

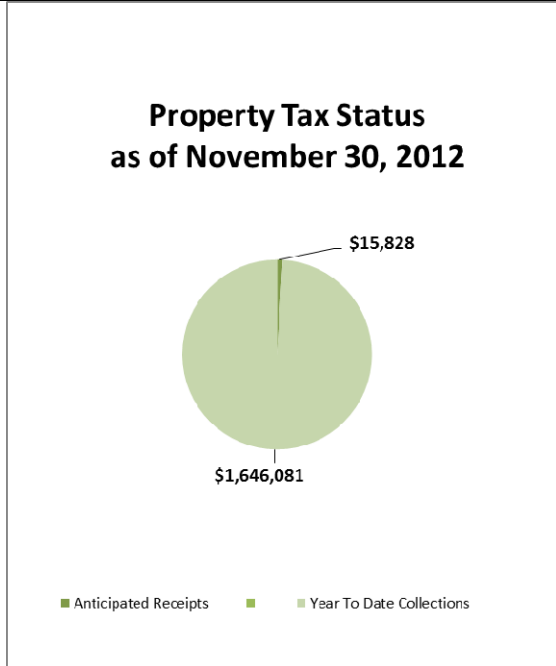
PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Wednesday, December 12, 2012

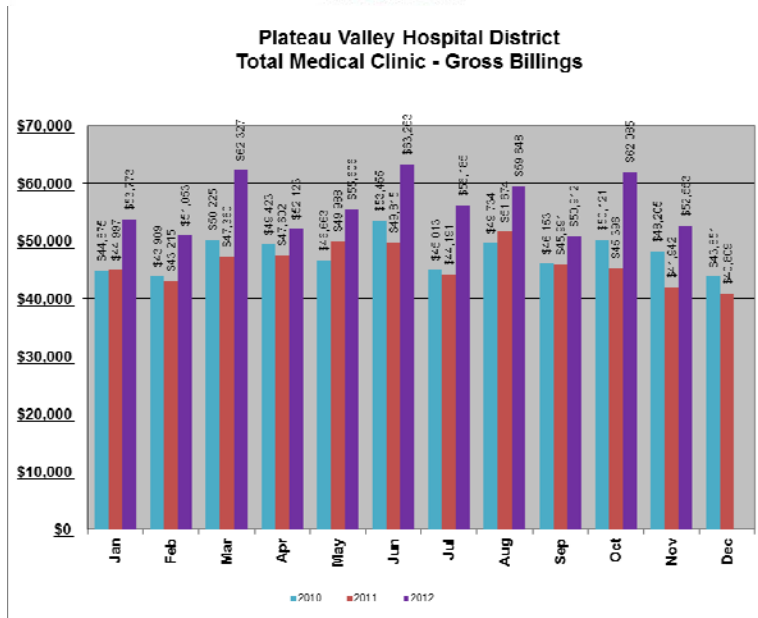
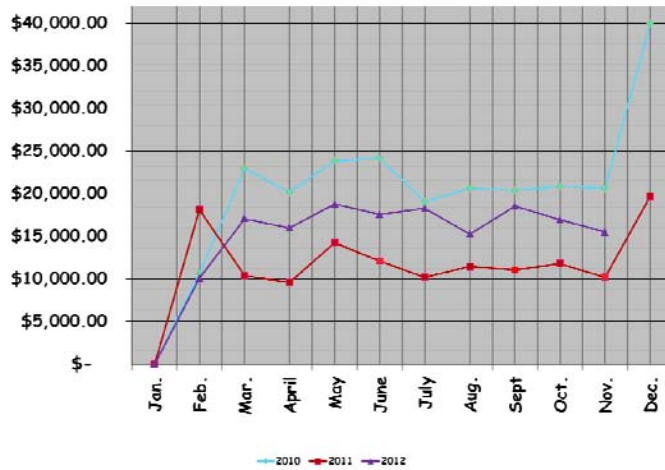
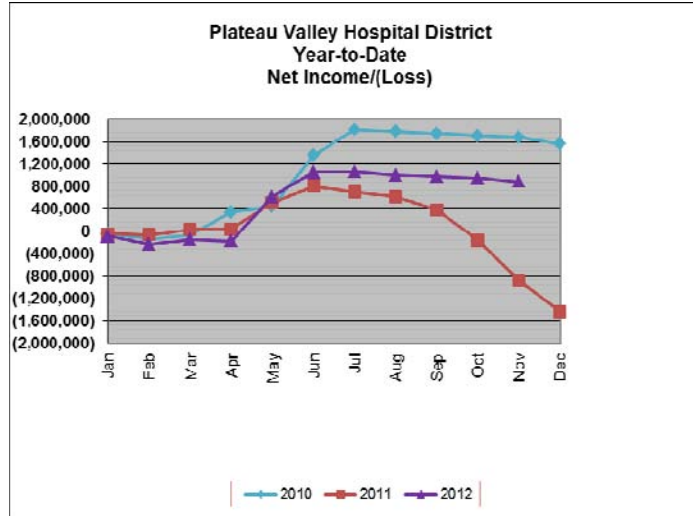
Attendance: Board: Helen Spence, Bob Wilson, & Dave Bristol. Frank Wagner & Denny Holmes excused.
 Staff & Consultants: Shannon Currier & Jessi Clark.

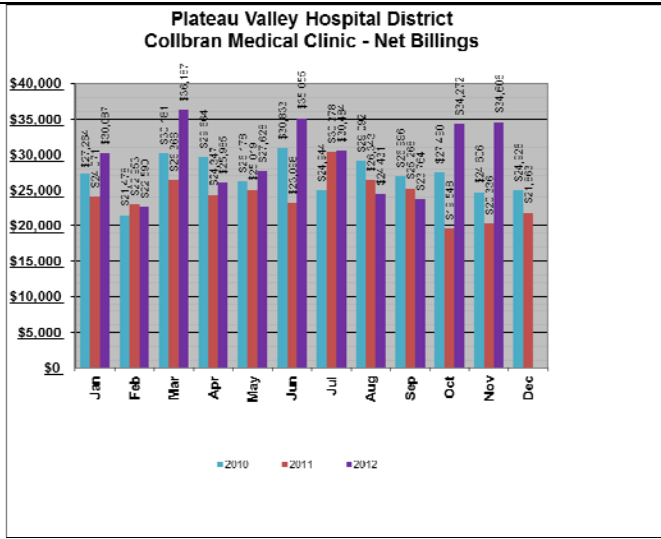
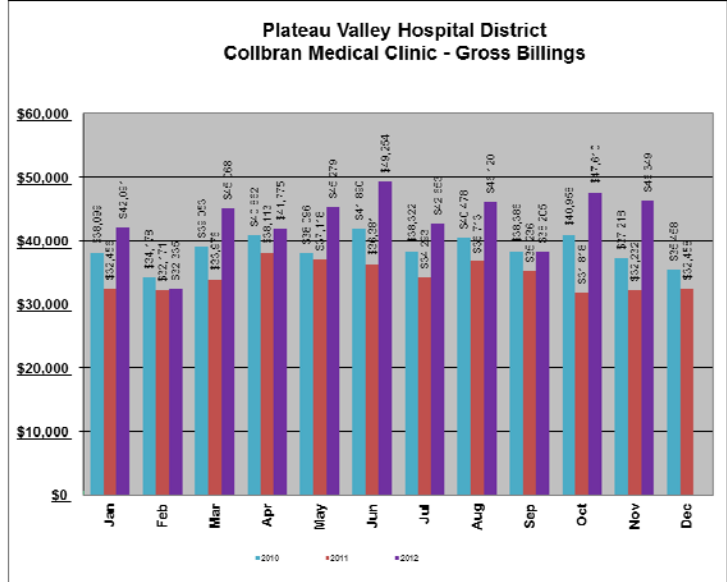
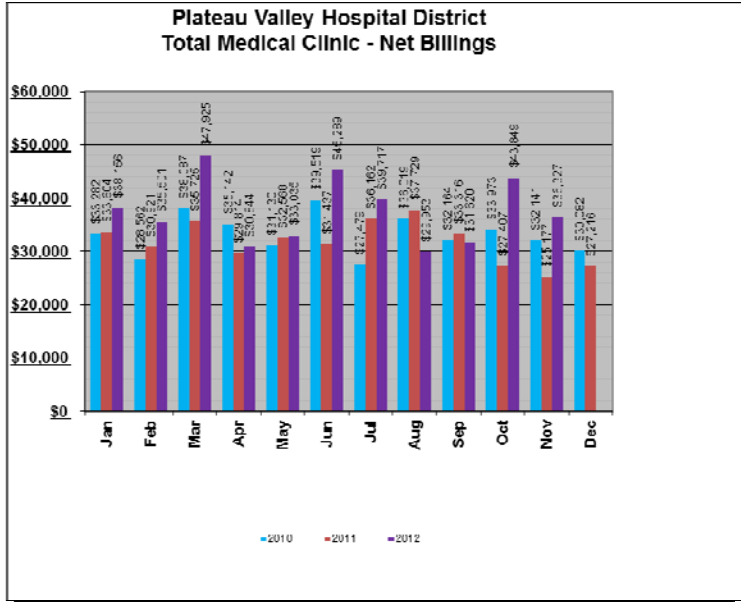
MEETING CALLED TO ORDER AT 17:46 BY HELEN SPENCE, PRESIDENT.

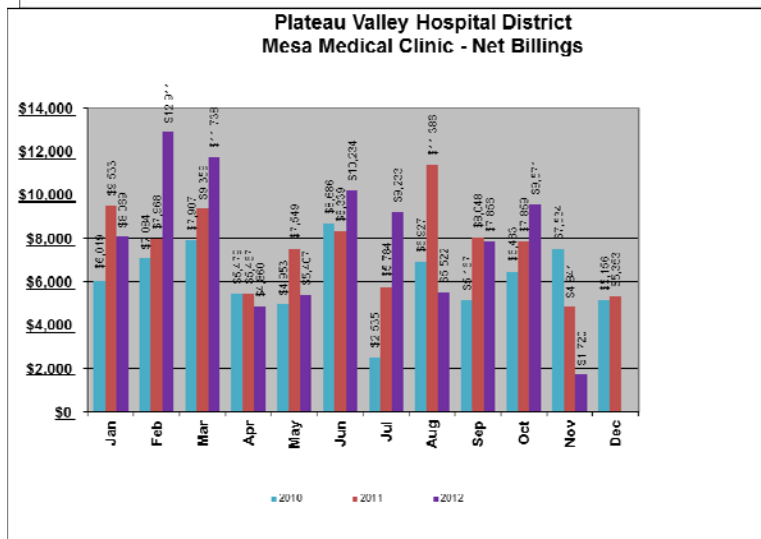
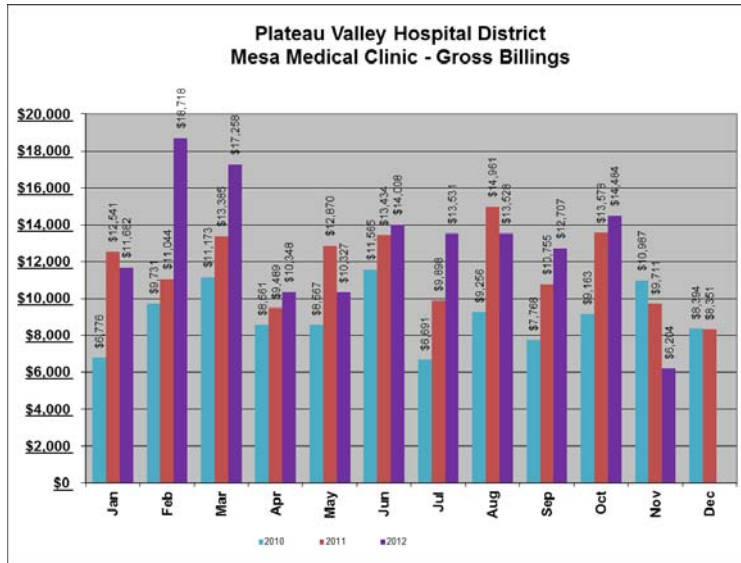
1. ROLL CALL: Helen Spence, present. Frank Wagner, excused. Dave Bristol, present. Bob Wilson, present. Denny Holmes, excused.
2. MINUTES
 November 13, Regular Meeting
 - **Motion 1:** Dave Bristol motioned that the minutes of the November 13, 2012 regular meeting be approved as presented. Bob Wilson seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
 We are just waiting to see what happens with the fiscal cliff talks and whether that will impact the Medicare sustainable growth rate cut that is supposed to go into effect January 1, 2013.
4. CONSULTANT CPA REPORT

				November, 2012				
	Charges	Write Offs Misc. Inc.	Net Receipts		Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	46,348.88	-11,742.54	34,606.34		-74,057.63	-39,451.29	0.00	-39,451.29
Clinic-Mesa	6,203.63	-4,483.26	1,720.37		-20,166.75	-18,446.38	0.00	-18,446.38
Construction	0.00	0.00	0.00		-10,239.83	-10,239.83	0.00	-10,239.83
Rental Building	620.00	0.00	620.00		-2,753.92	-2,133.92	0.00	-2,133.92
Administrative	0.00	0.00	0.00	-	-6,516.57	-6,516.57	17,394.16	10,877.59
Total	53,172.51	-16,225.80	36,946.71		-113,734.70	-76,787.99	17,394.16	-59,393.83









- **Motion 2:** Bob Wilson motioned that the accounts payable and payroll checks (#49353-49387) are approved. Dave Bristol seconded. Motion carried unanimously.
- **Motion 3:** Dave Bristol motioned that the Board of Directors approves the November write-offs in the amount of \$16,225.80. Bob Wilson seconded. Motion carried unanimously.
- **RESOLUTION 1:** See attached resolution to adopt the 2013 Budget. Bob Wilson motioned acceptance. Dave Bristol seconded. Resolution carried unanimously
- **RESOLUTION 2:** See attached resolution to certify the mill levy. Dave Bristol motioned acceptance. Bob Wilson seconded. Resolution carried unanimously.
- **RESOLUTION 3:** See attached resolution to appropriate sums of money. Bob Wilson motioned acceptance. Dave Bristol seconded. Resolution carried unanimously.

There was no resolution to adopt the amended 2012 budget. After further research, it was determined that is was not necessary to file one.

5. ENVIRONMENTAL SERVICES

FCI and Wagner/Galloway participated in an eleven month walk through of the building to find anything that needs correcting prior to one year warranty expiration. FCI took elevation measurements in the garage and determined that it was within the ranges specified and therefore the water running into the walls is not a warranty issue. The Board is not satisfied with this answer. FCI is supposed to get back with solutions to correct the problem. There was discussion of what to do until then.

The x-ray machine in Mesa is having an electrical issue. The electricians and x-ray repair people have been called.

6. NEW BUSINESS
Nothing presented.

7. OLD BUSINESS
Nothing presented.

8. CLINIC REPORT
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	223	216	271	240	241	242	247	249	201	260	223		2613
# Days	17	15.5	22	21	22	21	21	23	19	23	19.5		224
Ave/Day	13.12	13.94	12.32	11.43	10.95	11.52	11.76	10.83	10.58	11.30	11.44	####	11.67
Lab/Inj	78	65	65	69	61	72	63	91	108	96	81		849
Pharm	19	16	10	16	17	10	14	9	8	14	7		140
AH Pharm	0	0	0	0	0	0	0	0	0	0	0		0
After Hours	2	1	8	6	11	7	7	1	6	5	4		58
Other	17	7	10	10	14	10	11	15	10	18	9		131
Paged Calls	17	39	41	63	46	47	20	43	45		56		417
Clinic New Pt	14	11	12	11	14	24	19	27	19	18	8		177
Clinic 1X Pt	0	0	0	0	1	1	7	1	1	2	1		14
M - Dr Appt	86	113	104	66	64	85	82	89	74	84	58		905
M - # Days	12	13	14	10	13	11	11	10.5	10	11	8.5		124
M - Ave/1/2 day	7.17	8.69	7.43	6.60	4.92	7.73	7.45	8.48	7.40	7.64	6.82	####	7.30
M - MA appt	6	20	9	5	14	13	11	11	12	15	18		134
M - Pharm	0	0	0	0	1	0	0	1	0	0	1		3
M - Other	4	0	3	2	2	5	1	1	0	0	3		21
M - New Pt	1	30	5	4	9	8	4	12	8	9	4		94
M - 1 X Pt	0	0	0	0	0	0	2	1	0	0	0		3
** Jan Mesa still half days - Feb switch to full days													

Collbran Clinic

2012	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	
Jan	110	9.5	11.58	113	6.5	17.38			#####
Feb	91	6.5	14.00	115	8	14.38	10	1	10.00
Mar	108	9	12.00	145	10.5	13.81	18	2.5	7.20
Apr	89	9	9.89	133	10	13.30	18	2	9.00
May	112	10.5	10.67	115	9	12.78	14	2.5	5.60
Jun	137	12	11.42	89	7	12.71	16	2	8.00
Jul	98	8	12.25	136	11	12.36	13	2	6.50
Aug	111	10.5	10.57	112	9.5	11.79	26	3	8.67
Sep	65	7	9.29	111	9	12.33	25	3	8.33
Oct	117	11	10.64	127	10	12.70	16	2	8.00
Nov	93	7.5	12.40	119	10.5	11.33	11	1.5	7.33
Dec			#####			#####			#####
Totals	1,131	100.5	11.25	1,315	101	13.02	167	21.5	7.77

Mesa Clinic

2012	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	41	6	6.83	45	6	7.50	0	0.00	#DIV/0!
Feb	19	1.5	12.67	26	1.5	17.33	68	10.00	6.80
Mar	17	1	17.00	19	1.5	12.67	68	9.00	7.56

Apr	11	1	11.00	14	1	14.00	41	8.00	5.13
May	14	3	4.67	14	2	7.00	36	8.00	4.50
Jun	23	3	7.67	16	1	16.00	46	7.00	6.57
Jul	14	2	7.00	16	1	16.00	52	8.00	6.50
Aug	12	1	12.00	27	2.5	10.80	50	7.00	7.14
Sep	11	1	11.00	13	1	13.00	50	8.00	6.25
Oct	9	1	9.00	15	1	15.00	60	9.00	6.67
Nov	2	0.5	4.00	15	1	15.00	41	7.00	5.86
Dec			#####			#####			#VALUE!
Totals	173	21	8.24	220	19.5	11.28	512	81.00	6.32

Physician Report

- Nothing presented.

District Administrator Report

- SDA renewal is due.
- **Motion 4:** Dave Bristol motioned that the Board of Directors approves the expense to renew the District's membership with the Special District Association. Bob Wilson seconded. Motion carried unanimously.
- Dr. Rollins received the Rural Health Excellence Award for 2012 "To honor his extraordinary contribution to provide healthcare in rural Colorado" from the Colorado Rural Health Center.
- The circulation pump on the boiler in the old building was leaking. It needed new seals.
- **Motion 5:** Dave Bristol motioned that the Board of Directors approves the expense to repair the circulation pump for the boiler in the old building. Bob Wilson seconded. Motion carried unanimously.
- We have received the commitment letter from Chadwick, Steinkirchner, Davis & Co., P.C. for the 2012 audit.
- **Motion 6:** Bob Wilson motioned that the Board of Directors approves the expense and agrees to sign the letter to have Chadwick, Steinkirchner, Davis & Co., P.C. perform the annual financial audit for the District.
- We have been accepted by the National Health Service Corp as an approved site. This means by working here, Dr. Arthur can apply to them for student loan repayment help.
- **Motion 7:** Dave Bristol motion that the Board of Directors approves the expense of the staff Christmas Party. Bob Wilson seconded. Motion carried unanimously.

9. DECEMBER EVALUATION / RAISES

- Annual: Joy Campbell and Carol Smith
- 3 Month: None
- **Motion 8:** Bob Wilson motioned that the Board of Directors accepts the evaluation of employees and approves the annual raise applicable. Dave Bristol seconded. Motion carried unanimously.

Meeting adjourned at 18:55.

Respectfully submitted,

Jessi Clark, District Administrator