

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday, July 18, 2017

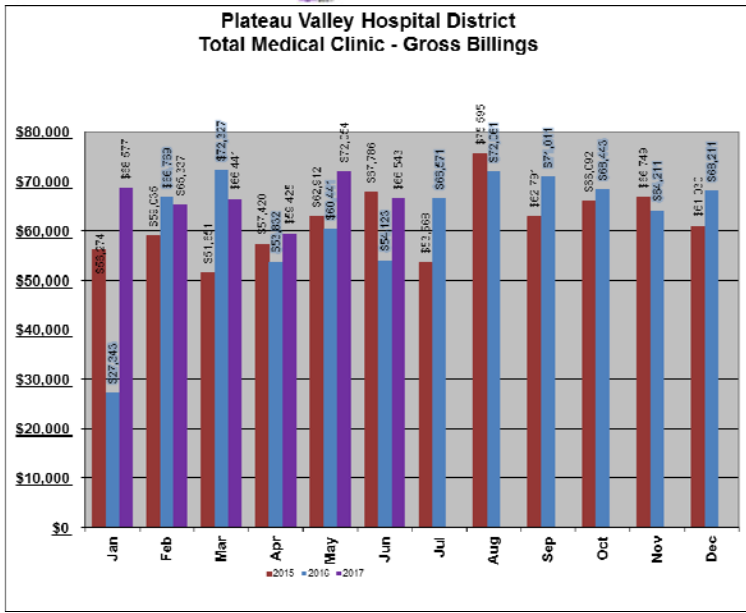
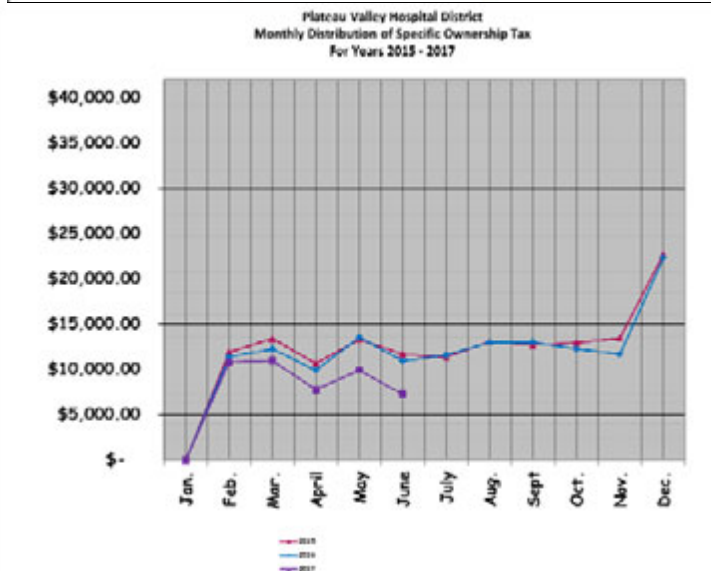
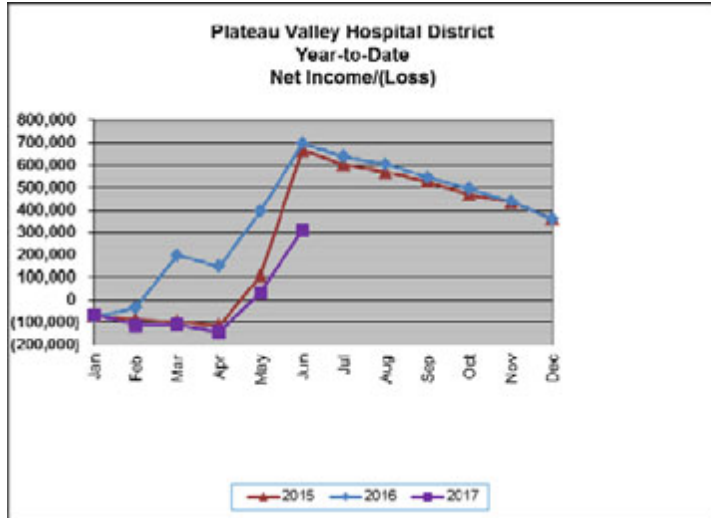
Attendance: Board: Dave Bristol, Steve Bryson, Mike Simons.
 Staff & Consultants: Shannon Currier, Jessi Clark & Dr. Rollins.

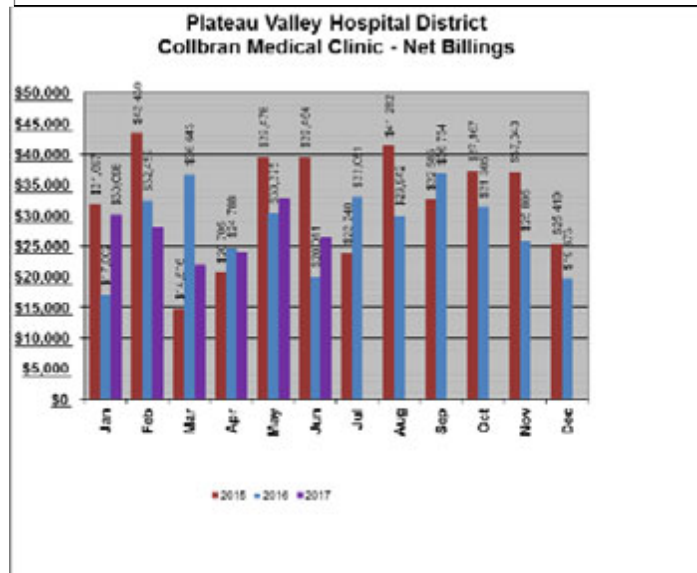
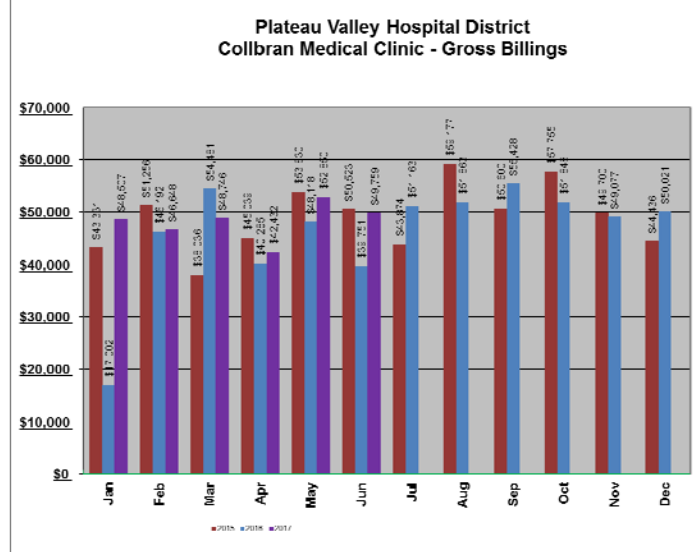
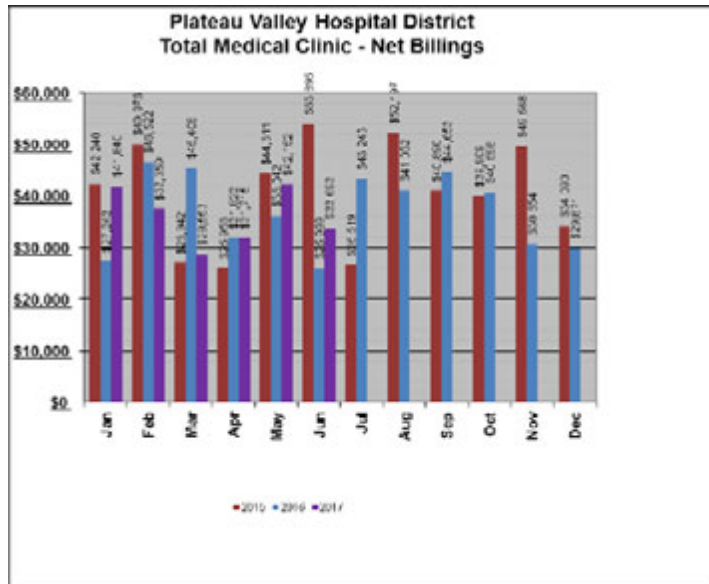
MEETING CALLED TO ORDER AT 1727 BY DAVE BRISTOL, SECRETARY.

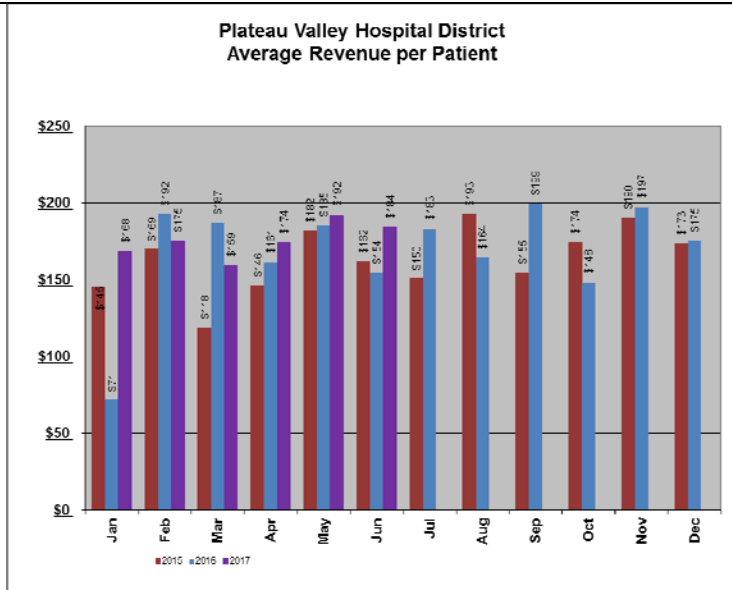
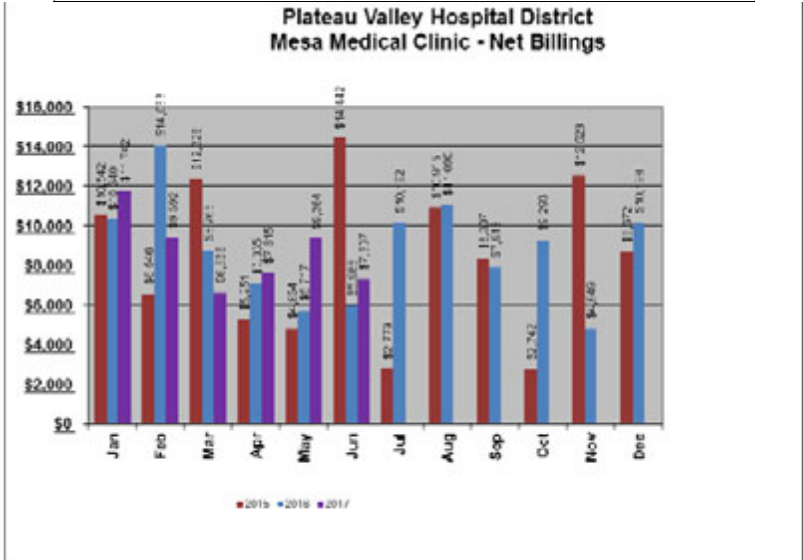
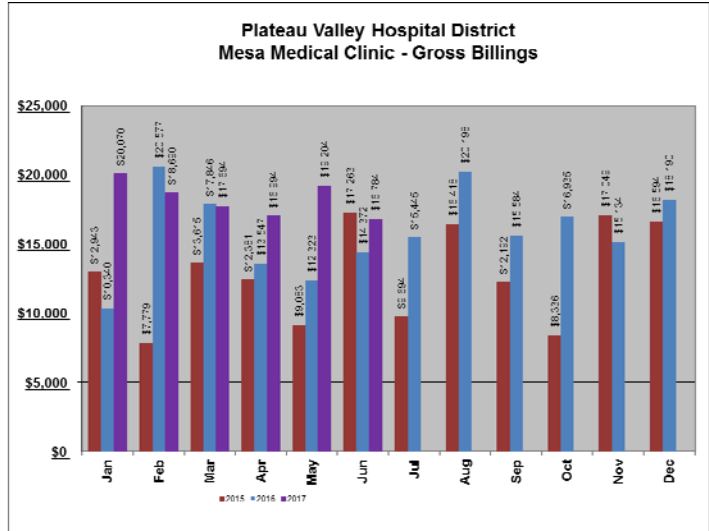
1. ROLL CALL: Dave Bristol, present. Denny Holmes, absent. Kris McGovern, absent. Steve Bryson, present. Mike Simons, present.
 - **Motion 1:** Steve Bryson motioned that the Board of Directors excuse both Denny Holmes and Kris McGovern from the meeting. Mike Simons seconded. Motion carried unanimously.
2. MINUTES
 June 20, 2017 Regular Meeting
 - **Motion 2:** Mike Simons motioned that the Board of Directors accepts the minutes of the June 20, 2017 regular board meeting as presented. Steve Bryson seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
 Debbie is working on some insurance issues that have Dr. Arthur as out of network and should be in.
4. CONSULTANT CPA REPORT
 Financial Reports

| | Charges | Write Offs Misc. Inc. | Net Receipts | June, 2017 | Operating Expense | Net Ordinary Income | Other Income/Exp | Net Income/(Loss) |
|-----------------|------------------|--------------------------|------------------|---------------|----------------------|---------------------------|---------------------|----------------------|
| Clinic-Collbran | 49,758.57 | -23,372.18 | 26,386.39 | | -85,073.67 | -58,687.28 | 0.00 | -58,687.28 |
| Clinic-Mesa | 16,784.35 | -9,477.62 | 7,306.73 | | -27,337.00 | -20,030.27 | 0.00 | -20,030.27 |
| Construction | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 |
| Rental Building | 2,056.00 | 0.00 | 2,056.00 | | -2,085.74 | -29.74 | 0.00 | -29.74 |
| Administrative | 0.00 | 0.00 | 0.00 | | -8,987.39 | -8,987.39 | 364,597.33 | 355,609.94 |
| Total | <u>68,598.92</u> | <u>-32,849.80</u> | <u>35,749.12</u> | | <u>123,483.80</u> | <u>-87,734.68</u> | <u>364,597.33</u> | <u>276,862.65</u> |

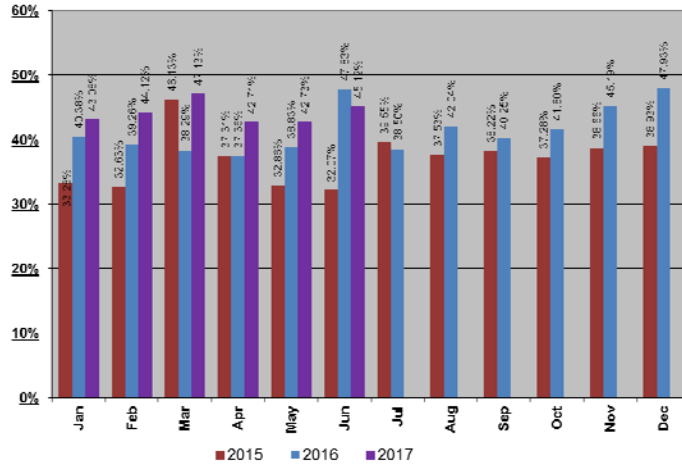




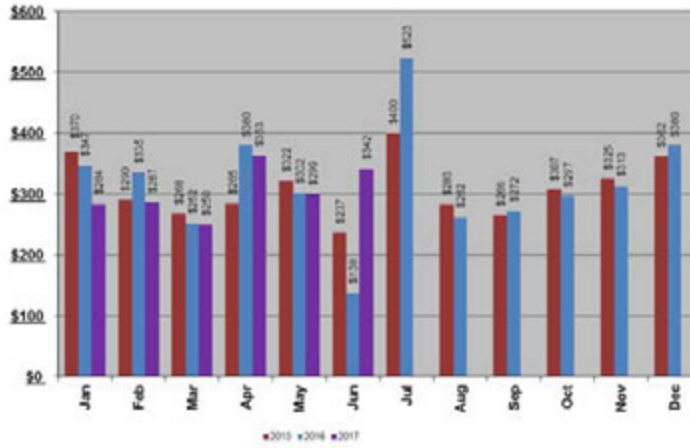




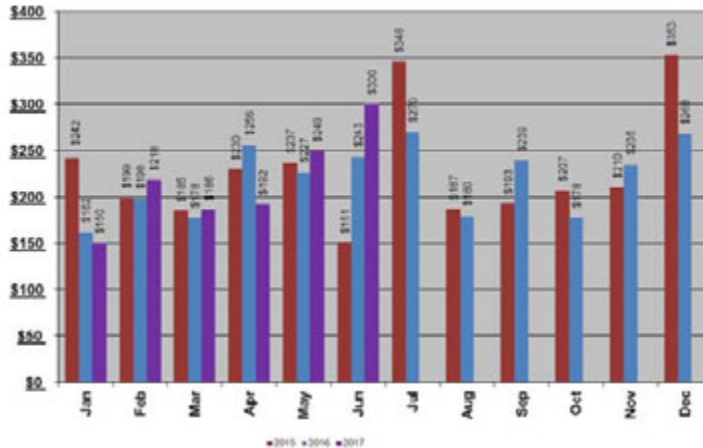
**Plateau Valley Hospital District
Percentage of Adjustments/Write-Off**

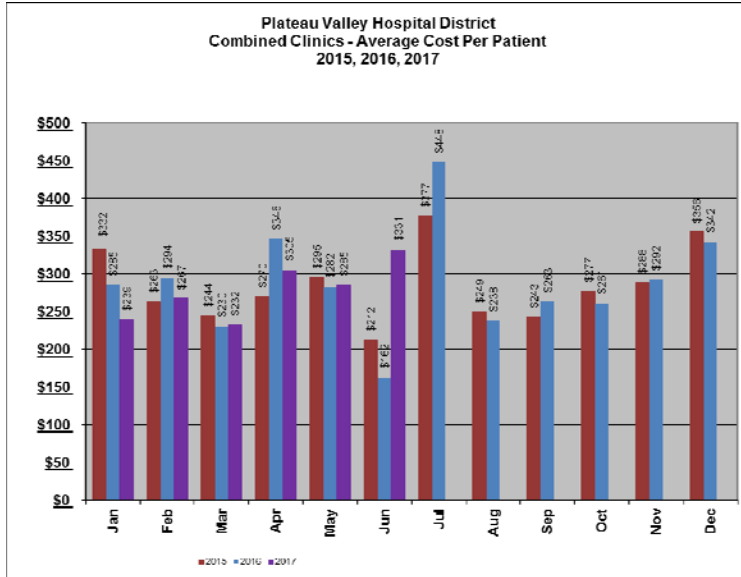


**Plateau Valley Hospital District
Colbran Clinic - Average Cost Per Patient
2015, 2016, 2017**



**Plateau Valley Hospital District
Mesa Clinic - Average Cost Per Patient
2015, 2016, 2017**





- **Motion 3:** Mike Simons motioned that the Board of Directors approve the accounts payable checks and payroll (52428-52471) and June write-offs in the amount of \$32,849.80. Steve Bryson seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES
Nothing presented.

6. NEW BUSINESS
Nothing presented.

7. CLINIC REPORT
Census

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|---------------|-------|-------|-------|-------|-------|-------|------|------|------|-------|---------|------|-------|
| Total Dr Appt | 242 | 250 | 277 | 215 | 259 | 249 | | | | | | | 1492 |
| # Days | 20 | 20 | 23 | 20 | 22 | 22 | | | | | | | 127 |
| Ave/Day | 12.10 | 12.50 | 12.04 | 10.75 | 11.77 | 11.32 | #### | #### | #### | ##### | #DIV/0! | #### | 11.75 |
| Lab/Inj | 66 | 71 | 81 | 60 | 64 | 68 | | | | | | | 410 |
| Pharm | 21 | 10 | 14 | 40 | 5 | 9 | | | | | | | 99 |
| AH Pharm | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 0 |
| After Hours | 7 | 0 | 5 | 1 | 4 | 6 | | | | | | | 23 |
| Other | 7 | 7 | 7 | 80 | 16 | 8 | | | | | | | 125 |
| Paged Calls | 29 | 29 | 29 | 26 | 27 | 36 | | | | | | | 176 |
| Clinic New Pt | 8 | 2 | 11 | 60 | 12 | 16 | | | | | | | 109 |
| Clinic 1X Pt | 0 | 0 | 2 | 0 | 1 | 0 | | | | | | | 3 |
| M - Dr Appt | 123 | 103 | 106 | 109 | 94 | 91 | | | | | | | 626 |
| M - # Days | 11 | 10 | 10.5 | 11 | 11 | 10.5 | | | | | | | 64 |
| M - Ave/ day | 11.18 | 10.30 | 10.10 | 9.91 | 8.55 | 8.67 | #### | #### | #### | ##### | #DIV/0! | #### | 9.78 |
| M - MA appt | 28 | 21 | 17 | 19 | 27 | 16 | | | | | | | 128 |
| M - Pharm | 1 | 2 | 0 | 1 | 2 | 2 | | | | | | | 8 |
| M - Other | 5 | 0 | 2 | 1 | 2 | 1 | | | | | | | 11 |
| M - New Pt | 2 | 2 | 7 | 1 | 5 | 9 | | | | | | | 26 |
| M - 1 X Pt | 1 | 0 | 0 | 0 | 0 | 0 | | | | | | | 1 |

Collbran Clinic

| 2017 | EW pt | EW days | EW ave | SR pt | SR days | SR ave | EA pt | EA days | |
|---------------|------------|-------------|--------------|------------|-------------|--------------|------------|-----------|-------------|
| Jan | 136 | 12 | 11.33 | 84 | 6 | 14.00 | 22 | 2 | 11.00 |
| Feb | 87 | 6.5 | 13.38 | 140 | 10.5 | 13.33 | 23 | 3 | 7.67 |
| Mar | 103 | 9.5 | 10.84 | 156 | 11.5 | 13.57 | 18 | 2 | 9.00 |
| Apr | 83 | 8.5 | 9.76 | 110 | 9 | 12.22 | 22 | 2.5 | 8.80 |
| May | 82 | 7.5 | 10.93 | 151 | 11.5 | 13.13 | 26 | 3 | 8.67 |
| Jun | 113 | 10.5 | 10.76 | 115 | 9 | 12.78 | 21 | 2.5 | 8.40 |
| Jul | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Aug | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Sep | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Oct | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Nov | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Dec | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Totals | 604 | 54.5 | 11.08 | 756 | 57.5 | 13.15 | 132 | 15 | 8.80 |

Mesa Clinic

| 2017 | EW pt | EW days | EW ave | SR pt | SR days | SR ave | EA pt | EA days | EA ave |
|---------------|-----------|----------|--------------|------------|-----------|--------------|------------|--------------|-------------|
| Jan | 14 | 1 | 14.00 | 14 | 1 | 14.00 | 95 | 9.00 | 10.56 |
| Feb | 9 | 0.5 | 18.00 | 19 | 1.5 | 12.67 | 75 | 8.00 | 9.38 |
| Mar | 29 | 2.5 | 11.60 | 25 | 2 | 12.50 | 52 | 6.00 | 8.67 |
| Apr | 10 | 1 | 10.00 | 15 | 1 | 15.00 | 84 | 9.00 | 9.33 |
| May | 4 | 0.5 | 8.00 | 29 | 2.5 | 11.60 | 61 | 8.00 | 7.63 |
| Jun | 19 | 1.5 | 12.67 | 16 | 2 | 8.00 | 56 | 7.00 | 8.00 |
| Jul | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Aug | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Sep | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Oct | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Nov | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Dec | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Totals | 85 | 7 | 12.14 | 118 | 10 | 11.80 | 423 | 47.00 | 9.00 |

- Physician Report
Nothing presented.
- District Administrator Report
 - Update on staffing – Jessi gave an update on the staffing surrounding Stephanie's departure.
 - Water Bill – The Town raised the water rates which more than doubled our normal water bill. We are checking the meters as they are being read. We also reduced the watering schedule on the lawn.
 - Shredder – The shredder has stopped working. Money to replace it has been authorized in the past, but Clint has always been able to get it to work again. He cannot get it working this time. It is over 10 years old.
- **Motion 4:** Steve Bryson motioned that the Board of Directors authorize Jessi to purchase a new industrial shredder not to exceed \$1800. Mike Simons seconded. Motion carried unanimously.
 - September Board Meeting – Jessi may ask for the September Board meeting be rescheduled. She will know for sure at the next meeting.
 - Internet in Collbran – The Century Link T1 is working slowly in Collbran due to the number of VPNs needed to operate. They gave us a proposal for fiber. Century Link would pay the bill to get fiber to the building. The overall monthly cost would be just higher than we are currently paying. Jessi will check into whether anyone else has fiber already and how it is working for them. We will also have Brainstorm do a proposal since it is working well in Mesa.

8. OLD BUSINESS

Summer Party for community – There was discussion of how it went and what changes need to be made if we do it again next year.

9. JULY EVALUATION / RAISES

- Annual: None
- 3 Month: Bethel
- **Motion 5:** Steve Bryson motioned that the Board of Directors accepts the evaluation of the employee and approves the applicable raise. Mike Simons seconded. Motion carried unanimously.

- **Motion 6:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1825. Steve Bryson seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator