

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

Tuesday, December 3, 2013

Attendance: Board: Denny Holmes, Frank Wagner, Dave Bristol & Bob Wilson.
Staff & Consultants: Shannon Currier, Jessi Clark, Dr. Woodyard & Dr. Arthur.
Other: Kristine McGovern.

MEETING CALLED TO ORDER AT 17:16 BY DENNY HOLMES, PRESIDENT.

1. ROLL CALL: Frank Wagner, present. Dave Bristol, present. Bob Wilson, present. Denny Homes, present.
2. VACANCY APPOINTMENT – The Board met and interviewed potential appointee, Kristine McGovern.
 - **Motion 1:** Bob Wilson motioned that the Board of Directors enter executive session per §24-6-402(4)(f), C.R.S. for personnel matters at 17:25.
Board reconvened at 17:29
 - **Motion 2:** Dave Bristol motioned that the Board of Directors appoint Kristine McGovern to fill the vacancy effective 1/1/2014 pending the outcome of eligibility verification. Frank Wagner seconded. Motion carried unanimously.

MEETING ADJOURNED FOR BOARD APPRECIATION DINNER PROVIDED BY THE STAFF AT 17:31.

MEETING CALLED BACK TO ORDER AT 18:15 BY DENNY HOLMES, PRESIDENT.

3. MINUTES
November 19, Regular Meeting
 - **Motion 3:** Frank Wagner motioned that the minutes of the November 19, 2013 regular meeting be approved as presented. Dave Bristol seconded. Motion carried unanimously.
4. CLINIC CONSULTANT REPORT
Rocky Mountain Health Plans is changing the way they administer the fees for Medicaid. The new contracts will be one year with no option to opt out of the Medicaid portion. If a patient has Medicare/Medicaid it will remain the same and bill Medicare first. If the patient is 19 and under they will continue to pay fee for service but 30% lower than what they are currently paying. The patients between 20 and Medicare age will be capitated. We will receive somewhere between \$20 and \$29 per patient per month no matter if we see them at all or 20 times. If we do procedure, we will be reimbursed for that. Rocky Mountain Health Plans purchased on the exchange will reimburse at about 85% of the normal Rocky fee schedule but there will not be any withhold. Commercial and Medicare Rocky plans are going up 3% 1/1/14 on their reimbursements.
5. CONSULTANT CPA REPORT
 - **RESOLUTION 1:** See attached resolution to adopt the 2014 Budget. Bob Wilson motioned acceptance. Frank Wagner seconded. Resolution carried unanimously
 - **RESOLUTION 2:** See attached resolution to certify the mill levy. Dave Bristol motioned acceptance. Frank Wagner seconded. Resolution carried unanimously.
 - **RESOLUTION 3:** See attached resolution to appropriate sums of money. Frank Wagner motioned acceptance. Dave Bristol seconded. Resolution carried unanimously.
6. ENVIRONMENTAL SERVICES
Stairwell Painting – There was discussion of whether the District would buy the paint to paint the stairwell area in the rental building since it was never completed when the rest of the building was painted. The veterinarians may want to paint it. It was decided that would be agreeable.
7. NEW BUSINESS
Nothing presented.
8. OLD BUSINESS
Signs – Bud's Signs came up and came up with some proposed signs. The pictures were passed around and discussed. Frank will take the suggestions back to Bud's. There was no update on the install of the Mesa signs.

9. CLINIC REPORT
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	254	193	219	233	274	233	248	239	219	284	228		2624
# Days	22	19.5	20.5	21	22	20	22	22	20	23	18.5		230.5
Ave/Day	11.55	9.90	10.68	11.10	12.45	11.65	11.27	10.86	10.95	12.35	12.32	####	11.38
Lab/Inj	112	72	83	87	68	70	70	82	102	91	81		918
Pharm	16	8	14	14	18	8	10	11	7	5	11		122
AH Pharm	1	1	0	0	0	0	0	0	0	0	0		2
After Hours	1	5	3	1	4	2	7	6	4	5	3		41
Other	4	13	9	22	12	14	4	10	8	10	17		123
Paged Calls	35	41	43	53	64	62	40	57	42	38	41		516
Clinic New Pt	12	10	11	7	18	13	20	16	19	22	6		154
Clinic 1X Pt	2	0	0	0	1	2	1	1	1	0	0		8
M - Dr Appt	95	54	60	90	64	78	75	85	61	83	59		804
M - # Days	10.5	10	10	11	9.5	11	10.5	11.5	10	11.5	9.5		115
M - Ave/1/2 day	9.05	5.40	6.00	8.18	6.74	7.09	7.14	7.39	6.10	7.22	6.21	####	6.99
M - MA appt	34	16	18	15	19	18	14	15	30	24	7		210
M - Pharm	3	0	1	0	1	0	3	0	0	1	2		11
M - Other	3	4	0	3	1	0	0	1	3	2	0		17
M - New Pt	8	4	6	3	5	9	9	5	6	11	3		69
M - 1 X Pt	0	0	0	0	0	0	0	1	1	0	0		2

Collbran Clinic

2013	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	
Jan	100	9.5	10.53	133	10	13.30	21	2.5	8.40
Feb	87	10	8.70	87	6.5	13.38	19	3	6.33
Mar	77	8.5	9.06	131	10	13.10	11	2	5.50
Apr	118	10.5	11.24	104	9	11.56	11	1.5	7.33
May	130	10.5	12.38	128	9	14.22	16	2.5	6.40
Jun	92	8	11.50	117	9	13.00	24	3	8.00
Jul	109	9.5	11.47	132	11	12.00	7	1.5	4.67
Aug	84	8	10.50	138	11.5	12.00	17	2.5	6.80
Sep	111	11.5	9.65	90	6.5	13.85	18	2	9.00
Oct	127	10.5	12.10	133	10	13.30	24	2.5	9.60
Nov	105	9.5	11.05	106	8	13.25	17	1.5	11.33
Dec			#####			#####			#####
Totals	1,140	106	10.75	1,299	100.5	12.93	185	24.5	7.55

Mesa Clinic

2013	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	17	1.5	11.33	13	1	13.00	65	8.00	8.13
Feb	11	1.5	7.33	3	0.5	6.00	50	8.00	6.25
Mar	8	1.5	5.33	9	1	9.00	43	7.50	5.73
Apr	17	2	8.50	15	1	15.00	58	8.00	7.25
May	19	1.5	12.67	19	2	9.50	26	6.00	4.33
Jun	18	2	9.00	12	1	12.00	48	8.00	6.00
Jul	5	0.5	10.00	11	1	11.00	59	9.00	6.56
Aug	9	1	9.00	19	1.5	12.67	57	9.00	6.33

Sep	15	1.5	10.00	7	0.5	14.00	39	8.00	4.88
Oct	12	1.5	8.00	12	1	12.00	59	9.00	6.56
Nov	3	0.5	6.00	22	2	11.00	34	7.00	4.86
Dec		#####				#####			#VALUE!
Totals	134	15	8.93	142	12.5	11.36	538	87.50	6.15

- Physician Report
Nothing presented.
- District Administrator Report
 - IRS audit update – None.
 - Vacancy Appointment – done earlier in meeting.
 - Locums for Dr. Arthur – no new update.
 - Sign Update – done earlier in meeting.
 - X-ray support contract – Due to issues with our current x-ray support the District needs to do a new support contract directly with the software company.
- **Motion 4:** Frank Wagner motioned that the Board of Directors approve the cost of the x-ray support contract with iCRco. Dave Bristol seconded. Motion carried unanimously.

10. DECEMBER EVALUATION / RAISES

- Annual: Joy Campbell
- 3 Month: None
- **Motion 5:** Bob Wilson motioned that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. Frank Wagner seconded. Motion carried unanimously.
- **Motion 6:** Frank Wagner motions that the Board of Directors adjourn the meeting at 19:11. Dave Bristol seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator