

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

Tuesday, July 15, 2014

Attendance: Board: Denny Holmes, Frank Wagner, Dave Bristol, & Kris McGovern. Bob Wilson excused.
 Staff & Consultants: Shannon Currier, Jessi Clark, Drs. Rollins & Woodyard.
 Other: Dan Currier.

MEETING CALLED TO ORDER AT 17:21 BY DENNY HOLMES, PRESIDENT.

1. ROLL CALL: Frank Wagner, present. Dave Bristol, present. Bob Wilson, excused. Denny Holmes, present. Kris McGovern, present.
 - **Motion 1:** Frank Wagner motioned that the Board of Directors excuse Bob Wilson from the meeting. Kris McGovern seconded. Motion carried unanimously.
2. EXECUTIVE SESSION
 - **Motion 2:** Frank Wagner motioned that Board of Directors goes into executive session at 17:23 for personnel matters per §24-6-402(4)(f), C.R.S. with the two physicians present. Kris McGovern seconded. Motion carried unanimously. Kris McGovern and the two physicians left the session around 17:50. Meeting reconvened at 18:13.
 - **Motion 3:** Dave Bristol motioned that based on the time constraints that the IRS has placed on the District and our need to be in compliance with their ruling, the Board of Directors deny the request from Dr. Rollins at this time. Denny Holmes seconded. Kris McGovern abstained from the vote. Motion passed unanimously by those voting.
3. HISTORICAL DISPLAY PRESENTATION

Dan Currier presented a proposal to display the historical items of the District and medicine in the valley as well as an interactive history display.

 - **Motion 4:** Frank Wagner motioned that the Board of Directors approves the \$8100 expense to build the displays for the historic items to start. Kris McGovern seconded. Motion carried unanimously.
4. MINUTES

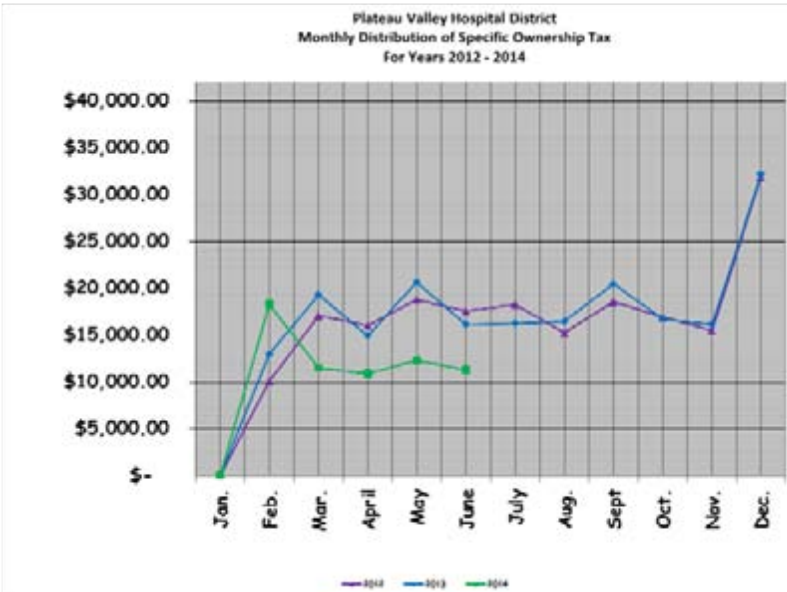
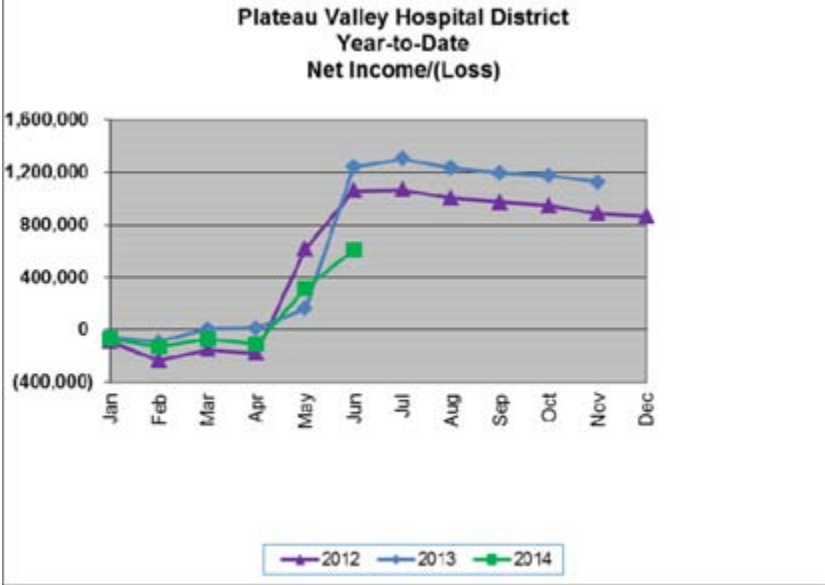
June 17, 2014 Regular Meeting

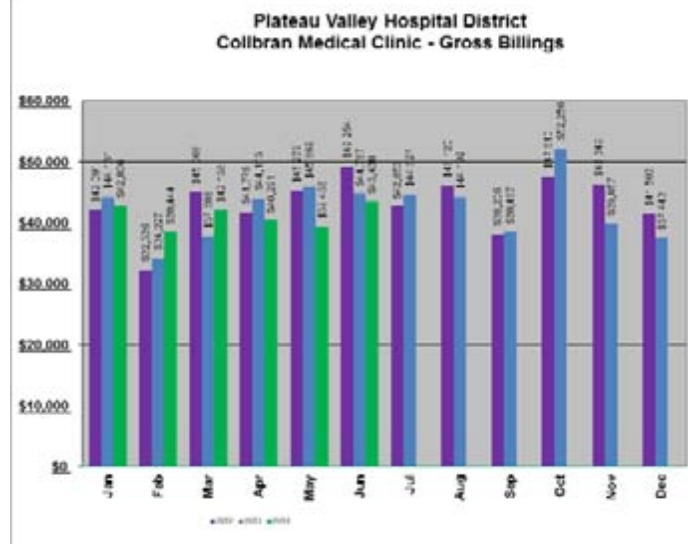
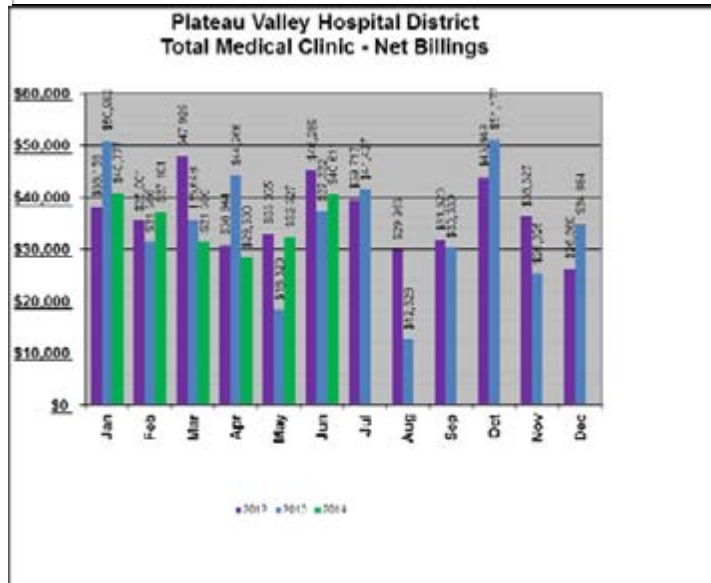
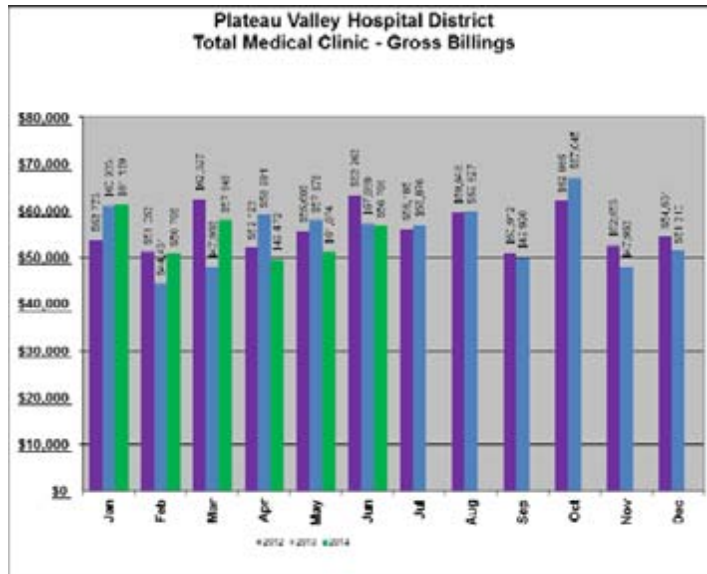
 - **Motion 5:** Frank Wagner motioned that the minutes of the June 17, 2014 regular meeting be approved as presented. Dave Bristol seconded. Motion carried unanimously.
5. CLINIC CONSULTANT REPORT

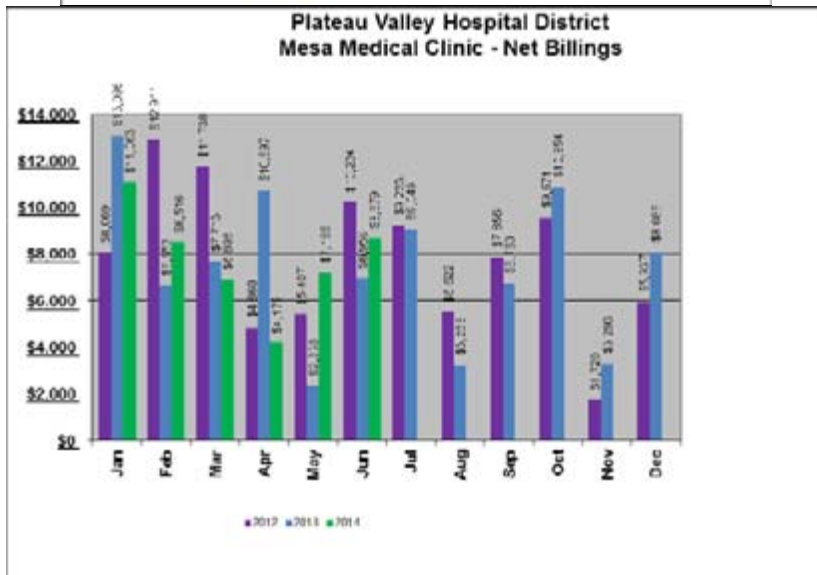
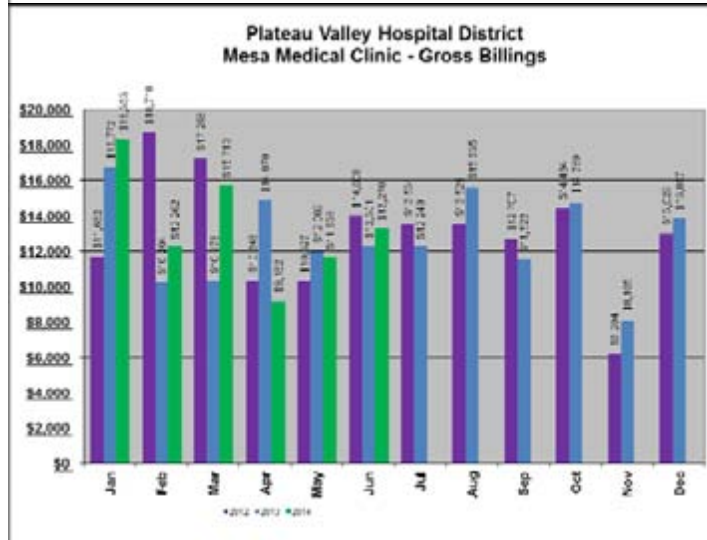
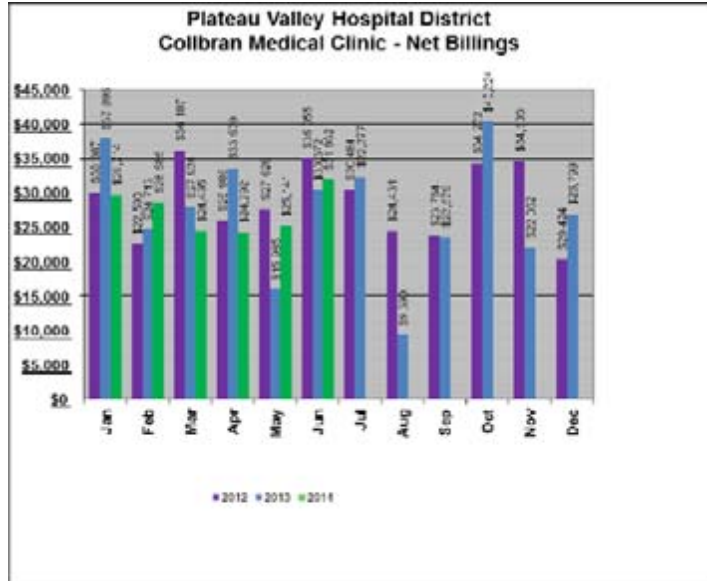
Information on changes to how Rocky Mountain Health Plans pays on their Medicaid patients was presented. The Board would like an analysis of how this will impact the District financially. They would like Debbie from Monument Medical Consultants to attend the next meeting. Jessi will arrange.

6. CONSULTANT CPA REPORT

	Charges	Write Offs Misc. Inc.	Net Receipts	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	43,438.35	-11,506.43	31,931.92	-65,326.95	-33,395.03	0.00	-33,395.03
Clinic-Mesa	13,269.70	-4,590.46	8,679.24	-12,386.58	-3,707.34	0.00	-3,707.34
Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Rental Building	1,780.00	0.00	1,780.00	-1,986.15	-206.15	0.00	-206.15
Administrative	0.00	0.00	0.00	-11,552.23	-11,552.23	339,909.58	328,357.35
Total	58,488.05	-16,096.89	42,391.16	-91,251.91	-48,860.75	339,909.58	291,048.83







7. ENVIRONMENTAL SERVICES

Shop Building – All of the utilities have been disconnected. The building is empty and ready for sale. It has not been moving the last couple of months.

8. FINANCIAL – motions missed during the CPA report

- **Motion 6:** Dave Bristol motioned that the accounts payable & payroll checks (#50386-50451) are approved. Frank Wagner seconded. Motion carried unanimously.
- **Motion 7:** Frank Wagner motioned that the Board of Directors approves the June write-offs in the amount of \$16,096.89. Dave Bristol seconded. Motion carried unanimously.

9. NEW BUSINESS

Nothing presented.

10. OLD BUSINESS

Signs – Jessi reported the information from Bud's Signs. The install is scheduled for August 11 and he is offering a discount for our frustration.

11. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	249	223	222	244	234	242							1414
# Days	22	20	20.5	20	19.5	21							123
Ave/Day	11.32	11.15	10.83	12.20	12.00	11.52	####	####	####	#####	#DIV/0!	####	11.50
Lab/Inj	83	58	68	76	50	57							392
Pharm	32	17	8	14	10	6							87
AH Pharm	0	0	0	0	0	0							0
After Hours	2	0	6	5	7	10							30
Other	10	10	13	11	8	12							64
Paged Calls	36	36	36	33	22	37							200
Clinic New Pt	18	18	11	6	11	16							80
Clinic 1X Pt	0	0	0	0	0	0							0
M - Dr Appt	111	83	100	55	72	81							502
M - # Days	10.5	10	10	6	8.5	10							55
M - Ave/1/2 day	10.57	8.30	10.00	9.17	8.47	8.10	####	####	####	#####	#DIV/0!	####	9.13
M - MA appt	18	14	11	5	2	7							57
M - Pharm	0	2	0	0	1	1							4
M - Other	0	0	4	2	3	0							9
M - New Pt	13	2	7	3	1	5							31
M - 1 X Pt	1	0	0	0	0	0							1

Collbran Clinic

2014	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	
Jan	90	8	11.25	117	10.5	11.14	42	3.5	12.00
Feb	98	9	10.89	110	9	12.22	15	2	7.50
Mar	95	9	10.56	113	10	11.30	14	1.5	9.33
Apr	114	10	11.40	130	10	13.00	0	0	0.00
May	114	10.5	10.86	110	8	13.75	10	1	10.00
Jun	133	11	12.09	96	8	12.00	13	2	6.50
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!

Nov	#DIV/0!			#DIV/0!			#DIV/0!		
Dec	#DIV/0!			#DIV/0!			#DIV/0!		
Totals	644	57.5	11.20	676	55.5	12.18	94	10	9.40
Mesa Clinic									
2014	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	11	1	11.00	22	1.5	14.67	78	8.00	9.75
Feb	9	1	9.00	10	1	10.00	64	8.00	8.00
Mar	10	1	10.00	21	2	10.50	69	7.00	9.86
Apr	27	3	9.00	28	3	9.33	0	0.00	0.00
May	33	3.5	9.43	24	2	12.00	15	3.00	5.00
Jun	9	1	9.00	14	1	14.00	58	8.00	7.25
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	99	10.5	9.43	119	10.5	11.33	284	34.00	8.35

- Physician Report
Nothing reported.
- District Administrator Report
 - Rental Building AC – The AC unit in the rental building needed repairing.
- **Motion 8:** Dave Bristol motioned that the Board of Directors approves the expense for AirCo to fix the rental building AC. Frank Wagner seconded. Motion carried unanimously.
 - CORA policy – Jessi posted a version based on the SDA template. She will email it to the Board members to review and address at the next meeting.
 - Shredder – The shredder approved a couple years ago was never purchased as the staff was able to repair the old one. It has reached the end of its usable lifespan.
- **Motion 9:** Frank Wagner motioned that the Board of Directors approves the expense to purchase a new commercial shredder. Kris McGovern seconded. Motion carried unanimously.
 - Doctor's Anniversary – This is the doctors' 20th anniversary with the District. There was discussion of what to do to celebrate that. Jessi will coordinate a time with the two for a recognition dinner.
 - SDA Conference – The conference is in Keystone September 10-12.
- **Motion 10:** Frank Wagner motioned the Board of Directors approves the expense to send Kris and Jessi to the conference. Dave Bristol seconded. Motion carried unanimously.
 - Bank paperwork – Jessi needs some signatures for the paperwork to switch the direct deposit from Colorado National Bank to Grand Valley Bank.

12. JULY EVALUATION / RAISES

- Annual: None
- 3 Month: None
- **Motion 11:** Dave Bristol motioned that the Board of Directors adjourn the meeting at 19:34. Frank Wagner seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator