

**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**

Tuesday, December 6, 2016

Attendance: Board: Denny Holmes, Dave Bristol, Steve Bryson & Mike Simons. Kris McGovern absent.  
Staff & Consultants: Shannon Currier, Jessi Clark, Drs. Woodyard & Arthur.

MEETING CALLED TO ORDER AT 1716 BY DENNY HOLMES, PRESIDENT.

1. ROLL CALL: Dave Bristol, present. Denny Holmes, present. Kris McGovern, absent. Steve Bryson, present. Mike Simons, present.
  - **Motion 1:** Mike Simons motioned that the Board of Directors excuse Kris McGovern from the meeting. Dave Bristol seconded. Motion carried unanimously.
2. MINUTES  
November 15, 2016 Regular Meeting
  - **Motion 2:** Dave Bristol motioned that the Board of Directors approve the minutes of the November 15, 2016 regular meeting as presented. Mike Simons seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT  
Nothing reported.
4. CONSULTANT CPA REPORT  
The budget for 2017 was presented to the Board of Directors along with the rest of the budget documents.
  - **Motion 3:** Mike Simons motioned that the Board of Directors adopt the 2017 budget resolution. Steve Bryson seconded. Motion carried unanimously. See attached resolution.
  - **Motion 4:** Steve Bryson motioned that the Board of Directors adopt the resolution to set the mill levy. Dave Bristol seconded. Motion carried unanimously. See attached resolution.
  - **Motion 5:** Mike Simons motioned that the Board of Directors adopt the resolution to appropriate sums of money. Steve Bryson seconded. Motion carried unanimously. See attached resolution.
  - **Motion 6:** Dave Bristol motioned that the Board of Directors approves the accounts payable checks (51933-51998) and write-offs from October in the amount of \$28,184.63. Steve Bryson seconded. Motion carried unanimously.
5. ENVIRONMENTAL SERVICES  
Generator – the numbers and proposals should be in for the January meeting.
6. NEW BUSINESS  
Nothing presented.
7. CLINIC REPORT  
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	220	221	261	226	227	251	229	270	238	260	224		2627
# Days	20	21	23	21	21	22	20	23	21	21	19.5		232.5
Ave/Day	11.00	10.52	11.35	10.76	10.81	11.41	11.45	11.74	11.33	12.38	11.49	####	11.30
Lab/Inj	77	91	92	96	75	74	52	87	102	136	69		951
Pharm	13	12	17	10	13	10	5	4	10	15	13		122
AH Pharm	0	0	0	0	0	0	0	0	0	0	0		0
After Hours	4	1	0	5	5	6	12	7	3	8	2		53
Other	8	10	6	14	15	6	6	12	4	12	14		107
Paged Calls	28	27	21	18	27	40	37	27	39	21	29		314
Clinic New Pt	15	13	7	11	9	17	16	16	12	16	15		147
Clinic 1X Pt	1	1	0	0	0	1	1	9	2	0	1		16
<b>M - Dr Appt</b>	<b>111</b>	<b>96</b>	<b>107</b>	<b>85</b>	<b>82</b>	<b>75</b>	<b>96</b>	<b>111</b>	<b>85</b>	<b>114</b>	<b>73</b>		<b>1035</b>

M - # Days	11	10	11.5	11	11	10.5	11	11	9	11	8.5		115.5
M - Ave/ day	10.09	9.60	9.30	7.73	7.45	7.14	8.73	10.09	9.44	10.36	8.59	####	8.96
M - MA appt	26	24	33	18	23	24	15	15	30	28	24		260
M - Pharm	1	2	1	0	1	1	1	0	2	1	1		11
M - Other	1	5	7	0	0	1	0	1	0	1	0		16
M - New Pt	6	3	7	7	6	7	6	4	5	5	2		58
M - 1 X Pt	1	0	0	0	0	0	0	2	0	1	0		4

Collbran Clinic

2016	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	
Jan	87	9	9.67	113	9	12.56	20	2	10.00
Feb	89	9	9.89	115	10	11.50	17	2	8.50
Mar	121	10.5	11.52	111	9	12.33	29	3.5	8.29
Apr	95	10	9.50	114	9	12.67	17	2	8.50
May	103	10	10.30	102	8	12.75	22	3	7.33
Jun	110	10.5	10.48	116	9	12.89	25	2.5	10.00
Jul	74	6.5	11.38	133	10.5	12.67	22	3	7.33
Aug	127	11	11.55	126	10	12.60	17	2	8.50
Sep	92	7.5	12.27	81	6.5	12.46	65	7	9.29
Oct	82	7	11.71	144	11	13.09	34	3	11.33
Nov	106	10	10.60	105	8	13.13	13	1.5	8.67
Dec			#DIV/0!			#DIV/0!			#DIV/0!
<b>Totals</b>	<b>1,086</b>	<b>101</b>	<b>10.75</b>	<b>1,260</b>	<b>100</b>	<b>12.60</b>	<b>281</b>	<b>31.5</b>	<b>8.92</b>

Mesa Clinic

2016	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	5	1	5.00	14	1	14.00	92	9.00	10.22
Feb	8	1	8.00	16	1	16.00	72	8.00	9.00
Mar	13	1.5	8.67	19	2	9.50	75	8.00	9.38
Apr	7	1	7.00	12	1	12.00	66	9.00	7.33
May	8	1	8.00	13	1	13.00	61	9.00	6.78
Jun	19	2.5	7.60	25	2	12.50	31	6.00	5.17
Jul	10	1.5	6.67	21	1.5	14.00	65	8.00	8.13
Aug	13	1	13.00	28	2	14.00	70	8.00	8.75
Sep	7	1.5	4.67	29	2.5	11.60	49	5.00	9.80
Oct	7	1	7.00	27	2	13.50	80	8.00	10.00
Nov	12	1	12.00	8	0.5	16.00	53	7.00	7.57
Dec			#DIV/0!			#DIV/0!			#DIV/0!
<b>Totals</b>	<b>109</b>	<b>14</b>	<b>7.79</b>	<b>212</b>	<b>16.5</b>	<b>12.85</b>	<b>714</b>	<b>85.00</b>	<b>8.40</b>

- Physician Report  
Dr. Arthur raised concerns about her contract and holiday and vacation pay. The physician contracts expire at the end of the month. There will be discussion of contracts in January. The Board brought up other concerns about physician contracts for next month.
- District Administrator Report
  - Greenway update – There has been a spike in the freezes again. IT is working with Greenway to figure it out.
  - Chain of Command – A preliminary chain of command was presented. Changes were discussed.
  - Christmas Party – The party went over the approved amount by \$78.

- **Motion 7:** Mike Simons motioned that the Board of Directors approves the additional cost for the staff Christmas Party. Steve Bryson seconded. Motion carried unanimously.

8. OLD BUSINESS

Manual – Tabled for next meeting.

9. DECEMBER EVALUATION / RAISES

- Annual: None
- 3 Month: None

- **Motion 8:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1823. Steve Bryson seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator