

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday, September 15, 2015

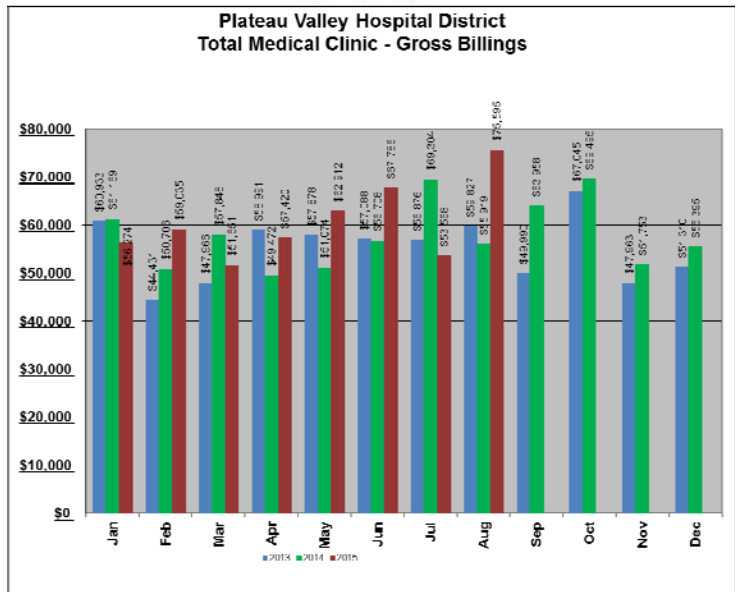
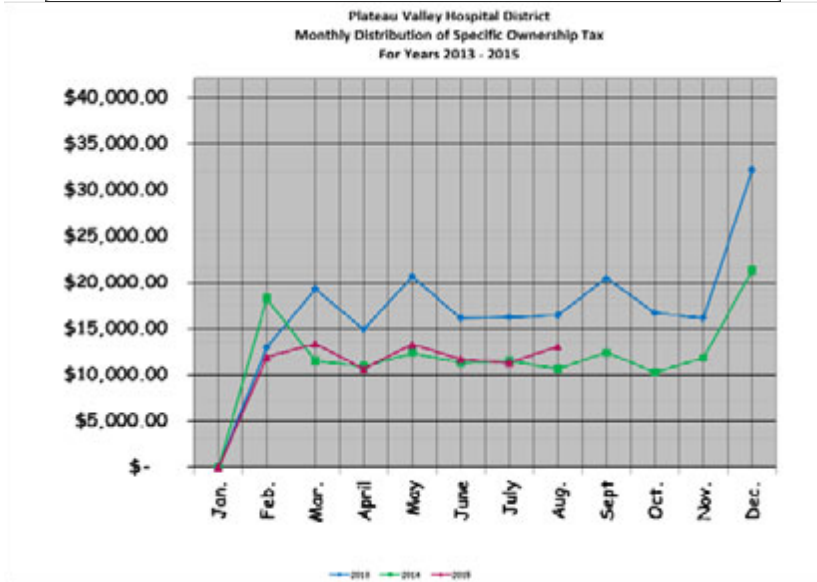
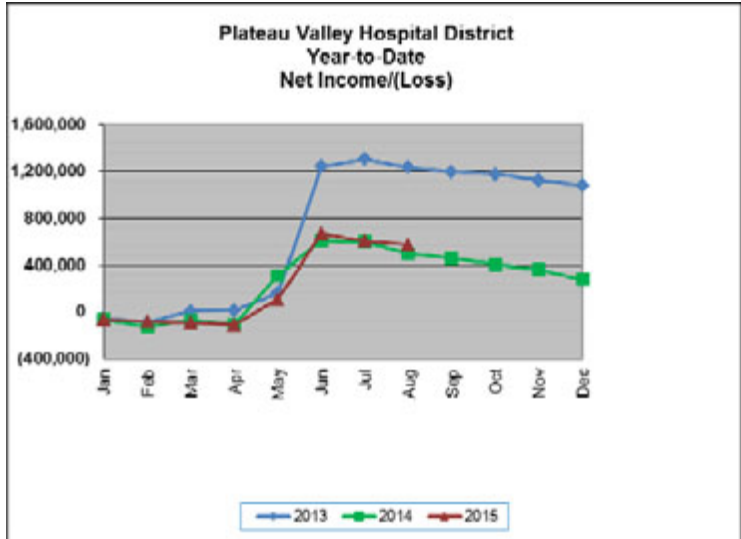
Attendance: Board: Denny Holmes, Kris McGovern, Dave Bristol, Bob Wilson, Steve Bryson.
 Staff & Consultants: Shannon Currier, Jessi Clark, & Dr. Woodyard.
 Other: No public attended.

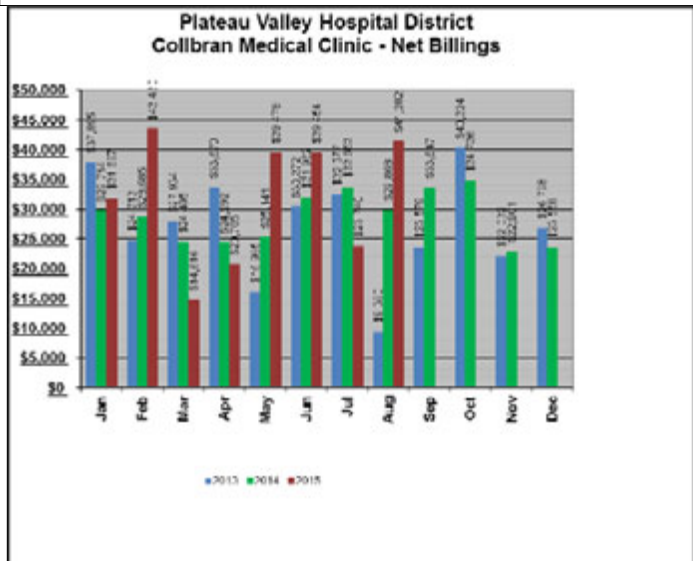
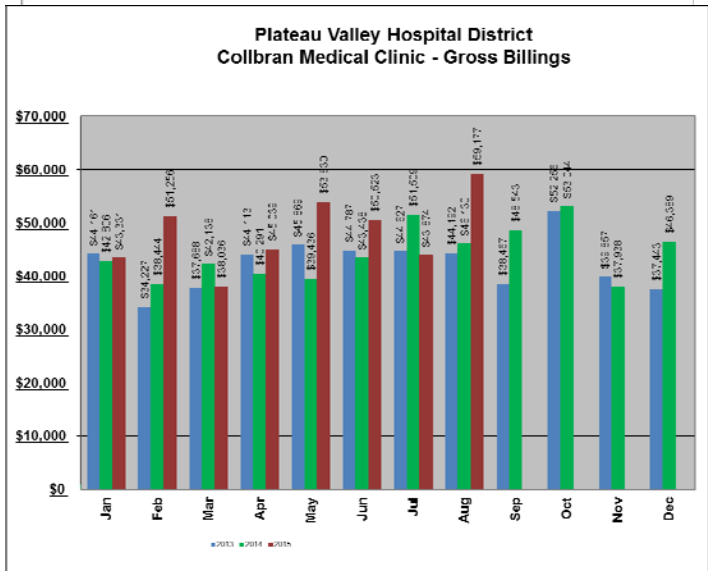
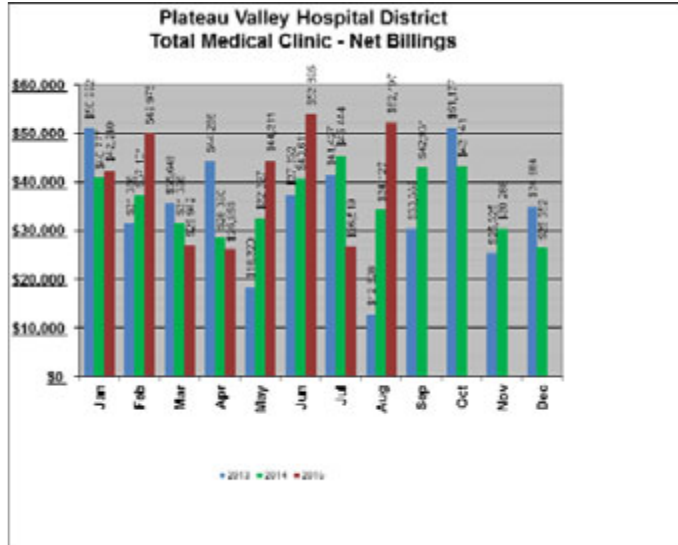
MEETING CALLED TO ORDER AT 1716 BY DENNY HOLMES, PRESIDENT.

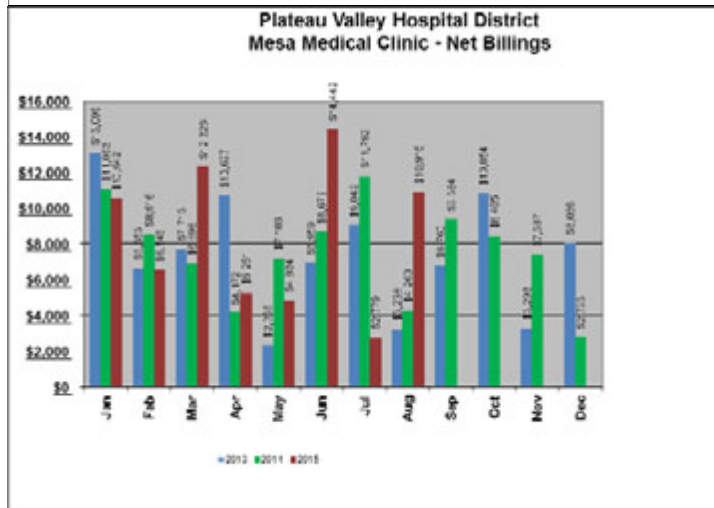
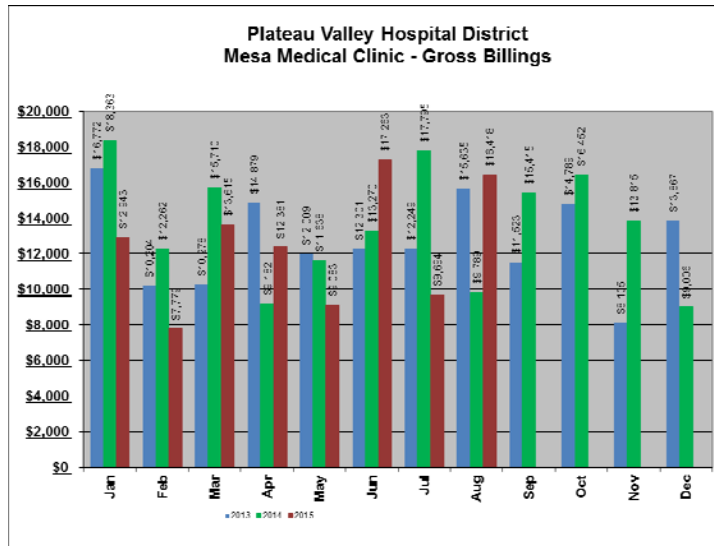
1. ROLL CALL: Dave Bristol, present. Bob Wilson, present. Denny Holmes, present. Kris McGovern, present. Steve Bryson, present.
2. MINUTES
 August 24, Regular Meeting
 - **Motion 1:** Kris McGovern motioned that the minutes of the August 24, 2015 regular meeting be approved as presented. Dave Bristol seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
 There was a reminder of the upcoming coding changes and potential for cash flow issues from that. There was discussion of some of the rumors about the future of Rocky.
4. CONSULTANT CPA REPORT

| | | | | August, 2015 | | | | |
|-----------------|------------------|--------------------------|------------------|--------------|----------------------|---------------------------|---------------------|----------------------|
| | Charges | Write Offs Misc. Inc. | Net Receipts | | Operating Expense | Net Ordinary Income | Other Income/Exp | Net Income/(Loss) |
| Clinic-Collbran | 59,177.20 | -17,895.03 | 41,282.17 | | -70,816.76 | -29,534.59 | 0.00 | -29,534.59 |
| Clinic-Mesa | 16,418.05 | -5,502.95 | 10,915.10 | | -19,444.90 | -8,529.80 | 0.00 | -8,529.80 |
| Construction | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 |
| Rental Building | 1,795.00 | 0.00 | 1,795.00 | | -2,500.74 | -705.74 | 0.00 | -705.74 |
| Administrative | 0.00 | 0.00 | 0.00 | | -12,244.65 | -12,244.65 | 18,065.18 | 5,820.53 |
| PVHS | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 |
| Total | <u>77,390.25</u> | <u>-23,397.98</u> | <u>53,992.27</u> | | <u>-105,007.05</u> | <u>-51,014.78</u> | <u>18,065.18</u> | <u>-32,949.60</u> |









- Motion 2:** Dave Bristol motioned that the accounts payable and payroll checks (#51191-51231) and the August write-offs in the amount of \$23,397.98 are approved. Steve Bryson seconded. Motion carried unanimously. Preliminary Budget was presented. There was discussion of items that needed additional research on. The Budget Hearing will be at the November 17 meeting. The December meeting for the budget approval was moved to Thursday, December 3 at the normal time.

5. ENVIRONMENTAL SERVICES

Nothing presented.

6. NEW BUSINESS

Catch up on records – An update on the catch up was given. The tracking portion is close to being caught up. The scanning portion is not even close. This is the first week of the extra time being put in, so three more weeks are available per the motion at the meeting last month.

7. OLD BUSINESS

- Shop Buildings – Construction of the new shed has begun. We are waiting on the insurance for the demolition of the old shop.
- Personnel manual - There was discussion of the amount of editing and changing the old manual needs. The Special Districts Association has a sample manual which would be easier to mold to our needs. The Board will look over the SDA manual prior to the next meeting.

8. CLINIC REPORT
Census

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|------|-------|---------|------|-------|
| Total Dr Appt | 244 | 233 | 266 | 272 | 234 | 288 | 251 | 250 | | | | | 2038 |
| # Days | 21 | 20 | 22 | 22 | 20 | 22 | 22 | 21 | | | | | 170 |
| Ave/Day | 11.62 | 11.65 | 12.09 | 12.36 | 11.70 | 13.09 | 11.41 | 11.90 | #### | ##### | #DIV/0! | #### | 11.99 |
| Lab/Inj | 88 | 57 | 56 | 82 | 72 | 73 | 91 | 67 | | | | | 586 |
| Pharm | 15 | 15 | 4 | 4 | 17 | 19 | 7 | 7 | | | | | 88 |
| AH Pharm | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | | | | | 1 |
| After Hours | 1 | 3 | 2 | 2 | 4 | 4 | 9 | 8 | | | | | 33 |
| Other | 10 | 12 | 19 | 9 | 19 | 15 | 18 | 18 | | | | | 120 |
| Paged Calls | 44 | 44 | 22 | 28 | 25 | 47 | 45 | 32 | | | | | 287 |
| Clinic New Pt | 13 | 17 | 15 | 18 | 12 | 21 | 14 | 23 | | | | | 133 |
| Clinic 1X Pt | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | 0 |
| M - Dr Appt | 97 | 84 | 98 | 88 | 88 | 105 | 80 | 104 | | | | | 744 |
| M - # Days | 11 | 10 | 11 | 10.5 | 10 | 11 | 9.5 | 11 | | | | | 84 |
| M - Ave/1/2 day | 8.82 | 8.40 | 8.91 | 8.38 | 8.80 | 9.55 | 8.42 | 9.45 | #### | ##### | #DIV/0! | #### | 8.86 |
| M - MA appt | 14 | 14 | 20 | 22 | 22 | 32 | 9 | 11 | | | | | 144 |
| M - Pharm | 0 | 1 | 1 | 0 | 2 | 3 | 1 | 1 | | | | | 9 |
| M - Other | 0 | 3 | 0 | 2 | 2 | 2 | 1 | 2 | | | | | 12 |
| M - New Pt | 7 | 6 | 4 | 4 | 8 | 7 | 4 | 13 | | | | | 53 |
| M - 1 X Pt | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | 0 |

Collbran Clinic

| 2015 | EW pt | EW days | EW ave | SR pt | SR days | SR ave | EA pt | EA days | EA ave |
|---------------|------------|-------------|--------------|--------------|-----------|--------------|------------|-------------|--------------|
| Jan | 106 | 10 | 10.60 | 114 | 9 | 12.67 | 24 | 2 | 12.00 |
| Feb | 70 | 6.5 | 10.77 | 146 | 11.5 | 12.70 | 17 | 2 | 8.50 |
| Mar | 132 | 11.5 | 11.48 | 117 | 9 | 13.00 | 17 | 1.5 | 11.33 |
| Apr | 111 | 9 | 12.33 | 132 | 10.5 | 12.57 | 29 | 2.5 | 11.60 |
| May | 61 | 6 | 10.17 | 152 | 12 | 12.67 | 21 | 2 | 10.50 |
| Jun | 105 | 8 | 13.13 | 147 | 11 | 13.36 | 36 | 3 | 12.00 |
| Jul | 107 | 9.5 | 11.26 | 127 | 11 | 11.55 | 17 | 1.5 | 11.33 |
| Aug | 98 | 9 | 10.89 | 128 | 10 | 12.80 | 24 | 2 | 12.00 |
| Sep | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Oct | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Nov | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Dec | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Totals | 790 | 69.5 | 11.37 | 1,063 | 84 | 12.65 | 185 | 16.5 | 11.21 |

Mesa Clinic

| 2015 | EW pt | EW days | EW ave | SR pt | SR days | SR ave | EA pt | EA days | EA ave |
|------|-------|---------|--------|-------|---------|--------|-------|---------|--------|
| Jan | 9 | 1 | 9.00 | 11 | 1 | 11.00 | 77 | 9.00 | 8.56 |
| Feb | 4 | 0.5 | 8.00 | 16 | 1.5 | 10.67 | 64 | 8.00 | 8.00 |
| Mar | 14 | 1.5 | 9.33 | 20 | 1.5 | 13.33 | 64 | 8.00 | 8.00 |
| Apr | 9 | 1 | 9.00 | 21 | 1.5 | 14.00 | 58 | 8.00 | 7.25 |
| May | 12 | 1 | 12.00 | 12 | 1 | 12.00 | 64 | 8.00 | 8.00 |
| Jun | 12 | 1 | 12.00 | 14 | 1 | 14.00 | 79 | 9.00 | 8.78 |
| Jul | 24 | 2.5 | 9.60 | 24 | 2 | 12.00 | 32 | 5.00 | 6.40 |
| Aug | 13 | 1 | 13.00 | 12 | 1 | 12.00 | 79 | 9.00 | 8.78 |

| | | | | | | | | | |
|---------------|-----------|------------|--------------|------------|-------------|--------------|------------|--------------|-------------|
| Sep | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Oct | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Nov | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Dec | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Totals | 97 | 9.5 | 10.21 | 130 | 10.5 | 12.38 | 517 | 64.00 | 8.08 |

- Physician Report
Nothing presented.
- District Administrator Report
Nothing presented.

9. SEPTEMBER EVALUATION / RAISES

- Annual: S Lanford
- 3 Month: None
- **Motion 3:** Bob Wilson motioned that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. Steve Bryson seconded. Motion carried unanimously.
- **Motion 4:** Kris McGovern motioned that the Board of Directors adjourn the meeting at 1820. Dave Bristol seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator