

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

Tuesday, June 21, 2016

Attendance: Board: Dave Bristol, Steve Bryson, & Mike Simons
 Staff & Consultants: Shannon Currier, Jessi Clark, & Dr. Woodyard.

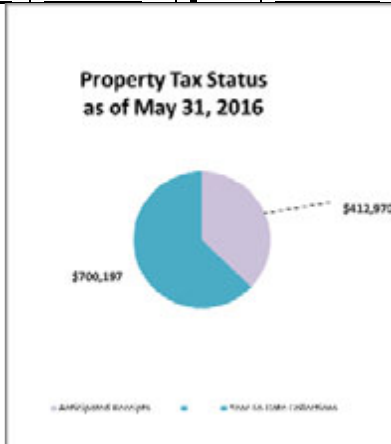
MEETING CALLED TO ORDER AT 1719 BY DAVE BRISTOL, SECRETARY.

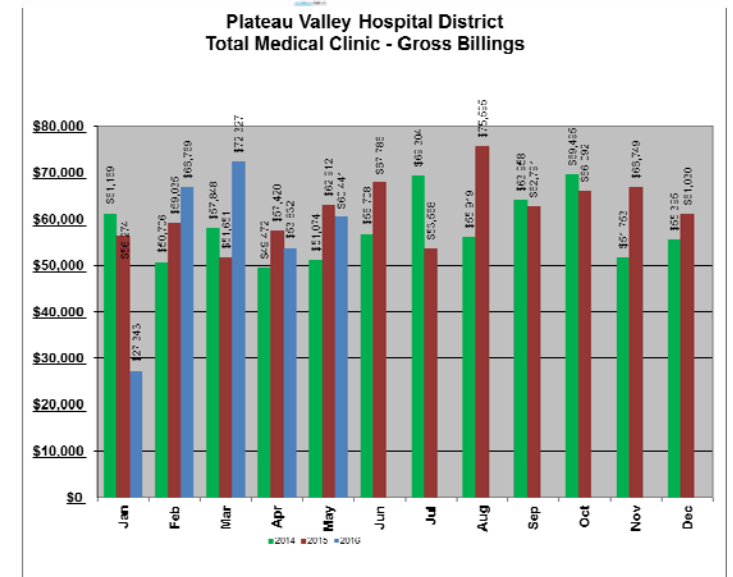
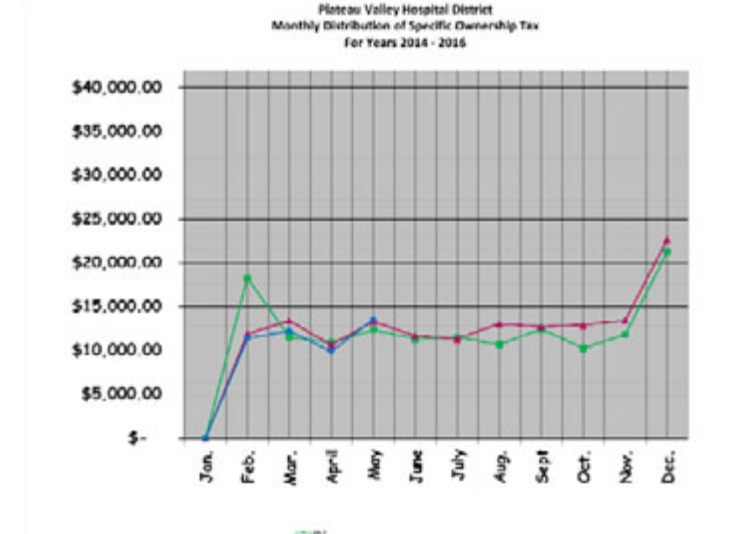
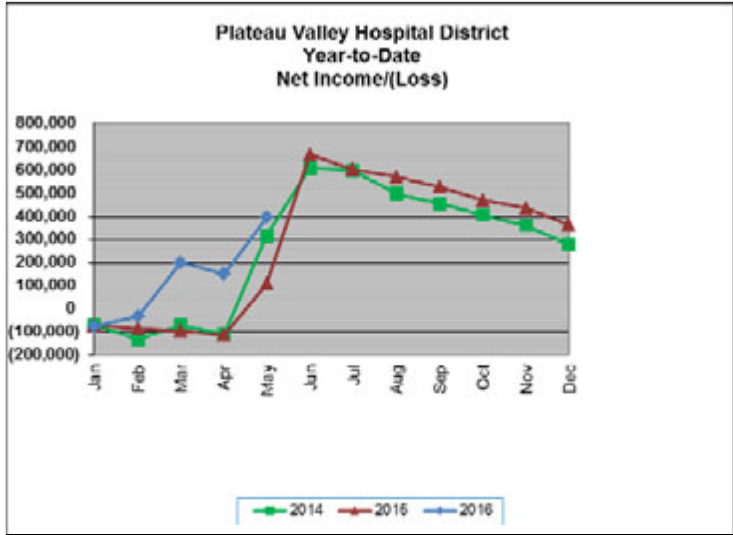
1. ROLL CALL: Dave Bristol, present. Denny Holmes, absent. Kris McGovern, absent. Steve Bryson, present. Mike Simons, present.
 - **Motion 1:** Mike Simons motioned that the Board of Directors excuses Denny Holmes and Kris McGovern from the meeting. Steve Bryson seconded. Motion carried unanimously.
2. MINUTES
 - April 19, 2016 Regular Meeting
 - **Motion 2:** Mike Simons motioned that the Board of Directors accepts the minutes of the April 19, 2016 regular meeting as presented. Steve Bryson seconded. Motion carried unanimously.
 - April 26, 2016 Special Meeting
 - **Motion 3:** Steve Bryson motioned that the Board of Directors accepts the minutes of the April 26, 2016 special meeting as presented. Mike Simons seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT

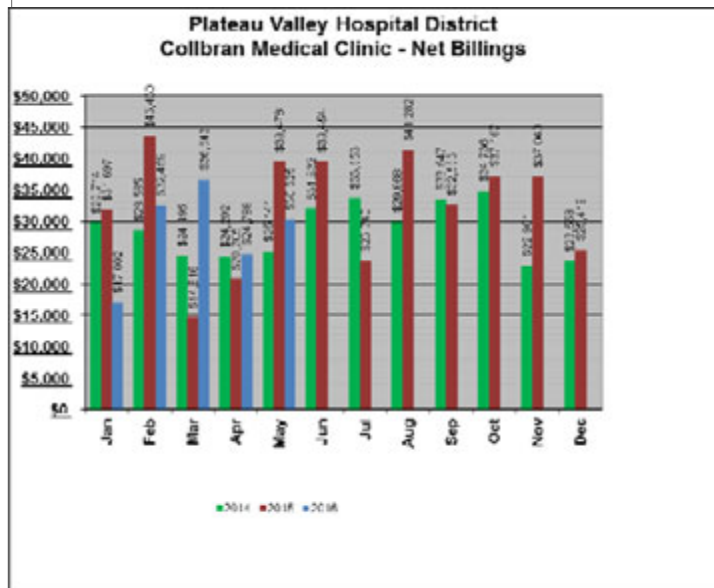
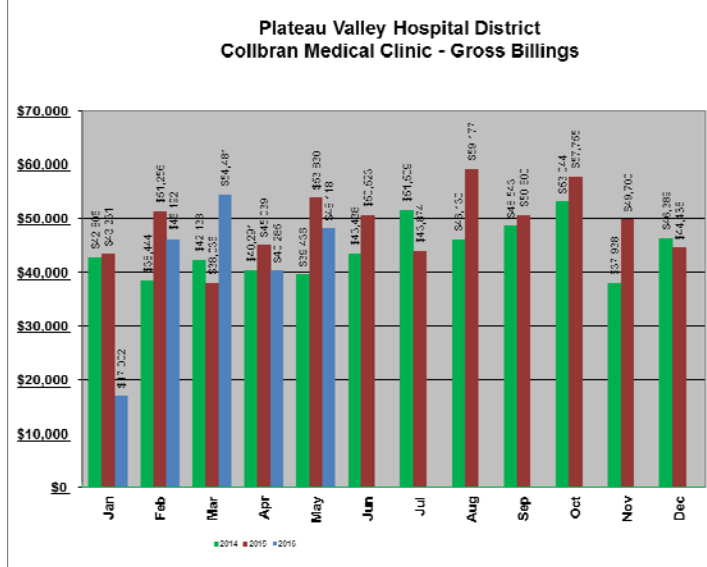
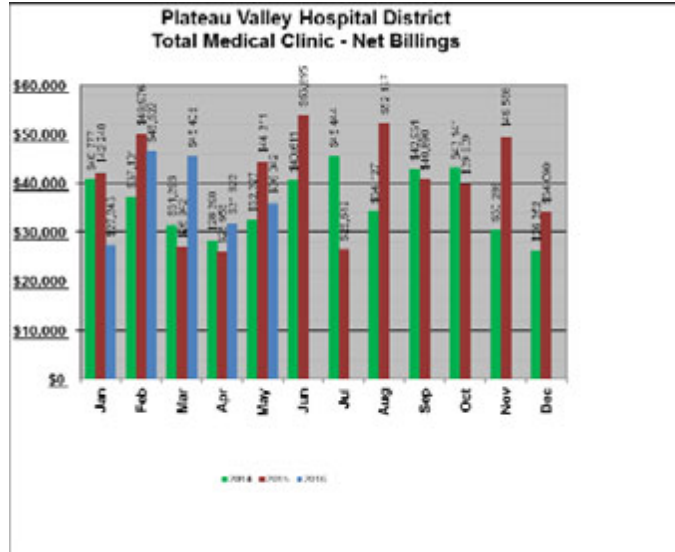
Nothing reported.
4. CONSULTANT CPA REPORT

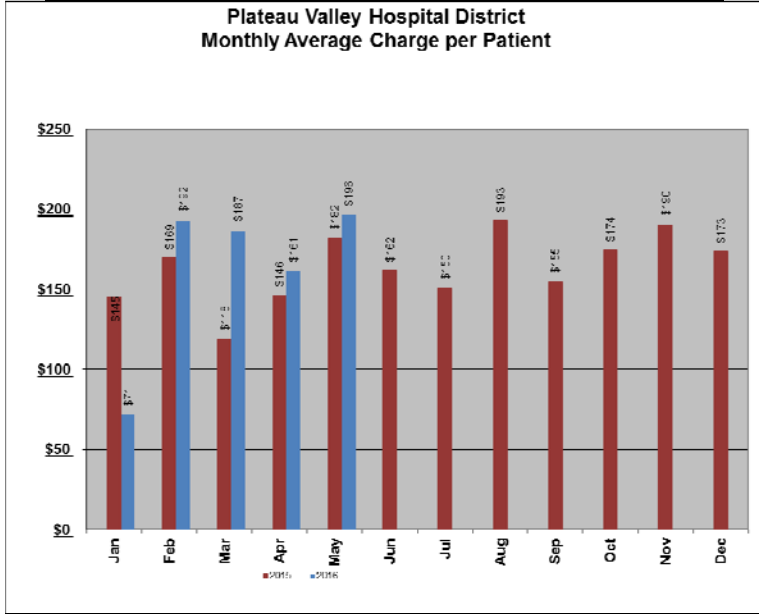
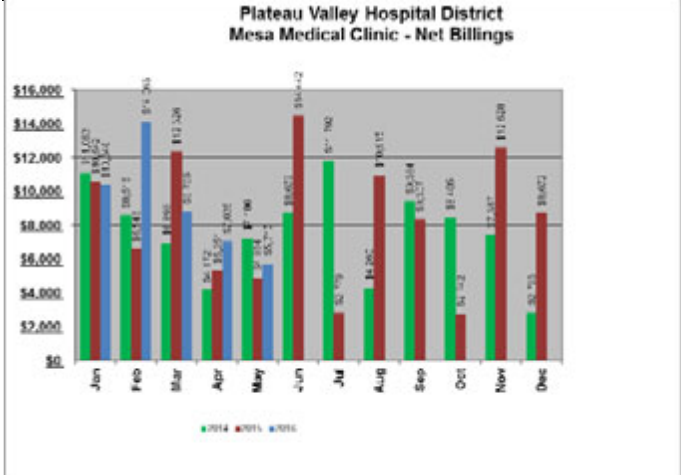
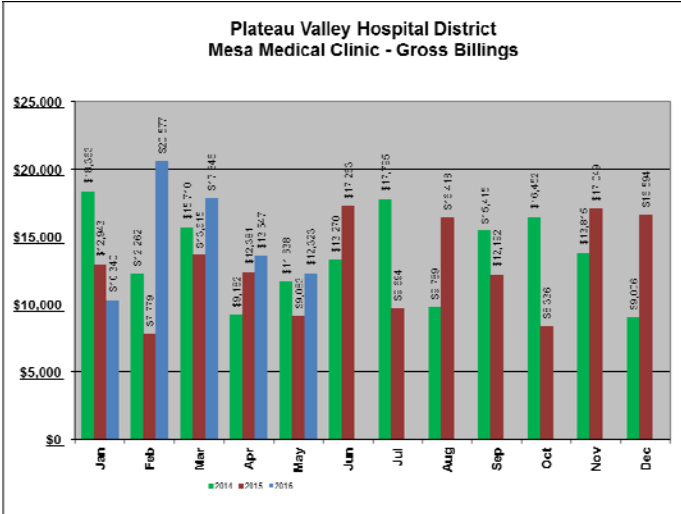
Financial Reports

	Charges	Write Offs Misc. Inc.	Net Receipts	April, 2016	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	48,118.48	-	30,325.23		-68,454.30	-38,129.07	0.00	-38,129.07
Clinic-Mesa	12,323.00	-6,606.31	5,716.69		-18,489.46	-12,772.77	0.00	-12,772.77
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	1,660.00	0.00	1,660.00		-2,699.46	-1,039.46	0.00	-1,039.46
Administrative	0.00	0.00	0.00		-8,408.47	-8,408.47	308,935.10	300,526.63
Total	62,101.48	24,399.56	37,701.92		-98,051.69	-60,349.77	308,935.10	248,585.33









- **Motion 4:** Mike Simons motioned that the Board of Directors approves the accounts payable and payroll checks (#51645-51686) and the April write-offs in the amount of \$22,008.52. Steve Bryson seconded. Motion carried unanimously.
- **Motion 5:** Steve Bryson motioned that the Board of Directors approves the accounts payable and payroll checks (\$51687-51743) and the May write-offs in the amount of \$24,399.56. Mike Simons seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES

Rental boiler – There was discussion of the boiler proposals and engineering ideas.

- **Motion 6:** Mike Simons motioned that the Board of Directors accepts the single boiler proposal by Keenan Plumbing not to exceed the proposed price. Steve Bryson seconded. Motion carried unanimously.
- **Motion 7:** Steve Bryson motioned that the Board of Directors works with Bighorn Consulting Engineers on the engineering for the boiler system not to exceed \$500. Mike Simons seconded. Motion carried unanimously.

Shop – There was discussion of whether to have half the shop slab removed as originally proposed or leave it and divert the water. It was decided to stick with the original plan.

6. NEW BUSINESS

Nothing presented.

7. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	220	221	261	226	227								1155
# Days	20	21	23	21	21								106
Ave/Day	11.00	10.52	11.35	10.76	10.81	####	####	####	####	#####	#DIV/0!	####	10.90
Lab/Inj	77	91	92	96	75								431
Pharm	13	12	17	10	13								65
AH Pharm	0	0	0	0	0								0
After Hours	4	1	0	5	5								15
Other	8	10	6	14	15								53
Paged Calls	28	27	21	18	27								121
Clinic New Pt	15	13	7	11	9								55
Clinic 1X Pt	1	1	0	0	0								2
M - Dr Appt	111	96	107	85	82								481
M - # Days	11	10	11.5	11	11								54.5
M - Ave/ day	10.09	9.60	9.30	7.73	7.45	####	####	####	####	#####	#DIV/0!	####	8.83
M - MA appt	26	24	33	18	23								124
M - Pharm	1	2	1	0	1								5
M - Other	1	5	7	0	0								13
M - New Pt	6	3	7	7	6								29
M - 1 X Pt	1	0	0	0	0								1

Collbran Clinic

2016	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days
Jan	87	9	9.67	113	9	12.56	20	2 10.00
Feb	89	9	9.89	115	10	11.50	17	2 8.50
Mar	121	10.5	11.52	111	9	12.33	29	3.5 8.29
Apr	95	10	9.50	114	9	12.67	17	2 8.50
May	103	10	10.30	102	8	12.75	22	3 7.33
Jun			#DIV/0!			#DIV/0!		#DIV/0!
Jul			#DIV/0!			#DIV/0!		#DIV/0!
Aug			#DIV/0!			#DIV/0!		#DIV/0!
Sep			#DIV/0!			#DIV/0!		#DIV/0!
Oct			#DIV/0!			#DIV/0!		#DIV/0!

Nov	#DIV/0!			#DIV/0!			#DIV/0!		
Dec	#DIV/0!			#DIV/0!			#DIV/0!		
Totals	495	48.5	10.21	555	45	12.33	105	12.5	8.40
Mesa Clinic									
2016	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	5	1	5.00	14	1	14.00	92	9.00	10.22
Feb	8	1	8.00	16	1	16.00	72	8.00	9.00
Mar	13	1.5	8.67	19	2	9.50	75	8.00	9.38
Apr	7	1	7.00	12	1	12.00	66	9.00	7.33
May	8	1	8.00	13	1	13.00	61	9.00	6.78
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	41	5.5	7.45	74	6	12.33	366	43.00	8.51

- There was discussion of Rocky Mountain Health Plans changing what they offer on the exchange and the associated rate hike (36%) and how this will impact us and our patients. The group rate is projected to increase 5%.
- Physician Report
There was discussion about the 5 days joint vacation that was gifted to Dr. Rollins and Dr. Woodyard in 2014 for their twentieth anniversary. They will be using those days in September.
- District Administrator Report
 - Keenan – the bill from work done on the HVAC system starting in February needs to be approved
- **Motion 8:** Steve Bryson motioned that the Board of Directors approves the expenditure to Keenan's Plumbing and Heating for work on the HVAC system at the Collbran Clinic. Mike Simons seconded. Motion carried unanimously.
 - Pinyon – the bill from work done to repair the automatic door needs to be approved.
- **Motion 9:** Mike Simons motioned that the Board of Directors approves the expenditure to Pinyon Mesa Automatics for work to repair the sliding door at the Collbran Clinic. Steve Bryson seconded. Motion carried unanimously.
 - SDA class – the SDA is holding a class specific to health districts in August in the Denver area.
- **Motion 10:** Steve Bryson motioned that the Board of Directors approves the expense of sending Jessi and Shannon to the SDA health districts' class. Mike Simons seconded. Motion carried unanimously.
 - Plow – the plow is drifting up and not holding down pressure. It is at West Park for an estimate since it is the off season.

8. OLD BUSINESS

Manual – The manual has been emailed out to check for any revisions needed before sending it to our attorney. No revisions were received so it will be sent out.

9. MAY EVALUATION / RAISES

- Annual: Isabell
- 3 Month: None
- **Motion 11:** Steve Bryson motioned that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. Mike Simons seconded. Motion carried unanimously.
- **Motion 12:** Steve Bryson motioned that the Board of Directors adjourn the meeting at 1833. Mike Simons seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator