

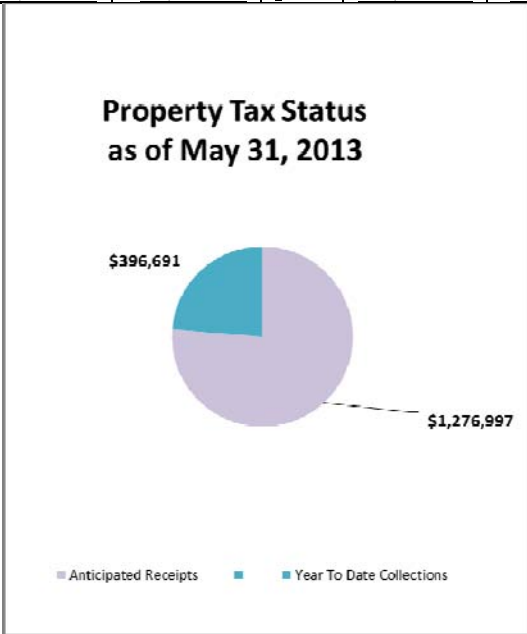
PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday, June 18, 2013

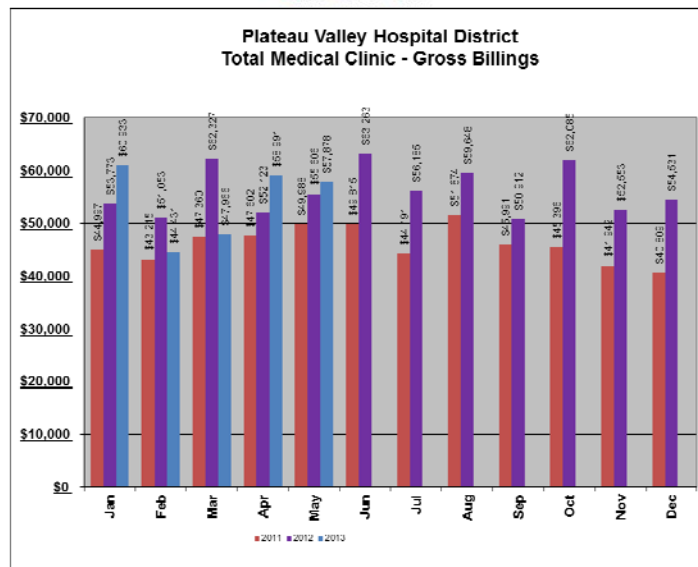
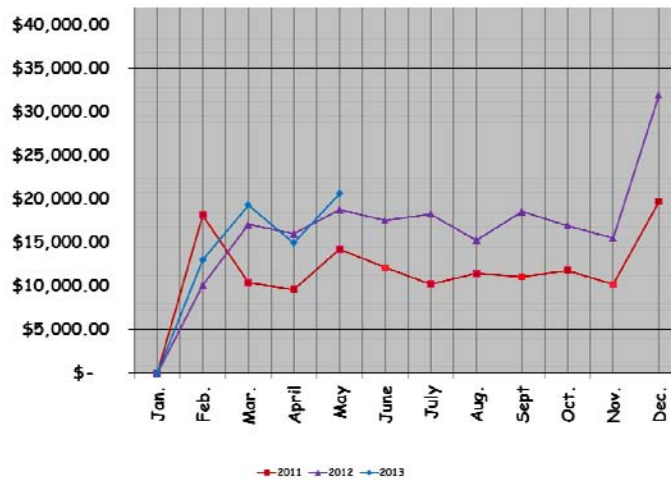
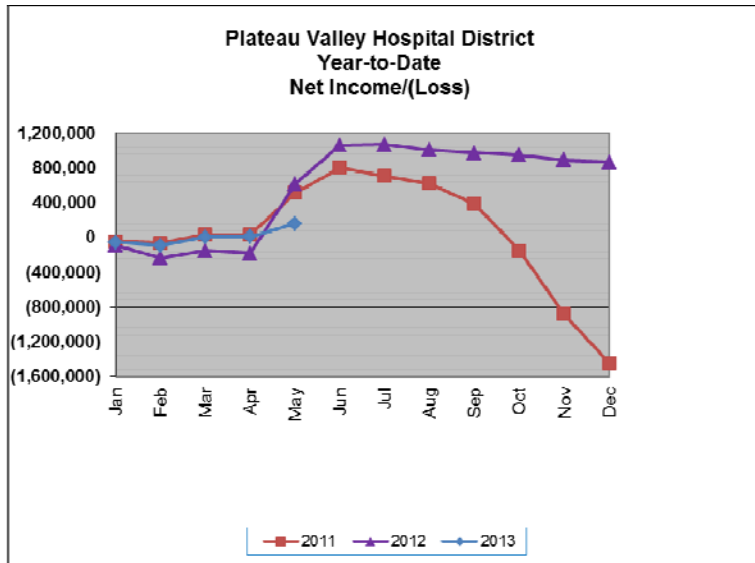
Attendance: Board: Frank Wagner, Dave Bristol, & Bob Wilson. Helen Spence & Denny Holmes excused.
 Staff & Consultants: Shannon Currier & Jessi Clark

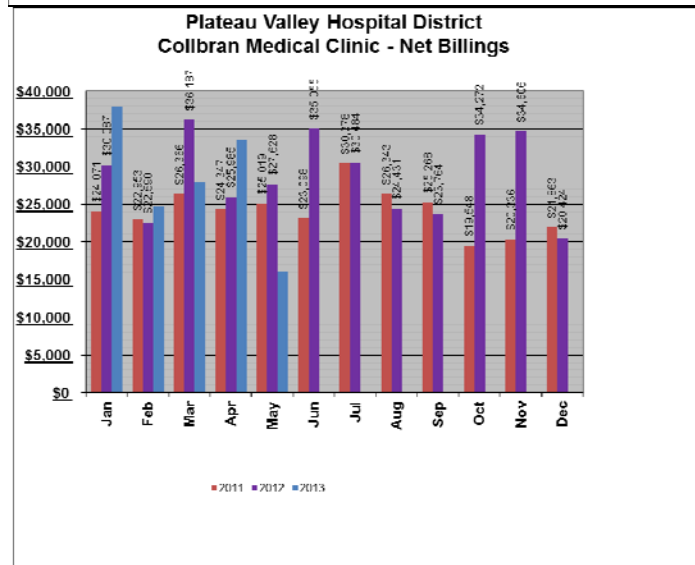
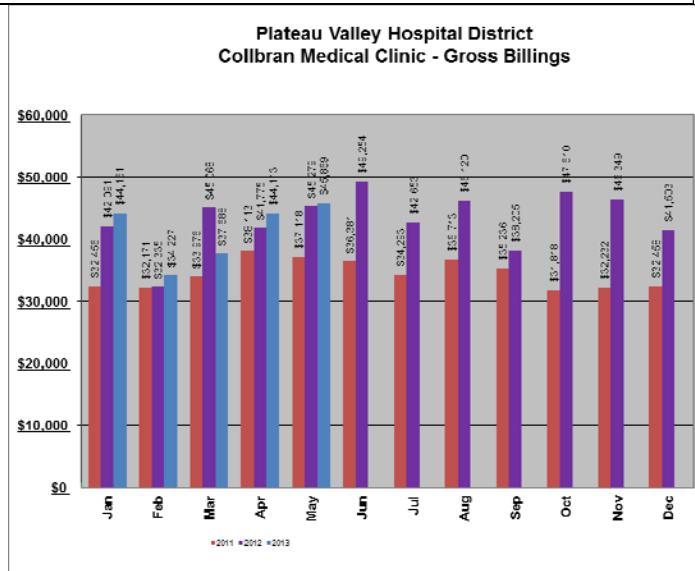
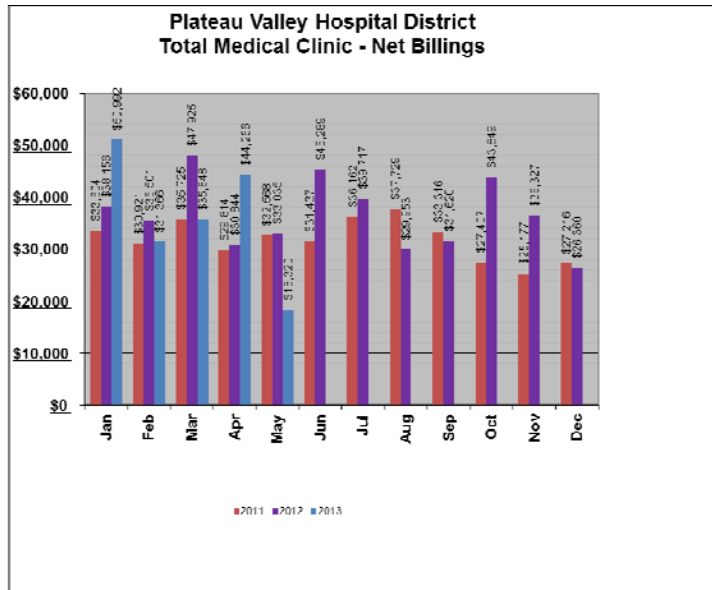
MEETING CALLED TO ORDER AT 17:21 BY FRANK WAGNER, VICE PRESIDENT.

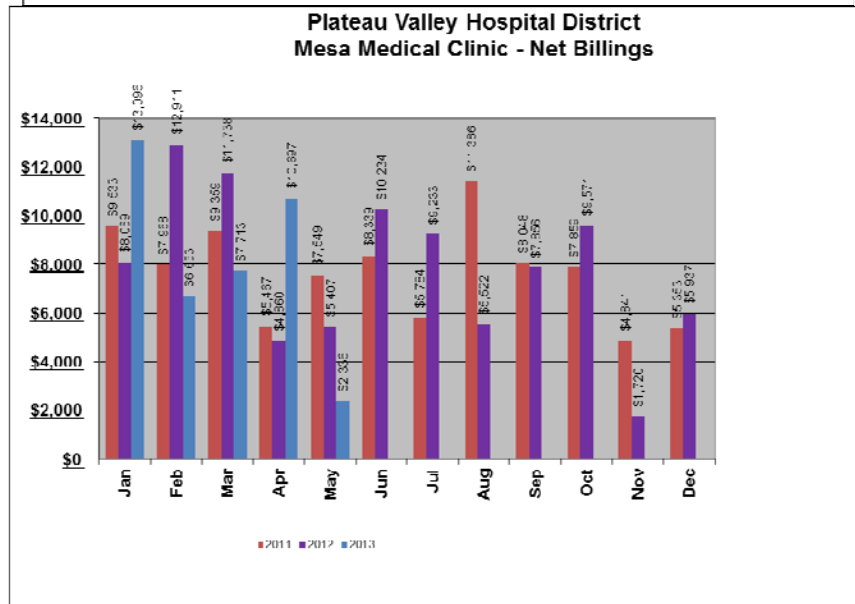
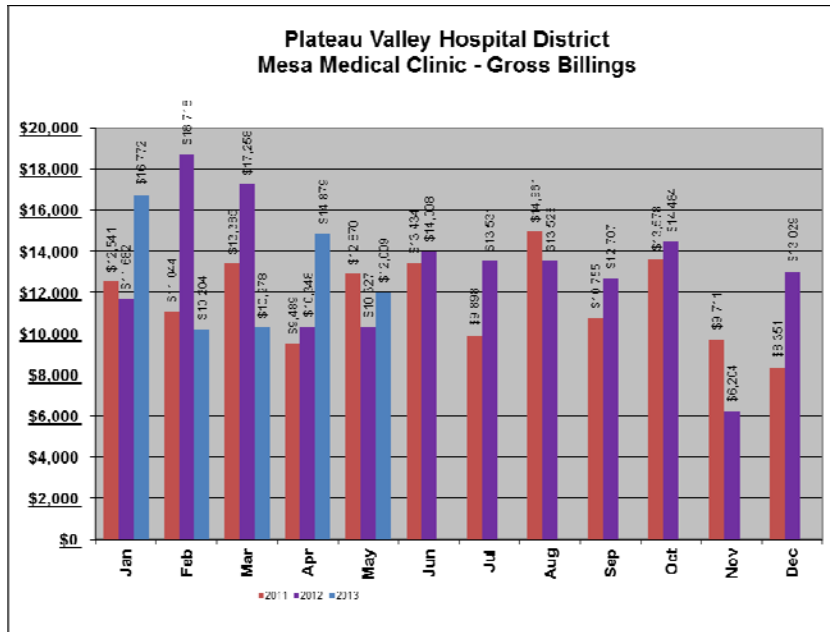
1. ROLL CALL: Helen Spence, excused. Frank Wagner, present. Dave Bristol, present. Bob Wilson, present. Denny Holmes, excused.
2. MINUTES
 May 21, 2013 Regular Meeting
 - **Motion 1:** Dave Bristol motioned that the minutes of the May 21, 2013 regular meeting be approved as presented. Bob Wilson seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
 Nothing reported from consultant. Jessi reported that we have received some payment from Medicare finally, but they sent it to the old account.
4. CONSULTANT CPA REPORT

				May, 2013				
	Charges	Write Offs Misc. Inc.	Net Receipts		Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	45,869.05	29,884.55	15,984.50		-62,963.97	-46,979.47	0.00	-46,979.47
Clinic-Mesa	12,008.60	-9,672.87	2,335.73		-15,842.32	-13,506.59	0.00	-13,506.59
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	810.00	0.00	810.00		-2,808.46	-1,998.46	0.00	-1,998.46
Administrative	<u>100.00</u>	<u>0.00</u>	<u>100.00</u>		<u>-11,455.34</u>	<u>-11,355.34</u>	<u>222,559.28</u>	<u>211,203.94</u>
Total	<u>58,787.65</u>	<u>39,557.42</u>	<u>19,230.23</u>		<u>-93,070.09</u>	<u>-73,839.86</u>	<u>222,559.28</u>	<u>148,719.42</u>









- **Motion 2:** Bob Wilson motioned that the accounts payable & payroll checks (#49687-49741) are approved. Dave Bristol seconded. Motion carried unanimously.
- **Motion 3:** Dave Bristol motioned that the Board of Directors approves May write-offs in the amount of \$39,557.42. Bob Wilson seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES

Jessi brought the two parking lot sealant proposals. There is a huge difference between the two. It was decided to get references from both and check with FCI before making a decision.

6. NEW BUSINESS

Nothing presented.

7. OLD BUSINESS

Nothing presented.

8. CLINIC REPORT
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	254	193	219	233	274								1173
# Days	22	19.5	20.5	21	22								105
Ave/Day	11.55	9.90	10.68	11.10	12.45	####	####	####	####	#####	#####	####	11.17
Lab/Inj	112	72	83	87	68								422
Pharm	16	8	14	14	18								70
AH Pharm	1	1	0	0	0								2
After Hours	1	5	3	1	4								14
Other	4	13	9	22	12								60
Paged Calls	35	41	43	53	64								236
Clinic New Pt	12	10	11	7	18								58
Clinic 1X Pt	2	0	0	0	1								3
M - Dr Appt	95	54	60	90	64								363
M - # Days	10.5	10	10	11	9.5								51
M - Ave/1/2 day	9.05	5.40	6.00	8.18	6.74	####	####	####	####	#####	#DIV/0!	####	7.12
M - MA appt	34	16	18	15	19								102
M - Pharm	3	0	1	0	1								5
M - Other	3	4	0	3	1								11
M - New Pt	8	4	6	3	5								26
M - 1 X Pt	0	0	0	0	0								0

Collbran Clinic

2013	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	
Jan	100	9.5	10.53	133	10	13.30	21	2.5	8.40
Feb	87	10	8.70	87	6.5	13.38	19	3	6.33
Mar	77	8.5	9.06	131	10	13.10	11	2	5.50
Apr	118	10.5	11.24	104	9	11.56	11	1.5	7.33
May	130	10.5	12.38	128	9	14.22	16	2.5	6.40
Jun		#####				#####			#####
Jul		#####				#####			#####
Aug		#####				#####			#####
Sep		#####				#####			#####
Oct		#####				#####			#####
Nov		#####				#####			#####
Dec		#####				#####			#####
Totals	512	49	10.45	583	44.5	13.10	78	11.5	6.78

Mesa Clinic

2013	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	17	1.5	11.33	13	1	13.00	65	8.00	8.13
Feb	11	1.5	7.33	3	0.5	6.00	50	8.00	6.25
Mar	8	1.5	5.33	9	1	9.00	43	7.50	5.73
Apr	17	2	8.50	15	1	15.00	58	8.00	7.25
May	19	1.5	12.67	19	2	9.50	26	6.00	4.33
Jun		#####				#####			#VALUE!
Jul		#####				#####			#VALUE!

Aug	#####		#####		#####		#VALUE!
Sep	#####		#####		#####		#VALUE!
Oct	#####		#####		#####		#VALUE!
Nov	#####		#####		#####		#VALUE!
Dec	#####		#####		#####		#VALUE!
Totals	72	8	9.00	59	5.5	10.73	242 37.50 6.45

- Physician Report
Nothing presented.
- District Administrator Report
 - IRS Audit Update – The information has been sent. Shannon tracked it and it has been received.
 - SDA class in Grand Junction – Jessi attended.
 - Vet renting- The veterinarians gave a proposal for the amount of rent for the lower portion of the rental building. Jessi will contact the attorney about doing a lease. Jessi will contact the veterinarians about details such as cleaning requirements and security of their medications. There was discussion of the utilities in that building. Jessi will contact the energy providers about doing audits.
 - **Motion 4:** Dave Bristol motion that the Board of Directors accepts the proposal from the veterinarian clinic for the amount of rent for the lower portion of the rental building for one year. Bob Wilson seconded. Motion carried unanimously.
 - Signage – There was discussion of signage for Mesa, the rental building, and along Highway 330.
 - **Motion 5:** Bob Wilson motion that the Board of Directors approves the expenditure and appointing Frank Wagner to get signage for the Mesa Clinic done and installed. Dave Bristol seconded. Motion carried unanimously.
 - Retirement Plan – Jessi presented the resolution drafted from the attorney with regard to the 403(b) plan.
 - **Motion 6:** Dave Bristol motioned that the Board of Directors signs the attached resolution to adopt the 403(b) plan document, terminate the 403(b) plan, adopt the CCOERA 457 plan, and seek further advice from the attorneys on the IRS program for correcting errors in plan adoption and administration. Bob Wilson seconded. Motion carried unanimously.
 - Insurance update – We have the proposal for Home Loan Insurance and are waiting for the one from Moody Insurance.
 - **Motion 7:** Bob Wilson motioned that the Board of Directors continue to use Home Loan Insurance unless the other proposal is ten percent (or greater) less and choose the Colorado Special District Liability Pool option except on Workman's Comp. Dave Bristol seconded. Motion carried unanimously.
 - Cell Booster – The proposal for the cell booster has been received and it higher than anticipated once the labor and wiring is added in.
 - **Motion 8:** Bob Wilson motioned that the Board of Directors approves the expenditure to Two-Way Communications for the cell booster. Dave Bristol seconded. Motion carried unanimously.
 - SDA Conference – The SDA Conference is September 18-20 in Keystone. Registration will open on July 1.
 - **Motion 9:** Dave Bristol motioned that the Board of Directors approves the expenditure to send Helen Spence, Shannon Currier, & Jessi Clark to the SDA Conference in Keystone. Bob Wilson seconded. Motion carried unanimously.
 - There was discussion of the physicians' 19th anniversary with the District.

9. JUNE EVALUATION / RAISES

- Annual: None
- 3 Month: None

Meeting adjourned at 19:30.

Respectfully submitted,

Jessi Clark, District Administrator