

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

Tuesday, August 20, 2013

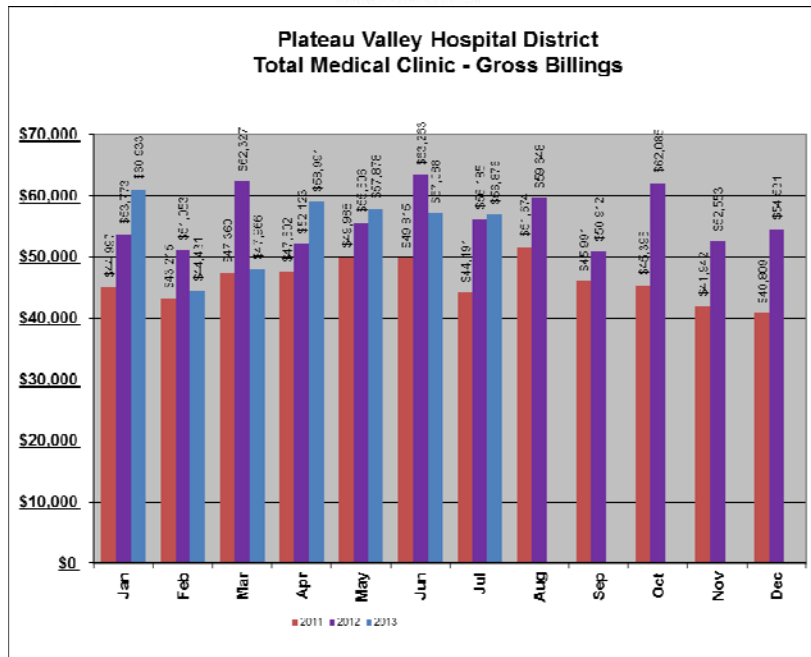
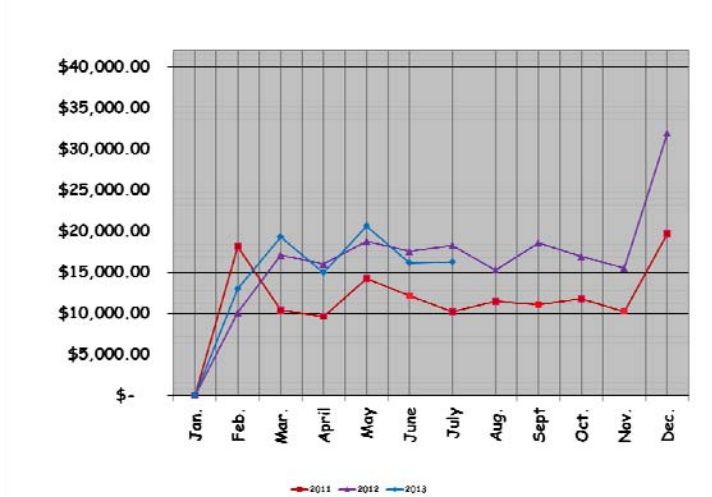
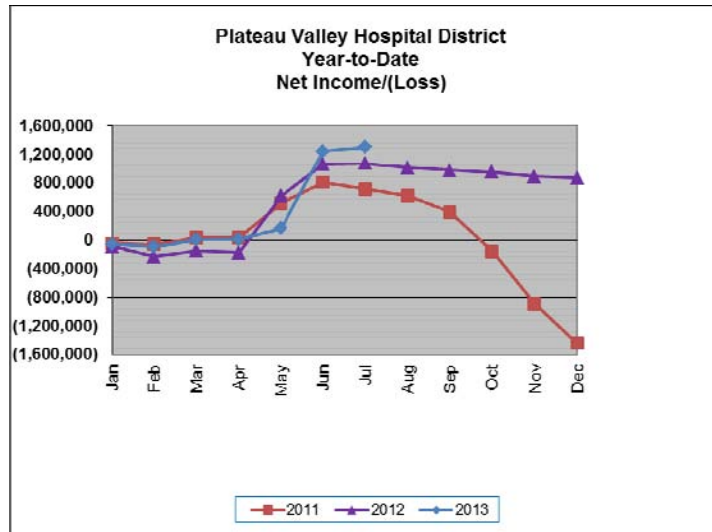
Attendance: Board: Frank Wagner, Dave Bristol, Bob Wilson, & Denny Holmes
 Staff & Consultants: Shannon Currier, Jessi Clark, Dr. Rollins, & Dr. Arthur.
 Other: Mark McGowan of Brainstorm Internet.

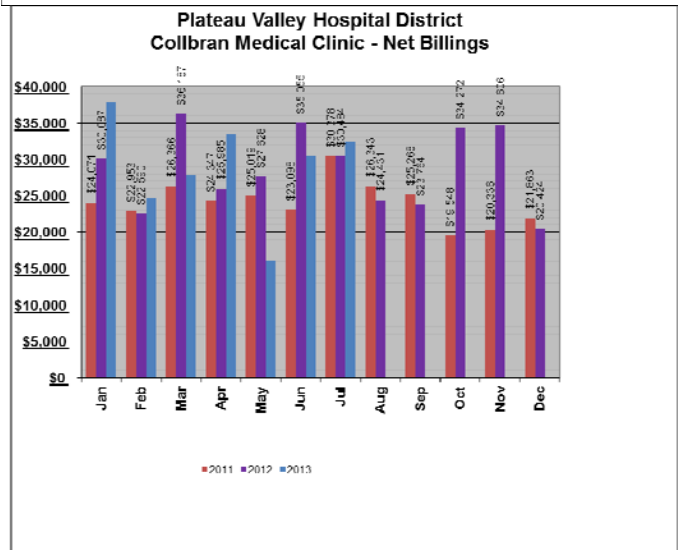
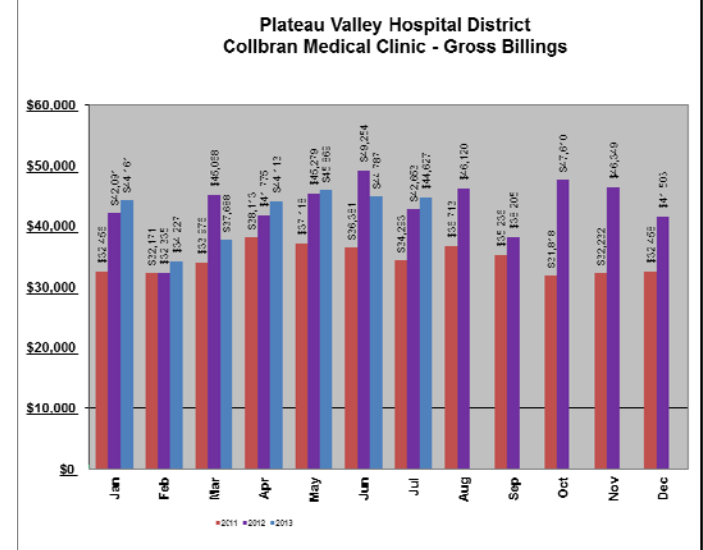
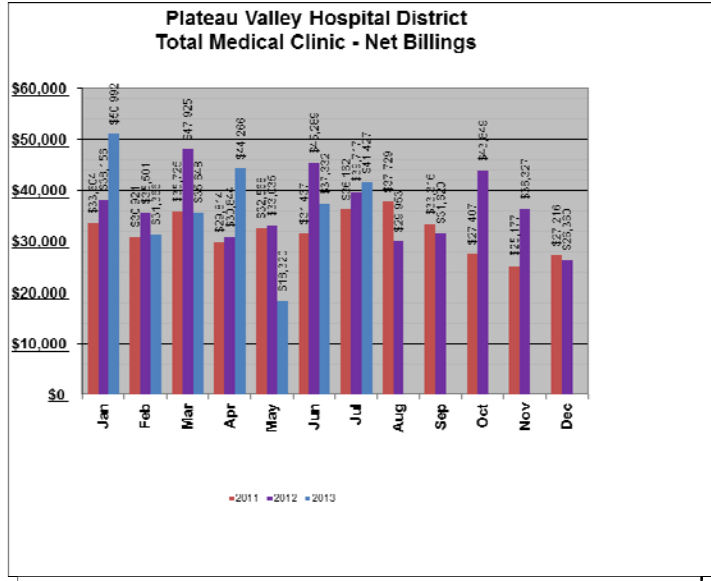
MEETING CALLED TO ORDER AT 17:22 BY FRANK WAGNER, VICE PRESIDENT.

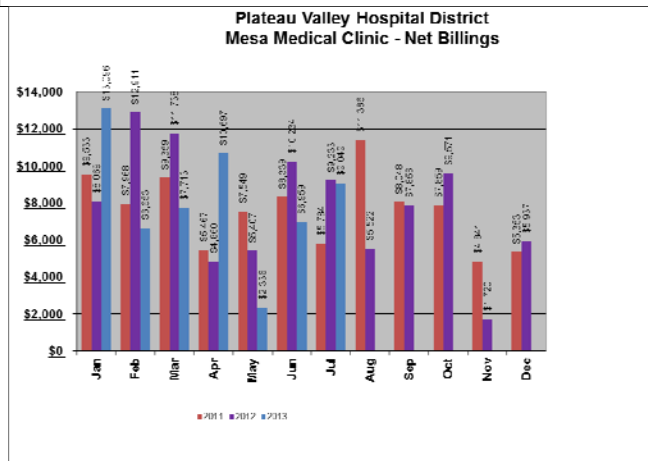
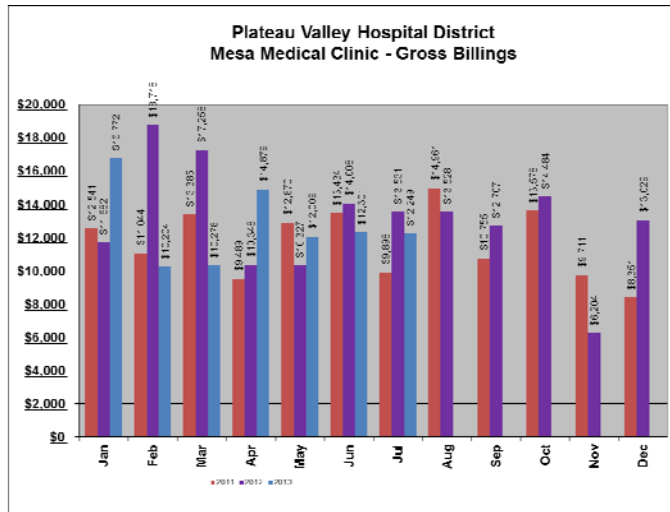
1. ROLL CALL: Helen Spence, excused. Frank Wagner, present. Dave Bristol, present. Bob Wilson, present. Denny Holmes, present.
 - **Motion 1:** Bob Wilson motioned that the Board of Directors excused the absence of Helen Spence. Dave Bristol seconded. Motion carried unanimously.
2. BRAINSTORM INTERNET – Mark gave a proposal for internet service for the two clinics. It was decided that the District will test it for 30 days.
3. MINUTES
 July 16, 2013, regular meeting
 - **Motion 2:** Denny Holmes motioned that the minutes of the July 16, 2013 regular meeting be approved as presented. Bob Wilson seconded. Motion carried unanimously.
4. CLINIC CONSULTANT REPORT
 We are waiting to see what happens with the healthcare exchanges and what their reimbursement rates will be. This could greatly impact our revenues depending on the numbers of patients signing up and if those policies only reimburse at Medicare levels. We should know more by October. The change in coding from ICD-9 to ICD-10 is coming. The billing office is currently training and will start training our staff in the spring. We finally received another Medicare payment in August which clears out all of those old pending claims. It also means our August write-offs will be huge.
5. CONSULTANT CPA REPORT

	Charges	Write Offs Misc. Inc.	Net Receipts	July, 2013	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	44,626.70	-	32,377.31		-74,265.82	-41,888.51	0.00	-41,888.51
Clinic-Mesa	12,249.35	-3,199.88	9,049.47		-19,395.94	-10,346.47	0.00	-10,346.47
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	960.00	0.00	960.00		-2,475.92	-1,515.92	0.00	-1,515.92
Administrative	2.25	0.00	2.25		-9,579.17	-9,576.92	123,593.78	114,016.86
Total	57,838.30	15,449.27	42,389.03		105,716.85	-63,327.82	123,593.78	60,265.96









- **Motion 3:** Denny Holmes motioned that the accounts payable & payroll checks (#49801-49861) are approved. Dave Bristol seconded. Motion carried unanimously.
- **Motion 4:** Bob Wilson motioned that the Board of Directors approves the July write-offs in the amount of \$15,449.27. Dave Bristol seconded. Motion carried unanimously.

6. ENVIRONMENTAL SERVICES

There was discussion of the maintenance shop and the issues with the fill cracking and pulling away from the building. We are still waiting from pricing from FCI.

7. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	254	193	219	233	274	233	248						1654
# Days	22	19.5	20.5	21	22	20	22						147
Ave/Day	11.55	9.90	10.68	11.10	12.45	11.65	11.27	####	####	#####	#####	####	11.25
Lab/Inj	112	72	83	87	68	70	70						562
Pharm	16	8	14	14	18	8	10						88
AH Pharm	1	1	0	0	0	0	0						2
After Hours	1	5	3	1	4	2	7						23
Other	4	13	9	22	12	14	4						78
Paged Calls	35	41	43	53	64	62	40						338

Clinic New Pt	12	10	11	7	18	13	20						91
Clinic 1X Pt	2	0	0	0	1	2	1						6
M - Dr Appt	95	54	60	90	64	78	75						516
M - # Days	10.5	10	10	11	9.5	11	10.5						72.5
M - Ave/1/2 day	9.05	5.40	6.00	8.18	6.74	7.09	7.14	####	####	#####	#DIV/0!	####	7.12
M - MA appt	34	16	18	15	19	18	14						134
M - Pharm	3	0	1	0	1	0	3						8
M - Other	3	4	0	3	1	0	0						11
M - New Pt	8	4	6	3	5	9	9						44
M - 1 X Pt	0	0	0	0	0	0	0						0

Collbran Clinic

2013	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	
Jan	100	9.5	10.53	133	10	13.30	21	2.5	8.40
Feb	87	10	8.70	87	6.5	13.38	19	3	6.33
Mar	77	8.5	9.06	131	10	13.10	11	2	5.50
Apr	118	10.5	11.24	104	9	11.56	11	1.5	7.33
May	130	10.5	12.38	128	9	14.22	16	2.5	6.40
Jun	92	8	11.50	117	9	13.00	24	3	8.00
Jul	109	9.5	11.47	132	11	12.00	7	1.5	4.67
Aug			#####			#####			#####
Sep			#####			#####			#####
Oct			#####			#####			#####
Nov			#####			#####			#####
Dec			#####			#####			#####
Totals	713	66.5	10.72	832	64.5	12.90	109	16	6.81

Mesa Clinic

2013	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	17	1.5	11.33	13	1	13.00	65	8.00	8.13
Feb	11	1.5	7.33	3	0.5	6.00	50	8.00	6.25
Mar	8	1.5	5.33	9	1	9.00	43	7.50	5.73
Apr	17	2	8.50	15	1	15.00	58	8.00	7.25
May	19	1.5	12.67	19	2	9.50	26	6.00	4.33
Jun	18	2	9.00	12	1	12.00	48	8.00	6.00
Jul	5	0.5	10.00	11	1	11.00	59	9.00	6.56
Aug			#####			#####			#VALUE!
Sep			#####			#####			#VALUE!
Oct			#####			#####			#VALUE!
Nov			#####			#####			#VALUE!
Dec			#####			#####			#VALUE!
Totals	95	10.5	9.05	82	7.5	10.93	349	54.50	6.40

- Physician Report – there was discussion of how to handle maternity leave and finding a locums tenens to cover.
- District Administrator Report
 - IRS audit update – none
 - Vacancy appointment – There was discussion of when Frank may be selling his property and when we may have to replace him.
 - September meeting – The regular meeting conflicts with the departure for the Special District Association Conference. It will be held Tuesday, September 24 instead.
 - Rentals – There was discussion of moving the PVA into room 7 through the winter unless there is interest in that room. There was discussion of the lease for the vets. There was discussion of the parking lot. The District will not designate parking. It will be on a first arrival basis.
 - Sign update – Frank presented the work on signage for the Mesa Clinic. It should start soon. He is now going to start working on signage for the Collbran campus.
 - Personnel update – There was discussion of recent changes in the medical assistant staff.

8. AUGUST EVALUATION / RAISES

- Annual: Melissa Addison
- 3 Month: None
- **Motion 5:** Bob Wilson motioned that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. Dave Bristol seconded. Motion carried unanimously.

Meeting adjourned at 19:00.

Respectfully submitted,

Jessi Clark, District Administrator