

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

Tuesday, October 21, 2014

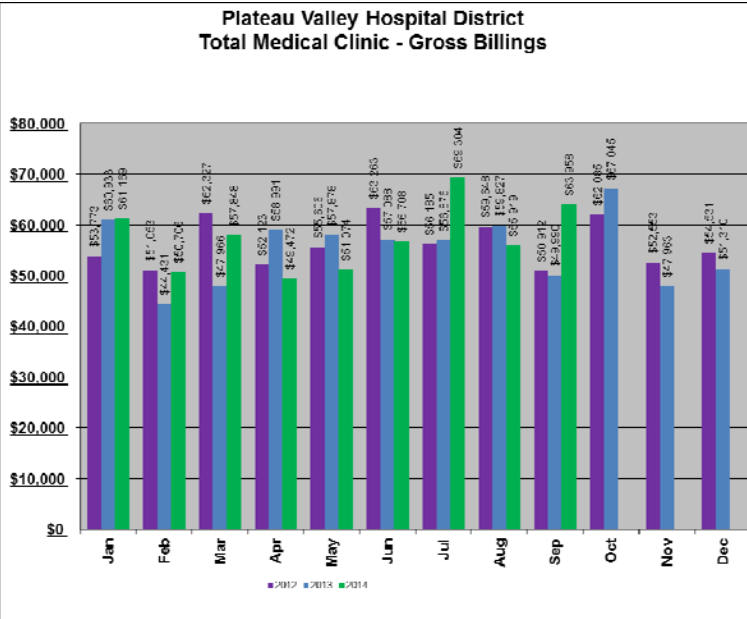
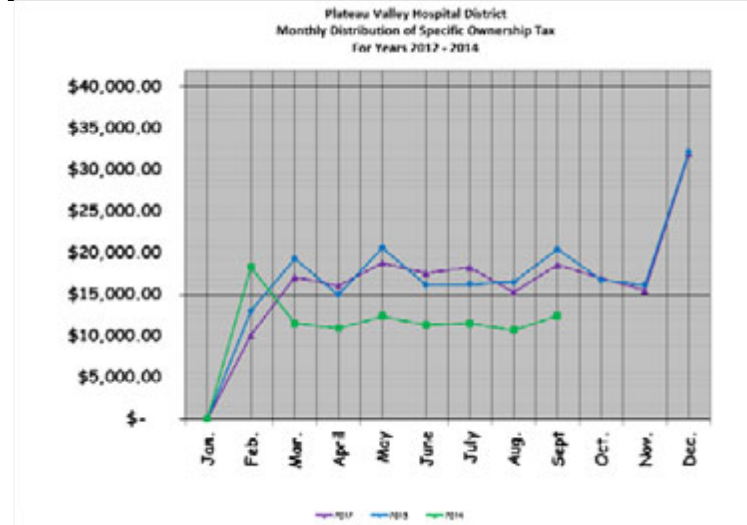
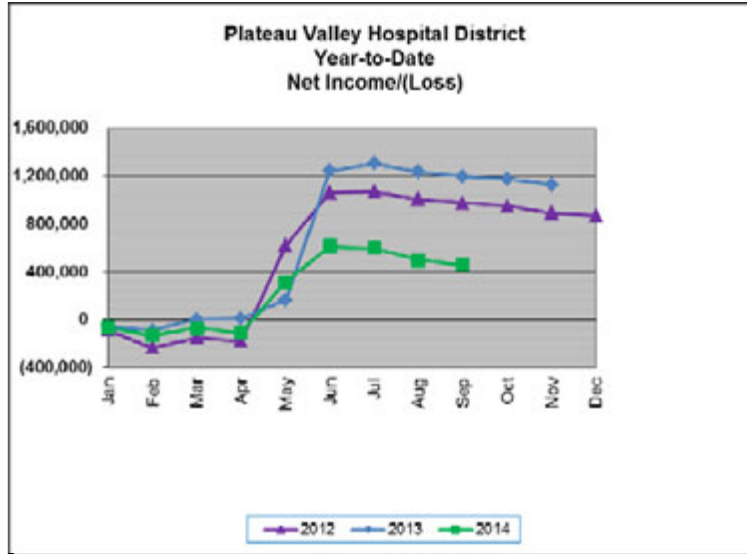
Attendance: Board: Denny Holmes, Frank Wagner, Bob Wilson, & Kris McGovern. Dave Bristol excused.
 Staff & Consultants: Shannon Currier & Jessi Clark.
 Other: John Lind.

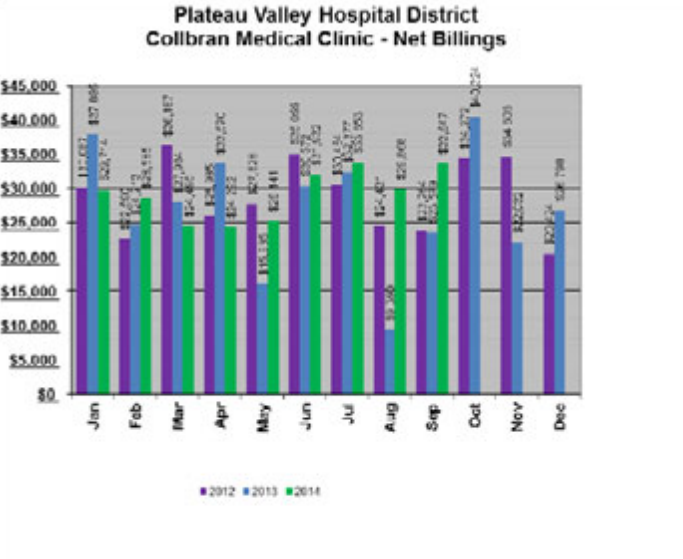
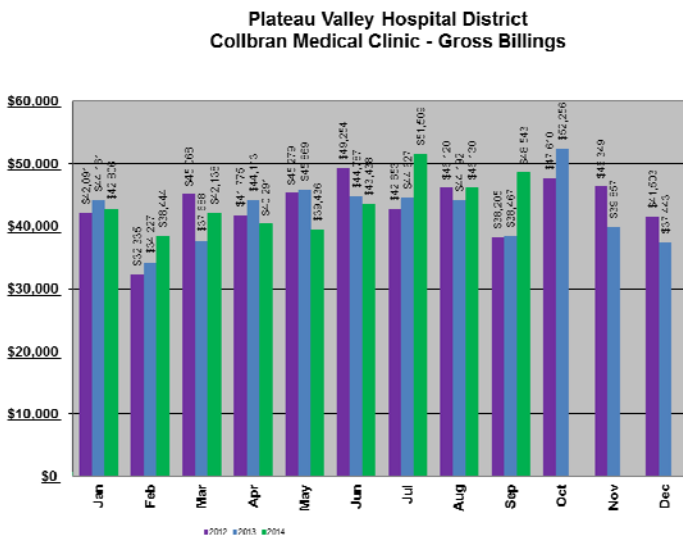
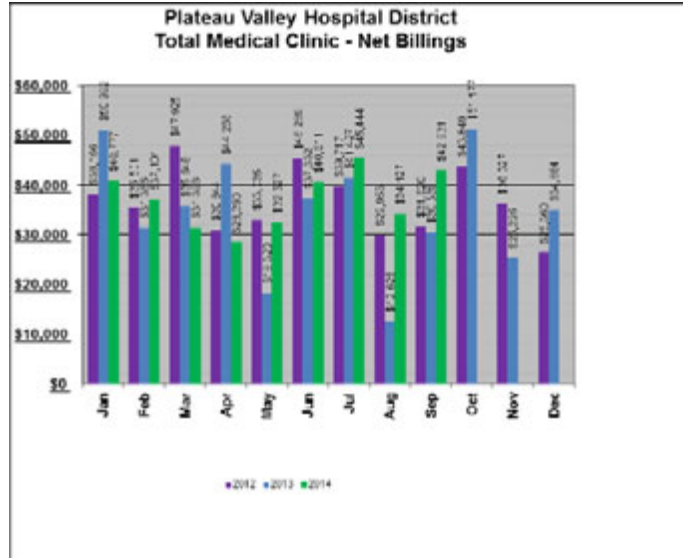
MEETING CALLED TO ORDER AT 17:21 BY DENNY HOLMES, PRESIDENT.

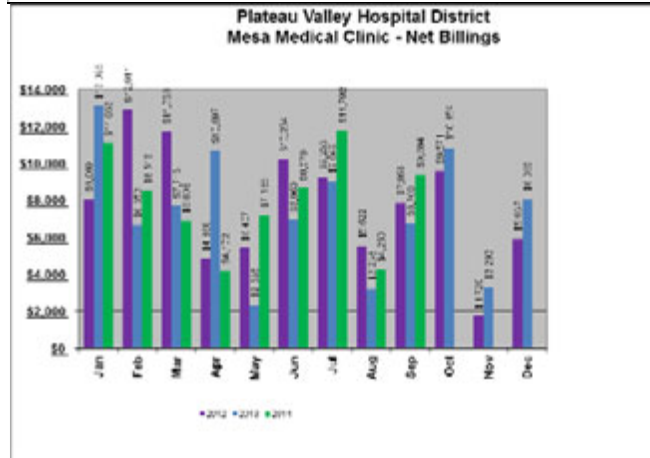
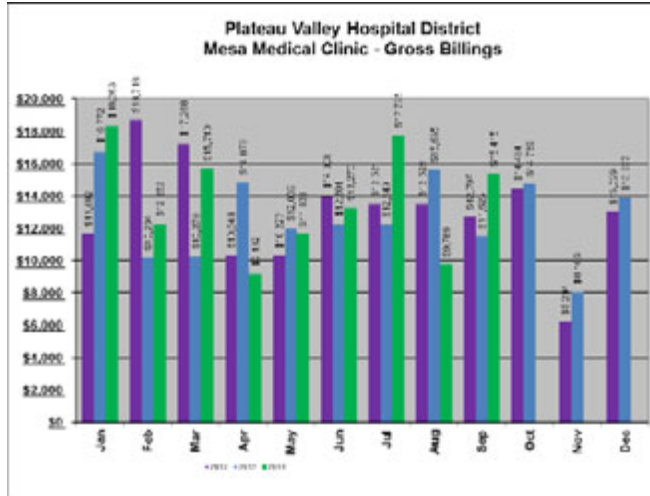
1. ROLL CALL: Frank Wagner, present. Dave Bristol, absent. Bob Wilson, present. Denny Holmes, present. Kris McGovern, present.
 - **Motion 1:** Frank Wagner motioned that the Board of Directors excuse Dave Bristol from the meeting. Kris McGovern seconded. Motion carried unanimously.
2. MINUTES
 September 16, 2014 Regular Meeting
 - **Motion 2:** Frank Wagner motioned that the minutes of the September 16, 2014 regular meeting be approved as presented. Bob Wilson seconded. Motion carried unanimously.
 - **Motion 3:** Bob Wilson motioned that the minutes of the October 6, 2014 special meeting be approved as presented. Kris McGovern seconded. Motion carried unanimously.
3. VET LEASE – The year lease is up for the veterinarian. Dr. Dennison could not attend but sent word that things are going well and would like to extend the lease for five years. There was discussion that the arrangement has been working out for both parties. There was some concern of a full five year lease.
 - **Motion 4:** Bob Wilson motioned that the Board of Directors offer Plateau Valley Veterinary Services a three year lease at \$800 per month with the option to have first right of refusal on the space that Plateau Valley Hair Affair currently leases if they were to leave. Frank Wagner seconded. Motion carried unanimously.
4. CLINIC CONSULTANT REPORT
 Nothing presented. Since it has been a while since anything has been presented in person, the Board will have Jessi ask Debbie to attend the November meeting.
5. CONSULTANT CPA REPORT
 Financial Reports

		Write Offs	Net	September, 2014	Operating	Net Ordinary	Other	Net
	Charges	Misc. Inc.	Receipts		Expense	Income	Income/Exp	Income/(Loss)
Clinic-Collbran	48,542.54	14,995.10	33,547.44		-67,984.02	-34,436.58	0.00	-34,436.58
Clinic-Mesa	15,415.25	-6,031.37	9,383.88		-18,982.18	-9,598.30	0.00	-9,598.30
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	1,760.00	0.00	1,760.00		-2,717.88	-957.88	0.00	-957.88
Administrative	0.00	0.00	0.00		-9,086.41	-9,086.41	15,418.69	6,332.28
Total	65,717.79	21,026.47	44,691.32		-98,770.49	-54,079.17	15,418.69	-38,660.48









- **Motion 5:** Bob Wilson motioned that the accounts payable & payroll checks (#50558-50617) are approved and approves the September write-offs in the amount of \$21,026.47. Kris McGovern seconded. Motion carried unanimously.

6. ENVIRONMENTAL SERVICES

Covered in the District Administrator report.

7. NEW BUSINESS

Nothing presented.

8. OLD BUSINESS

Signs – We have not heard from Bud’s Signs on the status of the rest of the signs.

9. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	249	223	222	244	234	242	259	235	239				2147
# Days	22	20	20.5	20	19.5	21	22	21	21				187
Ave/Day	11.32	11.15	10.83	12.20	12.00	11.52	11.77	11.19	11.38	#####	#DIV/0!	####	11.48
Lab/Inj	83	58	68	76	50	57	61	63	90				606
Pharm	32	17	8	14	10	6	10	11	8				116
AH Pharm	0	0	0	0	0	0	0	0	0				0
After Hours	2	0	6	5	7	10	14	7	3				54

Other	10	10	13	11	8	12	12	8	3				87
Paged Calls	36	36	36	33	22	37	40	48	41				329
Clinic New Pt	18	18	11	6	11	16	23	15	20				138
Clinic 1X Pt	0	0	0	0	0	0	0	0	0				0
M - Dr Appt	111	83	100	55	72	81	107	73	86				768
M - # Days	10.5	10	10	6	8.5	10	10.5	10	11				86.5
M - Ave/1/2 day	10.57	8.30	10.00	9.17	8.47	8.10	10.19	7.30	7.82	#####	#DIV/0!	####	8.88
M - MA appt	18	14	11	5	2	7	13	14	11				95
M - Pharm	0	2	0	0	1	1	0	0	3				7
M - Other	0	0	4	2	3	0	0	2	2				13
M - New Pt	13	2	7	3	1	5	10	5	7				53
M - 1 X Pt	1	0	0	0	0	0	0	0	0				1

Collbran Clinic

2014	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	90	8	11.25	117	10.5	11.14	42	3.5	12.00
Feb	98	9	10.89	110	9	12.22	15	2	7.50
Mar	95	9	10.56	113	10	11.30	14	1.5	9.33
Apr	114	10	11.40	130	10	13.00	0	0	0.00
May	114	10.5	10.86	110	8	13.75	10	1	10.00
Jun	133	11	12.09	96	8	12.00	13	2	6.50
Jul	140	11.5	12.17	91	8	11.38	28	2.5	11.20
Aug	59	6	9.83	137	11	12.45	39	4	9.75
Sep	117	10	11.70	102	9	11.33	20	2	10.00
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	960	85	11.29	1,006	83.5	12.05	181	18.5	9.78

Mesa Clinic

2014	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	11	1	11.00	22	1.5	14.67	78	8.00	9.75
Feb	9	1	9.00	10	1	10.00	64	8.00	8.00
Mar	10	1	10.00	21	2	10.50	69	7.00	9.86
Apr	27	3	9.00	28	3	9.33	0	0.00	0.00
May	33	3.5	9.43	24	2	12.00	15	3.00	5.00
Jun	9	1	9.00	14	1	14.00	58	8.00	7.25
Jul	18	1.5	12.00	15	1	15.00	74	8.00	9.25
Aug	8	1	8.00	12	1	12.00	53	8.00	6.63
Sep	7	1	7.00	17	1	17.00	62	9.00	6.89
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	132	14	9.43	163	13.5	12.07	473	59.00	8.02

- Physician Report
Nothing presented.

- District Administrator Report
 - Oxy Abatement – There was further discussion of the big abatement for Oxy. The County is appealing the ruling. We are already at the two year mark from Oxy's filing so interest has been accruing since then. The Fire District has retained Larry Bechner to help with the appeal. This is who our District attorney recommended as well. There was discussion of whether to retain him to help with the appeal.
- **Motion 6:** Bob Wilson motioned that the Board of Directors approves retaining Larry Bechner for up to \$5000 to help in the appeal process. Frank Wagner seconded. Motion carried unanimously.
 - Shop – There was discussion of the shop issue. We still have only one bid. Kris is pursuing a couple more. There was discussion of having FCI attend the November meeting to talk to them about this issue. We are still looking at what to do with the old shop.
 - Health Insurance Renewal – It is time for the employee health insurance renewal. There has been an increase in the premium. We now have enough employees on the program to have multiple plans which will give them an option and an option in rates. We will renew.
 - EMR Data Extraction – There was discussion of the data extraction bids. Since the special meeting, QHN and our IT group (ITS) have been contacted about putting in a bid to do it. Both groups declined.
- **Motion 7:** Frank Wagner motioned that the Board of Directors accepts the proposal from Focus Solutions to do the data extraction from ChartWare. Kris McGovern seconded. Motion carried unanimously.
 - Reminder of November Meeting – The November meeting will be the public hearing on the Budget. Jessi will have it advertised per regulations. It is on November 18.
 - Reschedule December Meeting – The December meeting is usually rescheduled to accommodate the timeline for filings with the County for the mill levy, appropriation of funds, and finalizing the budget. There was discussion of when to do it. It will be rescheduled to Wednesday, December 10 at the normal 5:20pm time.
 - Fish Tank Maintenance - The Campbells want to stop doing the fish tank. It was suggested that we find a student willing to do it once a month and make them an employee. The Campbells will sell us all the supplies plus train the new person.
 - Medical Equipment Agreement – In one of our insurance reviews, we discovered that we need to have our equipment serviced annually. We contacted HSS to do a quote since they are the company in the area that does the testing.
- **Motion 8:** Frank Wagner motioned that the Board of Directors approves the contract with HSS to do our annual medical equipment service. Bob Wilson seconded. Motion carried unanimously.
 - Boiler – The boilers in the rental building are not working properly. The service company is guessing around \$680 to come up and service them unless there is something majorly wrong. He will also look at our system and come up with replacement quote.
- **Motion 9:** Frank Wagner motioned that the Board of Directors approves the expense to have AirCo come up and get the boilers running. Kris McGovern seconded. Motion carried unanimously.
 - Open Rental Room – There is one room vacant upstairs. Jessi and Dr. Arthur had been talking with a counselor about the possibility of renting it. Jessi will contact her and get an answer about renting it, if not Summit Recreation is interested in using it as an office.

10. OCTOBER EVALUATION / RAISES

- Annual: Smith, C.
- 3 Month: Hopkins, H
- **Motion 10:** Bob Wilson motioned that the Board of Directors accepts the evaluations of the employees and approves any applicable raises. Frank Wagner seconded. Motion carried unanimously.

11. OTHER

John Lind introduced himself and discussed why he would like to be on the Board if we have an opening come available.

- **Motion 11:** Frank Wagner motioned that the Board of Directors adjourn the meeting at 18:20. Bob Wilson seconded. Motion carried unanimously.

Respectfully submitted, Jessi Clark, District Administrator