

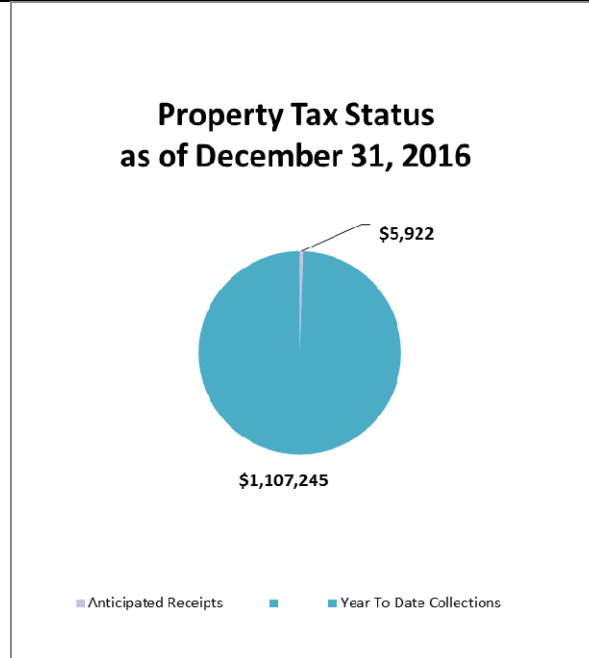
PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Thursday, January 19, 2017

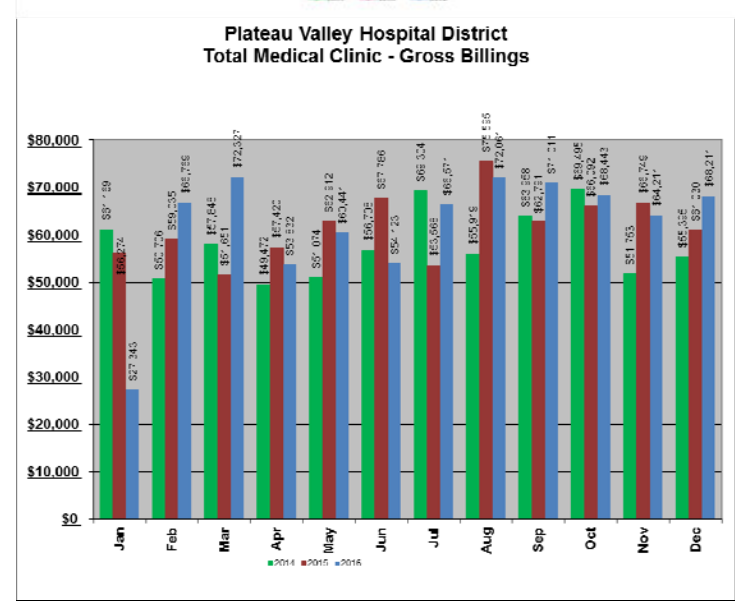
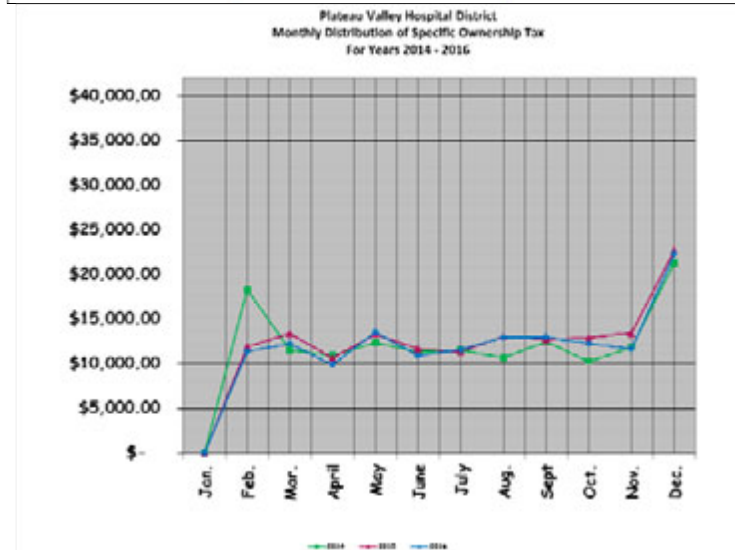
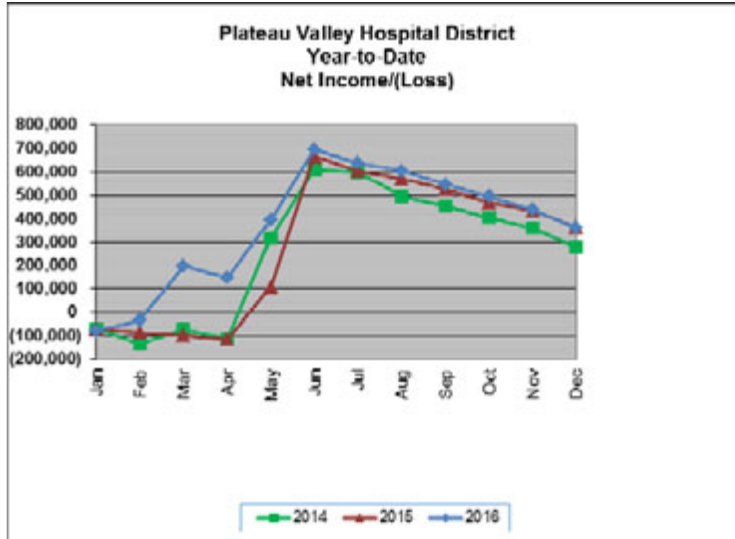
Attendance: Board: Denny Holmes, Kris McGovern, Dave Bristol, Steve Bryson & Mike Simons.
 Staff & Consultants: Shannon Currier, Jessi Clark & Dr. Rollins.

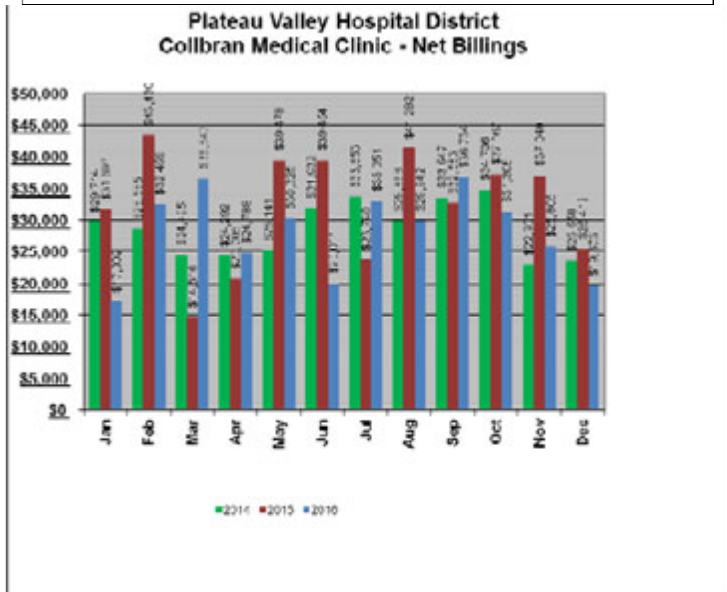
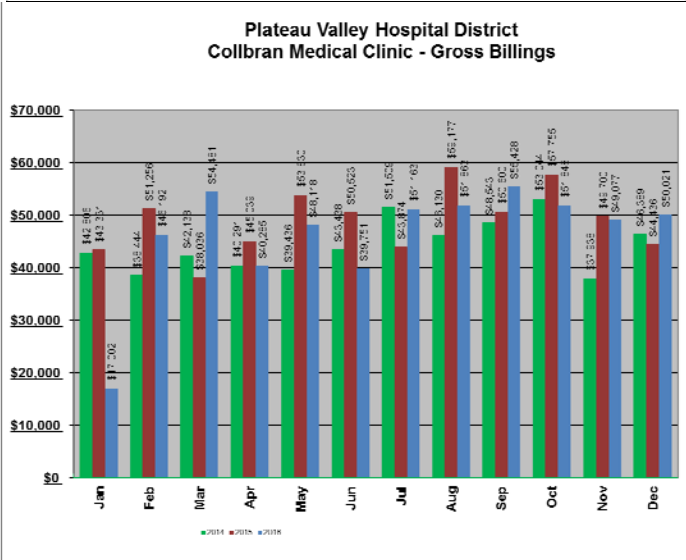
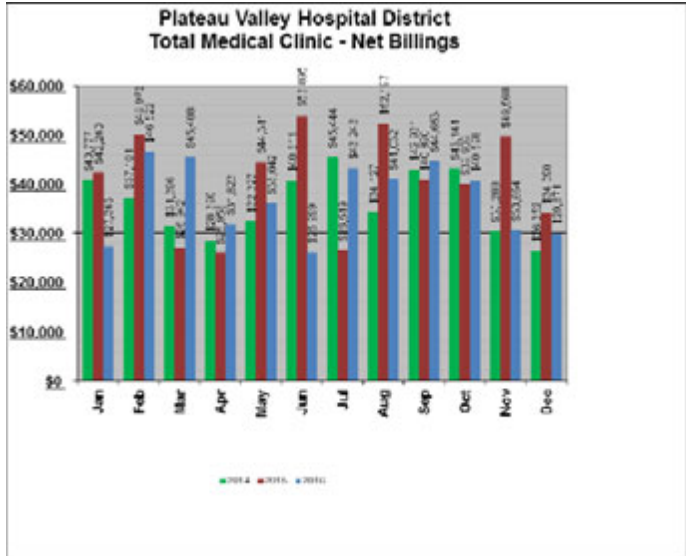
MEETING CALLED TO ORDER AT 1723 BY DENNY HOLMES, PRESIDENT.

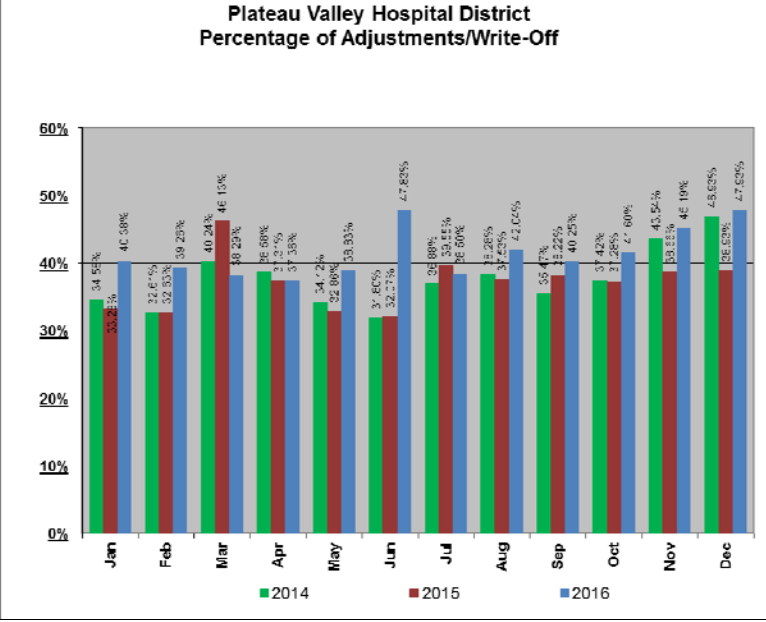
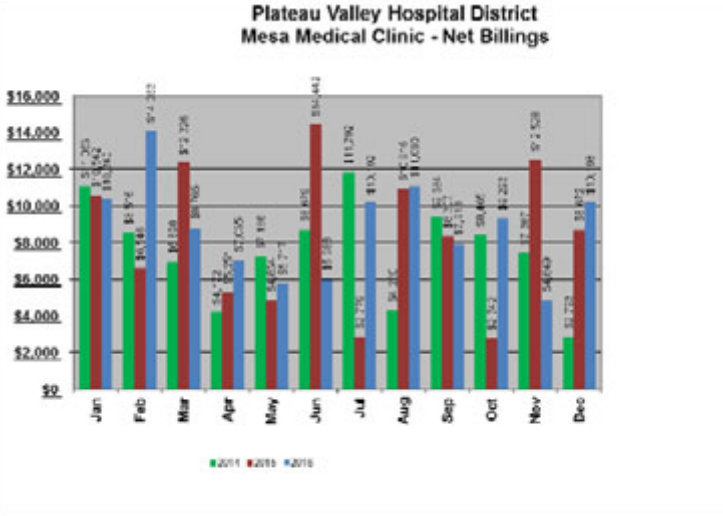
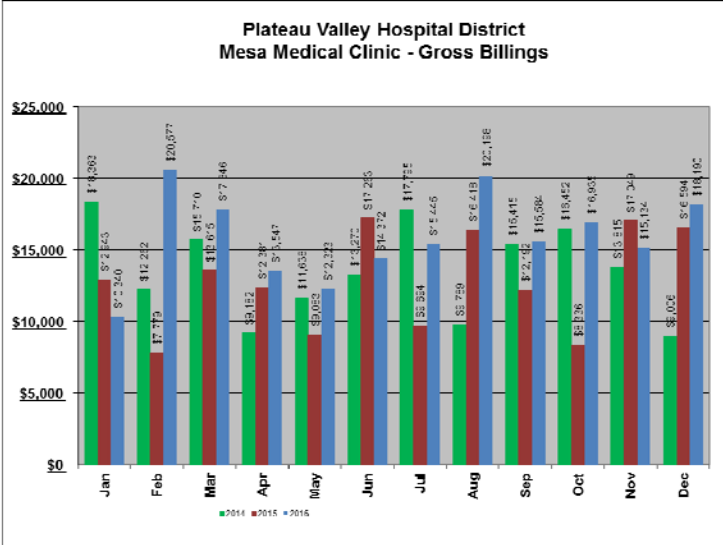
1. ROLL CALL: Dave Bristol, present. Denny Holmes, present. Kris McGovern, present. Steve Bryson, present. Mike Simons, present.
2. MINUTES
 December 6, 2016 Regular Meeting
 - **Motion1:** Kris McGovern motioned that the Board of Directors approves the December 6, 2016 regular meeting minutes as presented. Steve Bryson seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
 Nothing reported.
4. CONSULTANT CPA REPORT

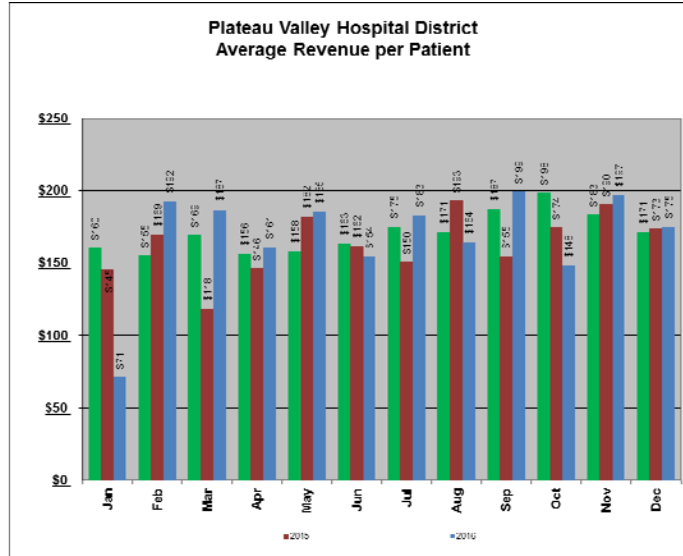
				December, 2016				
	Charges	Write Offs Misc. Inc.	Net Receipts		Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	50,021.29	-30,347.80	19,673.49		-92,746.80	-73,073.31	0.00	-73,073.31
Clinic-Mesa	18,189.80	-7,992.27	10,197.53		-28,149.08	-17,951.55	0.00	-17,951.55
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	1,940.00	0.00	1,940.00		-2,670.46	-730.46	0.00	-730.46
Administrative	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	-	<u>-16,095.24</u>	<u>-16,095.24</u>	<u>28,104.41</u>	<u>12,009.17</u>
Total	<u>70,151.09</u>	<u>-38,340.07</u>	<u>31,811.02</u>	-	<u>-139,661.58</u>	<u>-107,850.56</u>	<u>28,104.41</u>	<u>-79,746.15</u>



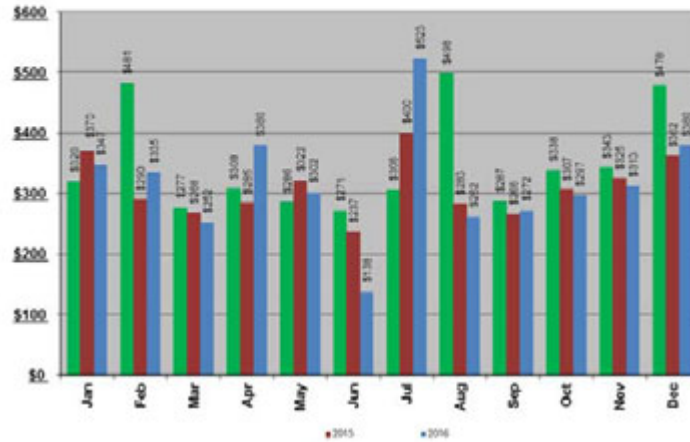




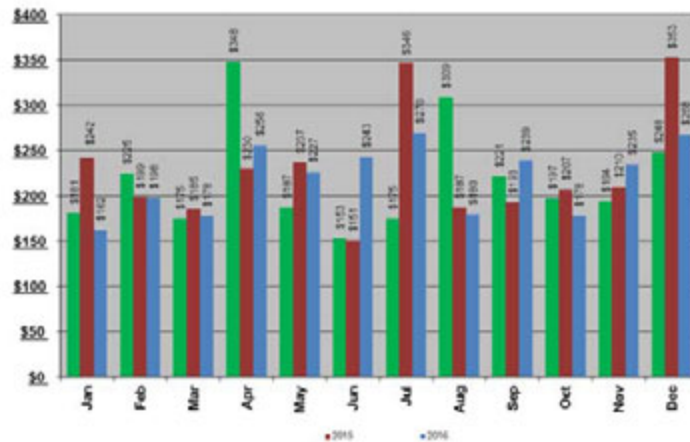




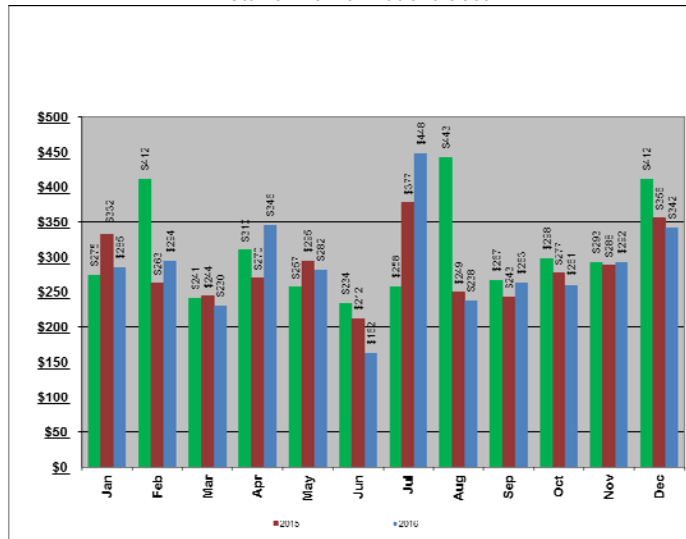
Collbran Clininc Per Patient Cost



Mesa Clinic Per Patient Cost



Total Clinic Per Patient Cost



- **Motion 2:** Mike Simons motioned that the Board of Directors approve the accounts payable and payroll checks (#52072-52143) and December write-offs in the amount of \$38,340.07. Kris McGovern seconded. Motion carried unanimously.
- **Motion 3:** Kris McGovern motioned that the Board of Directors approves the accounts payable and payroll checks (#51999-52071) and November write-offs in the amount of \$33,557.36. Dave Bristol seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES

Generator – The proposals for options on generators were reviewed. It was determined that the big generators that are wired into the building and come on automatically are too expensive. The District will continue to look at options with portable generators and try to come up with cheaper options there than were presented.

6. NEW BUSINESS

Mission Statement – The District mission statement was distributed and discussed to make sure everyone understood it.

7. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	220	221	261	226	227	251	229	270	238	260	224	244	2871
# Days	20	21	23	21	21	22	20	23	21	21	19.5	21	253.5
Ave/Day	11.00	10.52	11.35	10.76	10.81	11.41	11.45	11.74	11.33	12.38	11.49	11.62	11.33
Lab/Inj	77	91	92	96	75	74	52	87	102	136	69	75	1026
Pharm	13	12	17	10	13	10	5	4	10	15	13	8	130
AH Pharm	0	0	0	0	0	0	0	0	0	0	0	0	0
After Hours	4	1	0	5	5	6	12	7	3	8	2	4	57
Other	8	10	6	14	15	6	6	12	4	12	14	8	115
Paged Calls	28	27	21	18	27	40	37	27	39	21	29	29	343
Clinic New Pt	15	13	7	11	9	17	16	16	12	16	15	8	155
Clinic 1X Pt	1	1	0	0	0	1	1	9	2	0	1	0	16
M - Dr Appt	111	96	107	85	82	75	96	111	85	114	73	105	1140
M - # Days	11	10	11.5	11	11	10.5	11	11	9	11	8.5	10	125.5
M - Ave/day	10.09	9.60	9.30	7.73	7.45	7.14	8.73	10.09	9.44	10.36	8.59	10.50	9.08
M - MA appt	26	24	33	18	23	24	15	15	30	28	24	12	272
M - Pharm	1	2	1	0	1	1	1	0	2	1	1	0	11

M - Other	1	5	7	0	0	1	0	1	0	1	0	3	19
M - New Pt	6	3	7	7	6	7	6	4	5	5	2	5	63
M - 1 X Pt	1	0	0	0	0	0	0	2	0	1	0	0	4

Collbran Clinic

2016	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	87	9	9.67	113	9	12.56	20	2	10.00
Feb	89	9	9.89	115	10	11.50	17	2	8.50
Mar	121	10.5	11.52	111	9	12.33	29	3.5	8.29
Apr	95	10	9.50	114	9	12.67	17	2	8.50
May	103	10	10.30	102	8	12.75	22	3	7.33
Jun	110	10.5	10.48	116	9	12.89	25	2.5	10.00
Jul	74	6.5	11.38	133	10.5	12.67	22	3	7.33
Aug	127	11	11.55	126	10	12.60	17	2	8.50
Sep	92	7.5	12.27	81	6.5	12.46	65	7	9.29
Oct	82	7	11.71	144	11	13.09	34	3	11.33
Nov	106	10	10.60	105	8	13.13	13	1.5	8.67
Dec	133	12.5	10.64	88	6.5	13.54	23	2	11.50
Totals	1,219	113.5	10.74	1,348	106.5	12.66	304	33.5	9.07

Mesa Clinic

2016	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	5	1	5.00	14	1	14.00	92	9.00	10.22
Feb	8	1	8.00	16	1	16.00	72	8.00	9.00
Mar	13	1.5	8.67	19	2	9.50	75	8.00	9.38
Apr	7	1	7.00	12	1	12.00	66	9.00	7.33
May	8	1	8.00	13	1	13.00	61	9.00	6.78
Jun	19	2.5	7.60	25	2	12.50	31	6.00	5.17
Jul	10	1.5	6.67	21	1.5	14.00	65	8.00	8.13
Aug	13	1	13.00	28	2	14.00	70	8.00	8.75
Sep	7	1.5	4.67	29	2.5	11.60	49	5.00	9.80
Oct	7	1	7.00	27	2	13.50	80	8.00	10.00
Nov	12	1	12.00	8	0.5	16.00	53	7.00	7.57
Dec	33	3	11.00	7	0.5	14.00	65	6.50	10.00
Totals	142	17	8.35	219	17	12.88	779	91.50	8.51

- Physician Report
 ACLS/BLS training – Dr. Rollins expressed how beneficial it is that we have that training in our own facility with our own staff.
 Contract – There was discussion of the full time and part time physician contracts. It was determined that no changes were needed in the full time contracts. There was a submittal for a change in the part time physician contract. The Board asked for additional information and will discuss at the next meeting.
- **Motion 4:** Mike Simons motioned that the Board of Directors approves the full time physician contracts for 2017 with no changes other than the dictated CPI adjustment in compensation. Kris McGovern seconded. Motion carried unanimously.
- District Administrator Report
 - Greenway Update – There have not been any errors in 2017 at the time of the meeting preparation. There was one just before the meeting. They system has some stabilization now.
 - Chain of Command – The reworked chain of command was presented.
- **Motion 5:** Dave Bristol motioned that the Board of Directors approves the chain of command as presented. Steve Bryson seconded. Motion carried unanimously.

- Colorado National Bank – Colorado National Bank needs updated information on the Board of Directors including who is on the accounts and who is not.
- **Motion 6:** Dave Bristol motioned that the Board of Directors remove Helen Spence, Robert Wilson and Frank Wagner from both Colorado National Bank accounts and add William Holmes (Board President), Kris McGovern (Board Vice President), David Bristol (Board Treasurer/Secretary), Steven Bryson and Michael Simons. Steve Bryson seconded. Motion carried unanimously.
 - Oxy Abatement Update – Mesa County had asked for a filing extension and was granted it. Everything was submitted January 18. The attorney expects about a month for Oxy's response to be submitted.
 - Annual Update of District Information – There was discussion of whether any changes were needed in the Board officers, meeting times or location and where the official postings are hung.
- **Motion 7:** Dave Bristol motioned that the Board of Directors keep the posting places the same for the District (notices at the Collbran Clinic, Mesa Clinic, and the Collbran Library and the agendas at the Collbran Clinic). Kris McGovern seconded. Motion carried unanimously.
 - Annual Update continued – Jessi presented a review by quarter of 2016 and goals for 2017.

8. OLD BUSINESS
Nothing discussed.

9. JANUARY EVALUATION / RAISES

- Annual: Clifton, Clark
The Board discussed the review conducted for Jessi Clark by Kris McGovern in open session.
- **Motion 8:** Mike Simons motioned that the Board of Directors accepts the evaluation of employees and approves the annual raises applicable. Kris McGovern seconded. Motion carried unanimously.
- **Motion 9:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1951. Kris McGovern seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator