

**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
May 22, 2013

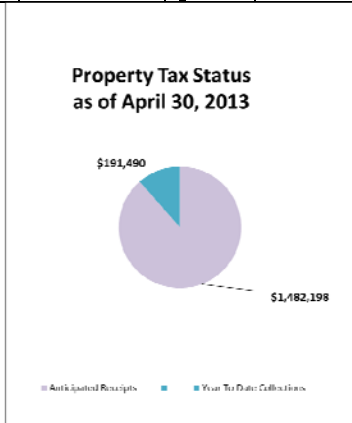
Attendance: Board: Frank Wagner, Bob Wilson, & Dave Bristol. Helen Spence & Denny Holmes excused.  
Staff & Consultants: Shannon Currier, Jessi Clark, & Dr. Arthur.  
Other: Jamie Hamilton of Home Loan Insurance, Luann Wallace & Dr. Clint Dennison.

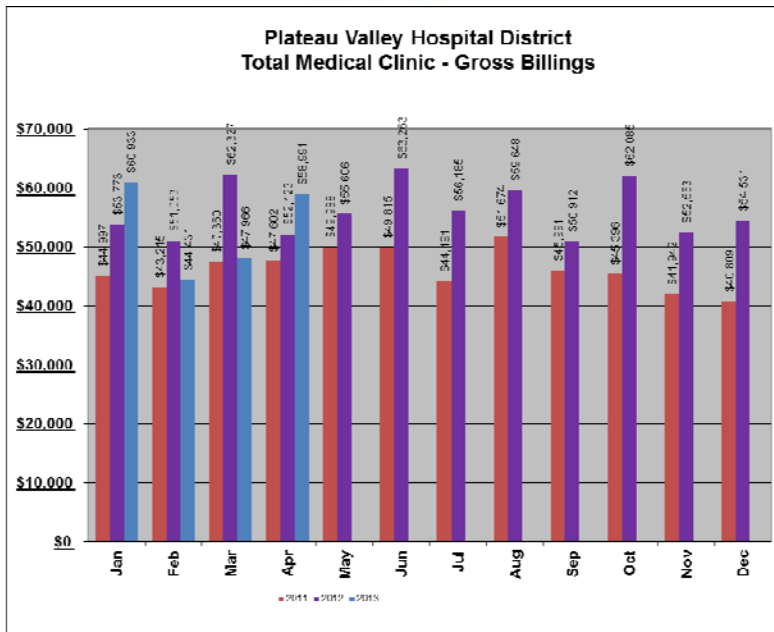
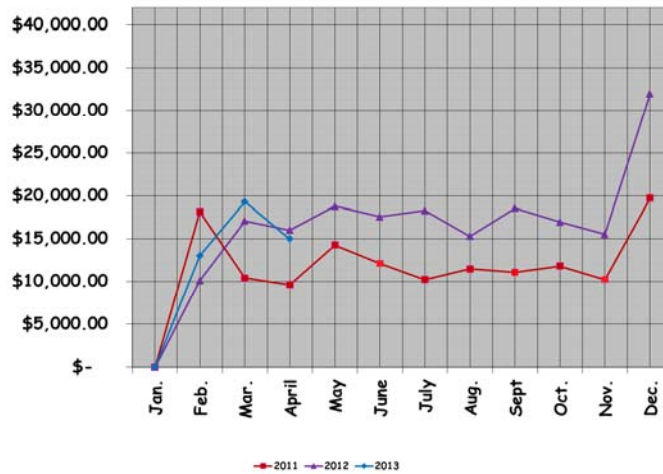
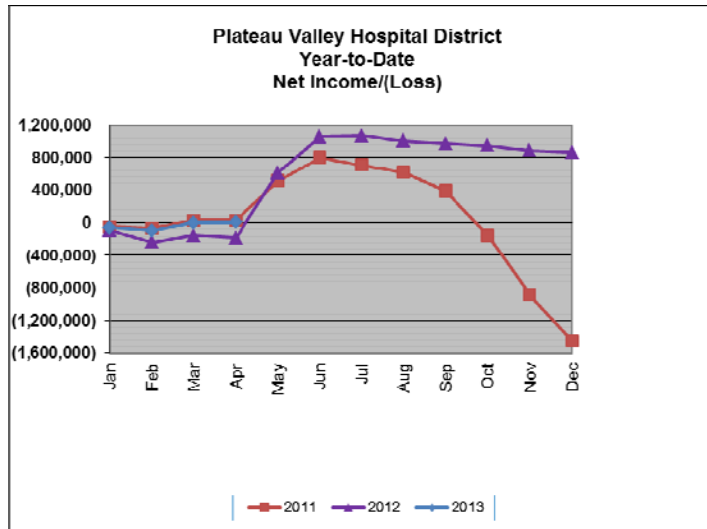
MEETING CALLED TO ORDER AT 1721 BY FRANK WAGNER, VICE PRESIDENT.

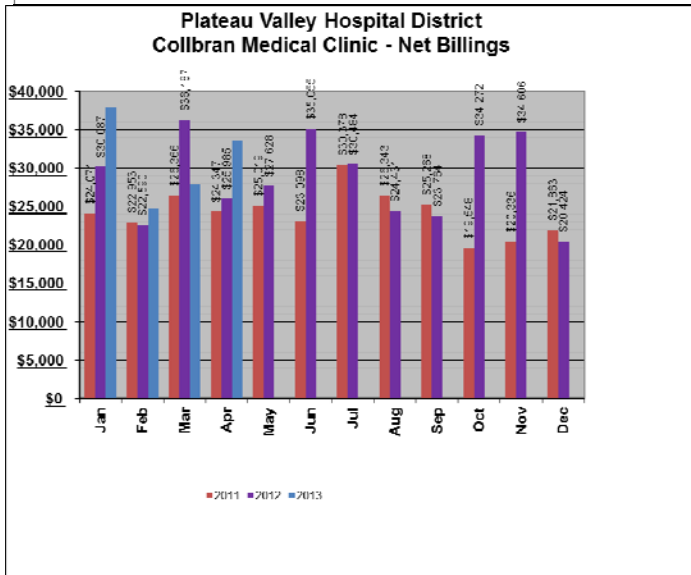
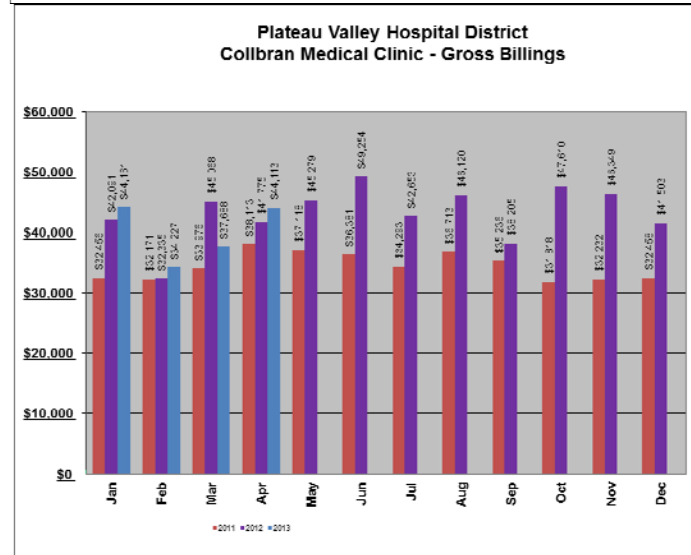
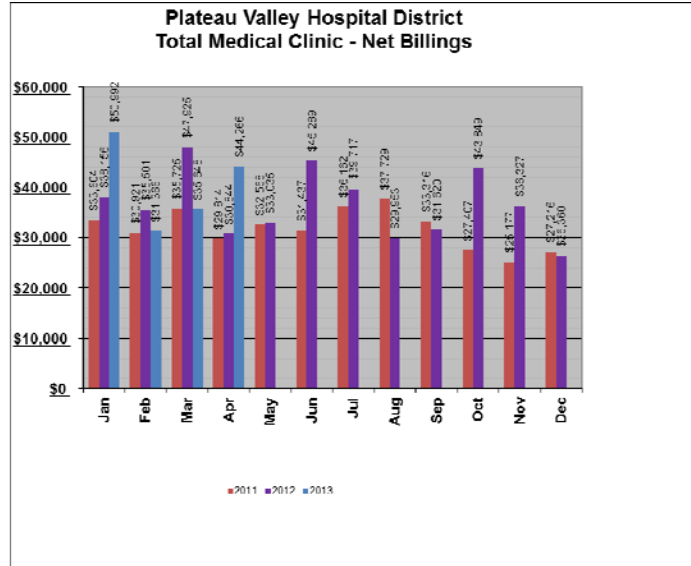
1. ROLL CALL: Helen Spence, excused. Frank Wagner, present. Dave Bristol, present. Bob Wilson, present. Denny Holmes, excused.
2. Presentation by Jamie Hamilton of Home Loan Insurance about our policies.
3. Dr. Clint Dennison was present to discuss renting space for a veterinarian clinic in the old building.
4. RENTAL BUILDING There was discussion of other interested renters including physical therapy and a social worker. There was also discussion of how to sign the building showing who is here.
5. PHYSICIANS REPORT – Dr. Arthur reported that she is slower than she would like, but is enjoying it here.
6. MINUTES  
April 16, 2013 regular meeting
  - **Motion 1:** Bob Wilson motioned that the minutes of the April 16, 2013 regular meeting be approved as presented. Dave Bristol seconded. Motion carried unanimously.

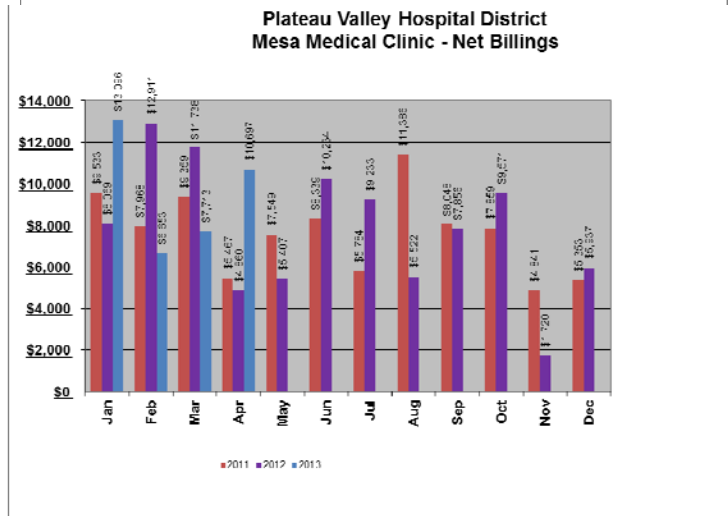
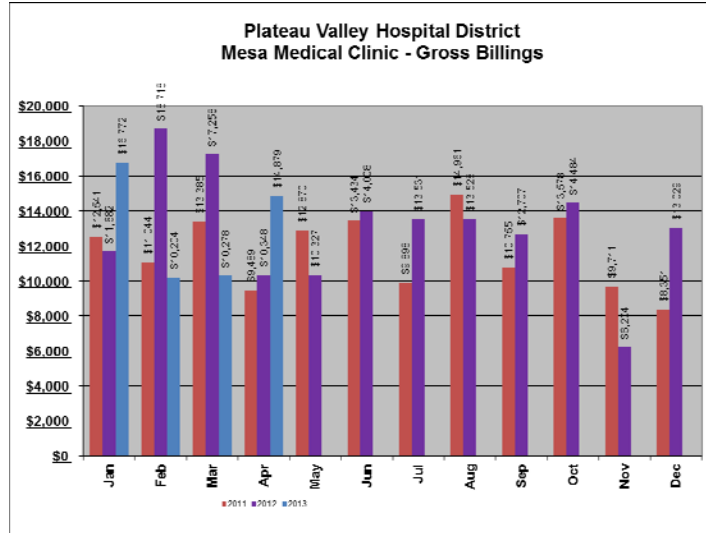
7. CONSULTANT CPA REPORT

				April, 2013				
	<b>Charges</b>	<b>Write Offs Misc. Inc.</b>	<b>Net Receipts</b>		<b>Operating Expense</b>	<b>Net Ordinary Income</b>	<b>Other Income/Exp</b>	<b>Net Income/(Loss)</b>
Clinic- Collbran	44,112.60	-	33,569.54		67,951.06	-34,381.52	0.00	-34,381.52
Clinic-Mesa	14,878.79	-4,181.86	10,696.93		16,473.02	-5,776.09	0.00	-5,776.09
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	742.50	0.00	742.50		-2,122.35	-1,379.85	0.00	-1,379.85
Administrative	0.00	0.00	0.00		-7,971.09	-7,971.09	55,872.53	47,901.44
<b>Total</b>	<b>59,733.89</b>	<b>14,724.92</b>	<b>45,008.97</b>		<b>94,517.52</b>	<b>-49,508.55</b>	<b>55,872.53</b>	<b>6,363.98</b>









- **Motion 2:** Dave Bristol motioned that the accounts payable & payroll checks (#49625-49686) are approved. Bob Wilson seconded. Motion carried unanimously.
- **Motion 3:** Bob Wilson motioned that the Board of Directors approves the April write-offs in the amount of \$14,724.92. Dave Bristol seconded. Motion carried unanimously.

8. ENVIRONMENTAL SERVICES

Nothing presented.

9. NEW BUSINESS

Nothing presented.

10. OLD BUSINESS

Nothing presented.

11. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	254	193	219	233	274								1173
# Days	22	19.5	20.5	21	22								105
Ave/Day	11.55	9.90	10.68	11.10	12.45	####	####	####	####	#####	#####	####	11.17
Lab/Inj	112	72	83	87	68								422

Pharm	16	8	14	14	18														70
AH Pharm	1	1	0	0	0														2
After Hours	1	5	3	1	4														14
Other	4	13	9	22	12														60
Paged Calls	35	41	43	53	64														236
Clinic New Pt	12	10	11	7	18														58
Clinic 1X Pt	2	0	0	0	1														3
M - Dr Appt	95	54	60	90	64														363
M - # Days	10.5	10	10	11	9.5														51
M - Ave/1/2 day	9.05	5.40	6.00	8.18	6.74	####	####	####	####	#####	#DIV/0!	####							7.12
M - MA appt	34	16	18	15	19														102
M - Pharm	3	0	1	0	1														5
M - Other	3	4	0	3	1														11
M - New Pt	8	4	6	3	5														26
M - 1 X Pt	0	0	0	0	0														0

Collbran Clinic

2013	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	
Jan	100	9.5	10.53	133	10	13.30	21	2.5	8.40
Feb	87	10	8.70	87	6.5	13.38	19	3	6.33
Mar	77	8.5	9.06	131	10	13.10	11	2	5.50
Apr	118	10.5	11.24	104	9	11.56	11	1.5	7.33
May			#####			#####			#####
Jun			#####			#####			#####
Jul			#####			#####			#####
Aug			#####			#####			#####
Sep			#####			#####			#####
Oct			#####			#####			#####
Nov			#####			#####			#####
Dec			#####			#####			#####
<b>Totals</b>	<b>382</b>	<b>38.5</b>	<b>9.92</b>	<b>455</b>	<b>35.5</b>	<b>12.82</b>	<b>62</b>	<b>9</b>	<b>6.89</b>

Mesa Clinic

2013	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	17	1.5	11.33	13	1	13.00	65	8.00	8.13
Feb	11	1.5	7.33	3	0.5	6.00	50	8.00	6.25
Mar	8	1.5	5.33	9	1	9.00	43	7.50	5.73
Apr	17	2	8.50	15	1	15.00	58	8.00	7.25
May			#####			#####			#VALUE!
Jun			#####			#####			#VALUE!
Jul			#####			#####			#VALUE!
Aug			#####			#####			#VALUE!
Sep			#####			#####			#VALUE!
Oct			#####			#####			#VALUE!
Nov			#####			#####			#VALUE!
Dec			#####			#####			#VALUE!
<b>Totals</b>	<b>53</b>	<b>6.5</b>	<b>8.15</b>	<b>40</b>	<b>3.5</b>	<b>11.43</b>	<b>216</b>	<b>31.50</b>	<b>6.86</b>

Physician Report – given earlier.

District Administrator Report

- IRS audit update – the attorney is drafting a position memo to include with all the information going out to them next week.
- SDA class – there is a class for administrators and board members. Jessi and Helen plan on attending.
- Computer replacement schedule – it was decided to replace the computers on the schedule for this year all at once.
- **Motion 4:** Bob Wilson motioned that the Board of Directors approves up to \$4500 for the five computers on this year's replacement schedule. Dave Bristol seconded. Motion carried unanimously.
- Internet proposal – there is a new internet provider in the area and offered a proposal for dedicated service. It was decided to continue with who we have for the time being.
- 403(b) plan – in writing the plan document, one of our attorneys discovered that we should have had a 457 plan instead. She is working on how we should correct this problem.
- It is nomination time for the Special Districts Association conference.
- **Resolution 1:** Be it resolved that the Board of Directors nominates Helen Spence for the Special District Association Distinguished Board Member Award for her dedication to the Plateau Valley Hospital District. Dave Bristol motioned to accept the resolution and Bob Wilson seconded. Motion carried unanimously.

#### 12. MAY EVALUATION / RAISES

- Annual: Carol Smith - housekeeping
- 3 Month: None
- **Motion 5:** Bob Wilson motioned that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. Dave Bristol seconded. Motion carried unanimously.

Meeting adjourned at 19:15.

Respectfully submitted,

Jessi Clark, District Administrator