIV/0!
Nov			#DIV/0!			#DIV/0!	0	0	#DIV/0!
Dec			#DIV/0!			#DIV/0!	0	0	#DIV/0!
Totals	1,073	98.5	10.89	1,166	88.5	13.18	190	20	9.50

Mesa Clinic

2018	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	13	1.5	8.67	16	1.5	10.67	69	8.00	8.63
Feb	14	1	14.00	24	2	12.00	76	7.00	10.86
Mar	15	2	7.50	27	2.5	10.80	76	7.00	10.86
Apr	11	1	11.00	30	2	15.00	72	7.00	10.29
May	8	1	8.00	36	2.5	14.40	81	8.00	10.13
Jun	18	2	9.00	24	2	12.00	64	7.00	9.14
Jul	16	2	8.00	16	2	8.00	52	7.00	7.43
Aug	15	1.5	10.00	44	3	14.67	52	5.00	10.40
Sep	31	2	15.50	31	2	15.50	0	0.00	#DIV/0!
Oct	21	1.5	14.00	8	0.5	16.00	0	0.00	#DIV/0!
Nov			#DIV/0!			#DIV/0!	0	0.00	#DIV/0!
Dec			#DIV/0!			#DIV/0!	0	0.00	#DIV/0!
Totals	162	15.5	10.45	256	20	12.80	542	56.00	9.68

- Physician Report – nothing presented.
- District Administrator Report
 - Provider retention and succession – there was discussion of what the high end of our scale would be for a highly experienced candidate. There was also discussion of when Board members would be available for an interview if needed.
 - Audit – We should be receiving an engagement letter from the auditors soon.
- **Motion 7:** Dave Bristol motioned the Board of Directors continue to engage Chadwick, Steinkirchner, & Davis, P.C. for the 2018 audit. Steve Bryson seconded. Motion seconded.
 - December meeting – There was a reminder that the meeting was changed to Monday, December 10.
 - December schedule – The holiday closures were discussed along with an all day training closure.

10. OLD BUSINESS
Nothing presented.

11. NOVEMBER EVALUATION / RAISES

- Annual: Schowalter
- 3 Month: None
- **Motion 8:** Dave Bristol motioned that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. Steve Bryson seconded. Motion carried unanimously.

- **Motion 9:** Dave Bristol motioned that the Board of Directors adjourn the meeting at 1840. Steve Bryson seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator