

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

Tuesday, June 19, 2012

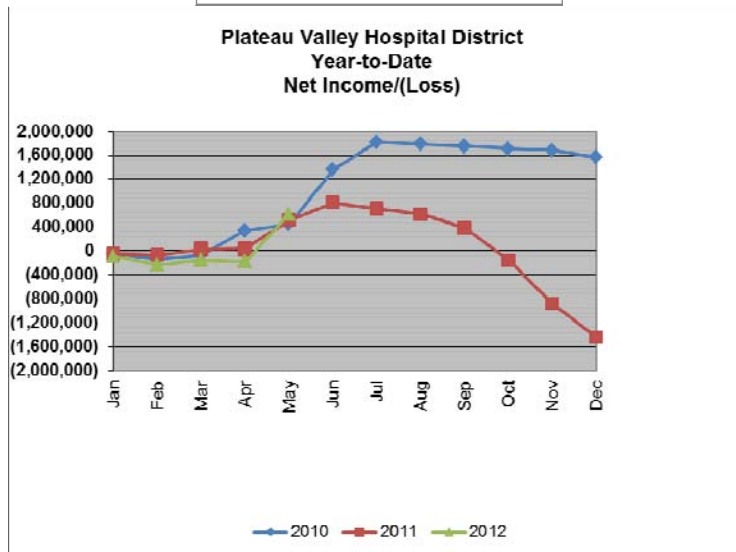
Attendance: Board: Frank Wagner, Dave Bristol, Denny Holmes & Bob Wilson. Helen Spence excused.
Staff & Consultants: Shannon Currier, Clint Lanford, & Jessi Clark.
Other: Danny Currier.

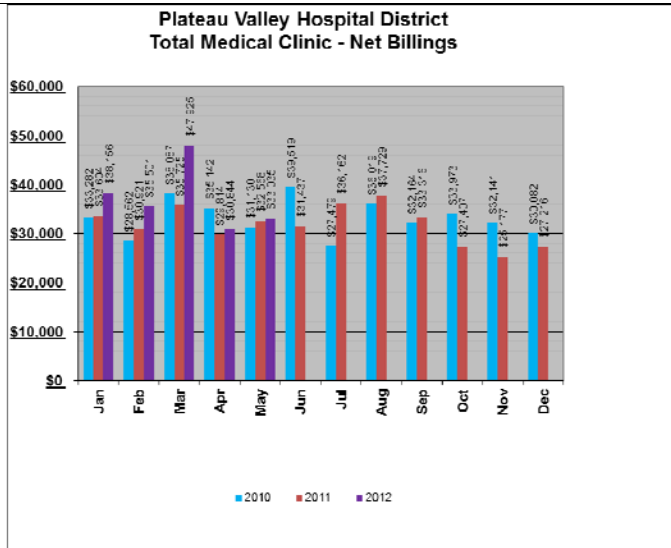
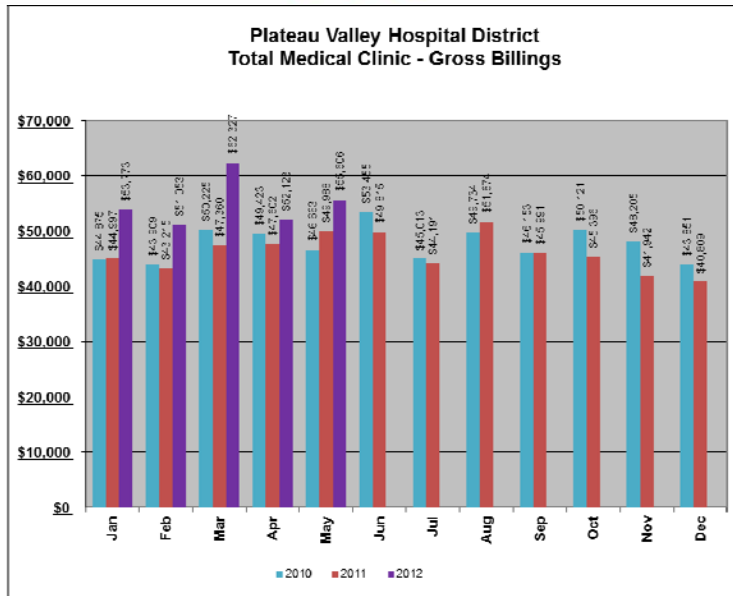
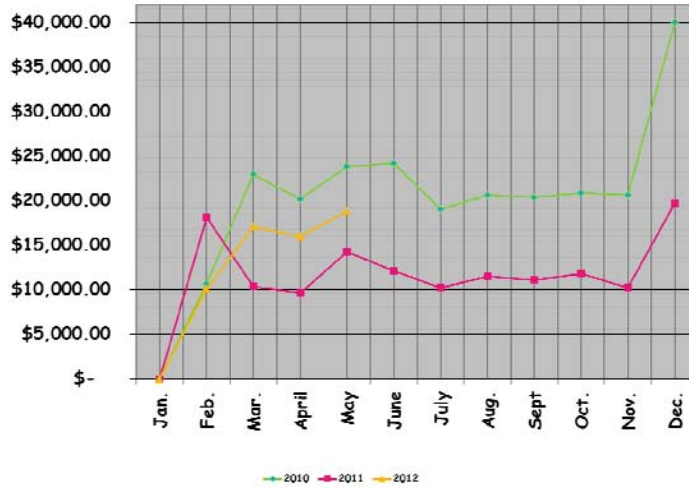
MEETING WAS CALLED TO ORDER AT 17:20 BY FRANK WAGNER, VICE PRESIDENT.

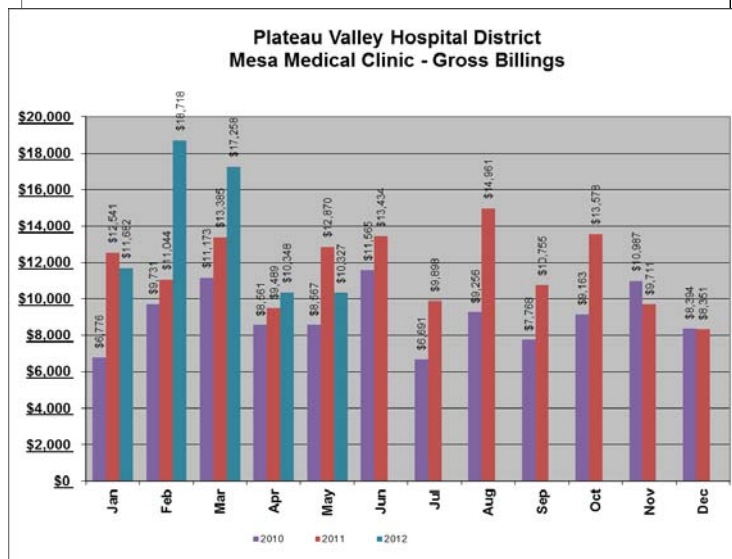
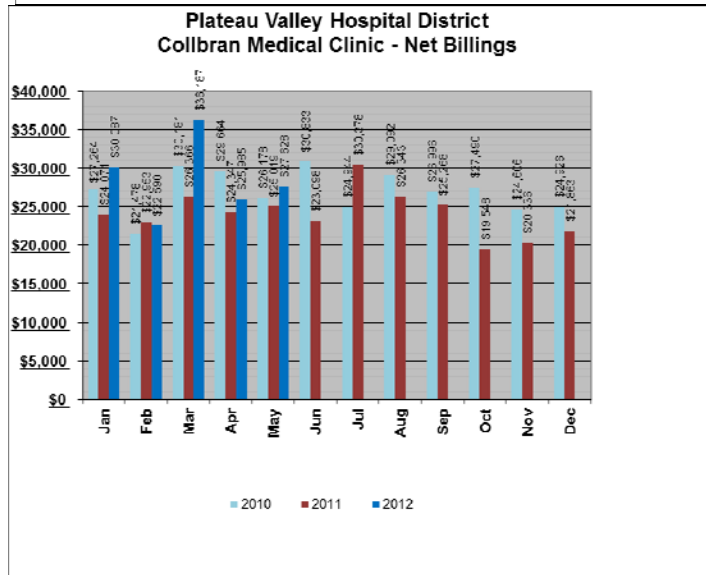
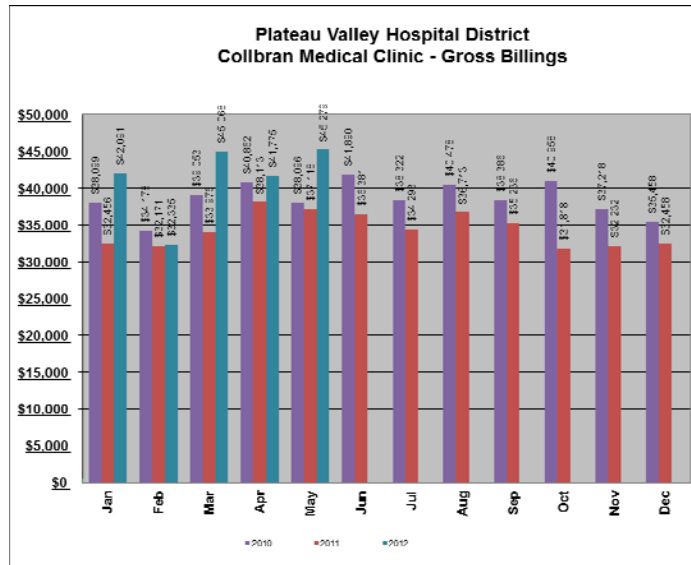
1. ROLL CALL: Helen Spence, excused. Frank Wagner, present. Dave Bristol, present. Bob Wilson, present. Denny Holmes, present.
2. RESOURCE CENTER –The Resource Center sent a letter again requesting rooms for them to operate out of at reduced or no rent. There was discussion of what we are going to charge for rent in the old building in light of a couple of months of expenses without the clinic in the building.
 - **Motion 1:** Denny Holmes motioned that the Board of Directors accepts the new negotiated price for the physical therapist and grandfather the current renters in at their current rates for the time being. Bob Wilson seconded. Motion carried unanimously.
 - **Motion 2:** Denny Homes motioned that the Board of Directors sets the standard rate for the standard rooms at \$150 per month. Bob Wilson seconded. Motion carried unanimously.The Resource Center will be contacted and given the current rates for room rental. The person trying to coordinate AA meetings in the conference room will also be contacted on that room's rates.
3. WOOD PROJECT – NEW CONSTRUCTION
Danny Currier brought in completed portions of some of the panels for the new building. He asked for and was granted an extension. The panels should be installed towards the end of July or beginning of August.
4. MINUTES
May 15, Regular Meeting
 - **Motion 3:** Bob Wilson motioned that the minutes of the May 15, 2012 regular meeting be approved as presented. Dave Bristol seconded. Motion carried unanimously.
5. CLINIC CONSULTANT REPORT
Debbie has met with Dr. Rollins on the results of his chart audit. She will schedule with Drs. Woodyard & Arthur. Medicare is changing their physician intermediary company from Trailblazers to Novastat. This is the company that our claims go to and where the checks are sent from. It shouldn't change much in how we do things but there could be disruption of cash flow from them during the transition.
6. ENVIRONMENTAL SERVICES
Clint would like to purchase a power washer for cleaning areas of the buildings and parking lots. The water pressure in the hose is not sufficient.
 - **Motion 4:** Denny Holmes motioned that the Board of Directors approves the purchase of the power washer from Collbran Supply at \$599. Dave Bristol seconded. Motion carried unanimously.

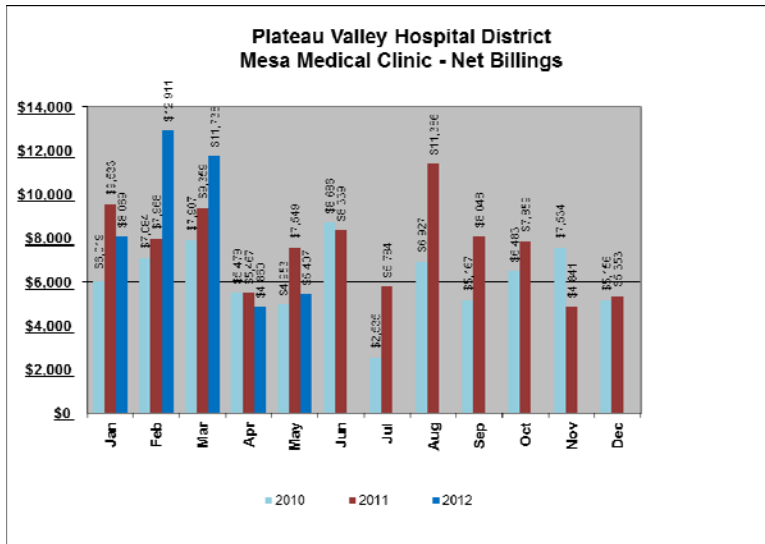
7. CONSULTANT CPA REPORT

	Charges	Write Offs Misc. Inc.	Net Receipts	May, 2012	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	45,278.85	17,650.74	27,628.11		-60,117.89	-32,489.78	0.00	-32,489.78
Clinic-Mesa	10,327.20	-4,919.84	5,407.36		-19,449.50	-14,042.14	0.00	-14,042.14
Construction	0.00	0.00	0.00		-46,255.00	-46,255.00	0.00	-46,255.00
Rental Building	695.00	0.00	695.00		-2,110.73	-1,415.73	0.00	-1,415.73
Administrative	0.00	0.00	0.00		-8,319.95	-8,319.95	898,731.92	890,411.97
Total	<u>56,301.05</u>	<u>22,570.58</u>	<u>33,730.47</u>		<u>136,253.07</u>	<u>102,522.60</u>	<u>898,731.92</u>	<u>796,209.32</u>









- **Motion 5:** Denny Holmes motioned that the accounts payable & payroll checks (#49004-49071) are approved. Bob Wilson seconded. Motion carried unanimously.
- **Motion 6:** Bob Wilson motioned that the Board of Directors approves the May write-offs in the amount of \$22,570.58. Denny Holmes seconded. Motion carried unanimously.

8. NEW BUSINESS

The school now has a grant for software for managing concussions in athletes. They will do a baseline test on each athlete. If the athlete suffers a head injury, they will run the test again to measure the difference from the baseline. This is completed a couple days post injury. When the athlete presents to their physician they will have the paperwork from these tests. There is a training component for the physicians if they would like to view it.

9. OLD BUSINESS

- Construction Update – The landscape is complete for the FCI contract. The current bill was reviewed. There will be one more (final) bill. We will need to advertise for claims against FCI before paying it.
- **Motion 7:** Dave Bristol motioned that the Board of Directors approves the expenditure for the current FCI Constructors billing. Denny Holmes seconded. Motion carried unanimously.

10. CLINIC REPORT

Census	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	223	216	271	240	241								1191
# Days	17	15.5	22	21	22								97.5
Ave/Day	13.12	13.94	12.32	11.43	10.95	####	####	####	####	#####	#DIV/0!	####	12.22
Lab/Inj	78	65	65	69	61								338
Pharm	19	16	10	16	17								78
AH Pharm	0	0	0	0	0								0
After Hours	2	1	8	6	11								28
Other	17	7	10	10	14								58
Paged Calls	17	39	41	63	46								206
Clinic New Pt	14	11	12	11	14								62
Clinic 1X Pt	0	0	0	0	1								1
M - Dr Appt	86	113	104	66	64								433
M - # Days	12	13	14	10	13								62
M - Ave/1/2 day	7.17	8.69	7.43	6.60	4.92	####	####	####	####	#####	#DIV/0!	####	6.98
M - MA appt	6	20	9	5	14								54
M - Pharm	0	0	0	0	1								1

M - Other	4	0	3	2	2					11
M - New Pt	1	30	5	4	9					49
M - 1 X Pt	0	0	0	0	0					0

** Jan Mesa still
half days - Feb
switch to full
days
Collbran Clinic

2012	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	
Jan	110	9.5	11.58	113	6.5	17.38			#####
Feb	91	6.5	14.00	115	8	14.38	10	1	10.00
Mar	108	9	12.00	145	10.5	13.81	18	2.5	7.20
Apr	89	9	9.89	133	10	13.30	18	2	9.00
May	112	10.5	10.67	115	9	12.78	14	2.5	5.60
Jun		#####				#####			#####
Jul		#####				#####			#####
Aug		#####				#####			#####
Sep		#####				#####			#####
Oct		#####				#####			#####
Nov		#####				#####			0.00
Dec		#####				#####			0.00
Totals	510	44.5	11.46	621	44	14.11	60	8	7.50

Mesa Clinic

2012	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	41	6	6.83	45	6	7.50	0	0.00	#DIV/0!
Feb	19	1.5	12.67	26	1.5	17.33	68	10.00	6.80
Mar	17	1	17.00	19	1.5	12.67	68	9.00	7.56
Apr	11	1	11.00	14	1	14.00	41	8.00	5.13
May	14	3	4.67	14	2	7.00	36	8.00	4.50
Jun		#####				#####			#VALUE!
Jul		#####				#####			#VALUE!
Aug		#####				#####			#VALUE!
Sep		#####				#####			#VALUE!
Oct		#####				#####			#VALUE!
Nov		#####				#####			#VALUE!
Dec		#####				#####			#VALUE!
Totals	102	12.5	8.16	118	12	9.83	213	35.00	6.09

- Physician Report – Nothing reported.
- District Administrator Report
 - Mesa signage – Blink is going to continue to use the upper portion of the sign so our plans won't work as we were hoping. The owner is still willing to work with us on getting better signage for the Mesa Clinic.
 - Computer Security – Jessi received a second quote for computer security on our network. It was comparable to the one from our current IT company (ITS).
- **Motion 8:** Dave Bristol motioned that the Board of Directors accepts the proposal from ITS for network security. Bob Wilson seconded. Motion carried unanimously.
 - Bank Info – Jessi reviewed the information from Grand Valley Bank. Colorado National still offers us a slightly better deal. Jessi will talk to Grand Valley to see if they can match it.
 - SDA Conference – It is in Keystone from September 19-21.

- **Motion 9:** Denny Holmes motioned that the Board of Directors approves the expenditure to send Helen, Shannon, & Jessi to the conference. Bob Wilson seconded. Motion carried unanimously.
 - Dress Code – The dress code was reviewed and remains as is.

11. JUNE EVALUATION / RAISES

- Annual: Carol Smith (housekeeping)
- 3 Month: Steve Coffman
- **Motion 10:** Denny Holmes motioned that the Board of Directors accepts the evaluations of the employees and approves the applicable annual raises. Bob Wilson seconded. Motion carried unanimously.

Meeting adjourned at 16:54.

Respectfully submitted,

Jessi Clark, District Administrator