

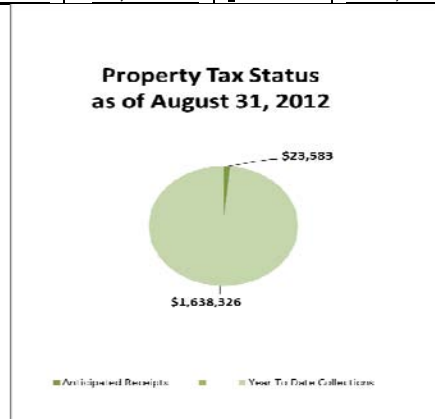
PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday, September 25, 2012

Attendance: Board: Helen Spence, Dave Bristol, & Bob Wilson. Frank Wagner & Denny Holmes excused.
 Staff & Consultants: Shannon Currier & Jessi Clark.

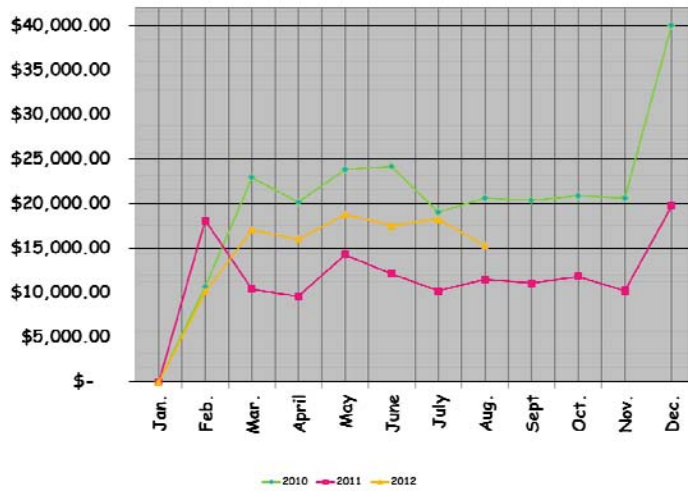
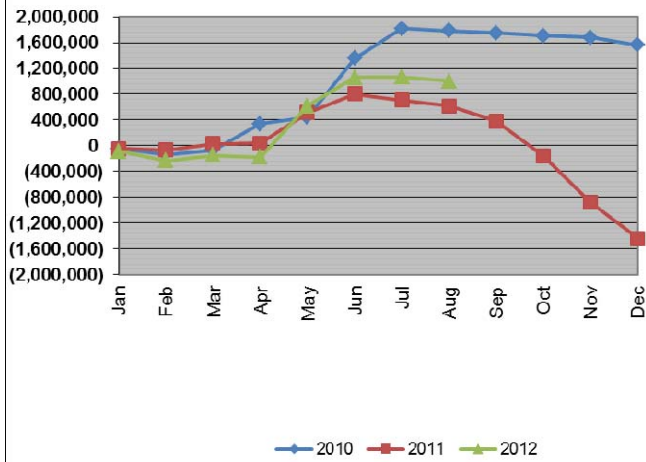
MEETING CALLED TO ORDER AT 17:35 BY HELEN SPENCE, PRESIDENT.

1. ROLL CALL: Helen Spence, present. Frank Wagner, excused. Dave Bristol, present. Bob Wilson, present. Denny Holmes, excused.
2. MINUTES
 August 21, 2012 Regular Meeting
 - **Motion 1:** Dave Bristol motioned that the minutes of the August 21, 2012 regular meeting be approved as presented. Bob Wilson seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
 On October 29, we will switch from Trail Blazer to Norvitis to handle the Medicare claims. The billing office is prepared for it, but the clearing houses are not. They think they will be ready October 20 which gives them only 9 days to work out any problems. That could mean a disruption to our Medicare cash flow. Medicare is slated to get a big reduction in reimbursements (35%). Since other carriers base their reimbursements off Medicare, they will also go down. Rocky Mountain Health Plans is throwing around the idea of reducing their reimbursements on their Medicare plan. The contract is due in April, so we don't know yet. The August write-offs are a lot higher than usual. This is due to the increase in the receipts and some cleaning up getting old claims paid from Medicare, Blue Cross, and the Rocky Medicare plan.
4. CONSULTANT CPA REPORT
 - PRELIMINARY BUDGET – the preliminary budget was presented. There was discussion of changing the projected 2013 income to reflect the possible decrease in Medicare reimbursements along with the other insurance carriers.
 - Financial Reports

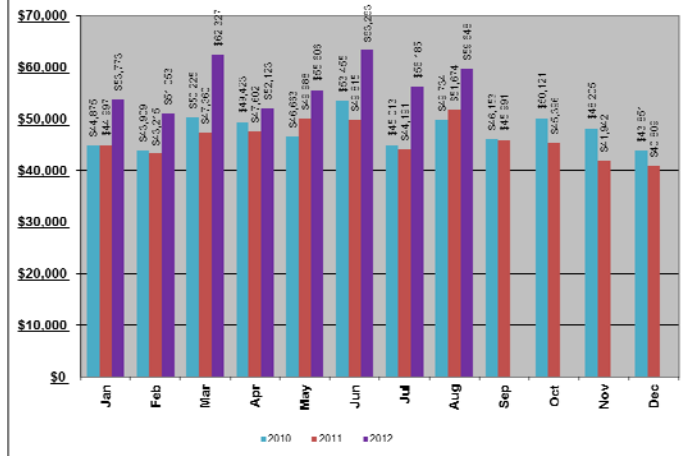
| | | | | August, 2012 | | | | |
|-----------------|-----------|-----------------------|--------------|--------------|-------------------|---------------------|------------------|-------------------|
| | Charges | Write Offs Misc. Inc. | Net Receipts | | Operating Expense | Net Ordinary Income | Other Income/Exp | Net Income/(Loss) |
| Clinic-Collbran | 46,119.90 | -21,688.49 | 24,431.41 | | -77,706.72 | -53,275.31 | 0.00 | -53,275.31 |
| Clinic-Mesa | 13,528.45 | -8,006.64 | 5,521.81 | | -22,036.32 | -16,514.51 | 0.00 | -16,514.51 |
| Construction | 0.00 | 0.00 | 0.00 | | -7,561.83 | -7,561.83 | 0.00 | -7,561.83 |
| Rental Building | 440.00 | 0.00 | 440.00 | | -2,305.15 | -1,865.15 | 0.00 | -1,865.15 |
| Administrative | 300.00 | 0.00 | 300.00 | | -9,409.92 | -9,109.92 | 26,818.50 | 17,708.58 |
| Total | 60,388.35 | -29,695.13 | 30,693.22 | | -119,019.94 | -88,326.72 | 26,818.50 | -61,508.22 |

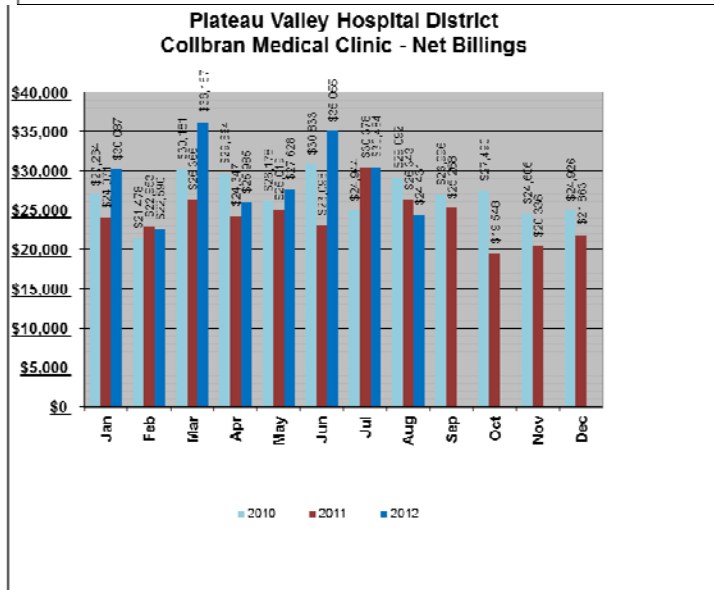
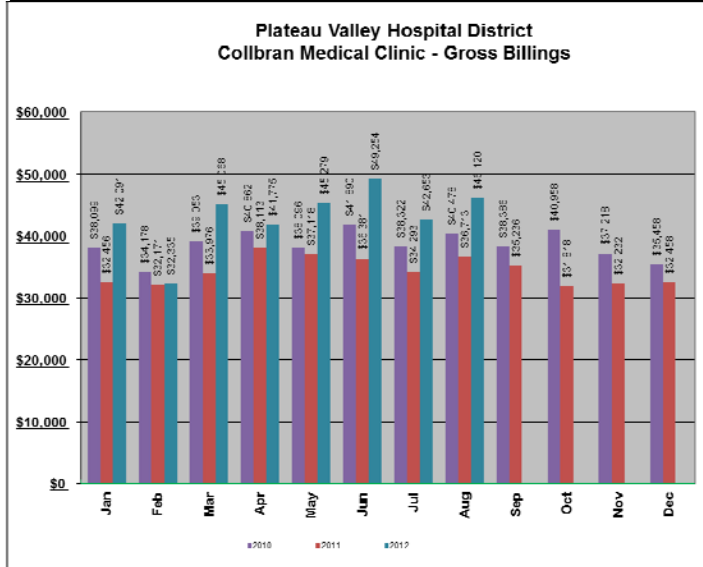
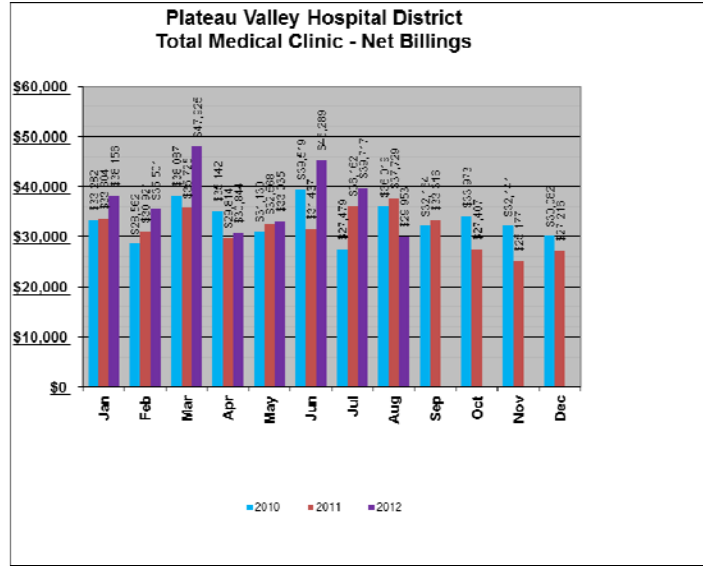


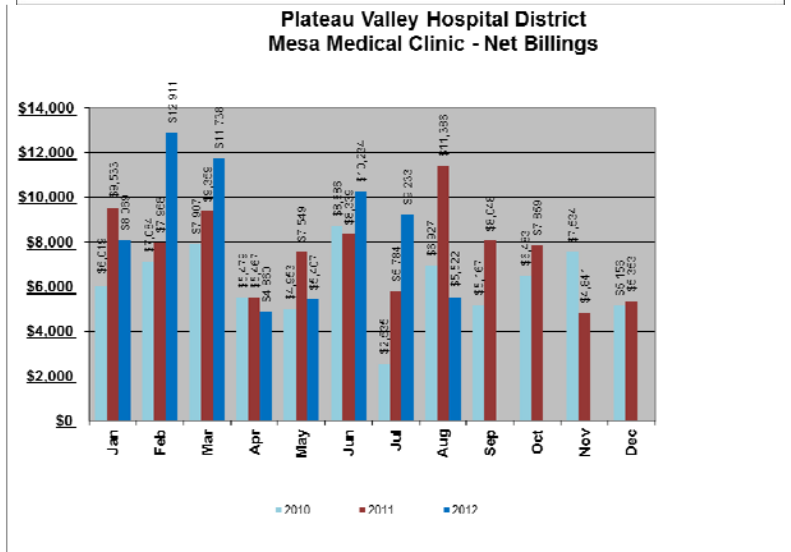
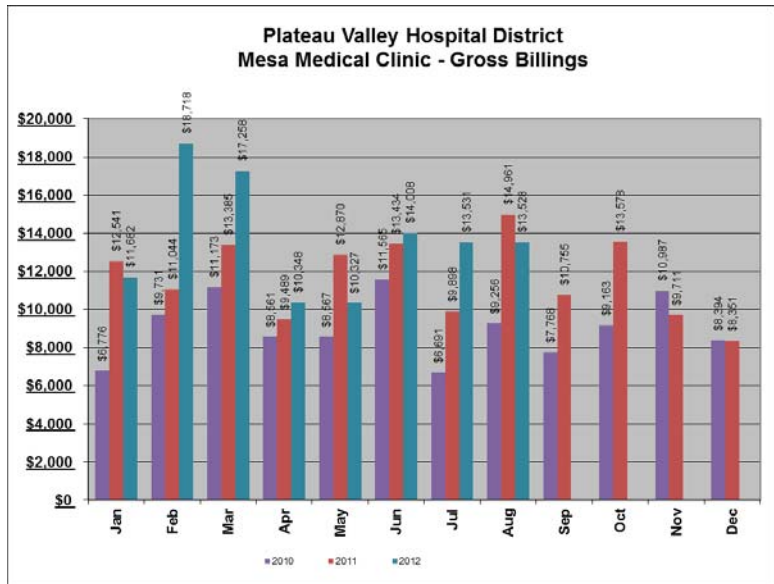
**Plateau Valley Hospital District
Year-to-Date
Net Income/(Loss)**



**Plateau Valley Hospital District
Total Medical Clinic - Gross Billings**







- **Motion 2:** Bob Wilson motioned that the accounts payable and payroll checks (#49182-49234) are approved. Dave Bristol seconded. Motion carried unanimously.
- **Motion 3:** Dave Bristol motioned that the Board of Directors approves the August write-offs in the amount of \$29,695.13. Bob Wilson seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES

Nothing presented.

6. NEW BUSINESS

Rental Building – There was discussion of the cost of operation of the rental building. Some of the costs, especially the staff expense would not go away. They would just get used somewhere else. The cost savings of not having that building would only be the utilities.

7. OLD BUSINESS

Nothing presented.

8. CLINIC REPORT

- Census – Not presented.
- Physician Report – Nothing presented.
- District Administrator Report
State Archivist – At the SDA Conference an attorney presentation had the recommendation that Special Districts use the State Archivist schedule for record destruction. Jessi had already been looking into this. There is a form to complete and send in. If approved by the State Archivist, we will be added to their list.
- **Motion 4:** Bob Wilson motioned that the Board of Directors requests approval from the Colorado State Archives to follow the Special District Records Retention Schedule with the exception of medical records which will follow malpractice insurance recommendations. Dave Bristol seconded. Motion carried unanimously.
Receptionist Computer – The receptionist's computer has died. It was the last of the ones purchased in 2004
- **Motion 5:** Dave Bristol motioned that the Board of Directors approves the purchase of the new computer for the receptionist desk. Bob Wilson seconded. Motion carried unanimously.

9. SEPTEMBER EVALUATION / RAISES

- Annual: Morgan Fifield, Stephanie Lanford, Jaylene Kirby
- 3 Month: None
- **Motion 6:** Bob Wilson motioned that the Board of Directors accepts the evaluations of the employees and approves the annual raises applicable. Dave Bristol seconded. Motion carried unanimously.

Meeting adjourned at 18:31.

Respectfully submitted,

Jessi Clark, District Administrator