

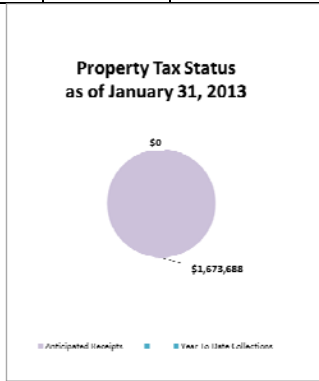
PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
February 19, 2013

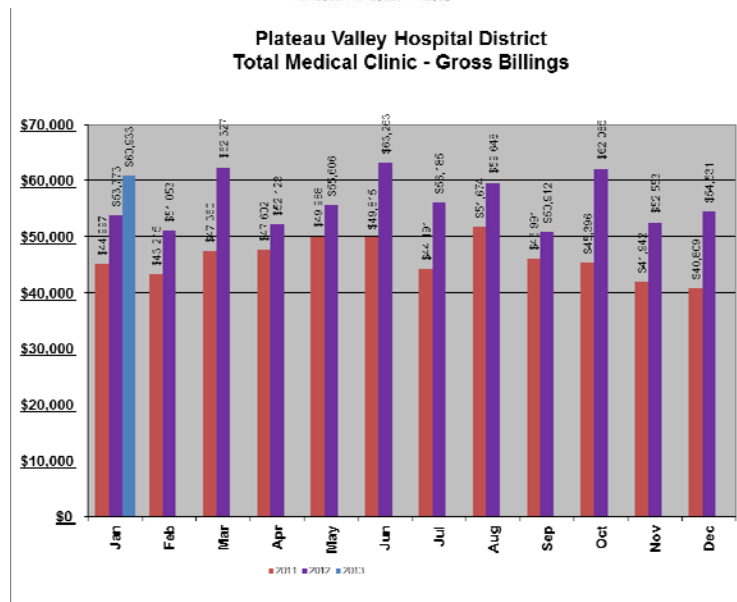
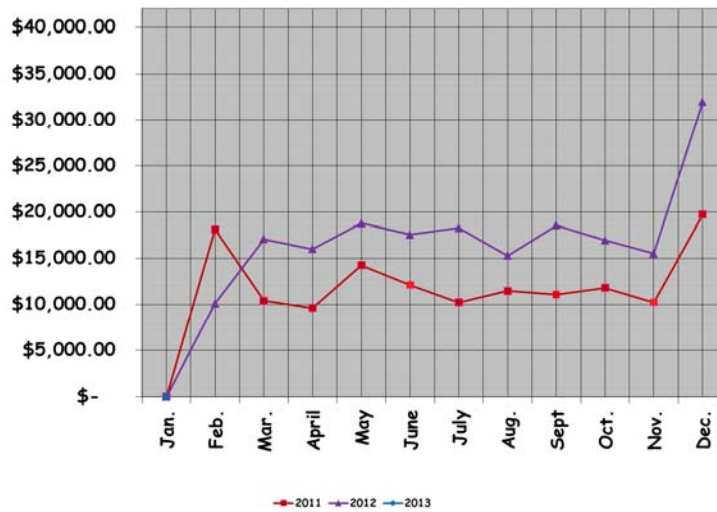
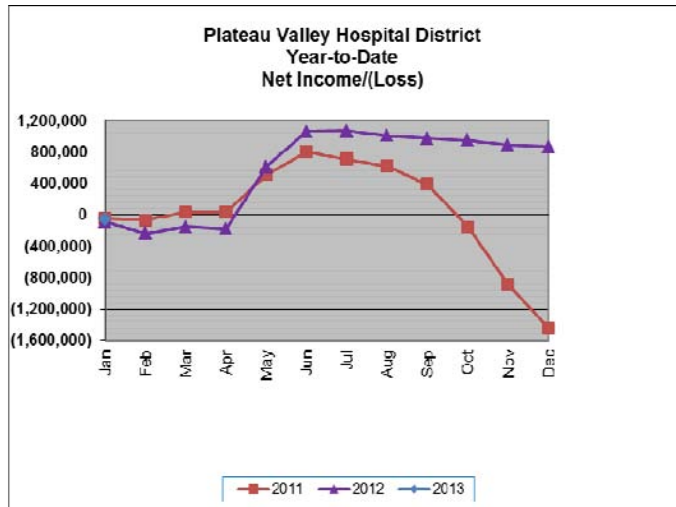
Attendance: Board: Helen Spence, Frank Wagner, Dave Bristol, Denny Holmes and Bob Wilson.
Staff & Consultants: Jessi Clark, Shannon Currier and Dr. Woodyard (17:31).
Other: Sylvia Spangler and Lisa Hemann.

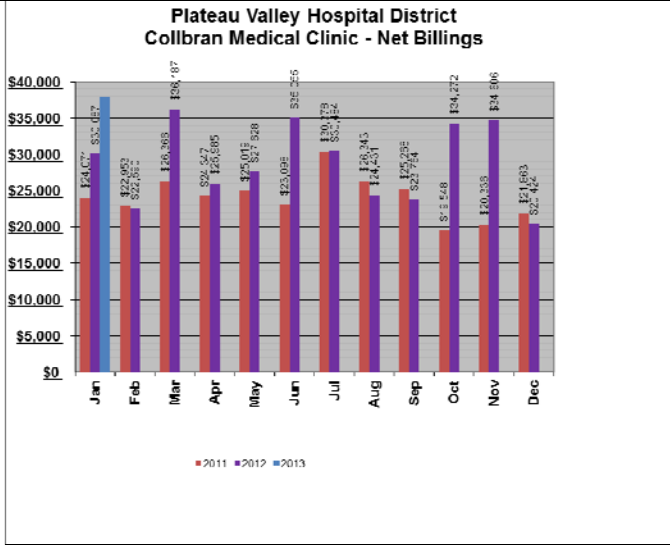
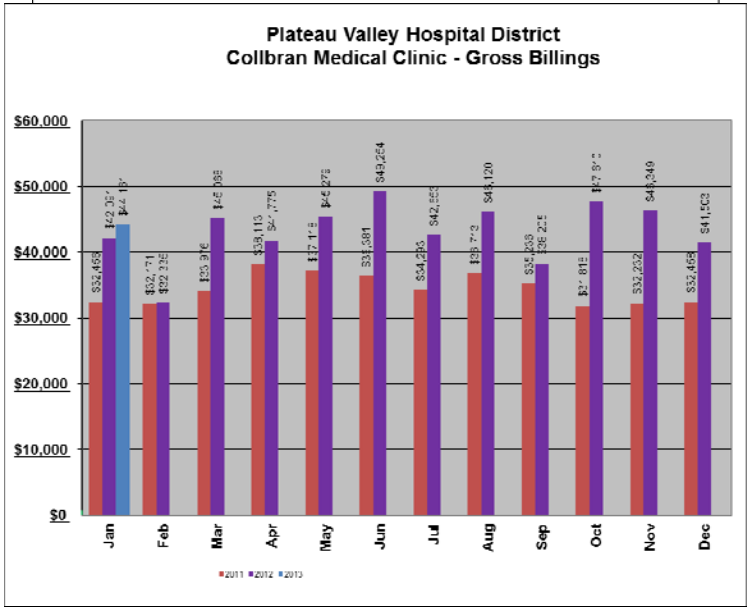
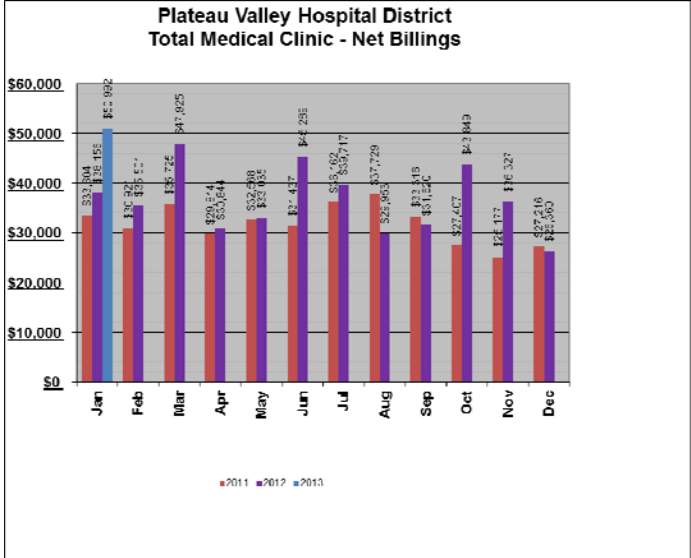
MEETING CALLED TO ORDER AT 17:21 BY HELEN SPENCE, PRESIDENT.

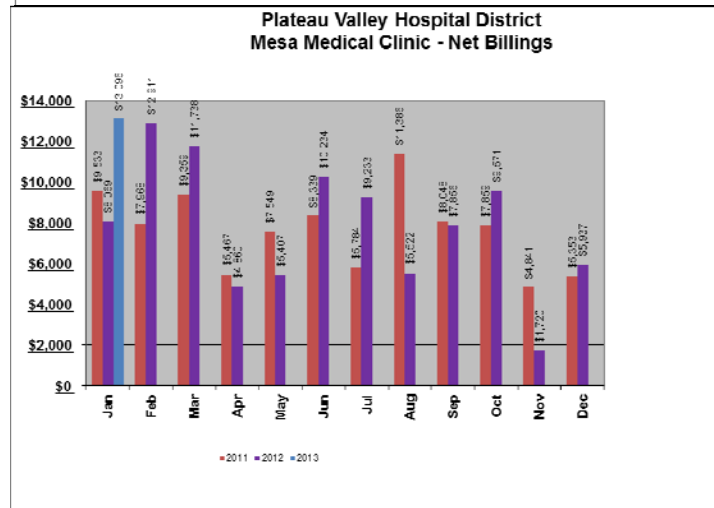
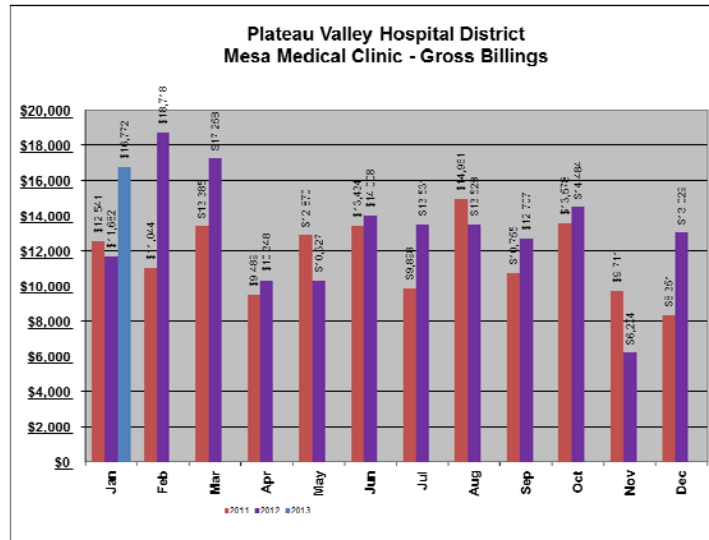
1. ROLL CALL: Helen Spence, present. Frank Wagner, present. Dave Bristol, present. Bob Wilson, present. Denny Holmes, present.
2. PLATEAU VALLEY ASSOCIATION – Sylvia Spangler attended on their behalf to discuss the rental of the old physician office for storage of valley historical records. This will also provide them a work space. They are a non-profit and unable to pay the usual amount of rent for that space.
3. AUDIT PRESENTATION – Lisa Hemann of Chadwick, Steinkirchner, Davis & Co., P.C. presented the audit of the 2012 records.
4. MINUTES
January 15, 2013 regular meeting
 - **Motion 1:** Denny Holmes motioned that the minutes of the January 15, 2013 regular meeting be approved as presented. Frank Wagner seconded. Motion carried unanimously.
5. CLINIC CONSULTANT REPORT – Debbie is still working with Novitas to straighten out the Medicare reimbursement mess. She has been calling daily with no response from them. Today she was given a new contact person so hopefully we will see payment soon.
6. CONSULTANT CPA REPORT

	Charges	Write Offs Misc. Inc.	Net Receipts	January, 2013	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	44,161.23	-6,265.78	37,895.45		-84,030.27	-46,134.82	0.00	-46,134.82
Clinic-Mesa	16,771.86	-3,675.43	13,096.43		-19,349.46	-6,253.03	0.00	-6,253.03
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	615.00	0.00	615.00		-2,764.44	-2,149.44	0.00	-2,149.44
Administrative	<u>7,325.77</u>	<u>0.00</u>	<u>7,325.77</u>		<u>-9,710.23</u>	<u>-2,384.46</u>	<u>796.52</u>	<u>-1,587.94</u>
Total	68,873.86	-9,941.21	58,932.65		-115,854.40	-56,921.75	796.52	-56,125.23









While reviewing the charts there was discussion of the rental building expenses and the donation of the cardiac monitor by the fire department.

- **Motion 2:** Denny Holmes motioned that the Board of Directors agrees to rent to old physicians' office to the Plateau Valley Association on a month to month basis for \$25 per month with them taking care of their own cleaning. Bob Wilson seconded. Motion carried unanimously.
- **Motion 3:** Dave Bristol motioned that the Board of Directors agrees to the \$1000 per year maintenance contract fee for the new cardiac monitor. Frank Wagner seconded. Motion carried unanimously.
- **Motion 4:** Bob Wilson motioned that the accounts payable and payroll checks (#49474-49532) are approved. Dave Bristol seconded. Motion carried unanimously.
- **Motion 5:** Frank Wagner motioned that the Board of Directors approves the January write-offs in the amount of \$9,941.21. Denny Holmes seconded. Motion carried unanimously.

7. ENVIRONMENTAL SERVICES

There was discussion of options for fixing the garage slope.

- **Motion 6:** Denny Holmes motioned that the Board of Directors approves the slab replacement proposal from FCI Constructors. Bob Wilson seconded. Motion carried unanimously.

8. NEW BUSINESS

Nothing presented.

9. OLD BUSINESS
Nothing presented.

10. CLINIC REPORT
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	254												254
# Days	22												22
Ave/Day	11.55	####	####	####	####	####	####	####	####	####	#####	####	11.55
Lab/Inj	112												112
Pharm	16												16
AH Pharm	1												1
After Hours	1												1
Other	4												4
Paged Calls													0
Clinic New Pt	12												12
Clinic 1X Pt	2												2
M - Dr Appt	95												95
M - # Days	10.5												10.5
M - Ave/1/2 day	9.05	####	####	####	####	####	####	####	####	####	#DIV/0!	####	9.05
M - MA appt	34												34
M - Pharm	3												3
M - Other	3												3
M - New Pt	8												8
M - 1 X Pt	0												0

Collbran Clinic

2013	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	100	9.5	10.53	133	10	13.30	21	2.5	8.40
Feb			#####			#####			#####
Mar			#####			#####			#####
Apr			#####			#####			#####
May			#####			#####			#####
Jun			#####			#####			#####
Jul			#####			#####			#####
Aug			#####			#####			#####
Sep			#####			#####			#####
Oct			#####			#####			#####
Nov			#####			#####			#####
Dec			#####			#####			#####
Totals	100	9.5	10.53	133	10	13.30	21	2.5	8.40

Mesa Clinic

2013	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	17	1.5	11.33	13	1	13.00	65	8.00	8.13
Feb			#####			#####			#VALUE!
Mar			#####			#####			#VALUE!
Apr			#####			#####			#VALUE!
May			#####			#####			#VALUE!
Jun			#####			#####			#VALUE!

Jul	#####		#####		#VALUE!				
Aug	#####		#####		#VALUE!				
Sep	#####		#####		#VALUE!				
Oct	#####		#####		#VALUE!				
Nov	#####		#####		#VALUE!				
Dec	#####		#####		#VALUE!				
Totals	17	1.5	11.33	13	1	13.00	65	8.00	8.13

- Physician Report
Dr. Woodyard likes having the security of the garage.
- District Administrator Report
 - Security Cameras – pricing is still being obtained.
 - IRS audit – the preliminary questionnaire has been converted to an actual audit of the 2011 employees and independent contractors. They will be mailing us a packet of what they need. Jessi will contact the District's attorney and the SDA.
 - Internet options – there is a new option coming into the valley and they want to do a presentation for board in March.
 - Magnets – Jessi obtained the costs of mailing out business card magnets.
 - **Motion 7:** Denny Holmes motioned that the Board of Directors approves the cost of the magnet mailers. Frank Wagner seconded. Motion carried unanimously.
 - Physician contracts – were adjusted per contract and reviewed.
 - **Motion 8:** Bob Wilson motioned that the Board of Directors approves the 2013 full time physician contracts. Dave Bristol seconded. Motion carried unanimously.

11. FEBRUARY EVALUATION / RAISES

- Annual: Clint Lanford and Kuersten Etchevery
- 3 Month: None
- **Motion 9:** Frank Wagner motioned that the Board of Directors accept the evaluations of the employees and the approves the annual raises applicable. Dave Bristol seconded. Motion carried unanimously.

Meeting adjourned at 19:07.

Respectfully submitted,

Jessi Clark, District Administrator