

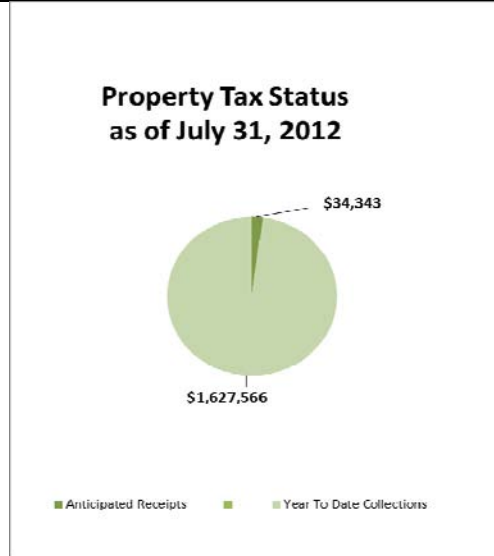
PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday, August 21, 2012

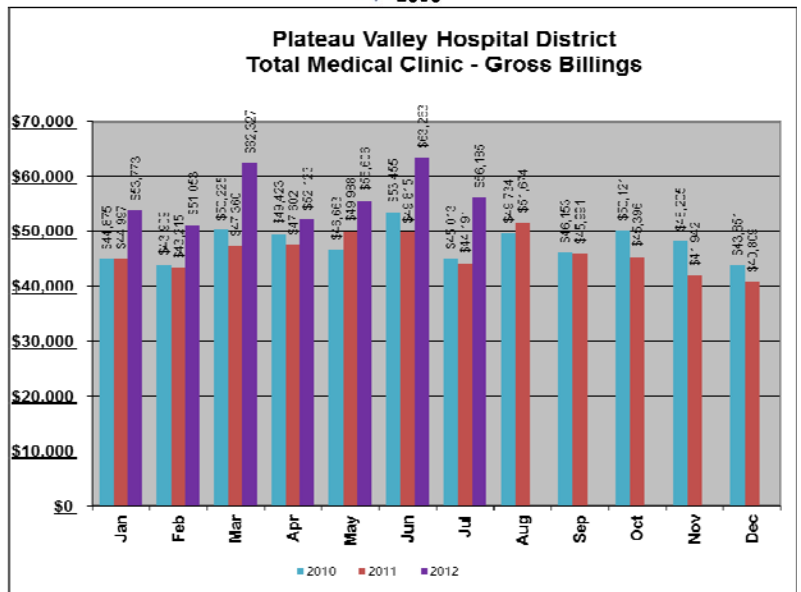
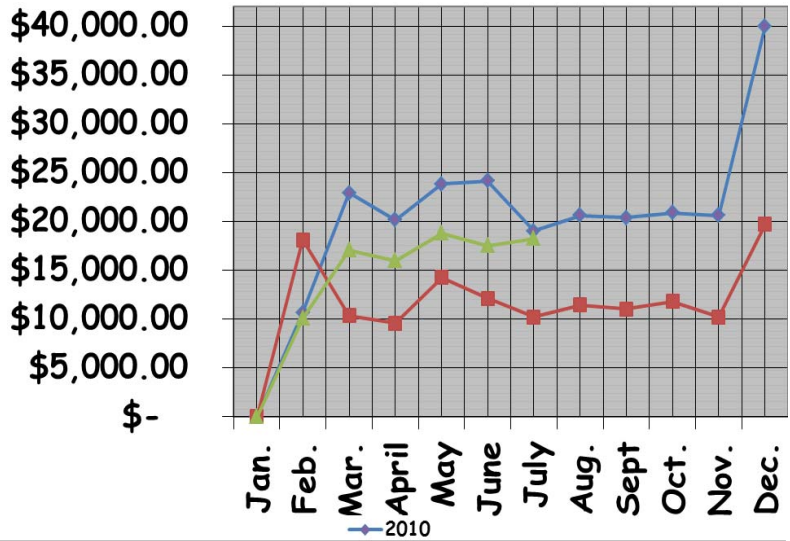
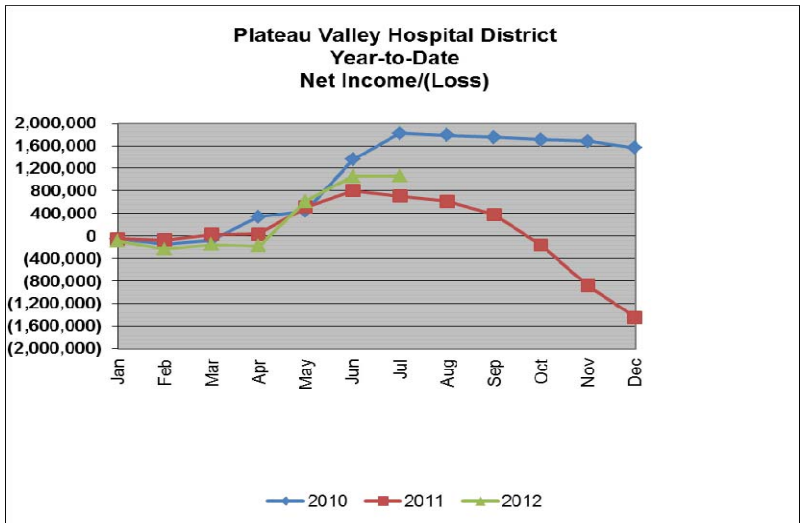
Attendance: Board: Helen Spence, Frank Wagner & Denny Holmes. Dave Bristol & Bob Wilson excused.
 Staff & Consultants: Shannon Currier, Clint Lanford & Jessi Clark.

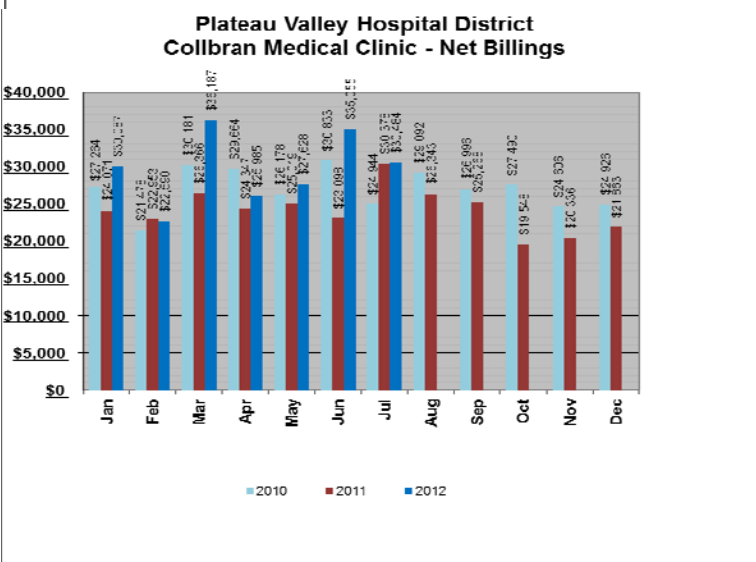
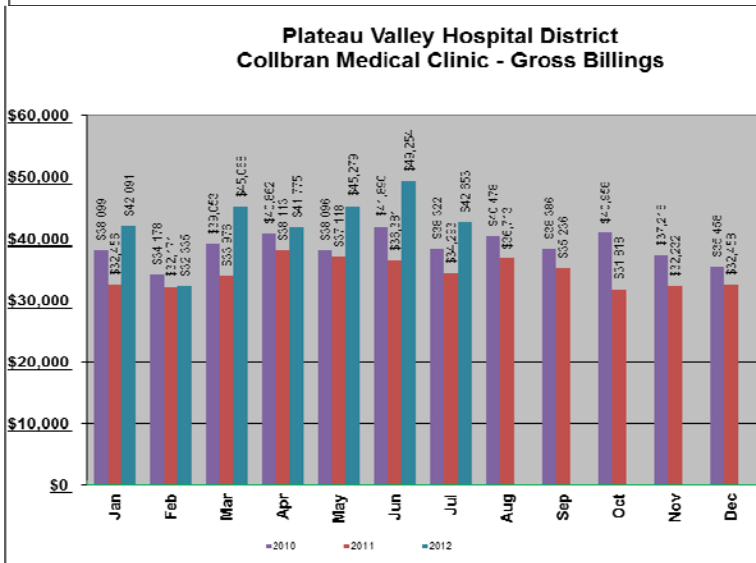
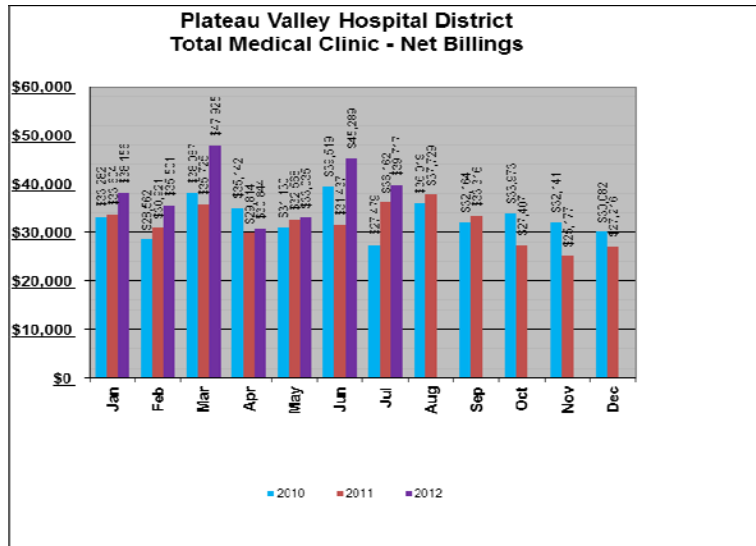
MEETING CALLED TO ORDER AT 17:26 BY HELEN SPENCE, PRESIDENT.

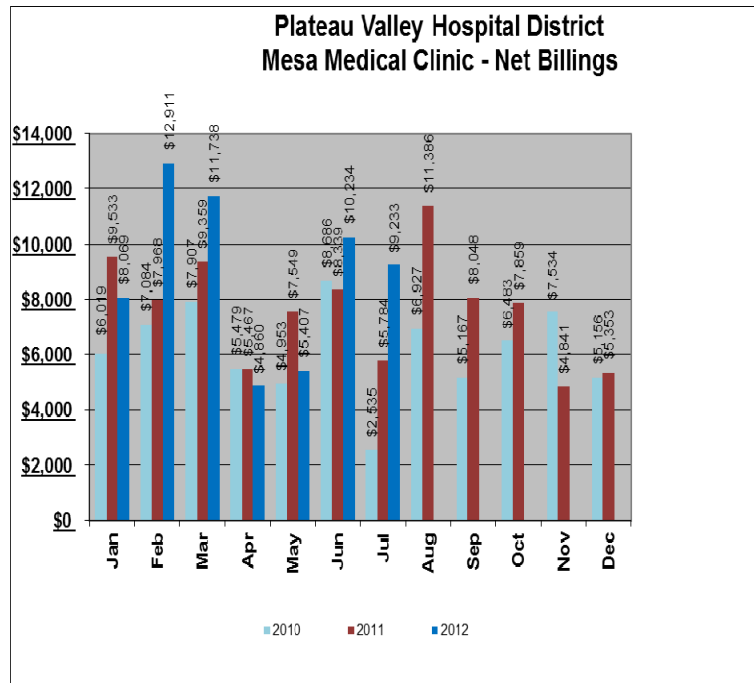
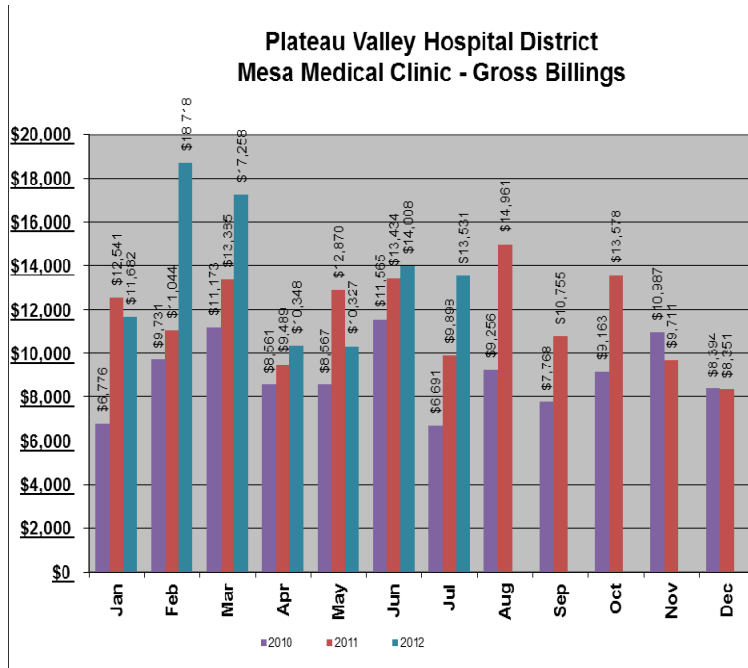
1. ROLL CALL: Helen Spence, present. Frank Wagner, present. Dave Bristol, excused. Bob Wilson, excused. Denny Holmes, present.
2. MINUTES
 July 17, 2012 Regular Meeting
 - **Motion 1:** Frank Wagner motioned that the minutes of the July 17, 2012 regular meeting be approved as presented. Denny Holmes seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
 Nothing presented.
4. CONSULTANT CPA REPORT

				July, 2012				
	Charges	Write Offs Misc. Inc.	Net Receipts		Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic- Collbran	42,653.25	12,169.65	30,483.60		-67,806.67	-37,323.07	0.00	-37,323.07
Clinic-Mesa	13,531.40	-4,298.48	9,232.92		-19,500.03	-10,267.11	0.00	-10,267.11
Construction	0.00	0.00	0.00		-86.00	-86.00	0.00	-86.00
Rental Building	465.00	0.00	465.00		-1,936.14	-1,471.14	0.00	-1,471.14
Administrative	20.00	0.00	20.00		-8,045.74	-8,025.74	64,600.90	56,575.16
Total	56,669.65	16,468.13	40,201.52		-97,374.58	-57,173.06	64,600.90	7,427.84









- **Motion 2:** Denny Holmes motioned that the accounts payable & payroll checks (#49118-49181) are approved. Frank Wagner seconded. Motion carried unanimously.
- **Motion 3:** Frank Wagner motioned that the Board of Directors approves the July write-offs in the amount of \$16,468.13. Denny Holmes seconded. Motion carried unanimously.
- There was discussion of the expense of the rental building. Jessi gave the information she received from speaking with at local dentist and the feasibility of getting dentist to rent space. It would probably hinge on our having the dental equipment there and as a part of the lease. This is not something the District is interested in at the moment. Jessi will put the rental building on the agenda for next month.

5. ENVIRONMENTAL SERVICES

- There was discussion of the new clinic building floors. The manual for the flooring indicates that it needs to be scrubbed with a floor scrubber at least weekly. This will also help keep the wax finish looking good. Clint will look into other options in addition to the quote already received. Additional mats have been purchased. The problem with the oils off the payment should stop after it freezes and we put a sealer on it next summer.
- **Motion 4:** Denny Holmes motioned that the District spend up to \$6000 for a floor machine. Frank Wagner seconded. Motion carried unanimously.

6. NEW BUSINESS

There was discussion of having an open house. It was decided to have an open house on Saturday, September 29, 2012 from 10:00AM to Noon. The panel wall will be installed by then.

7. OLD BUSINESS

- Construction Update – FCI has submitted the final billing.
- **Motion 5:** Denny Holmes motioned that the Board of Directors approves the final expenditure to FCI Constructors to complete the contract. Frank Wagner seconded. Motion carried unanimously.

8. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	223	216	271	240	241	242	247	249	201				2130
# Days	17	15.5	22	21	22	21	21	23	19				181.5
Ave/Day	13.12	13.94	12.32	11.43	10.95	11.52	11.76	10.83	10.58	#####	#DIV/0!	####	11.74
Lab/Inj	78	65	65	69	61	72	63	91	108				672
Pharm	19	16	10	16	17	10	14	9	8				119
AH Pharm	0	0	0	0	0	0	0	0	0				0
After Hours	2	1	8	6	11	7	7	1	6				49
Other	17	7	10	10	14	10	11	15	10				104
Paged Calls	17	39	41	63	46	47	20	43	45				361
Clinic New Pt	14	11	12	11	14	24	19	27	19				151
Clinic 1X Pt	0	0	0	0	1	1	7	1	1				11
M - Dr Appt	86	113	104	66	64	85	82	89	74				763
M - # Days	12	13	14	10	13	11	11	10.5	10				104.5
M - Ave/1/2 day	7.17	8.69	7.43	6.60	4.92	7.73	7.45	8.48	7.40	#####	#DIV/0!	####	7.30
M - MA appt	6	20	9	5	14	13	11	11	12				101
M - Pharm	0	0	0	0	1	0	0	1	0				2
M - Other	4	0	3	2	2	5	1	1	0				18
M - New Pt	1	30	5	4	9	8	4	12	8				81
M - 1 X Pt	0	0	0	0	0	0	2	1	0				3

** Jan Mesa still half days - Feb switch to full days

Collbran Clinic

2012	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	
Jan	110	9.5	11.58	113	6.5	17.38			#####
Feb	91	6.5	14.00	115	8	14.38	10	1	10.00
Mar	108	9	12.00	145	10.5	13.81	18	2.5	7.20
Apr	89	9	9.89	133	10	13.30	18	2	9.00
May	112	10.5	10.67	115	9	12.78	14	2.5	5.60
Jun	137	12	11.42	89	7	12.71	16	2	8.00

Jul	98	8	12.25	136	11	12.36	13	2	6.50
Aug			#####			#####			#####
Sep			#####			#####			#####
Oct			#####			#####			#####
Nov			#####			#####			0.00
Dec			#####			#####			0.00
Totals	745	64.5	11.55	846	62	13.65	89	12	7.42

Mesa Clinic

2012	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	41	6	6.83	45	6	7.50	0	0.00	#DIV/0!
Feb	19	1.5	12.67	26	1.5	17.33	68	10.00	6.80
Mar	17	1	17.00	19	1.5	12.67	68	9.00	7.56
Apr	11	1	11.00	14	1	14.00	41	8.00	5.13
May	14	3	4.67	14	2	7.00	36	8.00	4.50
Jun	23	3	7.67	16	1	16.00	46	7.00	6.57
Jul	14	2	7.00	16	1	16.00	52	8.00	6.50
Aug			#####			#####			#VALUE!
Sep			#####			#####			#VALUE!
Oct			#####			#####			#VALUE!
Nov			#####			#####			#VALUE!
Dec			#####			#####			#VALUE!
Totals	139	17.5	7.94	150	14	10.71	311	50.00	6.22

- Physician Report
Nothing presented.
- District Administrator Report
 - The preliminary budget will be presented in September. There was discussion of what big items may need to be purchased next year.
 - There was discussion of Jerry Newman wanting another room.
 - There was discussion of carrying some of the supplements that Dr. Rollins frequently recommends in our own pharmacy. It was agreed that was a good idea.
 - There was discussion of some of the equipment that we don't need in the new building. It was determined that the old lobby chairs are no longer needed if offered a reasonable price.
 - There was discussion of whether to hire an art consultant to help with placement of the artwork in the new building. It was decided to look locally.

9. AUGUST EVALUATION / RAISES

- Annual: Melissa Addison
- 3 Month: None
- **Motion 6:** Frank Wagner motioned that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. Denny Holmes seconded. Motion carried unanimously.

Meeting adjourned at 18:42.

Respectfully submitted,

Jessi Clark, District Administrator