

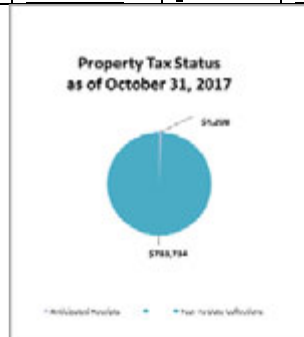
**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
 Tuesday, November 21, 2017

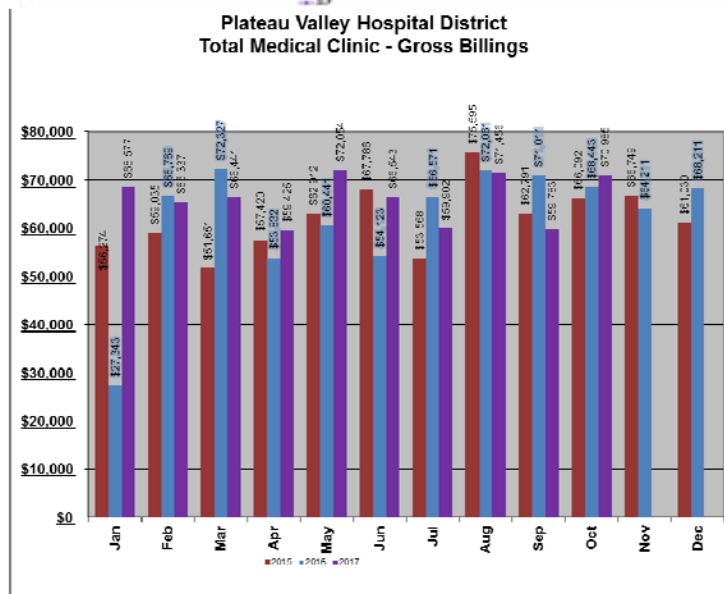
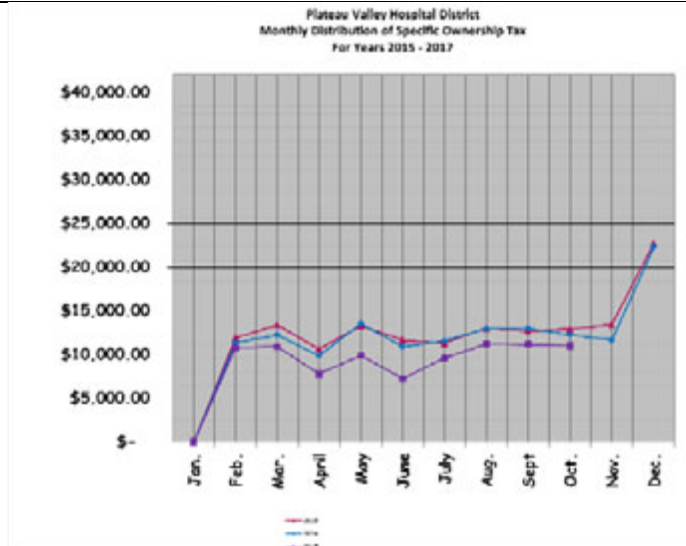
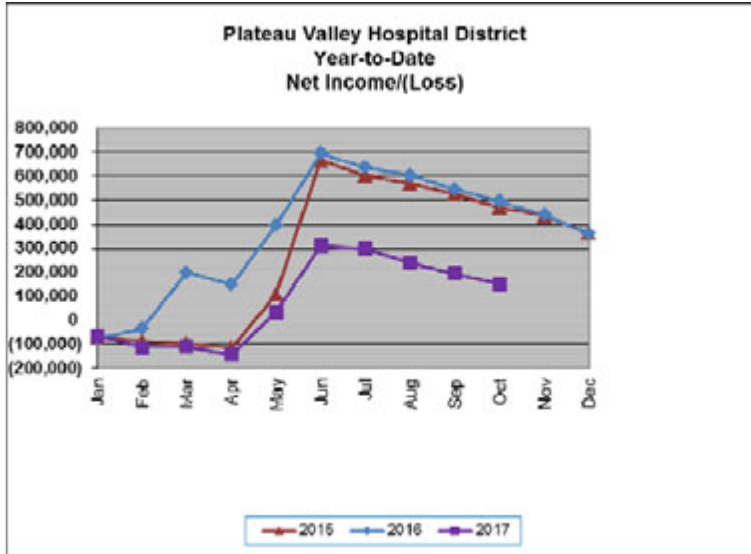
Attendance: Board: Dave Bristol, Steve Bryson & Mike Simons.  
 Staff & Consultants: Shannon Currier, Jessi Clark, Drs. Rollins & Arthur.  
 Other: Jennifer Littlejohn of Grand Valley Bank at beginning of meeting only.

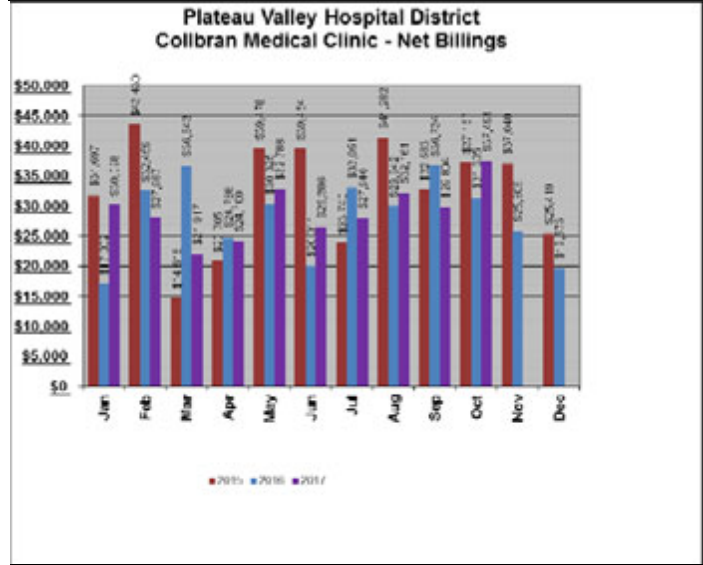
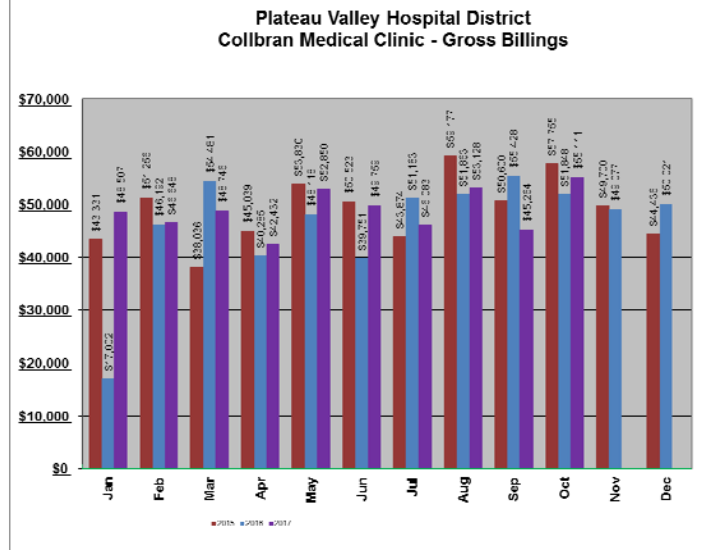
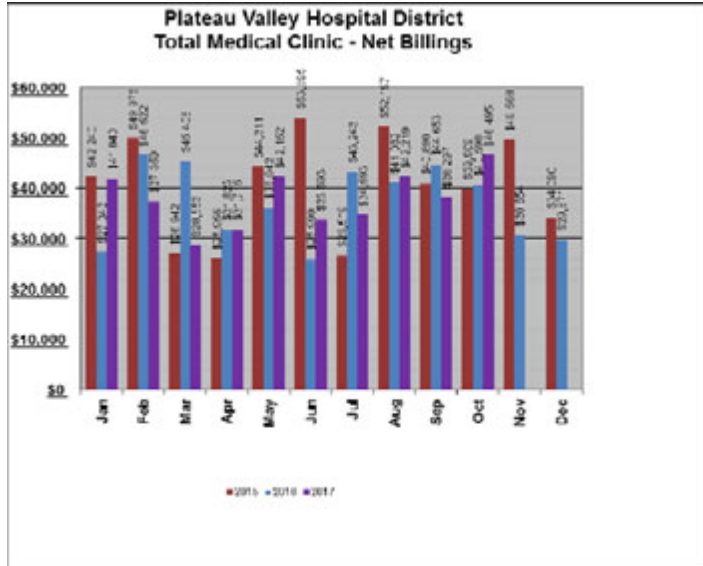
MEETING CALLED TO ORDER AT 1723 BY DAVE BRISTOL, SECRETARY.

1. ROLL CALL: Dave Bristol, present. Denny Holmes, absent. Kris McGovern, absent. Steve Bryson, present. Mike Simons, present.
  - **Motion 1:** Mike Simons motioned that the Board of Directors excuse Denny Holmes from the meeting. Steve Bryson seconded. Motion carried unanimously.
2. BANKING INFORMATION  
 Jennifer Littlejohn of the Collbran Branch of Grand Valley Bank presented information on CD options available. She also gathered information on what the bank can do to help us and maintain our relationship.
3. BUDGET HEARING  
 The budget hearing began at 1742 with no public present. Shannon Currier, CPA presented the budget to the Board. The budget hearing concluded at 1755 still without public present. The budget will be finalized at the December 5 meeting.
4. MINUTES  
 October 17, 2017 regular meeting
  - **Motion 2:** Steve Bryson motioned that the Board of Directors approves the October 17, 2017 regular meeting minutes as presented. Mike Simons seconded. Motion carried unanimously.
5. CLINIC CONSULTANT REPORT - No report.
  - **Motion 3:** Steve Bryson motioned that the Board of Directors excuse Kris McGovern from the meeting. Mike Simons seconded. Motion carried unanimously.
6. CONSULTANT CPA REPORT  
 Financial Reports

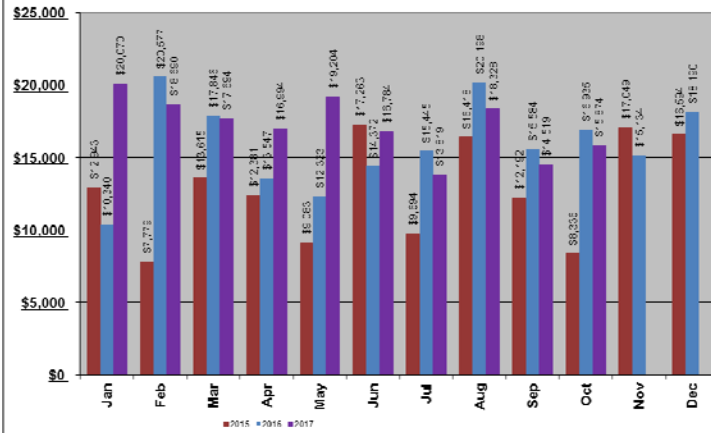
	Charges	Write Offs Misc. Inc.	Net Receipts	October, 2017	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	55,111.29	-17,620.40	37,490.89		-75,552.82	-38,061.93	0.00	-38,061.93
Clinic-Mesa	15,873.90	-6,869.91	9,003.99		-21,118.56	-12,114.57	0.00	-12,114.57
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	2,056.00	0.00	2,056.00		-2,071.81	-15.81	0.00	-15.81
Administrative	0.00	0.00	0.00		-9,896.68	-9,896.68	19,441.79	9,545.11
Total	<u>73,041.19</u>	<u>-24,490.31</u>	<u>48,550.88</u>		<u>-108,639.87</u>	<u>-60,088.99</u>	<u>19,441.79</u>	<u>-40,647.20</u>



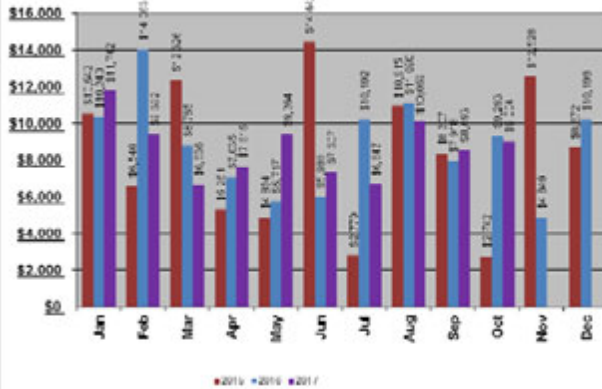




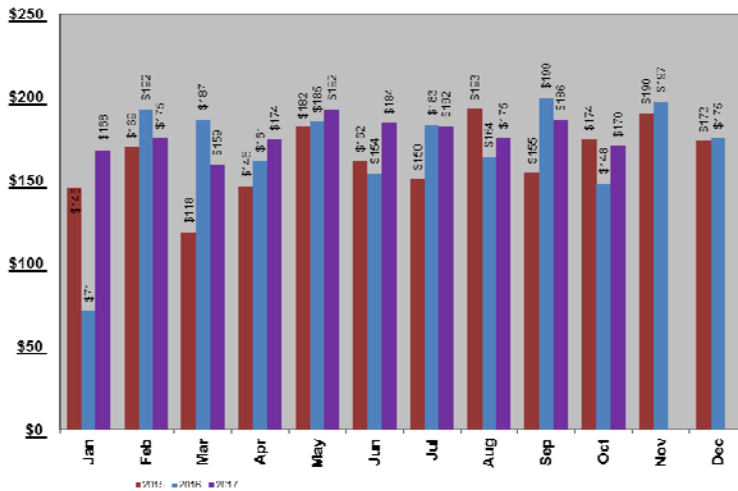
**Plateau Valley Hospital District  
Mesa Medical Clinic - Gross Billings**



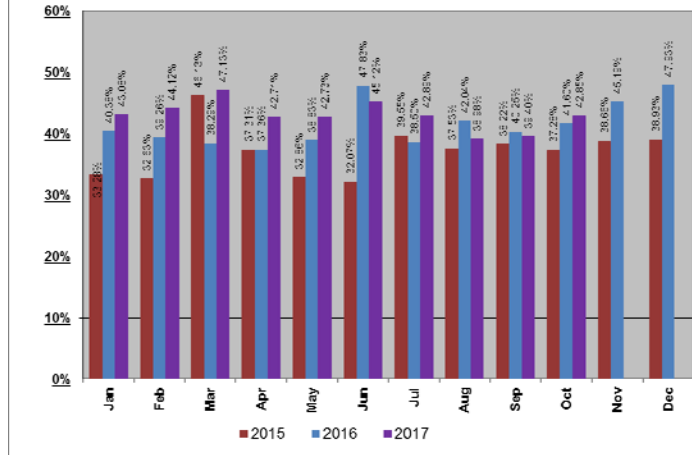
**Plateau Valley Hospital District  
Mesa Medical Clinic - Net Billings**



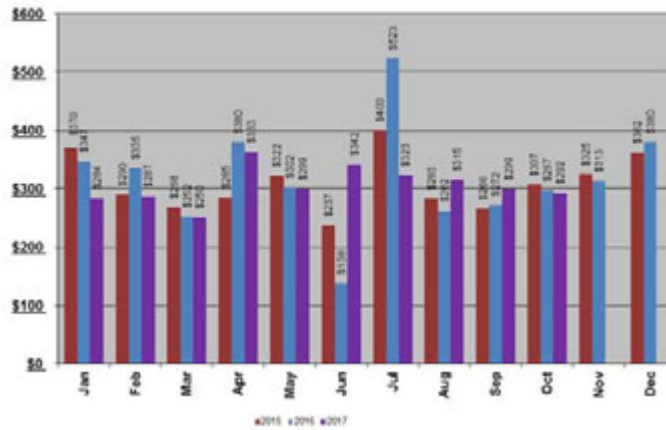
**Plateau Valley Hospital District  
Average Revenue per Patient**



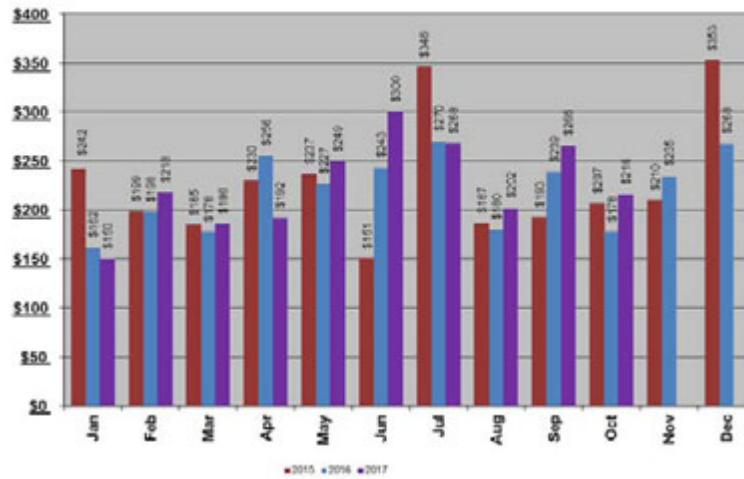
**Plateau Valley Hospital District  
Percentage of Adjustments/Write-Off**

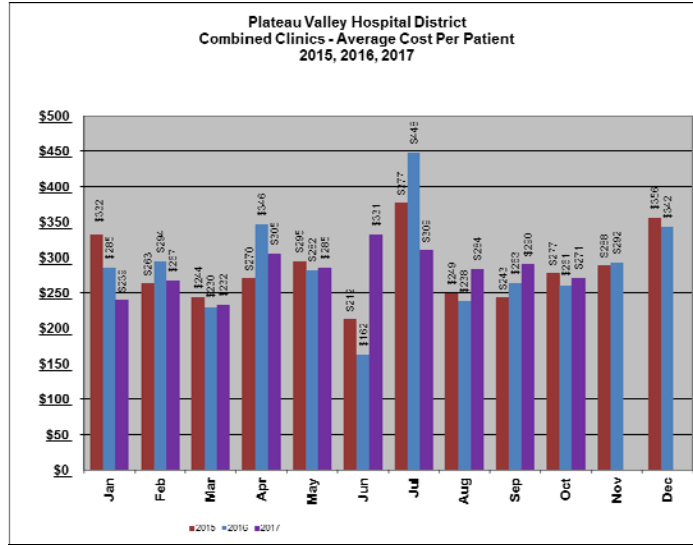


**Plateau Valley Hospital District  
Collbran Clinic - Average Cost Per Patient  
2015, 2016, 2017**



**Plateau Valley Hospital District  
Mesa Clinic - Average Cost Per Patient  
2015, 2016, 2017**





- **Motion 4:** Mike Simons motioned that the Board of Directors approves the checks and payroll (#52641-52699) and October write-offs in the amount of \$24,490.31. Steve Bryson seconded. Motion carried unanimously

7. ENVIRONMENTAL SERVICES

The crack sealing on the parking lot has been completed.

8. NEW BUSINESS – No report.

9. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	242	250	277	215	259	249	219	276	211	259			2457
# Days	20	20	23	20	22	22	20	23	20	22			212
Ave/Day	12.10	12.50	12.04	10.75	11.77	11.32	10.95	12.00	10.55	11.77	#####	####	11.59
Lab/Inj	66	71	81	60	64	68	59	78	68	132			747
Pharm	21	10	14	40	5	9	11	4	5	8			127
AH Pharm	0	0	0	0	0	0	0	0	0	0			0
After Hours	7	0	5	1	4	6	9	4	2	2			40
Other	7	7	7	80	16	8	16	19	14	5			179
Paged Calls	29	29	29	26	29	27	36	19	22	31			277
Clinic New Pt	8	2	11	60	12	16	10	29	8	9			165
Clinic 1X Pt	0	0	2	0	1	0	4	0	3	2			12
M - Dr Appt	123	103	106	109	94	91	79	102	81	98			986
M - # Days	11	10	10.5	11	11	10.5	10	11.5	11	11			107.5
M - Ave/ day	11.18	10.30	10.10	9.91	8.55	8.67	7.90	8.87	7.36	8.91	#DIV/0!	####	9.17
M - MA appt	28	21	17	19	27	16	12	14	13	28			195
M - Pharm	1	2	0	1	2	2	1	1	0	0			10
M - Other	5	0	2	1	2	1	0	6	2	2			21
M - New Pt	2	2	7	1	5	9	4	5	4	3			42
M - 1 X Pt	1	0	0	0	0	0	0	0	0	0			1

Collbran Clinic									
2017	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	
Jan	136	12	11.33	84	6	14.00	22	2	11.00
Feb	87	6.5	13.38	140	10.5	13.33	23	3	7.67
Mar	103	9.5	10.84	156	11.5	13.57	18	2	9.00
Apr	83	8.5	9.76	110	9	12.22	22	2.5	8.80
May	82	7.5	10.93	151	11.5	13.13	26	3	8.67
Jun	113	10.5	10.76	115	9	12.78	21	2.5	8.40
Jul	60	5.5	10.91	137	12.5	10.96	22	2	11.00
Aug	158	14	11.29	91	6.5	14.00	27	2.5	10.80
Sep	84	9	9.33	113	9	12.56	14	2	7.00
Oct	160	14	11.43	87	6.5	13.38	12	1.5	8.00
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
<b>Totals</b>	<b>1,066</b>	<b>97</b>	<b>10.99</b>	<b>1,184</b>	<b>92</b>	<b>12.87</b>	<b>207</b>	<b>23</b>	<b>9.00</b>

Mesa Clinic									
2017	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	14	1	14.00	14	1	14.00	95	9.00	10.56
Feb	9	0.5	18.00	19	1.5	12.67	75	8.00	9.38
Mar	29	2.5	11.60	25	2	12.50	52	6.00	8.67
Apr	10	1	10.00	15	1	15.00	84	9.00	9.33
May	4	0.5	8.00	29	2.5	11.60	61	8.00	7.63
Jun	19	1.5	12.67	16	2	8.00	56	7.00	8.00
Jul	8	1.5	5.33	18	1.5	12.00	53	7.00	7.57
Aug	18	2	9.00	26	1.5	17.33	58	8.00	7.25
Sep	9	1	9.00	23	2	11.50	49	8.00	6.13
Oct	13	1.5	8.67	21	2.5	8.40	64	7.00	9.14
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
<b>Totals</b>	<b>133</b>	<b>13</b>	<b>10.23</b>	<b>206</b>	<b>17.5</b>	<b>11.77</b>	<b>647</b>	<b>77.00</b>	<b>8.40</b>

- Physician Report – No report
- District Administrator Report
  - Oxy Abatement – There was discussion of the Supreme Court ruling. We have very little details on how and when the abatement will come due.
  - Compensation/Contract Committee – There was discussion that we may need to look at the wage scale in the next year due to the change in minimum wage that continues to increase until 2020.
  - Christmas Party – It will be December 10. Jessi will have numbers for the next meeting on the expense.
  - Century Link Internet – After Century Link assuring us that fiber is our best option, it is looking like they are no longer willing to pay for it. We are working with them on options.
  - SDA Dues – The notice for the 2018 dues has come out. We get a price break if we renew before March.
- **Motion 5:** Mike Simons motioned that the Board of Directors approves the expense of the Special District Association dues. Steve Bryson seconded. Motion carried unanimously.
  - Audit – The engagement letter should arrive soon for Chadwick, Steinkirchner, and Davis to do our annual audit.
- **Motion 6:** Steve Bryson motioned that the Board of Directors approves the continued relationship with Chadwick, Steinkirchner, and Davis and the audit expense. Mike Simons seconded. Motion carried unanimously.

- Board Email Addresses – The IT guys have set up emails for the Board members if they want them as an easy way to keep District business separate from their personal stuff. Let Jessi know what access is wanted and she will arrange it with IT.

#### 10. OLD BUSINESS

- Insurance Renewal – Jessi reviewed the current rates along with options previously presented. New rates with HSA options were also reviewed.
- **Motion 7:** Mike Simons motioned that the Board of Directors approves the health insurance renewal with Rocky Mountain Health Plans with the current Summit Gold plan and adding two HSA plans to be determined by Jessi based on best business practices and employees thus eliminating the grandfathered plan. Steve Bryson seconded. Motion carried unanimously.
- Investment Policy and Information – There was discussion of the meeting with Peaks Investment Management. The Board will make decisions at a time when the full board is present. There was discussion that having a formal policy is a good idea.

#### 11. MARCH EVALUATION / RAISES

- Annual: Lloyd, Schowalter
- 3 Month: None
- **Motion 8:** Steve Bryson motioned that the Board of Directors accepts the evaluations and approves the annual raises applicable. Mike Simons seconded. Motion carried unanimously.

Reminder that the December meeting is December 5.

There was discussion about the Thanksgiving holiday closures. Part of those present thought the decision was that we follow historic closures. Part of those present thought the decision was to only close on Thursday which is what is scheduled this year. It was decided to put this item on the January agenda.

- **Motion 9:** Steve Bryson motioned that the Board of Directors adjourn the meeting at 1931. Mike Simons seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator