

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

Tuesday, March 18, 2014

Attendance: Board: Frank Wagner, Dave Bristol, & Kris McGovern. Denny Holmes & Bob Wilson excused.
 Staff & Consultants: Drs. Woodyard, Rollins & Arthur (1735), Shannon Currier, & Jessi Clark.
 Other: Dan Currier.

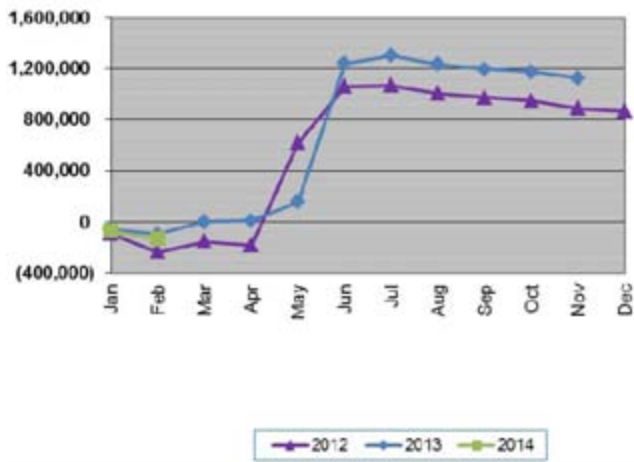
MEETING CALLED TO ORDER AT 17:28 BY FRANK WAGER, VICE PRESIDENT.

1. ROLL CALL: Frank Wagner, present. Dave Bristol, present. Bob Wilson, absent. Denny Holmes, absent. Kris McGovern, present.
 - **Motion 1:** Dave Bristol motioned that the Board of Directors excuse both Denny Holmes and Bob Wilson from the board meeting. Kris McGovern seconded. Motion carried unanimously.
2. DISPLAY – Dan Currier presented a concept to display some of the District’s historic treasures as well as Helen’s award using wood left from the lumber harvested from the District property. It was well received and Dan will work on the cost of doing the display.
3. MINUTES
 February 18, 2014 Regular Meeting
 - **Motion 2:** Kris McGovern motioned that the minutes of the February 18, 2014 regular meeting be approved as presented. Dave Bristol seconded. Motion carried unanimously.
4. CLINIC CONSULTANT REPORT
 Debbie did not have anything to report.
5. CONSULTANT CPA REPORT

				Febuary, 2014				
	Charges	Write Offs Misc. Inc.	Net Receipts		Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	38,444.13	-9,859.13	28,585.00		- 114,833.94	-86,248.94	0.00	-86,248.94
Clinic-Mesa	12,261.80	-3,745.71	8,516.09		-17,723.69	-9,207.60	0.00	-9,207.60
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	1,630.00	0.00	1,630.00		-2,678.04	-1,048.04	0.00	-1,048.04
Administrative	0.00	0.00	0.00		-9,406.65	-9,406.65	43,286.18	33,879.53
Total	<u>52,335.93</u>	<u>-13,604.84</u>	<u>38,731.09</u>		<u>-144,642.32</u>	<u>-105,911.23</u>	<u>43,286.18</u>	<u>-62,625.05</u>

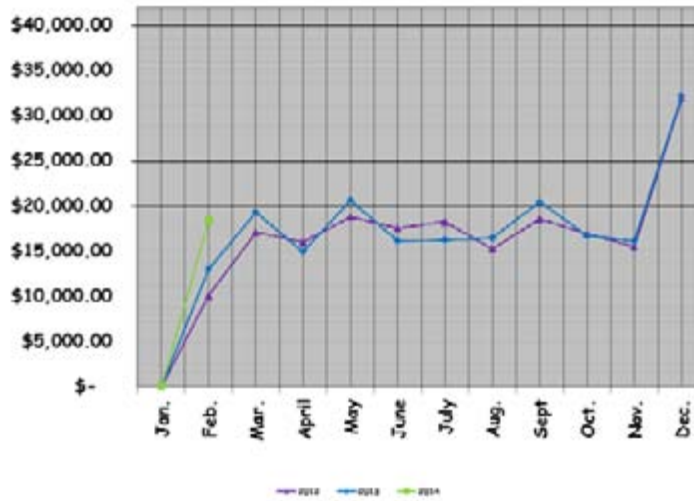


**Plateau Valley Hospital District
Year-to-Date
Net Income/(Loss)**



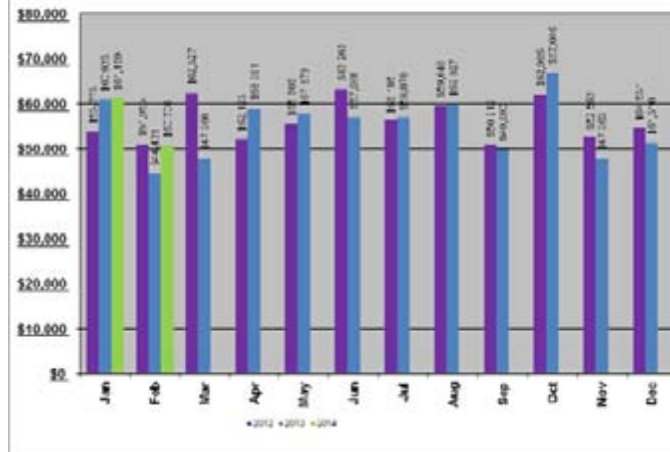
— 2012 — 2013 — 2014

**Plateau Valley Hospital District
Monthly Distribution of Specific Ownership Tax
For Years 2012 - 2014**

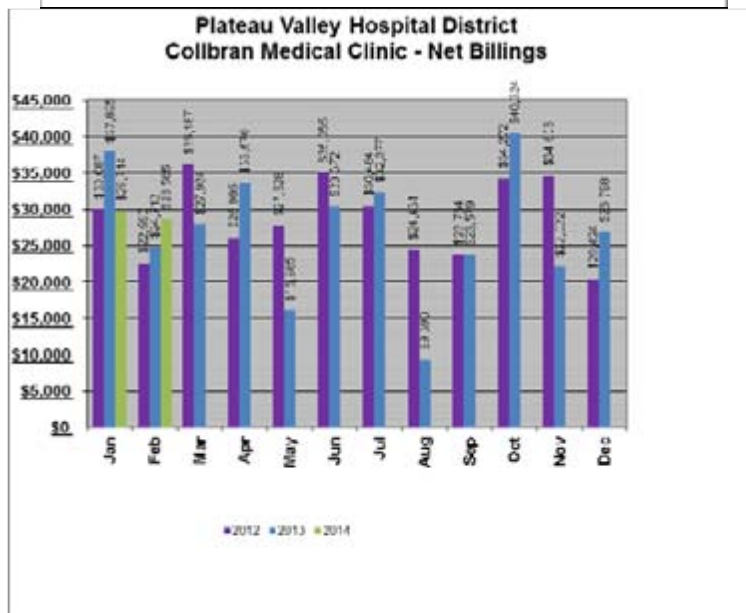
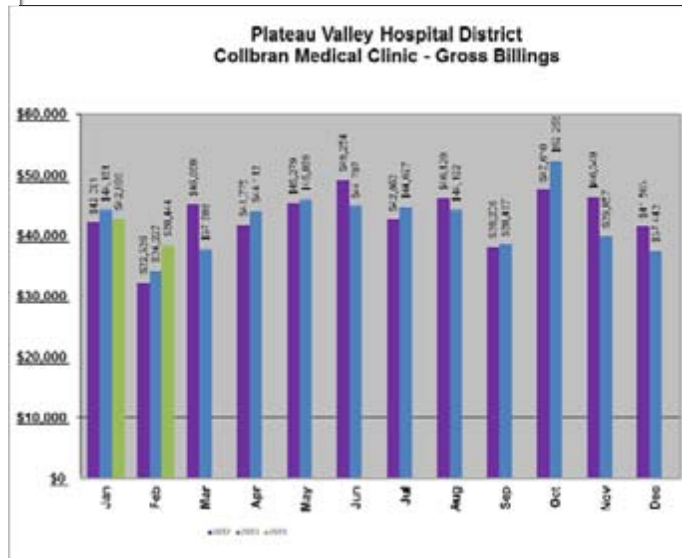
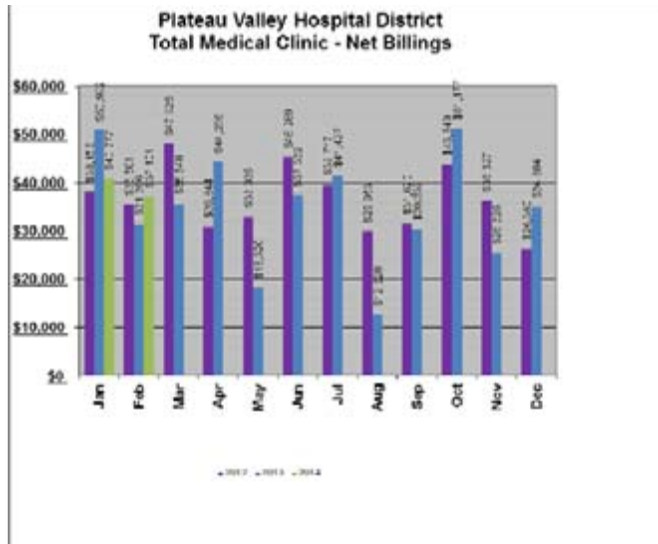


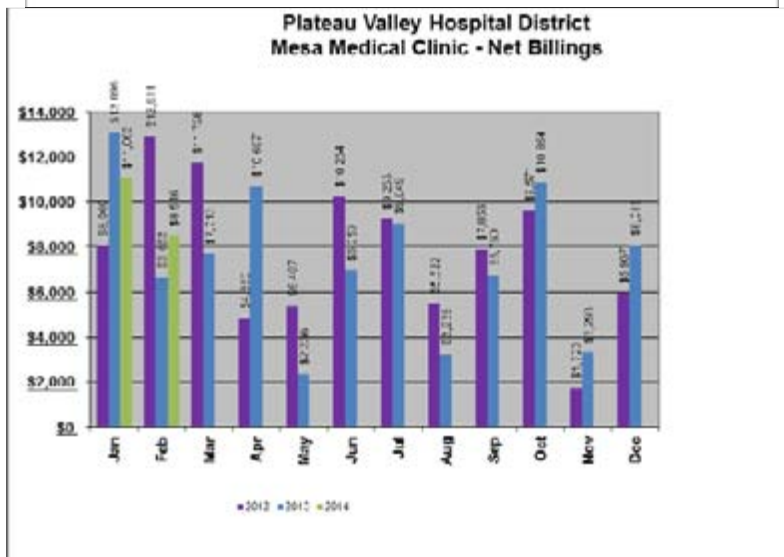
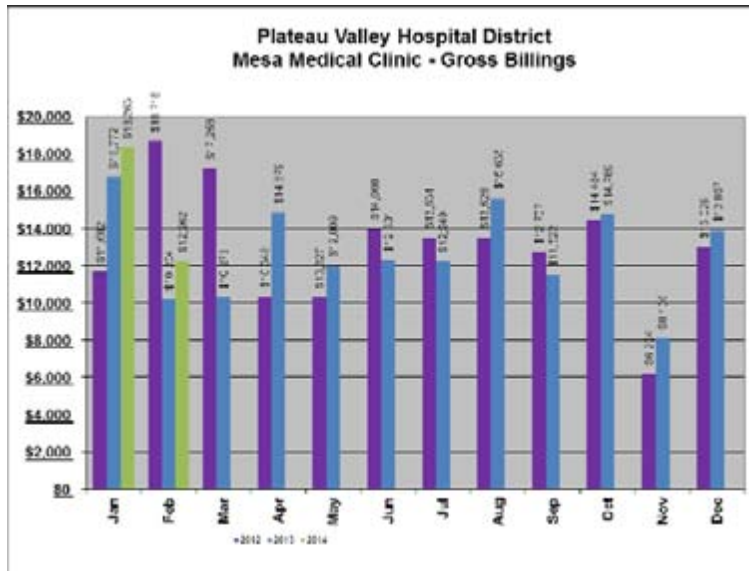
— 2012 — 2013 — 2014

**Plateau Valley Hospital District
Total Medical Clinic - Gross Billings**



■ 2012 ■ 2013 ■ 2014





IRS audit – The IRS has received the packet and check. It will be reviewed and returned in about a month.

- **Motion 3:** Dave Bristol motioned that the Board of Directors approves the February write-offs in the amount of \$13,604.84. Kris McGovern seconded. Motion carried unanimously.
- **Motion 4:** Kris McGovern motioned that the accounts payable & payroll checks (#50177-50237) are approved. Dave Bristol seconded. Motion carried unanimously.

6. ENVIRONMENTAL SERVICES

There was discussion of the crack opening in the ground at the shop where the contractor moved fill in and compacted it. It is getting worse. Frank will get a soil engineer in to look at it. He will also find out what kind of warranties there are concerning it.

7. NEW BUSINESS

Nothing presented.

8. OLD BUSINESS

Signs – The signs in Mesa are in but they have not contacted us to teach us how to use the LED sign. Jessi will contact Bud's Signs to see when the install in Collbran will be.

9. CLINIC REPORT
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	249	223	222										694
# Days	22	20	20.5										62.5
Ave/Day	11.32	11.15	10.83	####	####	####	####	####	####	####	#DIV/0!	####	11.10
Lab/Inj	83	58	68										209
Pharm	32	17	8										57
AH Pharm	0	0	0										0
After Hours	2	0	6										8
Other	10	10	13										33
Paged Calls	36	36	36	33									141
Clinic New Pt	18	18	11										47
Clinic 1X Pt	0	0	0										0
M - Dr Appt	111	83	100										294
M - # Days	10.5	10	10										30.5
M - Ave/1/2 day	10.57	8.30	10.00	####	####	####	####	####	####	####	#DIV/0!	####	9.64
M - MA appt	18	14	11										43
M - Pharm	0	2	0										2
M - Other	0	0	4										4
M - New Pt	13	2	7										22
M - 1 X Pt	1	0	0										1

Collbran Clinic

2014	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	90	8	11.25	117	10.5	11.14	42	3.5	12.00
Feb	98	9	10.89	110	9	12.22	15	2	7.50
Mar			#DIV/0!			#DIV/0!			#DIV/0!
Apr			#DIV/0!			#DIV/0!			#DIV/0!
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	188	17	11.06	227	19.5	11.64	57	5.5	10.36

Mesa Clinic

2014	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	11	1	11.00	22	1.5	14.67	78	8.00	9.75
Feb	9	1	9.00	10	1	10.00	64	8.00	8.00
Mar			#DIV/0!			#DIV/0!			#DIV/0!
Apr			#DIV/0!			#DIV/0!			#DIV/0!
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!

Sep		#DIV/0!		#DIV/0!		#DIV/0!			
Oct		#DIV/0!		#DIV/0!		#DIV/0!			
Nov		#DIV/0!		#DIV/0!		#DIV/0!			
Dec		#DIV/0!		#DIV/0!		#DIV/0!			
Totals	20	2	10.00	32	2.5	12.80	142	16.00	8.88

- Physician Report
Nothing presented.
- District Administrator Report
 - Locums for Dr. Arthur – There was discussion of the details for getting a locums through an agency. There are additional costs other than just the hourly rate. Drs. Rollins & Woodyard agreed to cover Saturdays. The new LED sign can be used to show the short term change. Jessi will send out a postcard to let everyone know also.
- **Motion 5:** Dave Bristol motioned that the Board of Directors close the Mesa Clinic on Tuesdays, have Drs. Woodyard & Rollins cover Saturdays and Thursday afternoons, leaving Thursday afternoons in Collbran without a physician during Dr. Arthur's family leave. Kris McGovern seconded. Motion carried unanimously.
 - Election – The election was canceled. The candidates who submitted nomination forms were deemed elected.
 - EMR – Greenway offered to take half the amount of the training costs off the price of the product.
- **Motion 6:** Dave Bristol motioned that the Board of Directors accepts this offer from Greenway and proceed with purchasing the product as directed at a previous meeting. Kris McGovern seconded. Motion carried unanimously.
 - Physician Contracts – Jessi brought the employee contract from the employee attorney for the Board and physicians to look at. Each will look at it and see what needs to be changed. It will be discussed at a future meeting but needs to be done and signed by May 1, 2014.

10. MARCH EVALUATION / RAISES

- Annual: None
- 3 Month: None
- **Motion 7:** Frank Wagner motioned that the Board of Directors adjourned the meeting at 18:56. Dave Bristol seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator