

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday, February 18, 2014

Attendance: Board: Denny Holmes, Frank Wagner, Dave Bristol, Bob Wilson & Kris McGovern.
 Staff & Consultants: Shannon Currier, Jessi Clark, Drs. Woodyard & Rollins.
 Other: Lisa Hemann of Chadwick, Steinkirchner, Davis & Co., P.C.

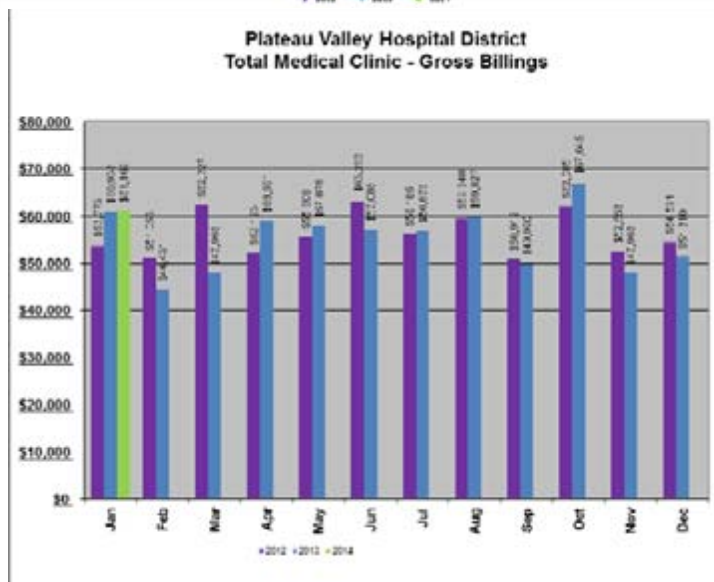
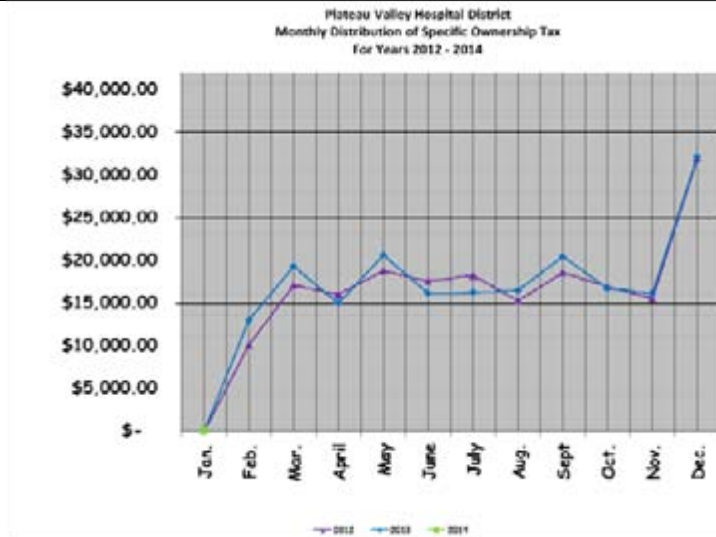
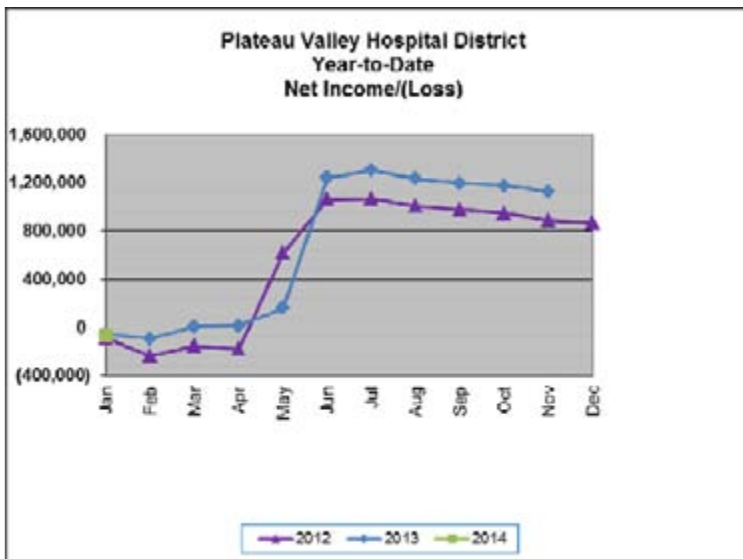
MEETING WAS CALLED TO ORDER AT 17:25 BY DENNY HOLMES, PRESIDENT.

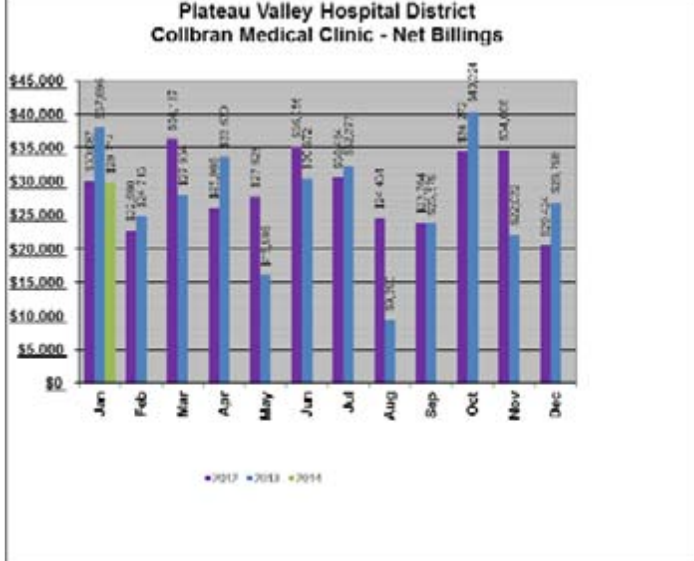
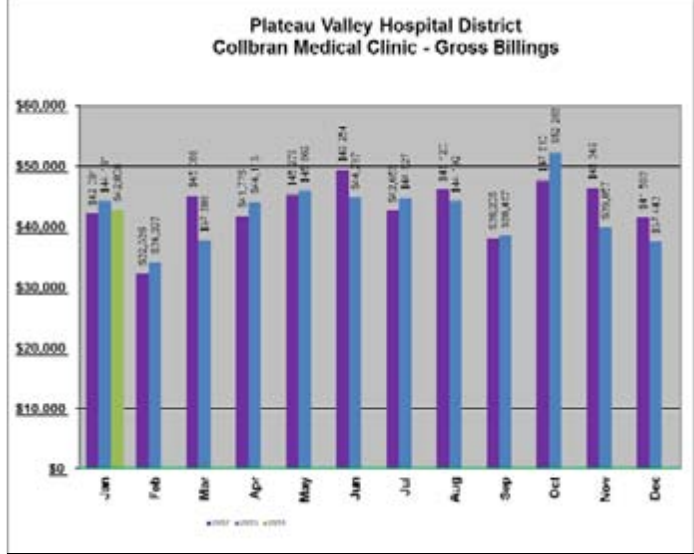
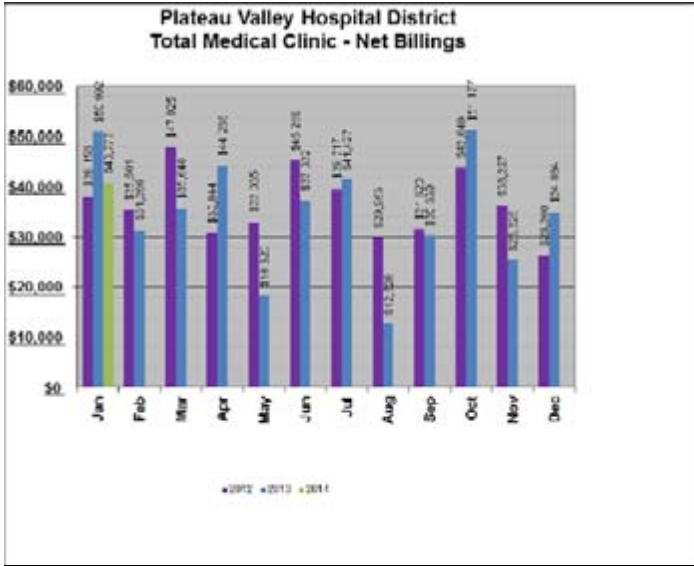
1. ROLL CALL: Frank Wagner, present. Dave Bristol, present. Bob Wilson, present. Denny Holmes, present. Kris McGovern, present.
2. AUDIT PRESENTATION
 The results of the audit of the 2013 financials were presented by Lisa Hemann of Chadwick, Steinkirchner, Davis & Co., P.C.
3. EXECUTIVE SESSION
 - **Motion 1:** Denny Holmes motioned that the Board of Directors go into Executive Session for personnel matters at 17:38 per §24-6-402(4)(f)C.R.S. Dave Bristol seconded. Motion carried unanimously. Meeting reconvened at 17:57.
4. MINUTES
 January 21, 2014 Regular Meeting
 - **Motion 2:** Bob Wilson motioned that the minutes of the January 21, 2014 regular meeting be approve as presented. Frank Wagner seconded. Motion carried unanimously.
5. CLINIC CONSULTANT REPORT
 Debbie reiterated the changes coming with Medicaid administered through Rocky Mountain Health Plans. They have also updated their billing software for the new coding system. The next step will be to start training our physicians on the new documentation requirements.

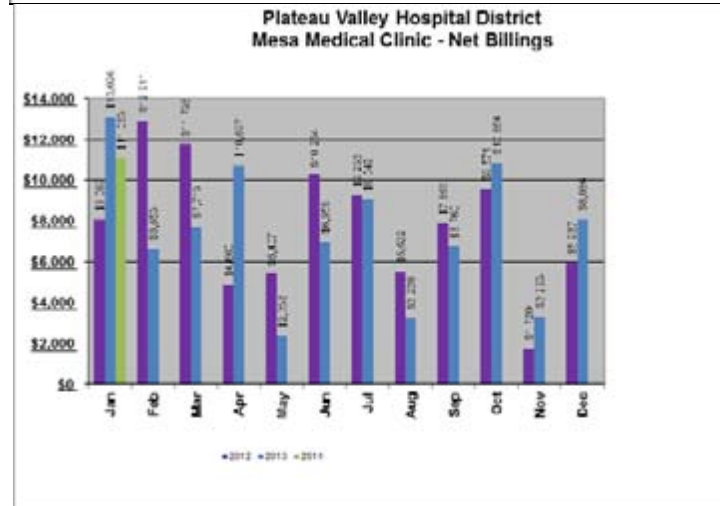
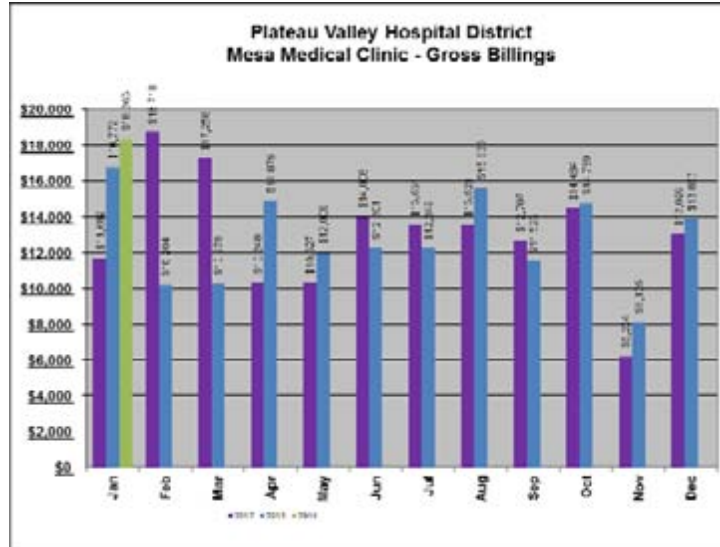
6. CONSULTANT CPA REPORT

	Charges	Write Offs Misc. Inc.	Net Receipts	January, 2014	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	42,805.85	13,091.43	29,714.42		-86,890.91	-57,176.49	0.00	-57,176.49
Clinic-Mesa	18,363.25	-7,300.68	11,062.57		-19,160.77	-8,098.20	0.00	-8,098.20
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	1,780.00	0.00	1,780.00		-1,941.33	-161.33	0.00	-161.33
Administrative	0.00	0.00	0.00		-5,339.22	-5,339.22	462.14	-4,877.08
Total	62,949.10	20,392.11	42,556.99		-113,332.23	-70,775.24	462.14	-70,313.10









There was discussion of the outcome of the IRS audit of independent contractors and the options the District has.

- **Motion 3:** Denny Holmes motioned that the Board of Directors accepts the proposed IRS settlement and pay the associated tax. Frank Wagner seconded. Motion carried unanimously.

7. ENVIRONMENTAL SERVICES

Clint has spoken with the Town of Collbran, Mesa County Road Department, & CDOT about our drainage issue off the west side of the driveway. They are working together, but it won't be until spring.

8. NEW BUSINESS

Nothing presented.

9. OLD BUSINESS

Signs – Both sets of signs are on hold until the snow melts.

10. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	249												249
# Days	22												22
Ave/Day	11.32	####	####	####	####	####	####	####	####	####	#DIV/0!	####	11.32
Lab/Inj	83												83

Pharm	32													32
AH Pharm	0													0
After Hours	2													2
Other	10													10
Paged Calls														0
Clinic New Pt	18													18
Clinic 1X Pt	0													0
M - Dr Appt	111													111
M - # Days	10.5													10.5
M - Ave/1/2 day	10.57	####	####	####	####	####	####	####	####	#####	#DIV/0!	####		10.57
M - MA appt	18													18
M - Pharm	0													0
M - Other	0													0
M - New Pt	13													13
M - 1 X Pt	1													1

Collbran Clinic

2014	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	
Jan	90	8	11.25	117	10.5	11.14	42	3.5	12.00
Feb			#DIV/0!			#DIV/0!			#DIV/0!
Mar			#DIV/0!			#DIV/0!			#DIV/0!
Apr			#DIV/0!			#DIV/0!			#DIV/0!
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	90	8	11.25	117	10.5	11.14	42	3.5	12.00

Mesa Clinic

2014	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	11	1	11.00	22	1.5	14.67	78	8.00	9.75
Feb			#DIV/0!			#DIV/0!			#DIV/0!
Mar			#DIV/0!			#DIV/0!			#DIV/0!
Apr			#DIV/0!			#DIV/0!			#DIV/0!
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	11	1	11.00	22	1.5	14.67	78	8.00	9.75

- Physician Report
Nothing presented.
- District Administrator Report
Locums for Dr. Arthur – There are not any third year residents wanting to fill in. Jessi will look into actual locums companies.
Election – There are three positions up for re-election.
EMR – There was discussion of the additional costs for training not included in the original price. The sales rep had stated that the original price included everything but he was wrong. Jessi will check to see if we can deal with someone else.
Signers on Bank Accounts – There is new paperwork to sign to get Kris added to the accounts.
Copic – There is additional coverage available for defense costs for billing errors. Jessi will check into whether this is something the District needs.
DOT Class – The physicians must complete a class and exam by May to continue doing DOT physicals. It is the same cost in person as online and more convenient to do online.
- **Motion 4:** Bob Wilson motioned that the Board of Directors pay for the online class for the physicians to take for the DOT physical examiners exam. Frank Wagner seconded. Motion carried unanimously.
Display Case – Jessi will have Danny look at the space available and have him come up with a cost to do a display case for the District's historical stuff.
- **Motion 5:** Dave Bristol motioned that the accounts payable & payroll checks (#50140-50176) are approved. Kris McGovern seconded. Motion carried unanimously.
- **Motion 6:** Frank Wagner motioned that the Board of Directors approves the January write-offs in the amount of \$20,392.11. Dave Bristol seconded. Motion carried unanimously.

11. FEBRUARY EVALUATION / RAISES

- Annual: Clint Lanford, Steve Coffman
- 3 Month: None
- **Motion 7:** Dave Bristol motioned that the Board of Directors accepts the evaluations of the employees and approves the annual raises applicable. Kris McGovern seconded. Motion carried unanimously.
- **Motion 8:** Frank Wagner motioned the Board of Directors adjourns the meeting at 19:01. Bob Wilson seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator