

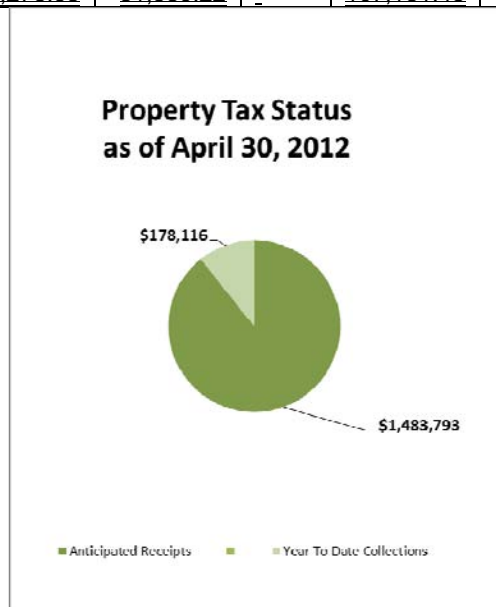
PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday, May 15, 2012

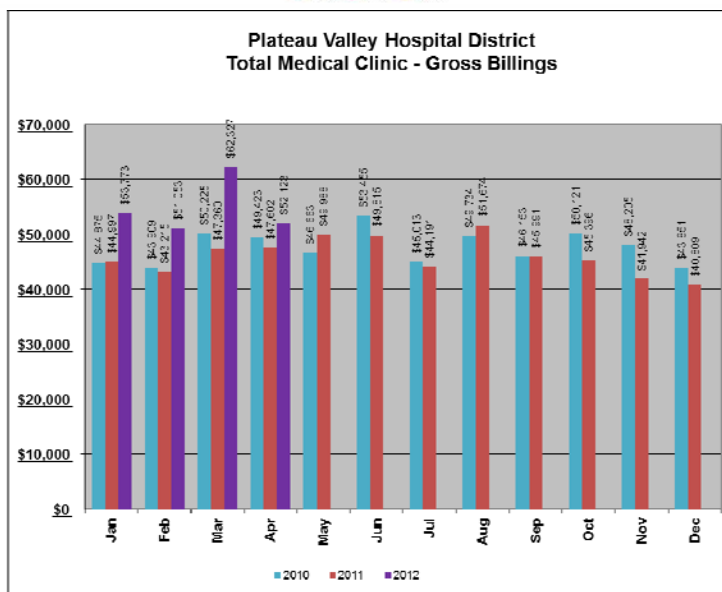
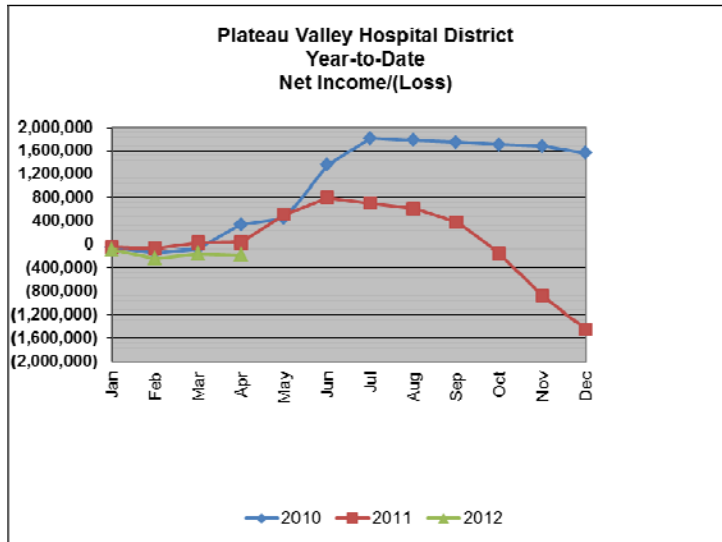
Attendance: Staff & Consultants: Jessi Clark, Shannon Currier, Dr. Woodyard (17:30)
 Other: None

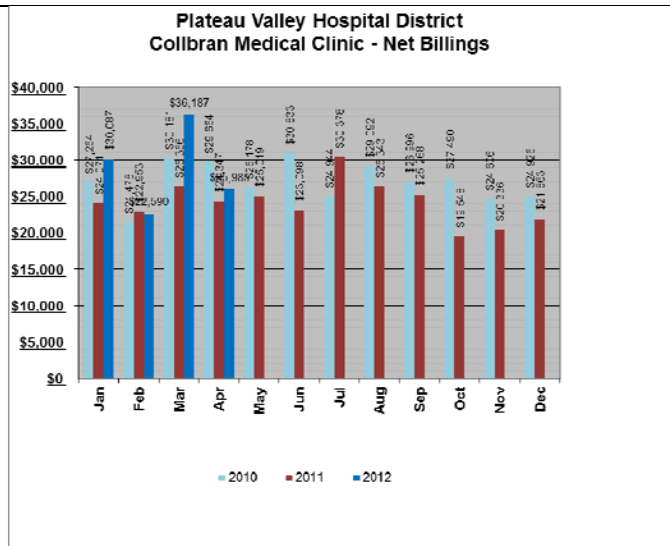
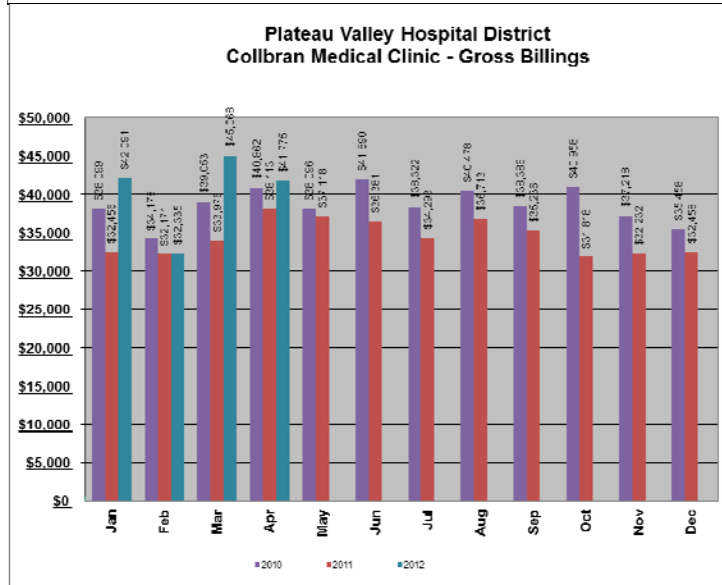
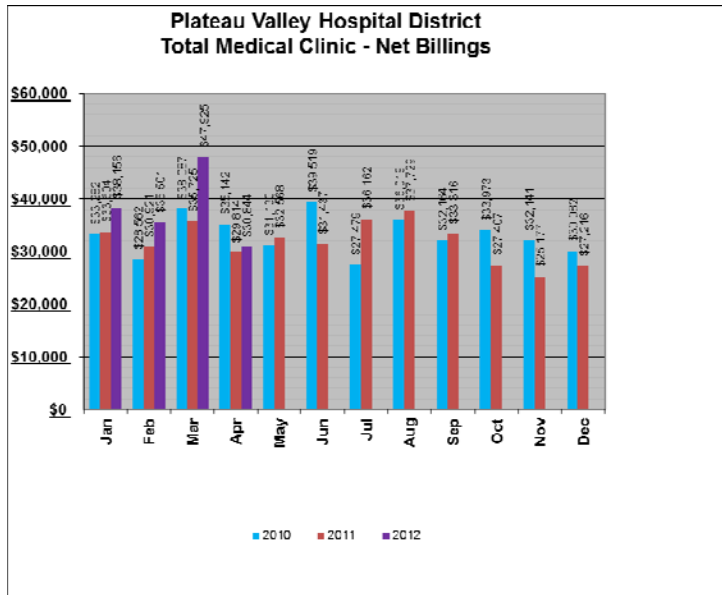
MEETING CALLED TO ORDER AT 17:26 BY HELEN SPENCE, PRESIDENT.

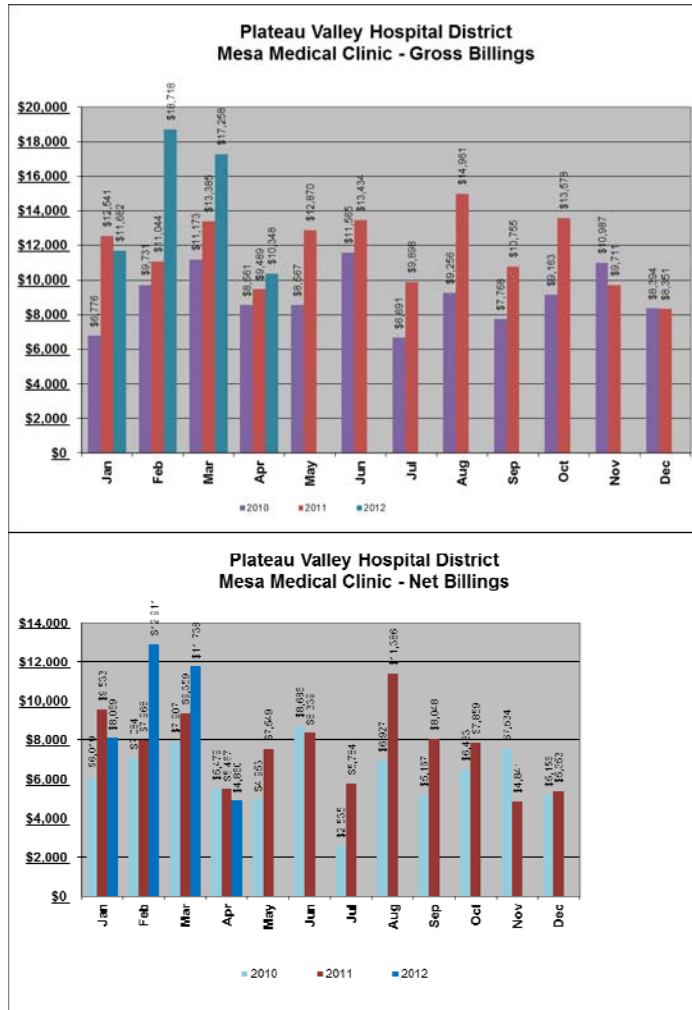
1. ROLL CALL: Helen Spence, present. Frank Wagner, present. Dave Bristol, present. Bob Wilson, present. Denny Holmes, present.
2. MINUTES
 April 17, Regular Meeting
 - **Motion 1:** Frank Wagner motioned that the minutes of the April 17, 2012 regular meeting be approved as presented. Bob Wilson seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
 Debbie has noticed that Dr. Arthur is quite adept at documentation. She is scheduled to meet with Dr. Rollins to go over his chart audit results. She is working on scheduling with the other two doctors afterwards.
4. CONSULTANT CPA REPORT

				April, 2012				
	Charges	Write Offs Misc. Inc.	Net Receipts		Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	41,774.80	15,790.27	25,984.53		-67,378.34	-41,393.81	0.00	-41,393.81
Clinic-Mesa	10,348.10	-5,488.41	4,859.69		-19,121.73	-14,262.04	0.00	-14,262.04
Construction	0.00	0.00	0.00		-9,931.87	-9,931.87	0.00	-9,931.87
Rental Building	695.00	0.00	695.00		-2,036.54	-1,341.54	0.00	-1,341.54
Administrative	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>-8,662.97</u>	<u>-8,662.97</u>	<u>45,254.69</u>	<u>36,591.72</u>
Total	<u>52,817.90</u>	<u>21,278.68</u>	<u>31,539.22</u>		<u>107,131.45</u>	<u>-75,592.23</u>	<u>45,254.69</u>	<u>-30,337.54</u>









- **Motion 2:** Dave Bristol motioned that the accounts payable & payroll checks (#48942-49003) are approved. Frank Wagner seconded. Motion carried unanimously.
- **Motion 3:** Frank Wagner motioned that the Board of Directors approves the April write-offs in the amount of \$21,278.68. Dave Bristol seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES
Nothing presented.

6. NEW BUSINESS
Nothing presented.

7. OLD BUSINESS
Construction Update

- FCI billing review
- **Motion 4:** Denny Holmes motioned that the Board of Directors approves the expenditure for the current FCI Constructors billing. Bob Wilson seconded. Motion carried unanimously.
- Landscaping – The landscaping is almost complete. The proposal from Deep Creek to do the additional work for snow storage has been received.
- **Motion 5:** Dave Bristol motioned that the proposal from Deep Creek Inc. be accepted. Bob Wilson seconded. Motion carried unanimously.
- Patio – There was discussion of the proposals for adding a concrete patio for the picnic table area. It was decided that a colored concrete and brushed finish would be best.

- **Motion 6:** Denny Holmes motioned that the Board of Directors approves the expenditure for the circular patio with color not to exceed \$4000. Dave Bristol seconded. Motion carried unanimously.

8. CLINIC REPORT
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	223	216	271	240									950
# Days	17	15.5	22	21									75.5
Ave/Day	13.12	13.94	12.32	11.43	#####	#####	#####	#####	#####	#####	#DIV/0!	#####	12.58
Lab/Inj	78	65	65	69									277
Pharm	19	16	10	16									61
AH Pharm	0	0	0	0									0
After Hours	2	1	8	6									17
Other	17	7	10	10									44
Paged Calls	17	39	41	63									160
Clinic New Pt	14	11	12	11									48
Clinic 1X Pt	0	0	0	0									0
M - Dr Appt	86	113	104	66									369
M - # Days	12	13	14	10									49
M - Ave/1/2 day	7.17	8.69	7.43	6.60	####	####	####	####	####	####	#DIV/0!	####	7.53
M - MA appt	6	20	9	5									40
M - Pharm	0	0	0	0									0
M - Other	4	0	3	2									9
M - New Pt	1	30	5	4									40
M - 1 X Pt	0	0	0	0									0

Collbran Clinic

2012	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	110	9.5	11.58	113	6.5	17.38			#####
Feb	91	6.5	14.00	115	8	14.38	10	1	10.00
Mar	108	9	12.00	145	10.5	13.81	18	2.5	7.20
Apr	89	9	9.89	133	10	13.30	18	2	9.00
May			#####			#####			#####
Jun			#####			#####			#####
Jul			#####			#####			#####
Aug			#####			#####			#####
Sep			#####			#####			#####
Oct			#####			#####			#####
Nov			#####			#####			0.00
Dec			#####			#####			0.00
Totals	398	34	11.71	506	35	14.46	46	5.5	8.36

Mesa Clinic

2012	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	41	6	6.83	45	6	7.50	0	0.00	#DIV/0!
Feb	19	1.5	12.67	26	1.5	17.33	68	10.00	6.80
Mar	17	1	17.00	19	1.5	12.67	68	9.00	7.56
Apr	11	1	11.00	14	1	14.00	41	8.00	5.13
May			#####			#####			#VALUE!

Jun	#####		#####		#VALUE!				
Jul	#####		#####		#VALUE!				
Aug	#####		#####		#VALUE!				
Sep	#####		#####		#VALUE!				
Oct	#####		#####		#VALUE!				
Nov	#####		#####		#VALUE!				
Dec	#####		#####		#VALUE!				
Totals	88	9.5	9.26	104	10	10.40	177	27.00	6.56

Physician Report

- Nothing presented.

District Administrator Report

- Mesa signage – Dr. Woodyard presented the information she had back from the sign company. She has also spoken to the land owner who is willing to work with us on changing the signage.
- Dress code – There was discussion of the staff dress code with the addition blue jeans as the specific request from the staff. It was decided to continue with the current code of no blue jeans except on Fridays in Collbran and Saturdays in Mesa.
- Oaths of Office – The oaths of office were administered again for Dave and Frank.
- EMS open house – The open house for the EMS crew has been scheduled for Tuesday, May 22 at 6:00PM.
- Mesa internet – There was discussion that we need to move the Mesa Clinic to the quicker CenturyLink DSL system.
- Computer security – There was discussion of the maintenance plan from our IT company for security. Jessi will try to get pricing for comparable service from others to make sure this is in the correct price range.

9. MAY EVALUATION / RAISES

- Annual: None
- 3 Month: None

Meeting adjourned at 18:41.

Respectfully submitted,

Jessi Clark, District Administrator