

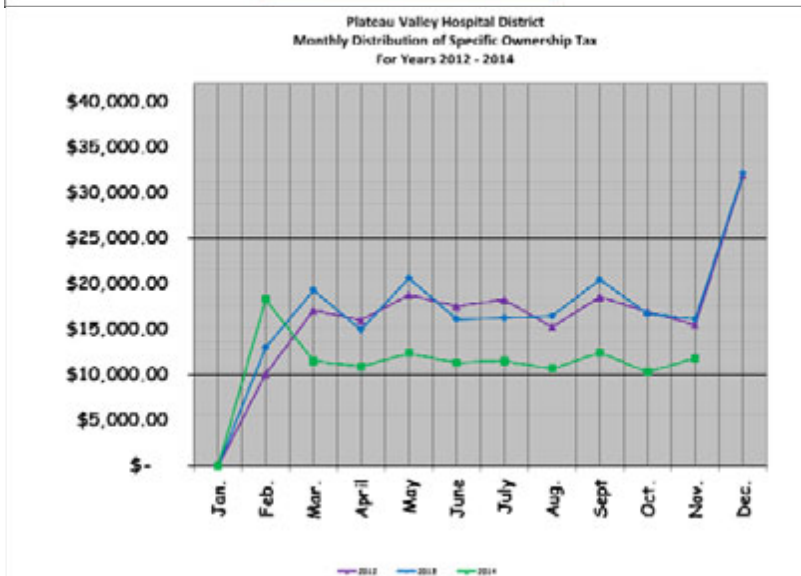
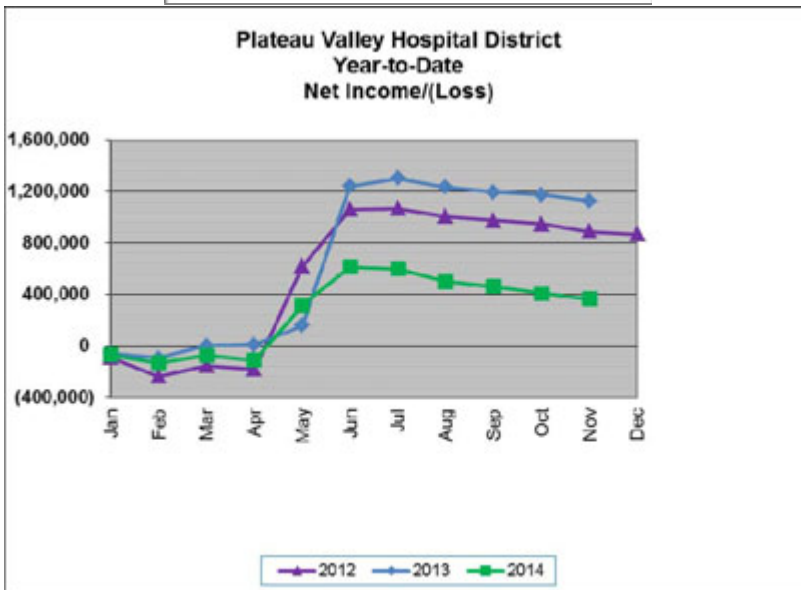
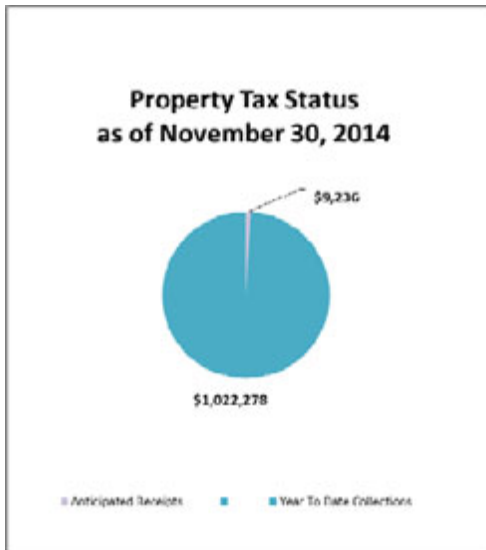
**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
 Wednesday, December 10, 2014

Attendance: Board: Denny Holmes, Dave Bristol, & Kris McGovern  
 Staff & Consultants: Shannon Currier, Jessi Clark, & Dr. Rollins.  
 Other: Stan Kiser of FCI (18:08).

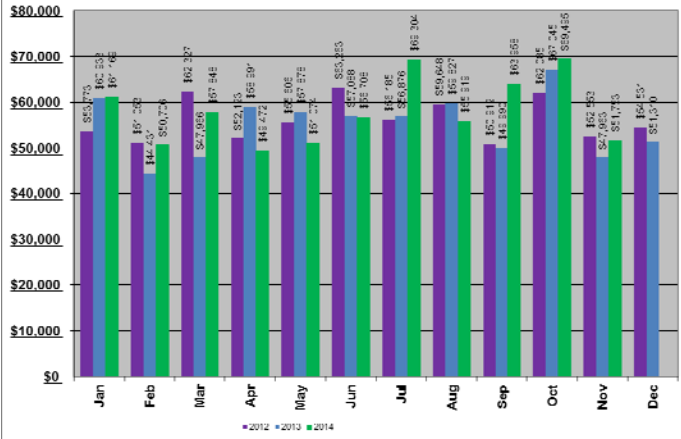
MEETING CALLED TO ORDER AT 17:35 BY DENNY HOLMES, PRESIDENT.

1. ROLL CALL: Dave Bristol, present. Bob Wilson, excused. Denny Holmes, present. Kris McGovern, present.
  - **Motion 1:** Dave Bristol motioned that the Board of Directors excused Bob Wilson from the meeting. Kris McGovern seconded. Motion carried unanimously.
2. BUDGET AMENDMENT HEARING – no public present at the time of hearing. The amendment was presented to the Board.
  - **Motion 2:** Dave Bristol motioned the Board of Directors approves the Resolution for Supplemental Budget and Appropriation. Kris McGovern seconded. Motion carried unanimously. See attached resolution.
3. AUDIT RFP – the two proposals received were reviewed by the Board.
  - **Motion 3:** Dave Bristol motioned that the Board of Directors accept the proposal from Chadwick, Steinkirchner, & Davis & Co., P.C. for audit services. Kris McGovern seconded. Motion carried unanimously.
4. MINUTES  
 November 18, 2014 Regular Meeting
  - **Motion 4:** Kris McGovern motioned that the Board of Directors approve the November 18, 2014 regular meeting minutes as presented. Dave Bristol seconded. Motion carried unanimously.
5. CLINIC CONSULTANT REPORT  
 There was discussion of the switch to the Greenway program for both charting and billing. Training has begun and go-live will be the following week.
6. FCI AND SHOP BUILDING – Stan Kiser from FCI arrived and there was discussion of the continued problem with the shop building and the sloughing of the hillside. FCI can help with construction services at cost and may be able to offer \$5000 to help. The District will also get additional quotes and see about selling the existing structure.
7. CONSULTANT CPA REPORT  
 Financial Reports

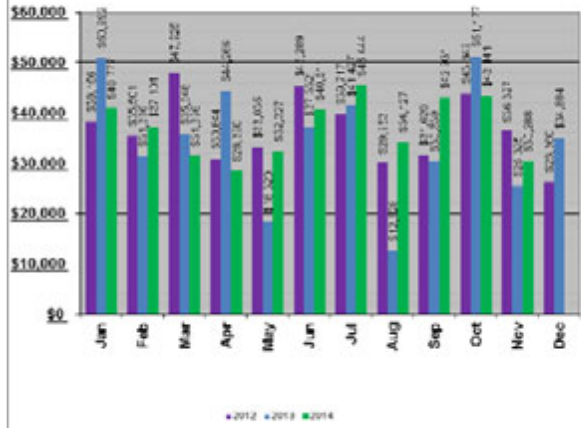
|                 |                |                                  |                         | <b>November,<br/>2014</b> |                              |                                    |                             |                              |
|-----------------|----------------|----------------------------------|-------------------------|---------------------------|------------------------------|------------------------------------|-----------------------------|------------------------------|
|                 | <b>Charges</b> | <b>Write Offs<br/>Misc. Inc.</b> | <b>Net<br/>Receipts</b> |                           | <b>Operating<br/>Expense</b> | <b>Net<br/>Ordinary<br/>Income</b> | <b>Other<br/>Income/Exp</b> | <b>Net<br/>Income/(Loss)</b> |
| Clinic-Collbran | 37,938.35      | -15,037.16                       | 22,901.19               |                           | -63,166.08                   | -40,264.89                         | 0.00                        | -40,264.89                   |
| Clinic-Mesa     | 13,815.05      | -6,428.05                        | 7,387.00                |                           | -15,325.43                   | -7,938.43                          | 0.00                        | -7,938.43                    |
| Construction    | 0.00           | 0.00                             | 0.00                    |                           | 0.00                         | 0.00                               | 0.00                        | 0.00                         |
| Rental Building | 1,815.00       | 0.00                             | 1,815.00                |                           | -2,834.00                    | -1,019.00                          | 0.00                        | -1,019.00                    |
| Administrative  | 0.00           | 0.00                             | 0.00                    |                           | -8,764.72                    | -8,764.72                          | 13,186.18                   | 4,421.46                     |
| Total           | 53,568.40      | -21,465.21                       | 32,103.19               |                           | -90,090.23                   | -57,987.04                         | 13,186.18                   | -44,800.86                   |



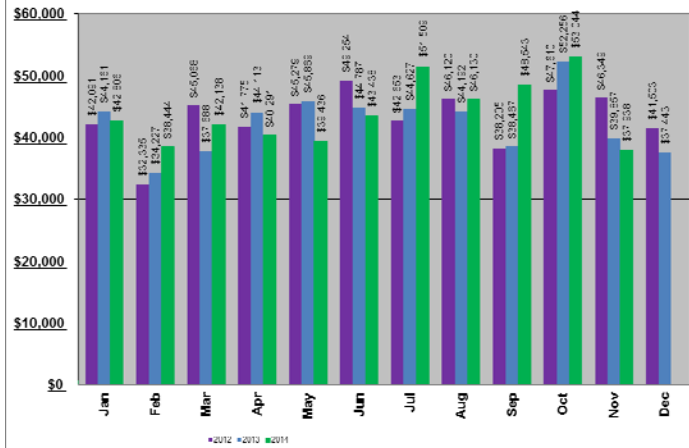
**Plateau Valley Hospital District  
Total Medical Clinic - Gross Billings**

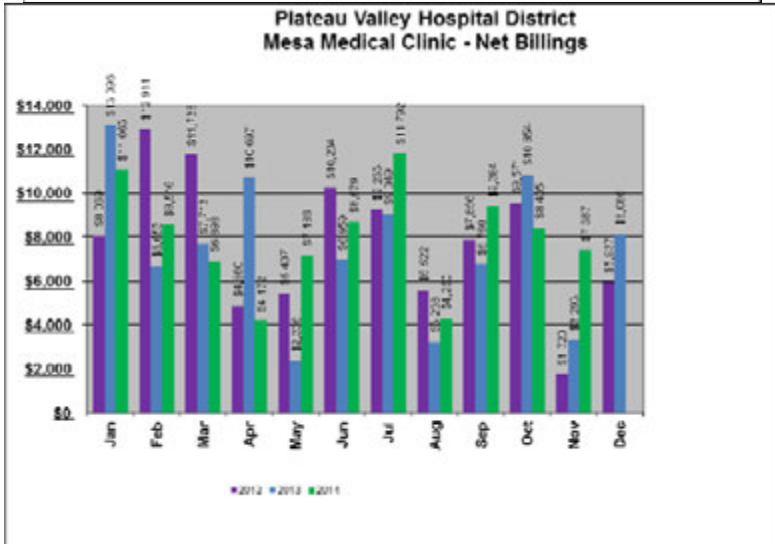
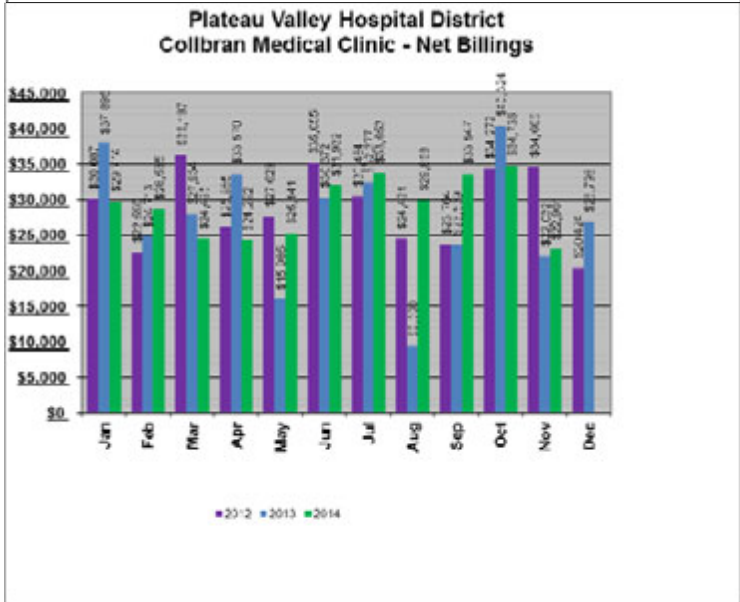
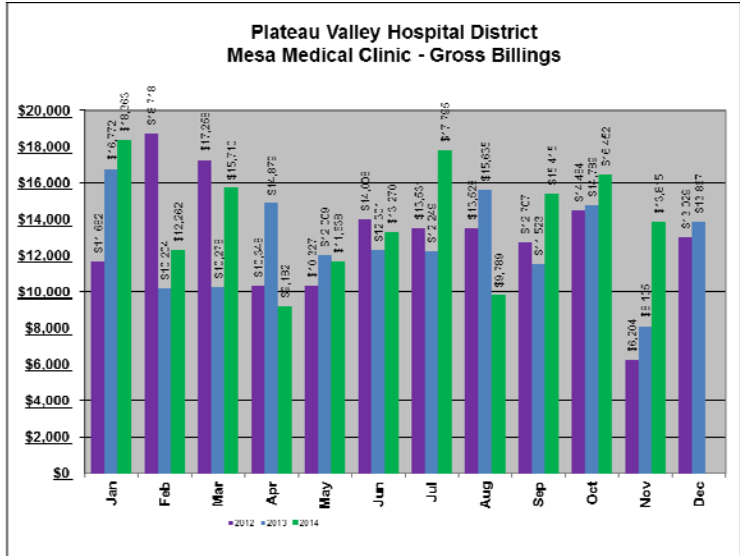


**Plateau Valley Hospital District  
Total Medical Clinic - Net Billings**



**Plateau Valley Hospital District  
Collbran Medical Clinic - Gross Billings**





- **Motion 5:** Dave Bristol motioned that the Board of Directors approves the accounts payable and payroll checks (#50669-50707) and the November write-offs in the amount of \$21,465.21. Kris McGovern seconded. Motion carried unanimously.

The final 2015 budget was presented and resolutions made.

- **Motion 6:** Kris McGovern motioned that the Board of Directors approve the final Budget Resolution. Dave Bristol seconded. Motion carried unanimously. See attached resolution.
- **Motion 7:** Dave Bristol motioned that the Board of Directors approve the Resolution to set the mill levy. Kris McGovern seconded. Motion carried unanimously. See attached resolution.
- **Motion 8:** Kris McGovern motioned that the Board of Directors approve the Resolution to appropriate the sums of money. Dave Bristol seconded. Motion carried unanimously. See attached resolution.
- **Motion 9:** Dave Bristol motioned that the Board of Directors appoints Kris McGovern Board Vice President due to the resignation of Frank Wagner. Denny Holmes seconded. Motion carried unanimously.

8. ENVIRONMENTAL SERVICES  
The shop as discussed previously.

9. NEW BUSINESS  
Nothing presented.

10. OLD BUSINESS  
Nothing presented.

11. CLINIC REPORT  
Census

|                 | Jan   | Feb   | Mar   | Apr   | May   | Jun   | Jul   | Aug   | Sept  | Oct   | Nov   | Dec  | YTD   |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|------|-------|
| Total Dr Appt   | 249   | 223   | 222   | 244   | 234   | 242   | 259   | 235   | 239   | 243   | 184   |      | 2574  |
| # Days          | 22    | 20    | 20.5  | 20    | 19.5  | 21    | 22    | 21    | 21    | 23    | 17.5  |      | 227.5 |
| Ave/Day         | 11.32 | 11.15 | 10.83 | 12.20 | 12.00 | 11.52 | 11.77 | 11.19 | 11.38 | 10.57 | 10.51 | #### | 11.31 |
| Lab/Inj         | 83    | 58    | 68    | 76    | 50    | 57    | 61    | 63    | 90    | 109   | 66    |      | 781   |
| Pharm           | 32    | 17    | 8     | 14    | 10    | 6     | 10    | 11    | 8     | 9     | 12    |      | 137   |
| AH Pharm        | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 1     |      | 1     |
| After Hours     | 2     | 0     | 6     | 5     | 7     | 10    | 14    | 7     | 3     | 3     | 5     |      | 62    |
| Other           | 10    | 10    | 13    | 11    | 8     | 12    | 12    | 8     | 3     | 10    | 3     |      | 100   |
| Paged Calls     | 36    | 36    | 36    | 33    | 22    | 37    | 40    | 48    | 41    | 27    | 24    |      | 380   |
| Clinic New Pt   | 18    | 18    | 11    | 6     | 11    | 16    | 23    | 15    | 20    | 27    | 14    |      | 179   |
| Clinic 1X Pt    | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 0     |      | 0     |
| M - Dr Appt     | 111   | 83    | 100   | 55    | 72    | 81    | 107   | 73    | 86    | 88    | 79    |      | 935   |
| M - # Days      | 10.5  | 10    | 10    | 6     | 8.5   | 10    | 10.5  | 10    | 11    | 10.5  | 9.5   |      | 106.5 |
| M - Ave/1/2 day | 10.57 | 8.30  | 10.00 | 9.17  | 8.47  | 8.10  | 10.19 | 7.30  | 7.82  | 8.38  | 8.32  | #### | 8.78  |
| M - MA appt     | 18    | 14    | 11    | 5     | 2     | 7     | 13    | 14    | 11    | 23    | 22    |      | 140   |
| M - Pharm       | 0     | 2     | 0     | 0     | 1     | 1     | 0     | 0     | 3     | 0     | 4     |      | 11    |
| M - Other       | 0     | 0     | 4     | 2     | 3     | 0     | 0     | 2     | 2     | 0     | 0     |      | 13    |
| M - New Pt      | 13    | 2     | 7     | 3     | 1     | 5     | 10    | 5     | 7     | 7     | 2     |      | 62    |
| M - 1 X Pt      | 1     | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 0     |      | 1     |

Collbran Clinic

| 2014 | EW pt | EW days | EW ave | SR pt | SR days | SR ave | EA pt | EA days |       |
|------|-------|---------|--------|-------|---------|--------|-------|---------|-------|
| Jan  | 90    | 8       | 11.25  | 117   | 10.5    | 11.14  | 42    | 3.5     | 12.00 |
| Feb  | 98    | 9       | 10.89  | 110   | 9       | 12.22  | 15    | 2       | 7.50  |
| Mar  | 95    | 9       | 10.56  | 113   | 10      | 11.30  | 14    | 1.5     | 9.33  |
| Apr  | 114   | 10      | 11.40  | 130   | 10      | 13.00  | 0     | 0       | 0.00  |
| May  | 114   | 10.5    | 10.86  | 110   | 8       | 13.75  | 10    | 1       | 10.00 |

|     |     |      |       |     |      |       |    |     |       |
|-----|-----|------|-------|-----|------|-------|----|-----|-------|
| Jun | 133 | 11   | 12.09 | 96  | 8    | 12.00 | 13 | 2   | 6.50  |
| Jul | 140 | 11.5 | 12.17 | 91  | 8    | 11.38 | 28 | 2.5 | 11.20 |
| Aug | 59  | 6    | 9.83  | 137 | 11   | 12.45 | 39 | 4   | 9.75  |
| Sep | 117 | 10   | 11.70 | 102 | 9    | 11.33 | 20 | 2   | 10.00 |
| Oct | 99  | 10   | 9.90  | 123 | 10.5 | 11.71 | 21 | 2.5 | 8.40  |
| Nov | 66  | 7    | 9.43  | 98  | 8    | 12.25 | 20 | 2.5 | 8.00  |
| Dec |     |      | ##### |     |      | ##### |    |     | ##### |

|               |              |            |              |              |            |              |            |             |             |
|---------------|--------------|------------|--------------|--------------|------------|--------------|------------|-------------|-------------|
| <b>Totals</b> | <b>1,125</b> | <b>102</b> | <b>11.03</b> | <b>1,227</b> | <b>102</b> | <b>12.03</b> | <b>222</b> | <b>23.5</b> | <b>9.45</b> |
|---------------|--------------|------------|--------------|--------------|------------|--------------|------------|-------------|-------------|

Mesa Clinic

| 2014 | EW pt | EW days | EW ave  | SR pt | SR days | SR ave  | EA pt | EA days | EA ave  |
|------|-------|---------|---------|-------|---------|---------|-------|---------|---------|
| Jan  | 11    | 1       | 11.00   | 22    | 1.5     | 14.67   | 78    | 8.00    | 9.75    |
| Feb  | 9     | 1       | 9.00    | 10    | 1       | 10.00   | 64    | 8.00    | 8.00    |
| Mar  | 10    | 1       | 10.00   | 21    | 2       | 10.50   | 69    | 7.00    | 9.86    |
| Apr  | 27    | 3       | 9.00    | 28    | 3       | 9.33    | 0     | 0.00    | 0.00    |
| May  | 33    | 3.5     | 9.43    | 24    | 2       | 12.00   | 15    | 3.00    | 5.00    |
| Jun  | 9     | 1       | 9.00    | 14    | 1       | 14.00   | 58    | 8.00    | 7.25    |
| Jul  | 18    | 1.5     | 12.00   | 15    | 1       | 15.00   | 74    | 8.00    | 9.25    |
| Aug  | 8     | 1       | 8.00    | 12    | 1       | 12.00   | 53    | 8.00    | 6.63    |
| Sep  | 7     | 1       | 7.00    | 17    | 1       | 17.00   | 62    | 9.00    | 6.89    |
| Oct  | 17    | 2       | 8.50    | 23    | 1.5     | 15.33   | 48    | 7.00    | 6.86    |
| Nov  | 6     | 0.5     | 12.00   | 23    | 2       | 11.50   | 50    | 7.00    | 7.14    |
| Dec  |       |         | #DIV/0! |       |         | #DIV/0! |       |         | #DIV/0! |

|               |            |             |             |            |           |              |            |              |             |
|---------------|------------|-------------|-------------|------------|-----------|--------------|------------|--------------|-------------|
| <b>Totals</b> | <b>155</b> | <b>16.5</b> | <b>9.39</b> | <b>209</b> | <b>17</b> | <b>12.29</b> | <b>571</b> | <b>73.00</b> | <b>7.82</b> |
|---------------|------------|-------------|-------------|------------|-----------|--------------|------------|--------------|-------------|

- Physician Report  
Nothing presented.
- District Administrator Report
  - Oxy Abatement – There was really no updated information available, but previously presented information was discussed.
  - School Letter – Jessi presented a letter that the attorney working on the abatement forwarded written by the school superintendent. There was discussion as to whether the District should sign it as well. It was decided not to at this point.
  - QHN Contract – Jessi presented the information to have QHN (regional information exchange hub) build the bridge to our new charting software (Greenway) so that information can be exchanged electronically.
- **Motion 10:** Dave Bristol motioned that the Board of Directors approves the expense to have QHN build the bridge to the new Greenway system. Kris McGovern seconded. Motion carried unanimously.

12. DECEMBER EVALUATION / RAISES

- Annual: None
- 3 Month: None
- **Motion 11:** Dave Bristol motioned that the Board of Directors adjourn the meeting at 1841. Kris McGovern seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator