

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday, November 13, 2012

Attendance: Board: Helen Spence, Frank Wagner, Dave Bristol & Denny Holmes. Bob Wilson excused.
 Staff & Consultants: Shannon Currier & Jessi Clark.
 Other: No public in attendance.

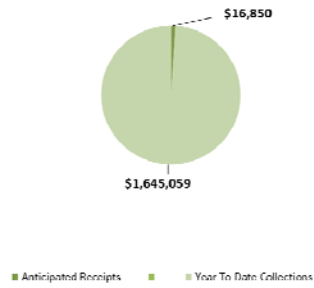
MEETING CALLED TO ORDER AT 17:21 BY HELEN SPENCE, PRESIDENT.

1. ROLL CALL: Helen Spence, present. Frank Wagner, present. Dave Bristol, present. Bob Wilson, excused. Denny Holmes, present.
2. BUDGET HEARINGS
 - Amended 2012 Budget – Presented. No public in attendance. Posted and published as required.
 - 2013 Budget – Presented. No public in attendance. Posted and published as required. Capital expenditures will be increased prior to final budget once better numbers are known for new electronic medical records systems.
3. MINUTES
 October 16, Regular Meeting
 - **Motion 1:** Dave Bristol motioned that the minutes of the October 16, 2012 regular meeting be approved as presented. Denny Holmes seconded. Motion carried unanimously.
4. CLINIC CONSULTANT REPORT
 - The Centers for Medicare & Medicaid Services (CMS) have sent a draft letter about the requirement that Medicaid reimbursements must increase to Medicare rates for 1/1/13. Neither the State of Colorado nor Rocky Mountain Health Plans have figured out how to pay for that increase.
 - There was discussion of predictions of whether the 27% decrease in Medicare reimbursements will be enacted or not for 1/1/13.
 - The switch over for Part A Medicare (hospital coverage) from TrailBlazers to Novitis had some issues which may mean there will be issues in the Part B (physician coverage) and may impact out reimbursements.
 - MMC will be changing their clearinghouse to one that offers more reports and real time fixing of claims.
 - MMC will increase their fees.
 - **Motion 2:** Denny Holmes motioned that the Board of Directors accepts the amendment to the Monument Medical Contract with the new fees. Frank Wagner seconded. Motion carried unanimously.
 - We are in the process of getting all the payers switched to the new bank for their EFT payments. It has meant sending new paperwork to Medicare again.
 - Tricare (military coverage) is switching to be a part of United Healthcare network so some of our patients may have troubles finding specialists as a lot of them in Grand Junction are not a part of United Healthcare.

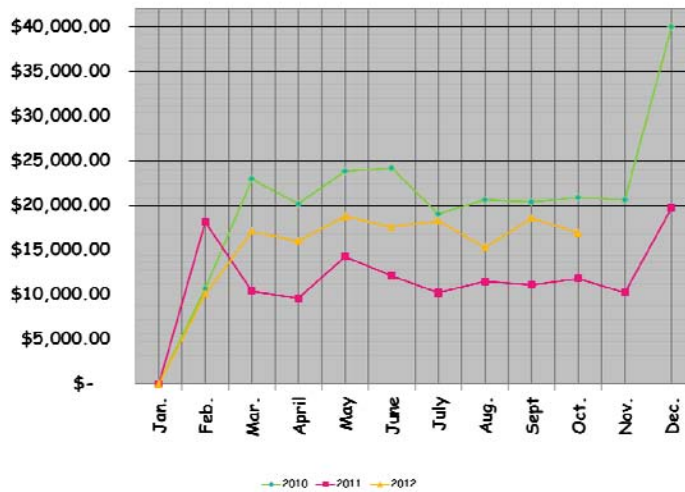
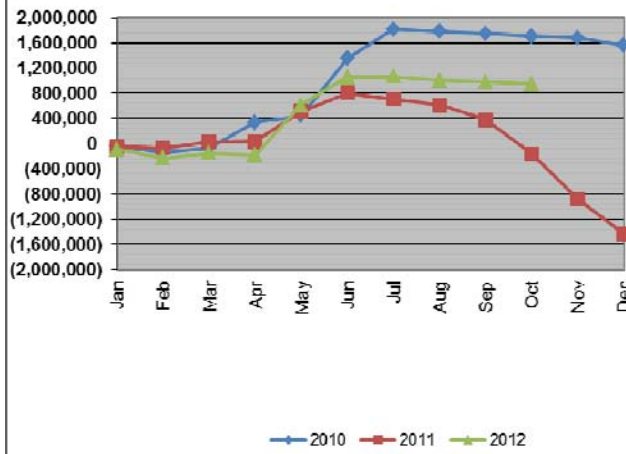
5. CONSULTANT CPA REPORT

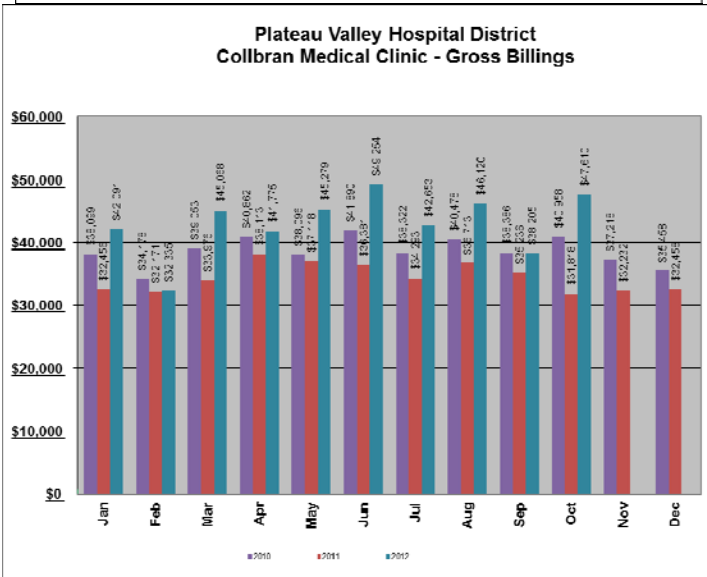
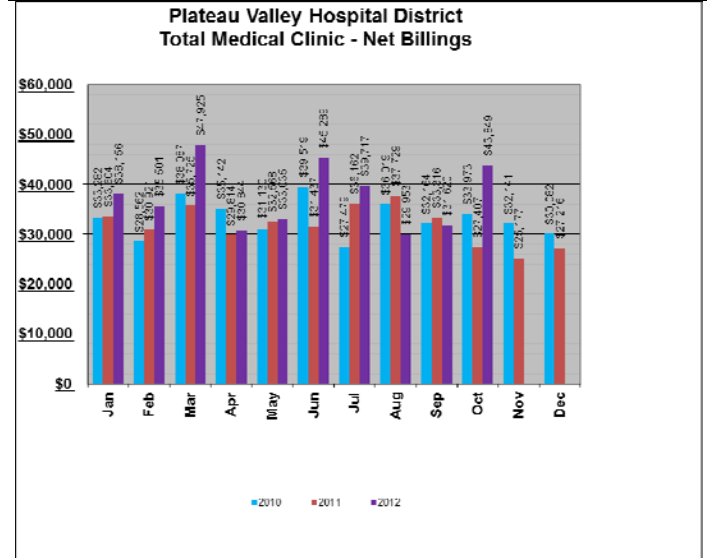
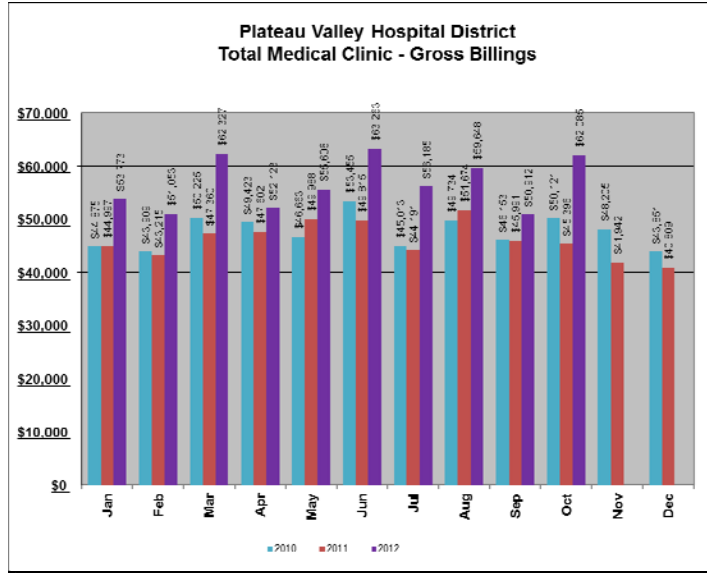
				October, 2012				
	Charges	Write Offs Misc. Inc.	Net Receipts		Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	47,609.65	-13,337.24	34,272.41		-68,828.45	-34,556.04	0.00	-34,556.04
Clinic-Mesa	14,484.30	-4,913.52	9,570.78		-18,603.47	-9,032.69	0.00	-9,032.69
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	620.00	0.00	620.00		-2,012.70	-1,392.70	0.00	-1,392.70
Administrative	<u>5,001.00</u>	<u>0.00</u>	<u>5,001.00</u>		<u>-7,537.80</u>	<u>-2,536.80</u>	<u>20,817.48</u>	<u>18,280.68</u>
Total	<u>67,714.95</u>	<u>-18,250.76</u>	<u>49,464.19</u>		<u>-96,982.42</u>	<u>-47,518.23</u>	<u>20,817.48</u>	<u>-26,700.75</u>

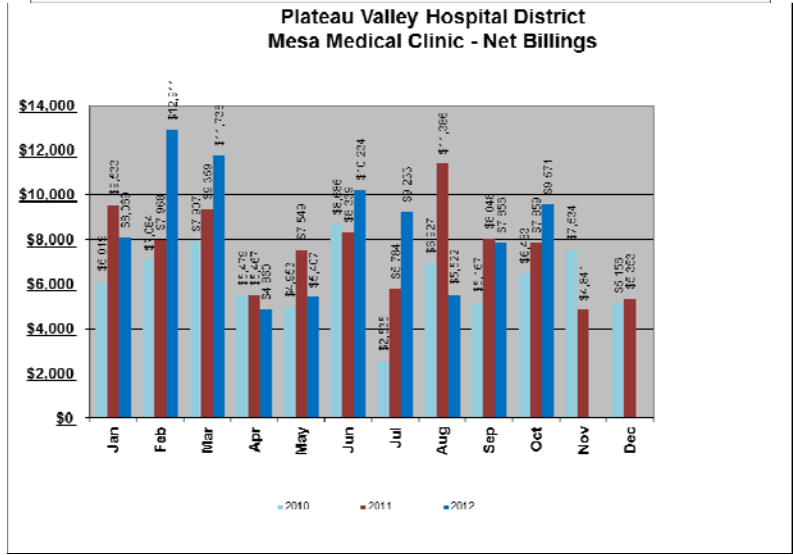
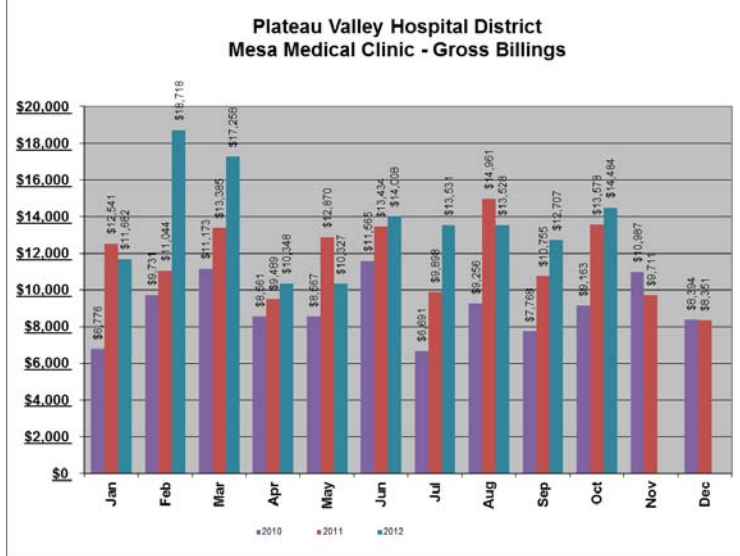
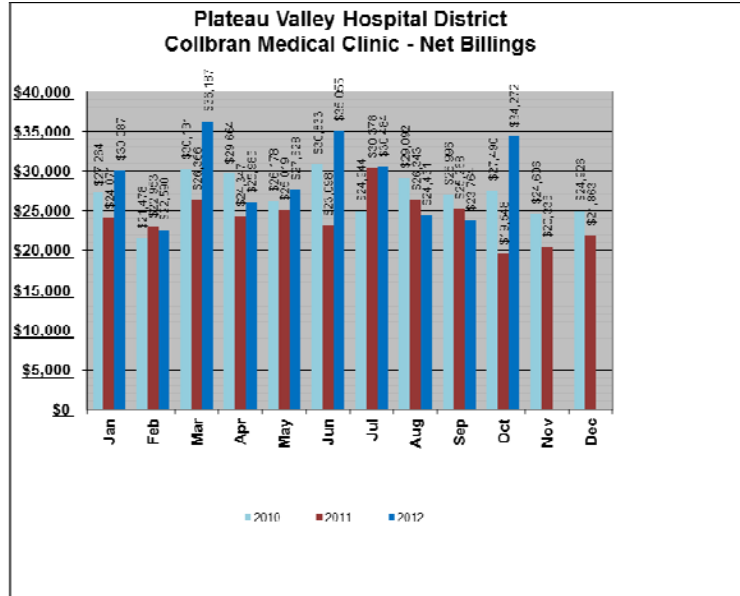
**Property Tax Status
as of October 31, 2012**



**Plateau Valley Hospital District
Year-to-Date
Net Income/(Loss)**







- **Motion 3:** Denny Holmes motioned that the accounts payable & payroll checks (#49290-49352) are approved. Dave Bristol seconded. Motion carried unanimously.
- **Motion 4:** Frank Wagner motioned that the Board of Directors approves the October write-offs in the amount of \$18,235.76. Denny Holmes seconded. Motion carried unanimously.

6. ENVIRONMENTAL SERVICES

- Circulation Pump on Rental Building Boiler – It is leaking horribly. The plumber is coming up on Thursday to try to replace the seals. If that does not work we may be looking at a couple thousand dollars.
- Garage in Clinic – Water that drains off the vehicles runs into and under the wall into the housekeeping closet due to the slope of the concrete. This will damage the wall. FCI will be contacted.

7. NEW BUSINESS

Nothing presented.

8. OLD BUSINESS

Nothing presented.

9. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	223	216	271	240	241	242	247	249	201	260			2390
# Days	17	15.5	22	21	22	21	21	23	19	23			204.5
Ave/Day	13.12	13.94	12.32	11.43	10.95	11.52	11.76	10.83	10.58	11.30	#DIV/0!	#####	11.69
Lab/Inj	78	65	65	69	61	72	63	91	108	96			768
Pharm	19	16	10	16	17	10	14	9	8	14			133
AH Pharm	0	0	0	0	0	0	0	0	0	0			0
After Hours	2	1	8	6	11	7	7	1	6	5			54
Other	17	7	10	10	14	10	11	15	10	18			122
Paged Calls	17	39	41	63	46	47	20	43	45				361
Clinic New Pt	14	11	12	11	14	24	19	27	19	18			169
Clinic 1X Pt	0	0	0	0	1	1	7	1	1	2			13
M - Dr Appt	86	113	104	66	64	85	82	89	74	84			847
M - # Days	12	13	14	10	13	11	11	10.5	10	11			115.5
M - Ave/1/2 day	7.17	8.69	7.43	6.60	4.92	7.73	7.45	8.48	7.40	7.64	#DIV/0!	#####	7.33
M - MA appt	6	20	9	5	14	13	11	11	12	15			116
M - Pharm	0	0	0	0	1	0	0	1	0	0			2
M - Other	4	0	3	2	2	5	1	1	0	0			18
M - New Pt	1	30	5	4	9	8	4	12	8	9			90
M - 1 X Pt	0	0	0	0	0	0	2	1	0	0			3

** Jan Mesa still half days - Feb switch to full days

Collbran Clinic

2012	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	
Jan	110	9.5	11.58	113	6.5	17.38			#####
Feb	91	6.5	14.00	115	8	14.38	10	1	10.00
Mar	108	9	12.00	145	10.5	13.81	18	2.5	7.20
Apr	89	9	9.89	133	10	13.30	18	2	9.00
May	112	10.5	10.67	115	9	12.78	14	2.5	5.60
Jun	137	12	11.42	89	7	12.71	16	2	8.00
Jul	98	8	12.25	136	11	12.36	13	2	6.50
Aug	111	10.5	10.57	112	9.5	11.79	26	3	8.67
Sep	65	7	9.29	111	9	12.33	25	3	8.33

Oct	117	11	10.64	127	10	12.70	16	2	8.00
Nov			#####			#####			0.00
Dec			#####			#####			0.00
Totals	1,038	93	11.16	1,196	90.5	13.22	156	20	7.80
Mesa Clinic									
	EW	EW		SR	SR		EA		
2012	pt	days	EW ave	pt	days	SR ave	EA pt	days	EA ave
Jan	41	6	6.83	45	6	7.50	0	0.00	#DIV/0!
Feb	19	1.5	12.67	26	1.5	17.33	68	10.00	6.80
Mar	17	1	17.00	19	1.5	12.67	68	9.00	7.56
Apr	11	1	11.00	14	1	14.00	41	8.00	5.13
May	14	3	4.67	14	2	7.00	36	8.00	4.50
Jun	23	3	7.67	16	1	16.00	46	7.00	6.57
Jul	14	2	7.00	16	1	16.00	52	8.00	6.50
Aug	12	1	12.00	27	2.5	10.80	50	7.00	7.14
Sep	11	1	11.00	13	1	13.00	50	8.00	6.25
Oct	9	1	9.00	15	1	15.00	60	9.00	6.67
Nov			#####			#####			#VALUE!
Dec			#####			#####			#VALUE!
Totals	171	20.5	8.34	205	18.5	11.08	471	74.00	6.36

Physician Report - Nothing presented.

District Administrator Report

- December Meeting – The Board meeting will be reschedule to Wednesday 12/12 at 5:20PM to accommodate the timeframe from when information is received from the county and the due dates for specific actions that need to be taken.
- There was discussion of the Christmas party for the staff and bonuses.
- **Motion 5:** Dave Bristol motioned that the Board of Directors use the same formula for staff bonuses as last year. Frank Wagner seconded. Motion carried unanimously.
- Hill Burton – There was discussion of the Hill Burton write-off cap set by Hill Burton and the desire of the agency that Dr. Arthur is applying to that provides grants to pay back student loans to remove that cap. The Board is not in favor of removing that cap since it is such a large number and would not make financial sense.
- Otoscope – We need one more otoscope set for the new building.
- **Motion 6:** Denny Holmes motioned that the Board of Directors approves the purchase of the otoscope set. Frank Wagner seconded. Motion carried unanimously.

10. NOVEMBER EVALUATION / RAISES

- Annual: Jessi Clark
- 3 Month: None
- **Motion 7:** Frank Wagner motioned that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. Dave Bristol seconded. Motion carried unanimously.

Meeting adjourned at 18:42.

Respectfully submitted,

Jessi Clark, District Administrator