

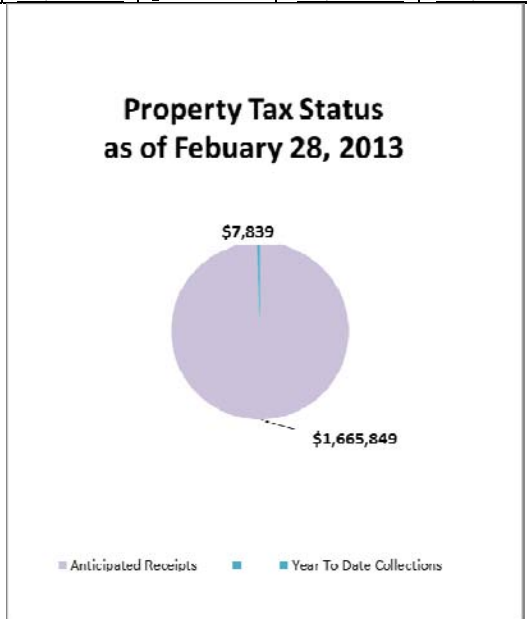
**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
 Tuesday, March 19, 2013

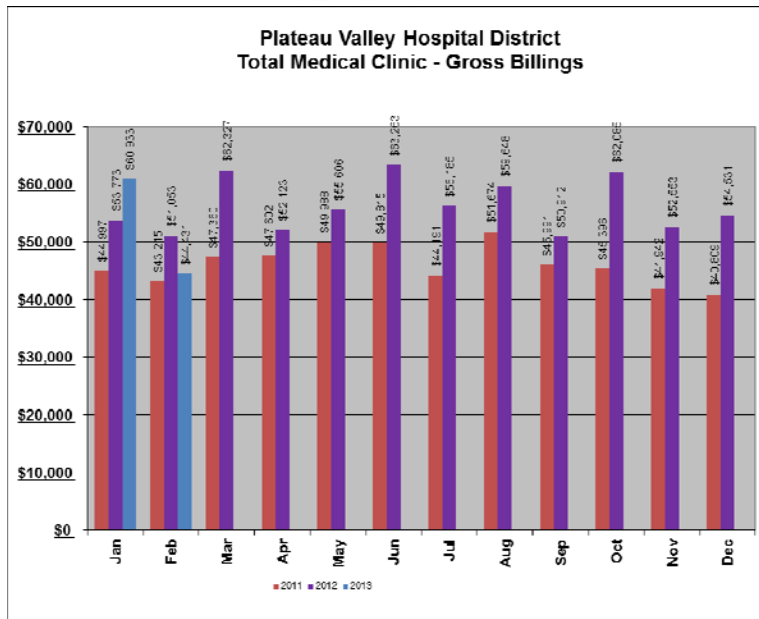
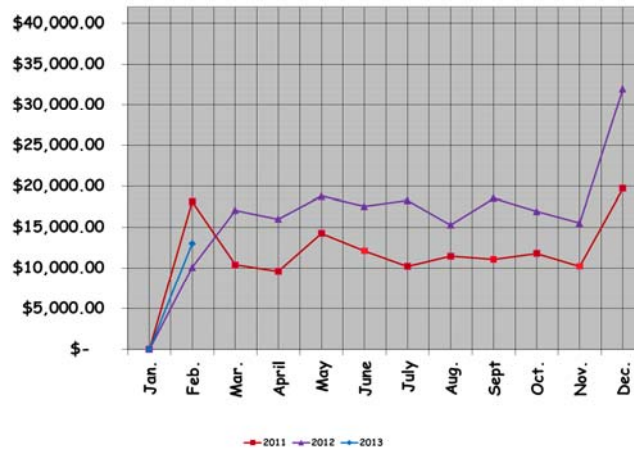
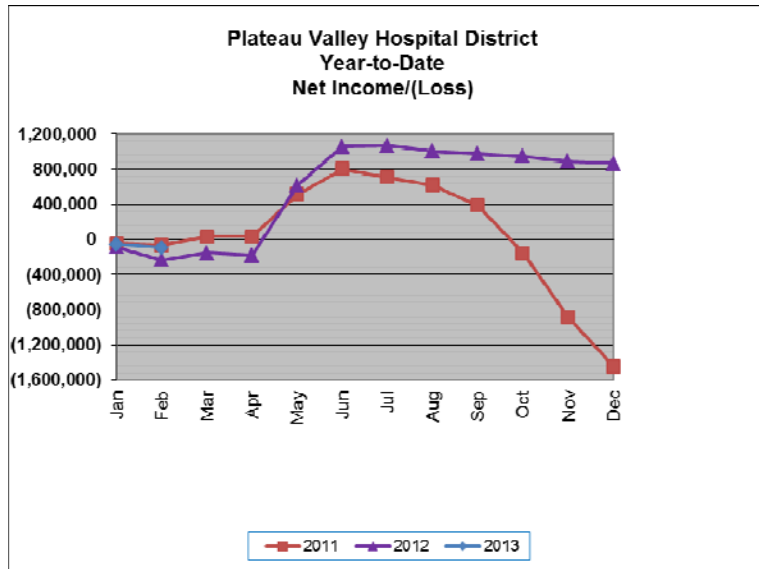
Attendance: Board: Helen Spence, Frank Wagner, & Denny Holmes. Dave Bristol & Bob Wilson excused.  
 Staff & Consultants: Dr. Arthur, Shannon Currier, Jessi Clark, & Dr. Woodyard (18:00).  
 Other: Jason & Vivian Arthur.

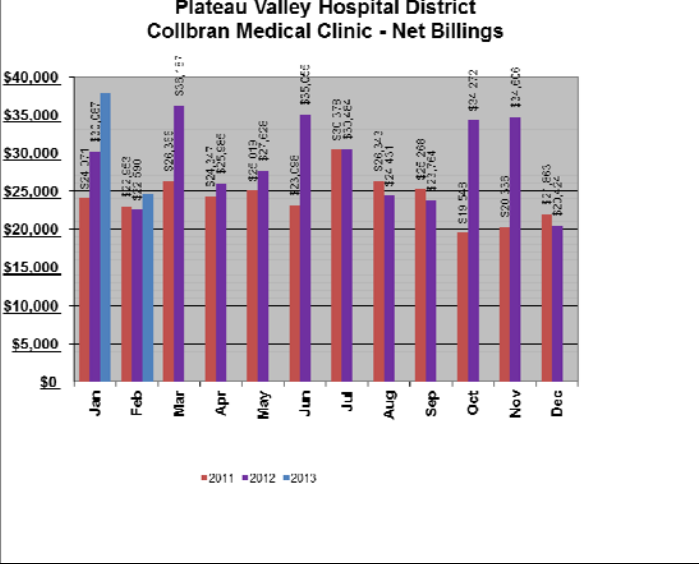
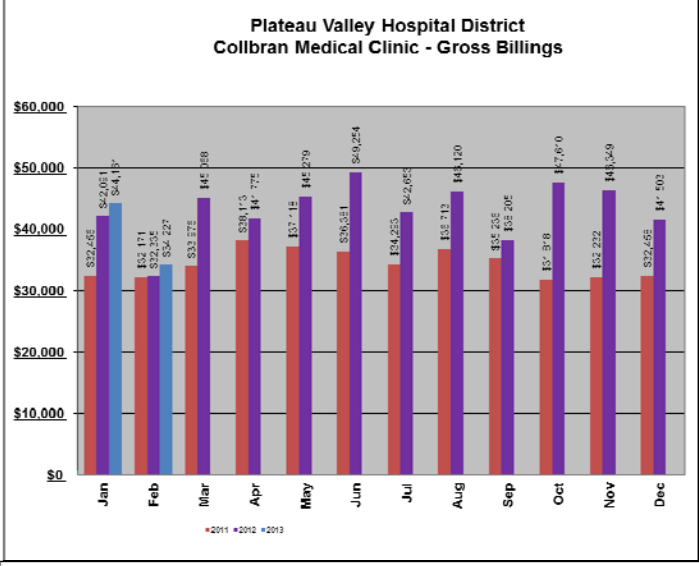
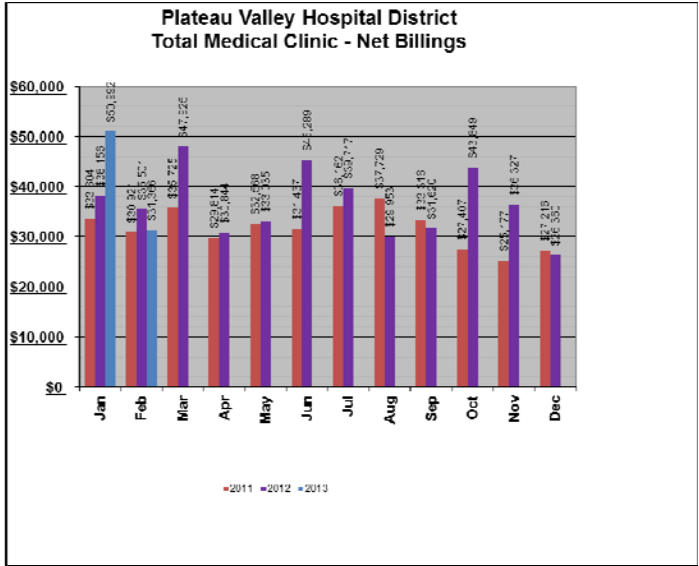
MEETING CALLED TO ORDER AT 17:26 BY HELEN SPENCE, BOARD PRESIDENT.

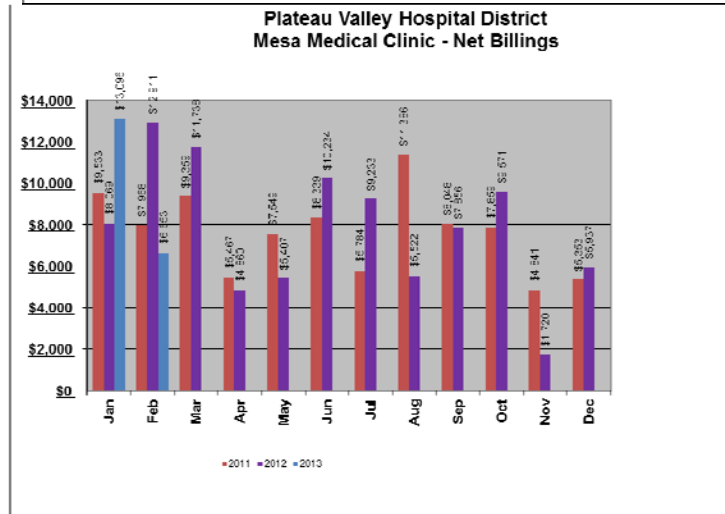
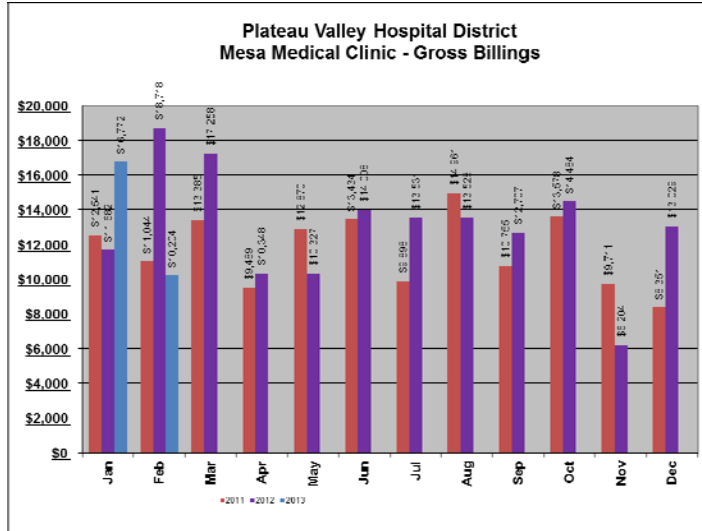
1. ROLL CALL: Helen Spence, present. Frank Wagner, present. Dave Bristol excused. Bob Wilson excused. Denny Holmes, present.
2. MINUTES  
 February 19, Regular Meeting
  - **Motion 1:** Frank Wagner motioned that the minutes of the February 19, 2013 regular meeting be approved as presented. Denny Holmes seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT  
 There was discussion of the continuing problems with the Medicare reimbursements.
4. CONSULTANT CPA REPORT

	Charges	Write Offs Misc. Inc.	Net Receipts	February, 2013	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	34,226.65	-9,513.91	24,712.74		65,934.51	-41,221.77	0.00	-41,221.77
Clinic-Mesa	10,204.40	-3,551.19	6,653.21		15,655.76	-9,002.55	0.00	-9,002.55
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	0.00	615.00	615.00		-3,178.93	-2,563.93	0.00	-2,563.93
Administrative	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>-8,128.81</u>	<u>-8,128.81</u>	<u>22,496.13</u>	<u>14,367.32</u>
Total	<u>44,431.05</u>	<u>12,450.10</u>	<u>31,980.95</u>		<u>92,898.01</u>	<u>-60,917.06</u>	<u>22,496.13</u>	<u>-38,420.93</u>









- **Motion 2:** Frank Wagner motioned that the accounts payable & payroll checks (#49533-49571) are approved. Denny Holmes seconded. Motion carried unanimously.
- **Motion 3:** Denny Holmes motioned that the Board of Directors approves the February write-offs in the amount of \$13,065.10. Frank Wagner seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES

The garage is complete. The snow forecasted for the week may provide the test to see if the problem is corrected.

6. NEW BUSINESS

Nothing presented.

7. OLD BUSINESS

Nothing presented.

8. CLINIC REPORT  
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	254	193											447
# Days	22	19.5											41.5
Ave/Day	11.55	9.90	#####	#####	#####	#####	#####	#####	#####	#####	#####	#####	10.77
Lab/Inj	112	72											184
Pharm	16	8											24
AH Pharm	1	1											2
After Hours	1	5											6
Other	4	13											17
Paged Calls	35	41											76
Clinic New Pt	12	10											22
Clinic 1X Pt	2	0											2
<b>M - Dr Appt</b>	<b>95</b>	<b>54</b>											<b>149</b>
<b>M - # Days</b>	<b>10.5</b>	<b>10</b>											<b>20.5</b>
<b>M - Ave/1/2 day</b>	<b>9.05</b>	<b>5.40</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#DIV/0!</b>	<b>#####</b>	<b>7.27</b>
<b>M - MA appt</b>	<b>34</b>	<b>16</b>											<b>50</b>
<b>M - Pharm</b>	<b>3</b>	<b>0</b>											<b>3</b>
<b>M - Other</b>	<b>3</b>	<b>4</b>											<b>7</b>
<b>M - New Pt</b>	<b>8</b>	<b>4</b>											<b>12</b>
<b>M - 1 X Pt</b>	<b>0</b>	<b>0</b>											<b>0</b>

Collbran Clinic

2013	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	100	9.5	10.53	133	10	13.30	21	2.5	8.40
Feb	87	10	8.70	87	6.5	13.38	19	3	6.33
Mar			#####			#####			#####
Apr			#####			#####			#####
May			#####			#####			#####
Jun			#####			#####			#####
Jul			#####			#####			#####
Aug			#####			#####			#####
Sep			#####			#####			#####
Oct			#####			#####			#####
Nov			#####			#####			#####
Dec			#####			#####			#####
<b>Totals</b>	<b>187</b>	<b>19.5</b>	<b>9.59</b>	<b>220</b>	<b>16.5</b>	<b>13.33</b>	<b>40</b>	<b>5.5</b>	<b>7.27</b>

Mesa Clinic

2013	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	17	1.5	11.33	13	1	13.00	65	8.00	8.13
Feb	11	1.5	7.33	3	0.5	6.00	50	8.00	6.25
Mar			#####			#####			#VALUE!
Apr			#####			#####			#VALUE!
May			#####			#####			#VALUE!
Jun			#####			#####			#VALUE!
Jul			#####			#####			#VALUE!

Aug	#####		#####		#VALUE!				
Sep	#####		#####		#VALUE!				
Oct	#####		#####		#VALUE!				
Nov	#####		#####		#VALUE!				
Dec	#####		#####		#VALUE!				
<b>Totals</b>	<b>28</b>	<b>3</b>	<b>9.33</b>	<b>16</b>	<b>1.5</b>	<b>10.67</b>	<b>115</b>	<b>16.00</b>	<b>7.19</b>

Physician Report

- **Motion 4:** Denny Holmes motion that the Board of Directors approves the contract with the part-time physician with the changes discussed. Frank Wagner seconded. Motion carried unanimously.

District Administrator Report

An update was given of the pending IRS audit.

- **Motion 5:** Denny Holmes motioned that the Board of Directors approves using Michael Santo to help with the IRS audit. Frank Wagner seconded. Motion carried unanimously.

There was discussion of the pricing of installing two security cameras. The doctors would like some sort of audible signal also.

- **Motion 6:** Denny Holmes motioned that the Board of Directors approves the expense to Information Technology Solutions Corp for security cameras and audible signal. Frank Wagner seconded. Motion carried unanimously.

There was discussion of the District's insurance policies. The District has been contacted by another company wanting to offer their services. Jessi met with Home Loan this week to go over some of the current policies and talk about cyber liability insurance. It was decided that the Board would like to meet with each of them. Jessi will arrange. There was also discussion of a value for insurance on the wall. Jessi has developed a computer replacement rotation. She will get pricing on those due this year. There was discussion of whether the Board is willing to rent to non-medical operations. It was decided yes as long as they understand that we may want to move them to another room if someone needs the entire downstairs. The elevator maintenance company wants us to renew our contract. The company out of Grand Junction is almost half the price.

- **Motion 7:** Frank Wagner motioned that the Board of Directors approves moving the elevator service contract to Colorado Custom Elevator & Lift, Inc. Denny Holmes seconded. Motion carried unanimously.

9. MARCH EVALUATION / RAISES

- Annual: Steve Coffman
- 3 Month: None
- **Motion 8:** Frank Wagner motioned that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable.

Meeting adjourned at 18:21.

Respectfully submitted,

Jessi Clark, District Administrator