

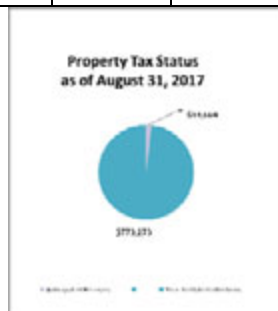
**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
 Wednesday, September 27, 2017

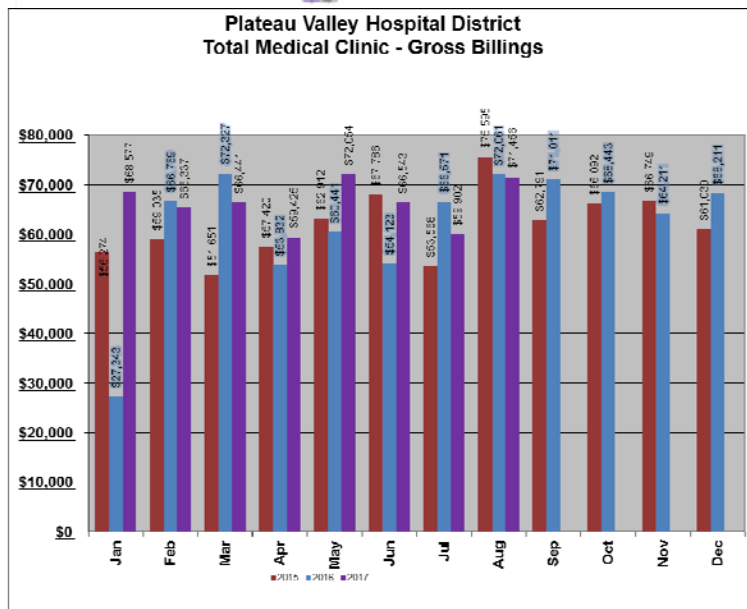
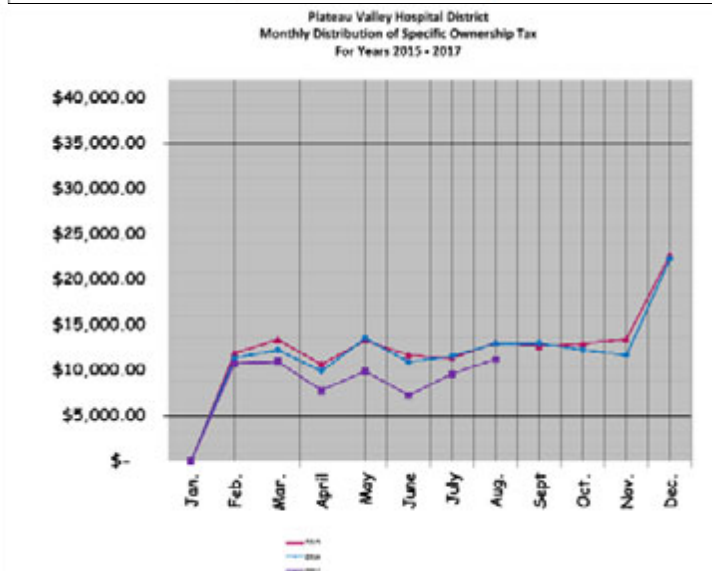
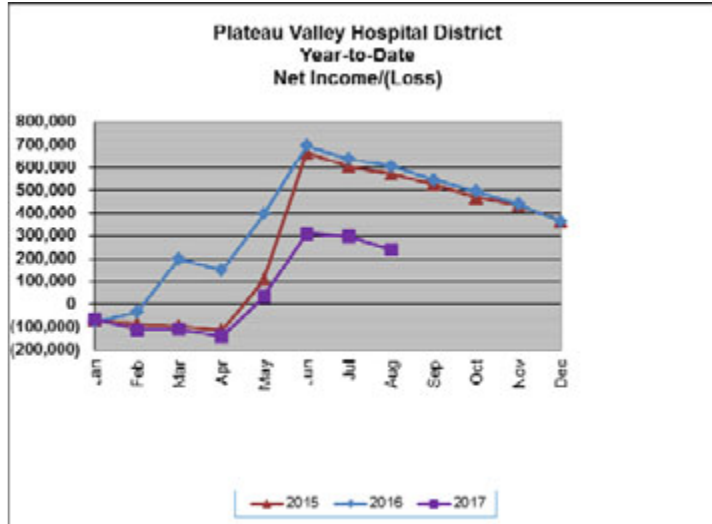
Attendance: Board: Denny Holmes, Kris McGovern, Dave Bristol, Steve Bryson, Mike Simons  
 Staff & Consultants: Shannon Currier, Jessi Clark, Dr. Woodyard.  
 Other: Ryan and Jay from ITS.

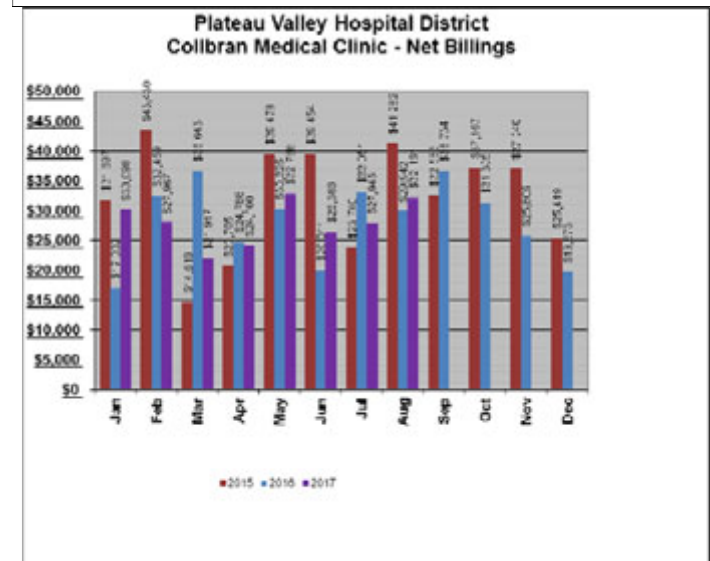
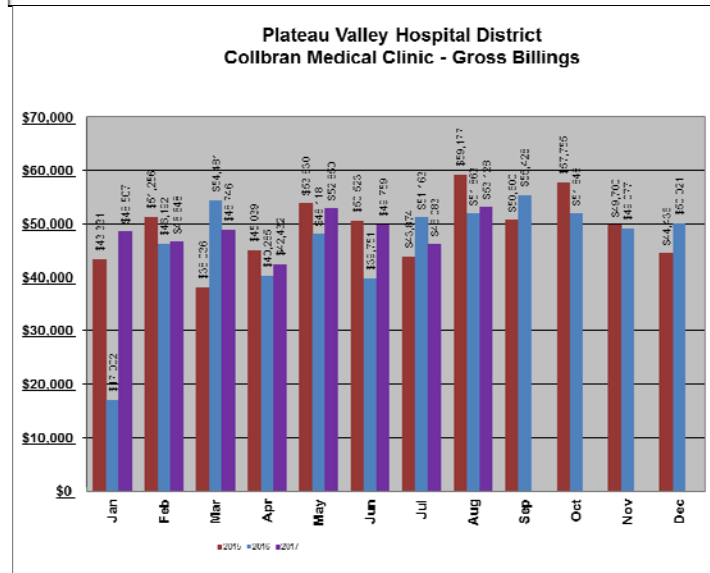
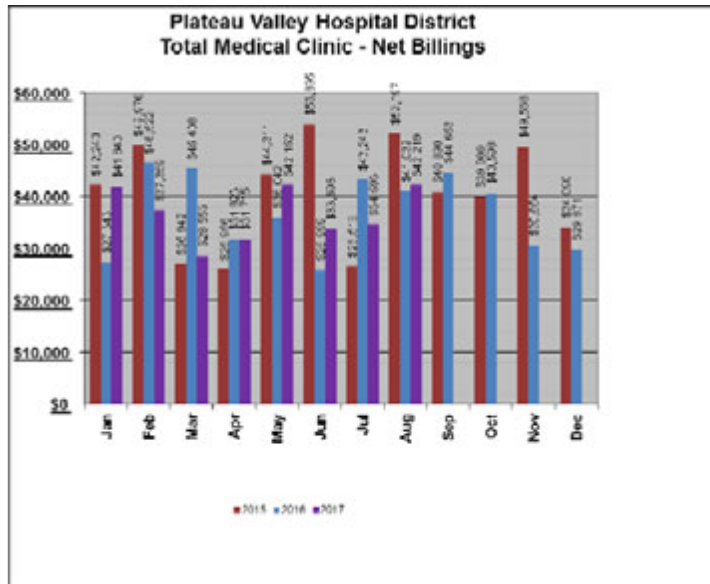
MEETING CALLED TO ORDER AT 1720 BY DENNY HOLMES, PRESIDENT.

1. ROLL CALL: All Board members present.
2. ITS PRESENTATION  
 ITS presented options for the Collbran internet service. Century Link has contacted us about putting fiber to the building at their cost. The T1 line is getting outdated and hard to maintain and fiber is historically more reliable. Adding Brainstorm as a secondary service would allow part of the traffic to go over the Century Link lines and part over Brainstorm since we do have a high volume of traffic. It would also offer back-up if one goes down for a while and allow us to continue to operate as normal. ITS also presented on an option for this year's computer replacement schedule.
  - **Motion 1:** Mike Simons motioned that the Board of Directors approves Jessi pursuing this option and signing the 3 year contract with Century Link. Dave Bristol seconded. Motion carried unanimously.
  - **Motion 2:** Dave Bristol motioned that the Board of Directors approves the purchase of 7 computers at around \$5500. Steve Bryson seconded. Motion carried unanimously.
3. MINUTES  
 July 18, 2017 Regular Meeting
  - **Motion 3:** Mike Simons motioned that the minutes of the July 18, 2017 regular meeting be approved as presented. Steve Bryson seconded. Motion carried unanimously.
 August 16, 2017 Regular Meeting  
 There was not a quorum so no official meeting was held. Notes of what was discussed were presented.
4. CLINIC CONSULTANT REPORT  
 There are a lot of rumors floating around about what plans Rocky Mountain Health Plans may have to do away with after United Healthcare purchased them. The school district in Grand Junction has distanced them from one the Rocky plans that ties them to St. Mary's.
5. CONSULTANT CPA REPORT  
 Financial Reports

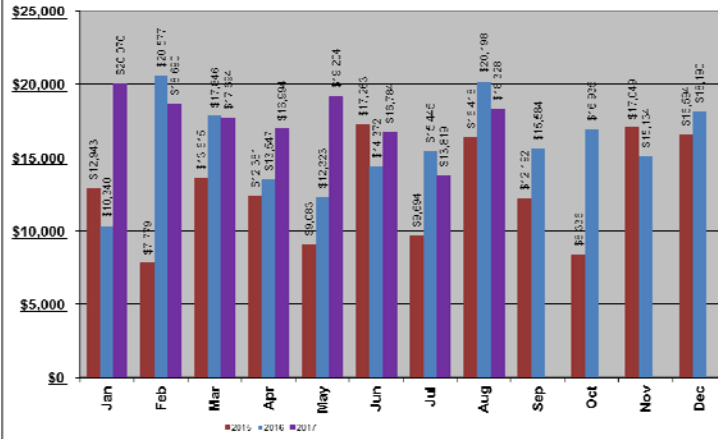
				August, 2017				
	Charges	Write Offs Misc. Inc.	Net Receipts		Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	53,127.91	-20,967.19	32,160.72		-86,890.66	-54,729.94	0.00	-54,729.94
Clinic-Mesa	18,328.15	-8,269.57	10,058.58		-20,573.23	-10,514.65	0.00	-10,514.65
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	2,050.00	0.00	2,050.00		-2,171.51	-121.51	0.00	-121.51
Administrative	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>-9,043.89</u>	<u>-9,723.89</u>	<u>16,758.43</u>	<u>7,034.54</u>
Total	<u>73,506.06</u>	<u>-29,236.76</u>	<u>44,269.30</u>		<u>-118,679.29</u>	<u>-75,089.99</u>	<u>16,758.43</u>	<u>-58,331.56</u>



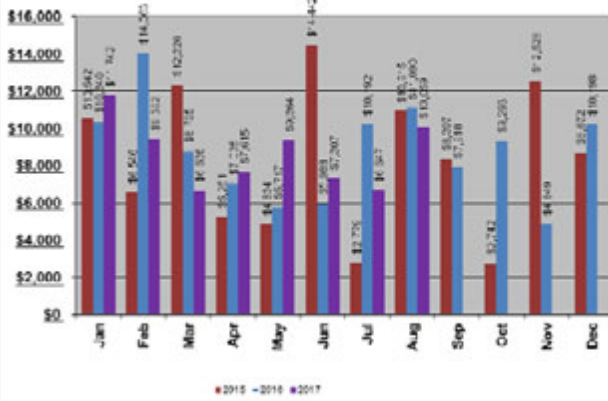




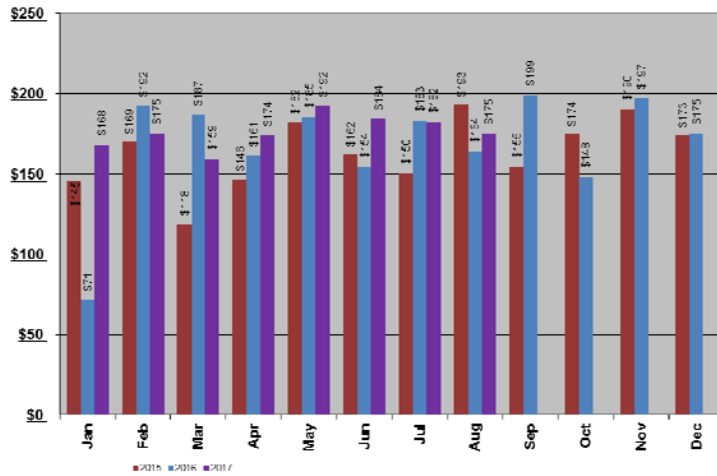
**Plateau Valley Hospital District  
Mesa Medical Clinic - Gross Billings**



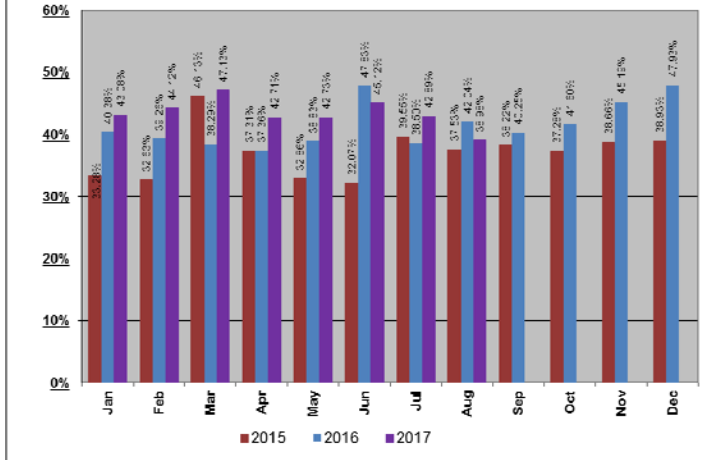
**Plateau Valley Hospital District  
Mesa Medical Clinic - Net Billings**



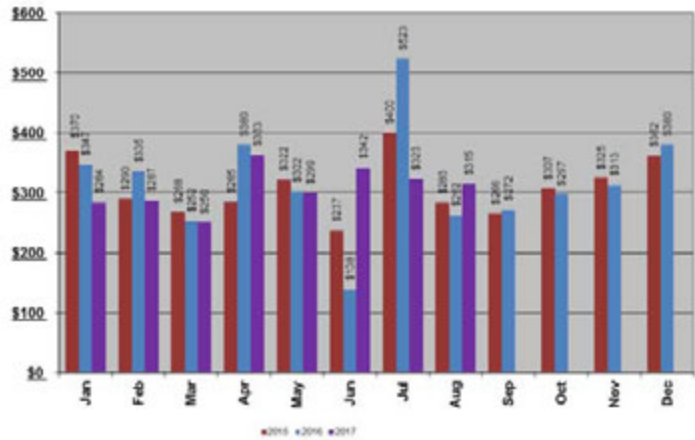
**Plateau Valley Hospital District  
Average Revenue per Patient**



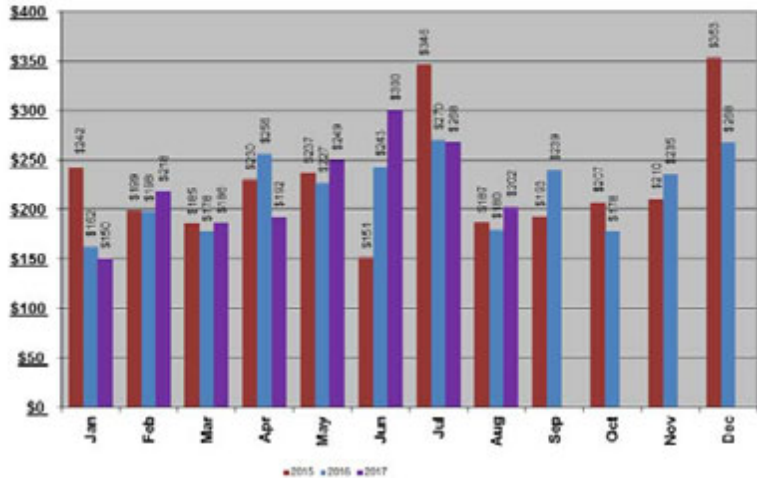
**Plateau Valley Hospital District  
Percentage of Adjustments/Write-Off**

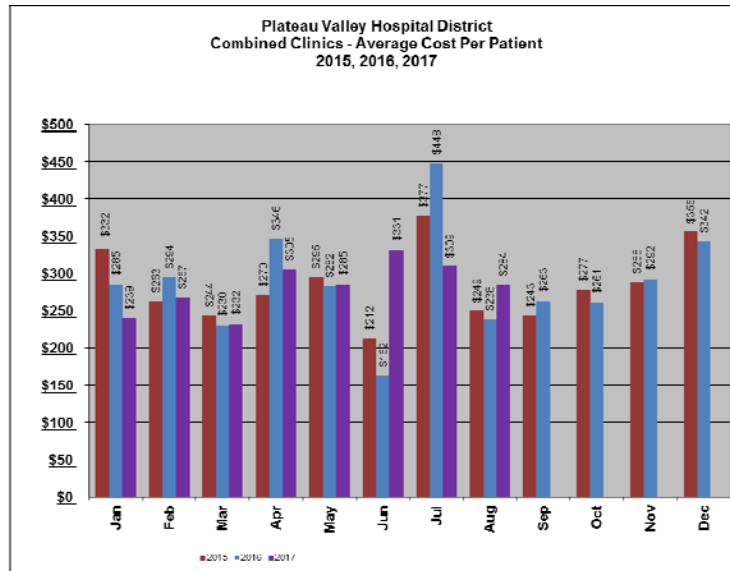


**Plateau Valley Hospital District  
Collbran Clinic - Average Cost Per Patient  
2015, 2016, 2017**



**Plateau Valley Hospital District  
Mesa Clinic - Average Cost Per Patient  
2015, 2016, 2017**





- **Motion 4:** Dave Bristol motioned that the Board of Directors approves the accounts payable checks (52472-52581) and payroll and the write-offs for July in the amount of \$25,308.71 and August in the amount of \$29,236.76. Steve Bryson seconded. Motion carried unanimously.
- The preliminary budget was presented to the Board of Directors.

6. ENVIRONMENTAL SERVICES

Clint is looking into having the cracks in the parking lot filled again. He will also find out how often we need to do that and when we may have to resurface it.

7. NEW BUSINESS

Nothing reported.

8. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	242	250	277	215	259	249	219	276	211				2198
# Days	20	20	23	20	22	22	20	23	20				190
Ave/Day	12.10	12.50	12.04	10.75	11.77	11.32	10.95	12.00	10.55	#####	#####	####	11.57
Lab/Inj	66	71	81	60	64	68	59	78	68				615
Pharm	21	10	14	40	5	9	11	4	5				119
AH Pharm	0	0	0	0	0	0	0	0	0				0
After Hours	7	0	5	1	4	6	9	4	2				38
Other	7	7	7	80	16	8	16	19	14				174
Paged Calls	29	29	29	26	29	27	36	19	22				246
Clinic New Pt	8	2	11	60	12	16	10	29	8				156
Clinic 1X Pt	0	0	2	0	1	0	4	0	3				10
M - Dr Appt	123	103	106	109	94	91	79	102	81				888
M - # Days	11	10	10.5	11	11	10.5	10	11.5	11				96.5
M - Ave/ day	11.18	10.30	10.10	9.91	8.55	8.67	7.90	8.87	7.36	#####	#DIV/0!	####	9.20
M - MA appt	28	21	17	19	27	16	12	14	13				167
M - Pharm	1	2	0	1	2	2	1	1	0				10
M - Other	5	0	2	1	2	1	0	6	2				19
M - New Pt	2	2	7	1	5	9	4	5	4				39
M - 1 X Pt	1	0	0	0	0	0	0	0	0				1

Collbran Clinic										
2017	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days		
Jan	136	12	11.33	84	6	14.00	22	2	11.00	
Feb	87	6.5	13.38	140	10.5	13.33	23	3	7.67	
Mar	103	9.5	10.84	156	11.5	13.57	18	2	9.00	
Apr	83	8.5	9.76	110	9	12.22	22	2.5	8.80	
May	82	7.5	10.93	151	11.5	13.13	26	3	8.67	
Jun	113	10.5	10.76	115	9	12.78	21	2.5	8.40	
Jul	60	5.5	10.91	137	12.5	10.96	22	2	11.00	
Aug	158	14	11.29	91	6.5	14.00	27	2.5	10.80	
Sep	84	9	9.33	113	9	12.56	14	2	7.00	
Oct			#DIV/0!			#DIV/0!			#DIV/0!	
Nov			#DIV/0!			#DIV/0!			#DIV/0!	
Dec			#DIV/0!			#DIV/0!			#DIV/0!	
<b>Totals</b>	<b>906</b>	<b>83</b>	<b>10.92</b>	<b>1,097</b>	<b>85.5</b>	<b>12.83</b>	<b>195</b>	<b>21.5</b>	<b>9.07</b>	

Mesa Clinic										
2017	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave	
Jan	14	1	14.00	14	1	14.00	95	9.00	10.56	
Feb	9	0.5	18.00	19	1.5	12.67	75	8.00	9.38	
Mar	29	2.5	11.60	25	2	12.50	52	6.00	8.67	
Apr	10	1	10.00	15	1	15.00	84	9.00	9.33	
May	4	0.5	8.00	29	2.5	11.60	61	8.00	7.63	
Jun	19	1.5	12.67	16	2	8.00	56	7.00	8.00	
Jul	8	1.5	5.33	18	1.5	12.00	53	7.00	7.57	
Aug	18	2	9.00	26	1.5	17.33	58	8.00	7.25	
Sep	9	1	9.00	23	2	11.50	49	8.00	6.13	
Oct			#DIV/0!			#DIV/0!			#DIV/0!	
Nov			#DIV/0!			#DIV/0!			#DIV/0!	
Dec			#DIV/0!			#DIV/0!			#DIV/0!	
<b>Totals</b>	<b>120</b>	<b>11.5</b>	<b>10.43</b>	<b>185</b>	<b>15</b>	<b>12.33</b>	<b>583</b>	<b>70.00</b>	<b>8.33</b>	

- Physician Report – Dr. Rollins asked for reimbursement for lodging at a continuing medical education (CME) conference.
- **Motion 5:** Steve Bryson motioned that the Board of Directors approves the request for lodging reimbursement for Dr. Rollins. Mike Simons seconded. Motion carried unanimously.
- District Administrator Report
  - Update on staffing and Stephanie’s departure – Jessi gave an update on the staff positions switching and training times.
  - PV Times ad – The full page ad we normally have is increasing significantly due to the change from it being a black and white paper to color. There was discussion on what the circulation is on the paper which Jessi will find out. It was decided that the money would be better spent on enhancing the website.
  - Oxy abatement – No new information was available.
  - Mesa Furniture Quote – Jessi presented the bid to replace the exam room chairs at the Mesa office this year. She also presented information for replacing the lobby furniture and reupholstering the treatment bed.
- **Motion 6:** Steve Bryson motioned that the Board of Directors approves Jessi spending up to \$6500 to do the Mesa Clinic furniture. Dave Bristol seconded. Motion carried unanimously.
  - Greenway Proposal – Jessi presented the costs to add a patient portal to the Greenway system as is required by Medicare to avoid penalty. There is concern that the use will be so little that it is not cost effective. Jessi will look into options including any exemptions.

- Copier Lease – Our lease is up on the copier. We can get a new version of the same machine for close to the same amount or it may actually be lower in cost since it is newer and the maintenance contract would be less.
- **Motion 7:** Mike Simons motioned that the Board of Directors approves Jessi getting the new leased copy machine. Steve Bryson seconded. Motion carried unanimously.
  - The Board brought up the holiday season and what the Board plans to do in regards to bonuses and the party. Jessi will look into dates. It was decided to change the December Board Meeting to December 5 at the normal time.
  - Jessi and Shannon met with a person from an investment firm at the SDA conference. If the Board wants to look at investments we will need to adopt an investment plan. Mike and Dave will start exploring these options.

9. OLD BUSINESS  
Nothing reported.

10. AUGUST EVALUATION / RAISES

- Annual: Addison – change in position to Clinic Coordinator  
There was discussion on how to place her into the Clinic Coordinator wage scale.
- 3 Month: None
- **Motion 8:** Kris McGovern motioned that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable with the move to the Clinic Coordinator pay scale at the appropriate level discussed reflecting the move to the new position and the step up in levels. Mike Simons seconded. Motion carried unanimously.
- **Motion 9:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1912. Steve Bryson seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator