

**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**

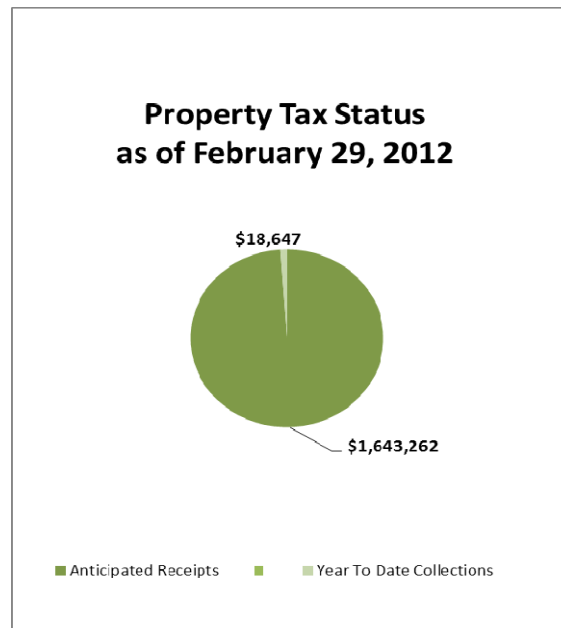
Tuesday, March 20, 2012

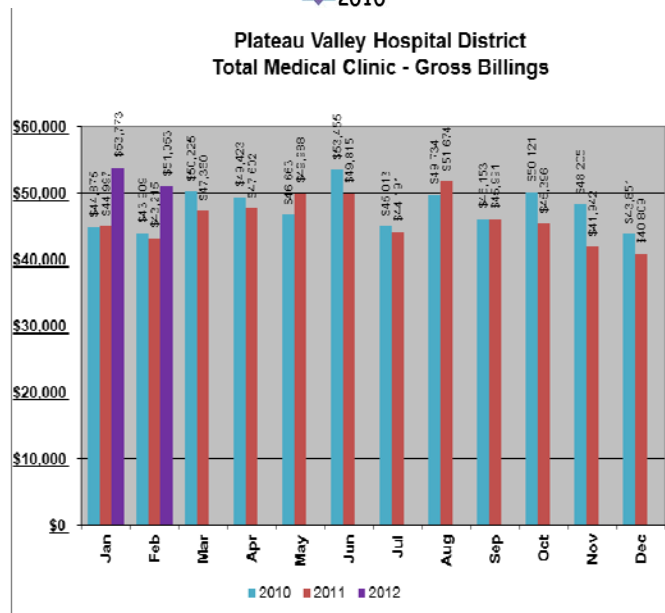
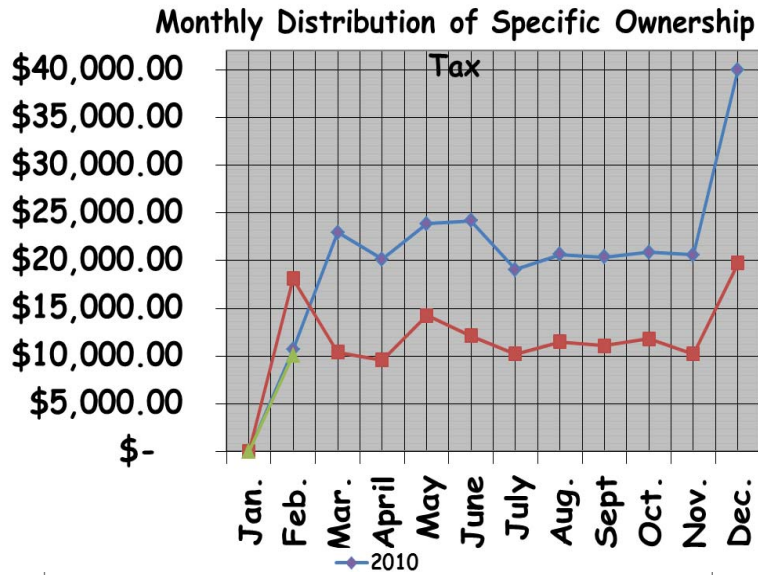
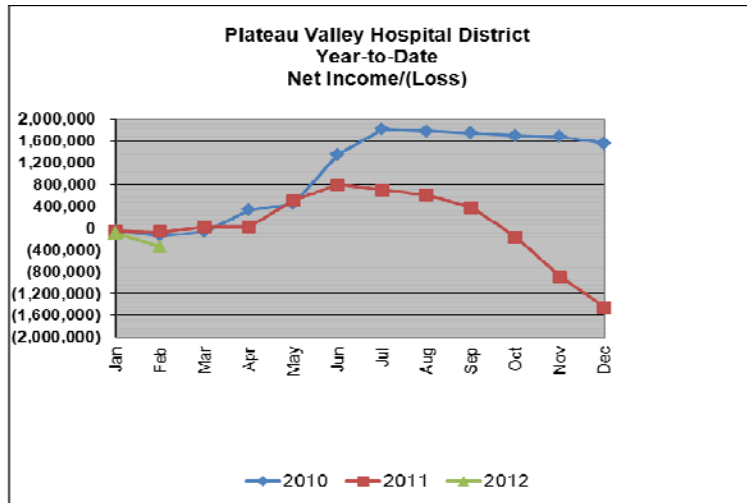
Attendance: Board: Helen Spence, Frank Wagner, Dave Bristol, & Bob Wilson. Denny Holmes excused.  
 Staff & Consultants: Shannon Currier, Jessi Clark, Dr. Woodyard (17:45).

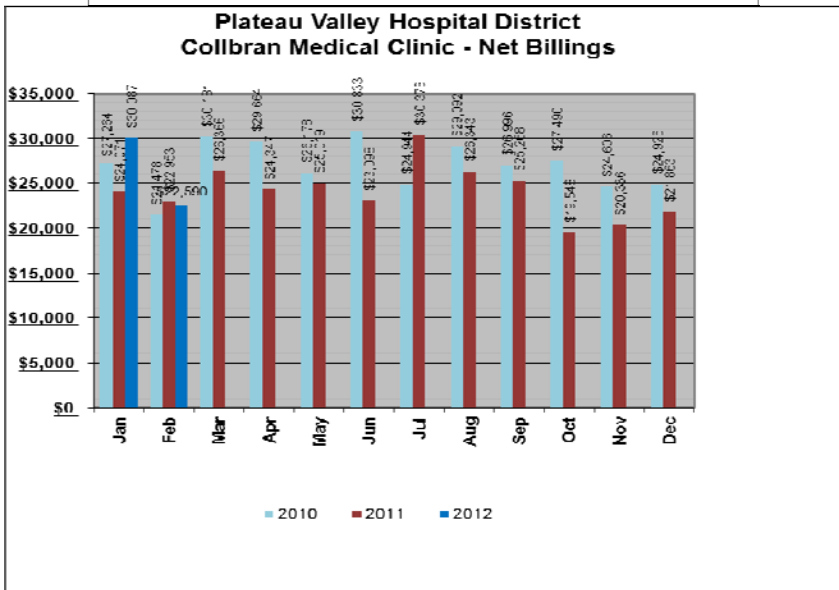
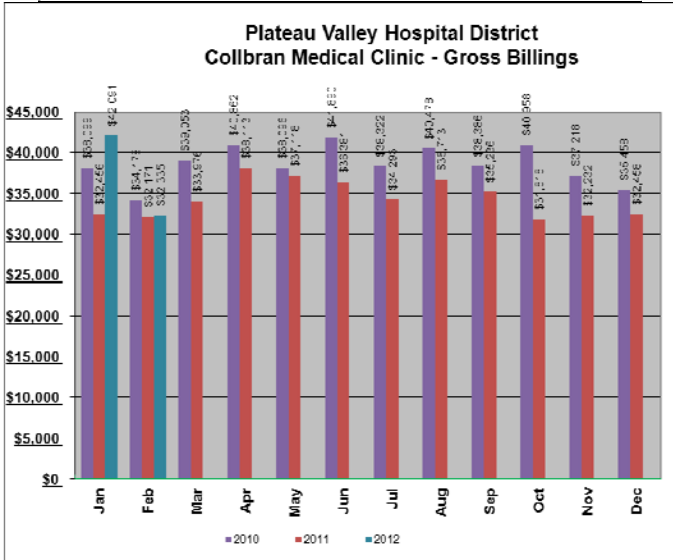
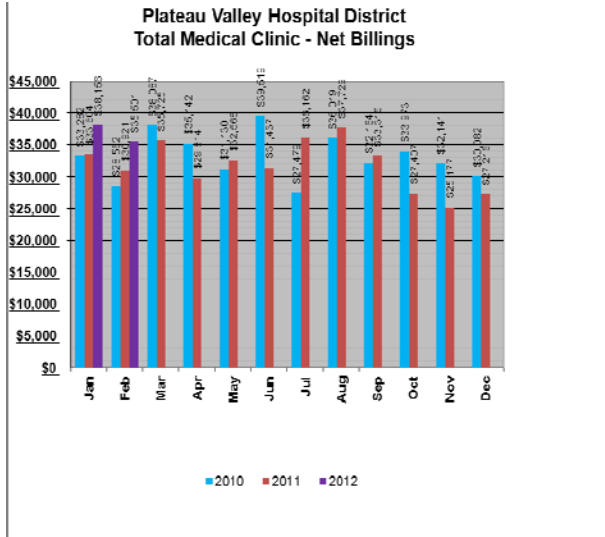
MEETING CALLED TO ORDE AT 17:25 BY HELEN SPENCE, PRESIDENT.

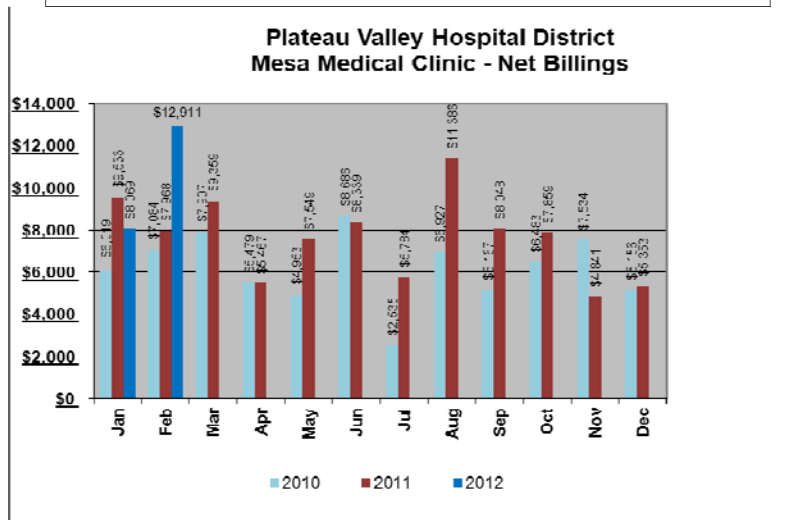
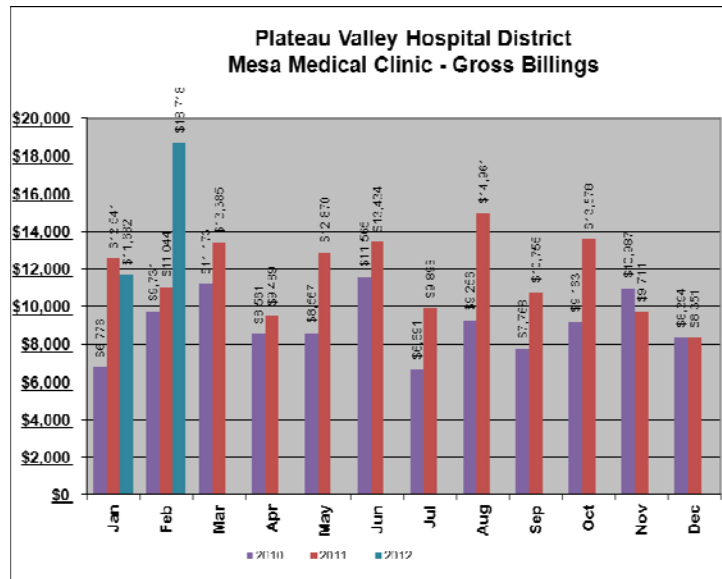
1. ROLL CALL: Helen Spence, present. Frank Wagner, present. Dave Bristol, present. Bob Wilson, present. Denny Holmes, excused.
2. MINUTES  
 February 21, 2012, regular meeting
  - **Motion 1:** Bob Wilson motioned that the minutes of the February 21, 2012 regular meeting be approved as presented. Frank Wagner seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT  
 Nothing presented.
4. CONSULTANT CPA REPORT

				February, 2012				
	<b>Charges</b>	<b>Write Offs Misc. Inc.</b>	<b>Net Receipts</b>		<b>Operating Expense</b>	<b>Net Ordinary Income</b>	<b>Other Income/Exp</b>	<b>Net Income/(Loss)</b>
Clinic-Collbran	32,334.95	-9,744.85	22,590.10		-68,283.38	-45,693.28	0.00	-45,693.28
Clinic-Mesa	18,717.80	-5,807.12	12,910.68		-27,666.89	-14,756.21	0.00	-14,756.21
Construction	0.00	0.00	0.00		205,224.50	205,224.50	0.00	-205,224.50
Grant	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Administrative	695.00	0.00	695.00		-9,959.24	-9,264.24	29,009.77	19,745.53
<b>Total</b>	<b>51,747.75</b>	<b>15,551.97</b>	<b>36,195.78</b>		<b>311,134.01</b>	<b>274,938.23</b>	<b>29,009.77</b>	<b>-245,928.46</b>









- **Motion 2:** Dave Bristol motioned that the accounts payable & payroll checks (#48793-48872) are approved. Frank Wagner seconded. Motion carried unanimously.
- **Motion 3:** Frank Wagner motioned that the Board of Directors approves the February write-offs in the amount of \$15,551.97. Bob Wilson seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES  
Nothing presented.

6. NEW BUSINESS

- The Plateau Valley Athletic Booster Club contacted the District along with other businesses to sponsor the Safe Prom Party. It was decided to give \$50 as it promotes a safety.

7. OLD BUSINESS  
Nothing presented.

8. CLINIC REPORT  
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	223	216											439
# Days	17	15.5											32.5
Ave/Day	13.12	13.94	####	####	####	####	####	####	####	####	#DIV/0!	####	13.51
Lab/Inj	78	65											143
Pharm	19	16											35
AH Pharm	0	0											0
After Hours	2	1											3
Other	17	7											24
Paged Calls	17	39											56
Clinic New Pt	14	11											25
Clinic 1X Pt	0	0											0
<b>M - Dr Appt</b>	<b>86</b>	<b>113</b>											<b>199</b>
<b>M - # Days</b>	<b>12</b>	<b>13</b>											<b>25</b>
<b>M - Ave/1/2 day</b>	<b>7.17</b>	<b>8.69</b>	<b>####</b>	<b>####</b>	<b>####</b>	<b>####</b>	<b>####</b>	<b>####</b>	<b>####</b>	<b>####</b>	<b>#DIV/0!</b>	<b>####</b>	<b>7.96</b>
<b>M - MA appt</b>	<b>6</b>	<b>20</b>											<b>26</b>
<b>M - Pharm</b>	<b>0</b>	<b>0</b>											<b>0</b>
<b>M - Other</b>	<b>4</b>	<b>0</b>											<b>4</b>
<b>M - New Pt</b>	<b>1</b>	<b>30</b>											<b>31</b>
<b>M - 1 X Pt</b>	<b>0</b>	<b>0</b>											<b>0</b>

\*\* Jan Mesa still half days - Feb switch to full days

Collbran Clinic

2012	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days
Jan	110	9.5	11.58	113	6.5	17.38		#####
Feb	91	6.5	14.00	115	8	14.38	10	1 10.00
Mar		#####				#####		#####
Apr		#####				#####		#####
May		#####				#####		#####
Jun		#####				#####		#####
Jul		#####				#####		#####
Aug		#####			6	#####		#####
Sep		#####				#####		#####
Oct		#####				#####		#####
Nov		#####				#####		0.00
Dec		#####				#####		0.00
<b>Totals</b>	<b>201</b>	<b>16</b>	<b>12.56</b>	<b>228</b>	<b>20.5</b>	<b>11.12</b>	<b>10</b>	<b>1 10.00</b>

Mesa Clinic

2012	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	LW ave
Jan	41	6	6.83	45	6	7.50	0	0.00	#DIV/0!
Feb	19	1.5	12.67	26	1.5	17.33	68	10.00	6.80
Mar		#####				#####			#VALUE!
Apr		#####				#####			#VALUE!
May		#####				#####			#VALUE!
Jun		#####				#####			#VALUE!
Jul		#####				#####			#VALUE!
Aug		#####				#####			#VALUE!
Sep		#####				#####			#VALUE!
Oct		#####				#####			#VALUE!

Nov		#####		#####		#VALUE!			
Dec		#####		#####		#VALUE!			
<b>Totals</b>	<b>60</b>	<b>7.5</b>	<b>8.00</b>	<b>71</b>	<b>7.5</b>	<b>9.47</b>	<b>68</b>	<b>10.00</b>	<b>6.80</b>

- Physician Report  
Nothing presented
- District Administrator Report  
SDA dues are due for 2012
- **Motion 4:** Dave Bristol motioned that the Board of Directors approves the expenditure to renew the District's dues with the Special District Association. Frank Wagner seconded. Motion carried unanimously.  
The Board Designated the election official at a previous meeting, but the official resolution was not signed and it includes the ability to cancel the election if needed.
- **Resolution 5:** See attached resolution for the designation of the election official and cancelation of election. Bob Wilson motioned and Helen Spence seconded. Motion carried unanimously.  
Oaths of Office were administered.  
Keenan Maintenance contract – Keenan did the HVAC and plumbing on the new clinic and offered a maintenance contract for future maintenance. It was decided to table it until closer to the expiration of the warranty and to see their performance until then.  
Mesa sign – Dr. Woodyard presented information on signs for the Mesa Clinic to draw attention to it being there. She will continue to gather information.  
Emergency signage in Collbran – It was mentioned that there is need of signage on the highway where urgent care patients need to turn in and then at the front door so they know where to enter, especially after hours. Frank and Jessi will work on ideas.  
Sale of old building – The suggestion to sell the old building was made at a previous meeting. It was pointed out that if that occurs, the District would have no control over who the neighbors were and if it was compatible with a medical clinic.  
Excel proposal – Excel did the sprinkler inspection and repair at the old building as well as the back flow preventer inspection. They presented a contract for doing both buildings in the future.
- **Motion 6:** Dave Bristol motioned that the Board of Directors accepts the fire sprinkler inspection contract with Excel Fire Protection. Frank Wagner seconded. Motion carried unanimously.  
Wall hangings in the new clinic – There was discussion that the District needs to consider a budget for pictures in the new building. A local photographer had been suggested as a good option. The District will contact him to see if he would be interested in visiting and giving suggestions of options.  
Administrator's computer – Jessi's computer is one of the oldest the District has and is slowing down. The USB drives are no longer working. She is working with the IT to see if it is fixable or if a new one is needed.
- **Motion 7:** Bob Wilson motioned that the Board of Directors approves the purchase of a new computer for the administrator not to exceed \$1200 if needed. Frank Wagner seconded. Motion carried unanimously.

9. MARCH EVALUATION / RAISES

- Annual: None
- 3 Month: None

Meeting adjourned at 19:25.

Respectfully submitted,

Jessi Clark, District Administrator